

**MINUTES OF THE ORDINARY MEETING OF RADLEY PARISH COUNCIL HELD
IN THE CHURCH ROOM, RADLEY ON THURSDAY 26TH APRIL 2012**

PRESENT: Cr J Standen (in the chair)
Crs Crowley, Henderson, Howard, Johnston, D Standen, Pasquire and
Platts

In attendance: The clerk

47/12 APOLOGIES FOR ABSENCE:

Apologies were received from Crs Davies and Tomlinson and County Councillor
Fatemian.

48/12 DECLARATIONS OF INTEREST:

Cr Johnston declared a personal and prejudicial interest in item 7(a): New planning
application P12/V0568 (12/00568/FUL): 6 Catharine Close Radley as a member of the
Vale planning committee.

Cr D Standen declared a personal interest in matters relating to Friends of Radley
Station.

Cr Pasquire declared a personal interest in matters relating to Friends of Radley
Station, Friends of Radley Lakes and Radley Village Shop.

49/12 MATTERS RAISED BY MEMBERS OF THE PUBLIC:

There were none.

**50/12 MINUTES OF THE ORDINARY MEETING OF THE COUNCIL HELD ON
22nd MARCH 2012:**

Item 33/12b should read: "It was *agreed* that this should be an agenda item for a future
meeting"

The minutes were **APPROVED** as a true record for signing by the Chairman.

51/12 CLERK'S PROGRESS REPORT:

PLANNING: 18 Sugworth Lane: Cr Henderson had been assured that the Vale would
vigorously pursue enforcement and the clerk was asked to ask the Vale for an update.

52/12 REPORT FROM THE DISTRICT COUNCILLOR:

(a) DISTRICT COUNCILLOR:

Cr Johnston reported that:

- (i) The Old Gaol site was progressing well and that the Abbey precinct refurbishment had started.
- (ii) In future Vale Community Grants will only be given for capital projects.

(b) COUNTY COUNCILLOR: None

53/12 PLANNING:

a) NEW APPLICATIONS:

Cr Johnston withdrew from the room for the duration of this item.

- (i) P12/V0568 (12/00568/FUL): 6 Catherine Close Radley: Demolition of existing garage, rear lobby and workshop. Erection of a single storey side extension. The Council had **NO OBJECTION** to the application.

b) DECISIONS:

(OCC) Planning application MW.0001/12 - H Tuckwell and Sons - Thrupp Lane Quarry: **APPROVED** with conditions.

Cr Crowley reported that he spoke at the planning committee meeting and had drawn attention to traffic issues.

The Council had written to OCC before the meeting pointing to concerns which had not been addressed in the Officer's report and further conditions were added.

The Planning Committee had strongly indicated that traffic issues, particularly the alternative route through Barton Lane should be addressed.

Officers are costing the six suggested ways that the sites could be linked to Barton Lane and that these. Tuckwells had suggested a route from the Thrupp Lane gate to Wick Hall to the roundabout, but this would still affect houses and would cut straight across Barrow Hills.

The CLEUD had been withdrawn but the retail business continues to operate without planning approval.

Removal of the plant should commence on 16th June and be complete by 16th July.

The Council stressed the necessity for effective enforcement.

A pile of gravel had been observed on the site which it had been claimed at the Thrupp Lane Liaison Group meeting was crushed concrete. Tuckwells should not be importing as dug gravel. Cr Crowley would take up Tuckwells' offer to visit the site.

54/12 THRUPP LANE ISSUES:

- a) **HIGHWAY ISSUES:** It had been observed that the 30mph repeater sign was obscured by vegetation. This will be reported to Highways. It was thought that without this, drivers might not be aware that the 30mph limit extends down Thrupp Lane. The Council **AGREED** to request an extension of the 30mph limit to the end of the lane.
- b) **PLANNING:** The Tuckwell application was discussed above.
- c) **RADLEY WETLAND CENTRE:** Earth Trust was looking at the footpath access.
- d) **LOCAL LIAISON MEETING:** Crs Crowley and Standen reported that the meeting was very positive.

The communal sign at the end of the lane had not been replaced, although the businesses had indicated their willingness to do so. The clerk was asked to write to prompt them.

55/12 HIGHWAY MATTERS:

- a) CHURCH ROAD ISSUES:
 - (i) Tree & pavement: There was no progress at present. County Councillor Fatemian was to have met the area Highway Steward shortly after the March Council meeting.
 - (ii) Verges: Radley College had all the trees and bushes cut back in the school Easter holidays and it was reported that the bus drivers are very pleased with the improved visibility.
 - (iii) Bus stop: OCC had agreed to introduce “no waiting” restrictions. Accompanying road traffic regulations would be required so that they can be enforced and a site meeting was to be arranged for early May, to which the Parish Council would be invited.
- b) VERGE CUTTING: It was **AGREED** to delegate to the Chair and clerk consideration of areas which the Council could cut under licence from OCC.
- c) TRAFFIC SURVEY: Cr Howard had analysed the data from OCC.

It was noted that, although the Council has specifically asked otherwise asked, the survey had been carried out in half term and that the weather had been bad, which might have impacted on the results.

It was noted that 49% of vehicles exceeded the speed limit and the typical vehicle was travelling at 37mph.

The Council thought that it was clear that the location of the fatal accident was a dangerous spot to cross the road if either driver or pedestrian loses attention.

The Parish Council will continue to press the police to have a regular presence in Kennington Road.

- d) REPORT OF NUISANCE PARKING in Foxborough Road close to the Lower Radley junction: PCSO Adi Wright would be asked to check regularly for nuisance parking.

56/12 FINANCIAL MATTERS:

- a) MEETING OF THE FINANCE AND ADMINISTRATION COMMITTEE HELD ON 12th APRIL 2012:
Correction to the minutes: Cr Johnston’s apologies were recorded.

The Committee had reviewed:

The draft financial statement, Notes to the accounts, Register of Risks, Parish Council summary, Bank reconciliation, Schedule of Assets, Review of the Internal Audit
And copies of these papers were submitted to the Parish Council for approval.

(i) **PLAYING FIELD MATTERS:**

An £893 gas bill had been received for the winter quarter. The Council **APPROVED** the committee's recommendation that the Football Club should be invoiced in accordance with the previous booking form.

(ii) The Council **AGREED** to the committee's recommendation that tamper-proof heating controls should be considered and that the clerk should investigate insulation costs.

(iii) **GARDENING:**

It was **AGREED** that the gardening schedule should be reviewed with Berinsfield Community Business.

(iv) **WEBSITE:**

John Huddleston had now also resigned as webmaster. As he also organised hosting arrangements, