

**MINUTES OF THE ANNUAL MEETING OF RADLEY PARISH COUNCIL
HELD AT THE CHURCH ROOM, RADLEY, ON THURSDAY, 27th May
2010 AT 7.30 PM**

PRESENT: Cr J Standen (in the Chair)
Crs Crowley, Davies (for part), Dutton, Henderson, Pasquire, Rogers, D
Standen
3 members of the Thrupp Lane Residents' Association, Mr D Buckle,
Miss Sally Raven, PCSO Adi Wright.

83/10 ELECTION OF CHAIRMAN AND VICE-CHAIRMAN

It was proposed by Cr Crowley, seconded by Cr Rogers and **AGREED** that Cr J Standen should be elected as Chairman for 2010/2011.

It was proposed by Cr D Standen and seconded by Cr J Standen and **AGREED** that Cr Rogers should be elected as Vice-Chairman.

84/10 DECLARATIONS OF INTEREST

There were no Declarations of Interest.
Cr Crowley wished it to be noted that he stood down as chairman and from the Executive Committee of Friends of Radley Lakes (formerly Save Radley Lakes)

85/10 APOLOGIES FOR ABSENCE

Apologies were received from Crs Nutt, Yorston and Johnston

86/10 MATTERS RAISED BY MEMBERS OF THE PUBLIC

Mr Mike Wilson presented the case of the Thrupp Lane Residents Association against Tuckwells application for a CLEUD for their site in Thrupp Lane.

Abingdon Town Council had contacted the Chairman to ask for information to support their objection.

The Council had received advice from its solicitor and it was **AGREED** that the Council would submit its own letter of objection and would ask the solicitor to write a separate letter to OCC in support of the Council's case. It was proposed by Cr Pasquire, seconded by Cr Rogers and **AGREED** to increase the budget for solicitors' fees by up to another £1,000.

87/10 ELECTION OF COMMITTEES AND ADVISORY WORKING GROUPS

It was **AGREED** that the membership for the Committees and Advisory Working Groups should be as follows:

Finance and Administration Committee:	Cr B Crowley Cr R T Johnston Cr D Nutt Cr D Standen
Liaison Committee – RWEnPower:	Cr B Crowley Cr D Standen Cr L Pasquire
Garden Competition Advisory Working Group:	Cr B Crowley Cr L Pasquire Cr D Standen
Annual Tree Planting Programme/Maintenance of Footpaths Advisory Working Group:	Cr J Dutton Cr C Henderson Cr R T Johnston Cr D Nutt
Conservation Working Party (Nature):	Cr B Crowley Cr C Henderson Cr D Standen Abingdon Naturalists Society: To be confirmed with ANS Radley College: Mrs Annabel Eyres (To be confirmed with Radley College)
Village Hall Working Party:	Cr B Crowley Cr B Johnston Mr G Collett Mrs V Hicks
Village Pond Management Committee:	Mrs Inga Doherty, Radley Primary School Mr Paul Gamble, Radley College Cr Denis Standen
Website Working Group:	Cr B Crowley Cr L Pasquire Cr I Yorston Mr John Huddleston Mrs Joyce Huddleston
Designation of Lower Radley as a Conservation Area:	Cr J Standen Cr G Rogers Dr M Wilson Members of the Radley History Club to be

determined

Radley Wetland Centre Management Group Cr J Standen

The Chairman and Vice-Chairman were ex-officio members of all committees and advisory working groups.

The Working Arrangements of the Parish Council and the Terms of Reference of the Committees and Advisory Groups were noted.

88/10 REPRESENTATIVES FOR:

Village Hall Management Committee: Cr C Henderson
Cr D Nutt (substitute)

Parish Transport Representatives: Cr D Standen/Cr Yorston
(Buses/Trains)
Cr G Rogers (Roads)

Link with Southern Electricity: Cr J Standen

Oxfordshire Playing Fields Association: Cr D Nutt

Thames Valley Police:

- Country Watch: Cr D Nutt
- Neighbourhood Action Group: Cr E Davies
Cr J Standen

89/10 PLANNING APPLICATIONS

It was **AGREED** to review the method of Councillors looking at the plans and the clerk was asked to prepare a proposal for the next meeting.

90/10 MINUTES OF THE ORDINARY MEETING OF PARISH COUNCIL, 29 APRIL 2010

The Minutes of the Ordinary Meeting of the Parish Council held on the 29th April 2010 were **APPROVED** and signed by the Chairman.

91/10 CLERK'S REPORT ON MATTERS ARISING FROM THE MINUTES

- (a) COPSE – CHURCH ROAD: Ongoing.
- (b) LAND AROUND SUGWORTH FARM, SUGWORTH LANE: The clerk has sent a reminder to the DC Enforcement Officer.

- (c) **HEADED PAPER:** David Beckett has given permission for the crest to be used and asked to have a copy of anything it is used on so that he can pass it to Sir Michael.
- (d) **LAND FOR ALLOTMENTS:** Mrs McDougall has asked to meet the Chairman to discuss a specific plot of land. One of the current allotment holders at the present site has given notice to quit because he is unable to manage it any longer, and steps are being taken to refill this.
- (e) **INSURANCE RENEWAL:** The Clerk will ask the Council's insurers to arrange for revaluation of the Sports Pavilion.
- (f) **BYLAWS:** From the NALC Legal Topic Note 14 on Byelaws it does not appear that the Parish Council has the power to make a byelaw in relation to motorcyclists. The Vale has been asked for a list of its byelaws.
- (g) **QUOTE FOR TREE WORKS:** Simon Ringrose had surveyed the condition of all the trees on parish council land and submitted a quote for various works. This will be referred to the Finance Committee. A Landscape Architect who lives in the village has offered to check (free of charge) that the suggested work is necessary before it is done.
- (h) **RUBBISH:** The glass in the verge had not been cleared.
- (i) **FOOTPATH 8:** Paul Mansbridge had still not indicated when the work will be done.
Mark Sumner has replied that the start of the footpath is not a Right of Way. The clerk will ask him where the Right of Way begins.

92/10 POLICE MATTERS:

- (a) **SPEEDING – KENNINGTON ROAD:** A police operation took place on the 25 April 2010. This is going to be followed up soon with a SID operation.
- (b) **LONGMEAD LAKE:** Mr Clarkson has insisted that no action has been taken. The Council felt that it would have been possible to trace the stolen dumper truck and PCSO Wright explained that site equipment is often stolen to order. The letter written to the Chief Constable had been referred to the local police team who had telephoned in reply, then confirmed the conversation by letter.
- (c) **CYCLE SAFETY TALKS:** The school is very keen and has asked PCSO Wright to come after half-term when the weather is better and more children are cycling to school.
- (d) **FOOTPATH 9/THRUPP LANE – PROBLEM WITH MOTORCYCLISTS:** Councillors had observed motorcyclists on Mr Curtis's land. Neil Irwin apologised for not being able to attend the meeting, but he has confirmed that he is happy to help. Contact has been made with Mr John Curtis and PC Carl Bryant suggesting a meeting to see what can be done.

93/10 PLANNING MATTERS:

(a) New Applications:

- (i) RAD/21190 – Demolition of existing garage and rear lobby and cloakroom. Proposed erection of two storey side extensions and single storey rear extension. Addition of bay window to front elevation, 11 Selwyn Crescent. Cr Rogers declared a prejudicial interest and did not participate in the discussion. Decision deferred for a site meeting.
- (ii) RAD/237/111-LB – Internal and external alterations to A Social building, comprising window and door replacement, modifications to existing windows, internal strip out and refurbishment, Radley College: No objections.
- (iii) RAD/237/112-LB – Extension of existing entrance lobby including relocation of existing window and external vertical drainage pipework. New timber framed door canopy with lead finish. New entrance door. Internal studwork partitions to Ground Floor Social Halls and bedrooms. Decorations and new floor finishes. Upgrading of heating system and lighting, Sub Tutors Flat G Social Block, Radley College: No objections.
- (iv) RAD/237/111-LB – New timber frame arched canopy with lead finish to main entrance. New internal studwork partitions to Social Halls and Shell bedrooms. Refurbishment and upgrade of existing sanitary heating and lighting systems, Sub Tutors Flat H Social Block, Radley College: No objections.

(b) Permission Given:

- (i) RAD/15745/4 – Construction of a wooden dome structure for community and educational use, Sandles, Thrupp Lane
- (ii) RAD/21056/1 – Demolition of existing rear extension and detached garage; removal of existing roof structure and demolition of bay windows. Erection of a single storey rear extension; extension to front elevation and erection of new roof structure (with accommodation within) encompassing new front and rear extensions, Erection of a detached garage (re-submission of application RAD. /21056), 13 Foxborough Road

(c) Permission Refused: None

(d) Withdrawn: None.

(e) Appeals:

RAD/21026-X – Land adjoining railway line and No 1 Shaw's Copse: Dismissed.

(f) Correspondence:

Unauthorised use of land for washing and classifying of aggregate and associated activities, Thrupp Lane, Radley: Enforcement Action had been started with the serving of a Planning Contravention Notice which requires the landowner to provide specific information within 21 days about the uses of the land.

(h) Mineral Extraction, Thrupp Lane, Radley:

- (i) County Councillor Fatemian confirmed that he would be prepared to insist that the application go to committee.
- (ii) Mineral Extraction Targets for the South East: OCC cabinet took the view that the target for Oxfordshire of 2.5 million tons was unfair and they are not inclined to proceed with the increase and had suggested 1.58 million tons.
- (iii) Review of Old Minerals Permission Area in South Radley: The Council is concerned that this will require access via Thrupp Lane. The Council would expect the road to be widened and repaired to maintain its cycleway status or for an alternative access to be used.
- (iv) Unauthorised use of land for washing and classifying of aggregate and associated activities: A letter had been received from Rob Dance. It was **AGREED** that the Council will invite Chris Hodgkinson, along with Huw Jones and Ian Hudspeth to a meeting to review the delay in commencing enforcement action.
- (v) It was **AGREED** to raise the question of CLEUD regulations with OALC, copied to Nicola Blackwood MP.
- (vi) County Councillor Fatemian assured the Council that OCC will pursue enforcement actions to their conclusion.

94/10 FINANCIAL MATTERS

(a) ACCOUNTS FOR PAYMENT:

It was proposed by Cr Henderson, seconded by Cr D. Standen that retrospective agreement should be given to the payment of the following accounts paid in between meetings. This was **AGREED** unanimously.

(i)	HM Revenue and Customs – Income Tax/NI:	£638.58
(ii)	Thames Water – Sports Pavilion:	£ 16.19
(iii)	Thames Water – Allotments:	£ 2.19

It was **AGREED** that the following accounts should be paid

(i)	Miss S E Raven:	£1,312.63
	Salary May 2010:	£666.10
	Expenses, 1 April – 31 May 2010:	£646.53
	1. Expenses:	£17.00
	2. Telephone:	£22.00
	3. Mileage:	£198.90
	4. Postage:	£55.62
	5. Stationery:	£78.24
	6. Photocopying:	£248.83
	7. Renovation of Notice Board:	£25.94
(ii)	Mrs K Sharp – Salary May 2010:	£148.15

(iii)	Mrs Jane Dymock:	£368.60
	Salary May 2010:	£282.02
	Village Cleaner, May 2010:	£ 86.58
(iv)	MRH Services:	£415.50
	Play Area Inspection:	£ 35.50
	Installation of picnic table with concrete base:	£380.00
(v)	RJS (IA) Ltd – Internal Audit Fee:	£192.50
(vi)	Protax – Payroll Service for year ended 5 April 2010:	£123.38
(vii)	Brick Kiln (UK) Ltd (trading as Falcon Signs):	£185.07

(b) **REPORT OF INTERNAL AUDITOR:**

The Internal Auditor recommended that the Council review the Fidelity Guarantee Insurance it holds in relation to the Financial Guidelines. The Clerk will ask for a quotation taking into account the year end balance and the precept.

(c) **CHANGE OF BANKING DETAILS :**

It was noted that the Chairman, Vice-Chairman and Chair of Finance will have to sign to change banking arrangements after the change of clerk.

95/10 CONSERVATION: GARDEN COMPETITION

Donations have been received from Ringrose Tree Surgery and the Bowyer Arms. The minibus has been ordered.

96/10 HIGHWAY MATTERS:

(a) **BUS SERVICE 35 UPDATE:**

Cr D Standen had raised complaints about the service during the snowy weather at the Parish Transport Meeting. At present the road is a Priority 2 road and was not gritted in the icy weather. County Cr Fatemian reported that a county-wide review of priority routes is currently under way.

(b) **LORRY PARKING, NORFOLK CLOSE, DRYSDALE CLOSE:**

In response to a neighbour complaint, the Clerk has contacted Thames Valley Police who say that drivers are not committing an offence. She has asked OCC if they can install parking restrictions.

97/10 RADLEY LAKES WETLAND CENTRE UPDATE:

A work day is planned for 28th May and an activity day on 3rd June.

98/10 REPORT OF DISTRICT AND COUNTY COUNCILLOR:

(a) **DISTRICT COUNCILLOR:** None

(b) **COUNTY COUNCILLOR:**

Cr Fatemian was pleased to report that pothole repairs are of a better quality under the new contract. Under the new arrangements, the parish will have one point of contact for all Highways issues who will liaise closely with the parishes and who is expected to attend a Parish Council meeting shortly. As cabinet member with responsibility for adult social care, Cr Fatemian attended a Dementia Awareness day.

The County Council is waiting for full details of the impact that the new Coalition government's plans will have at County level.

99/10 CORRESPONDENCE:

(i) FOR ACTION

- (a) Request to hire the Playing Field for a family party:
It was agreed that the clerk and Cr Nutt will meet the applicant and refer back to the next council meeting.

(ii) FOR INFORMATION

- (a) New Waste Arrangements:
Crs J Standen and Henderson had attended a briefing meeting. Bins will be delivered in the Parish between 6th and 20th September and alternative arrangements are made for properties which don't have space for bins.
- (b) ORCC Review Spring/Summer 2010
- (c) ONCF Environmental Bulletins, 22 and 29 April 2010 and 5 May 2010
- (d) The Oxfordshire Playing Fields Association Newsletter, Spring 2010
- (e) Railfuture, Thames Valley Branch Newsletter May 2010
- (f) Health News 2010 – Oxfordshire PCT
- (g) Soldiers of Oxfordshire Military Museum at Woodstock – progress report
- (h) MRH Services – Play Area Service Inspection, April 2010
- (i) Open Spaces Society – Reopening the dates

100/10 NOTIFIED BUSINESS

- (a) Mrs Dymock informed the council that she had a pre-existing holiday booked which clashed with the July meeting of the Council. It was AGREED that she will suggest an alternative date.
- (b) The Clerk has written to SEEDA in support of the Village Shop's application for grant funding to purchase its lease.

101/10 ITEMS FOR CONSIDERATION FOR PRESS RELEASE:

None

Date:

Chairman

**102/10 CONFIDENTIAL MINUTES OF THE ORDINARY MEETING OF
PARISH COUNCIL, 26 APRIL 2010**

The Confidential Minutes of the Ordinary Meeting of the Parish Council held on the 26 April 2010 were **APPROVED** and signed by the Chairman.

Date:
Chairman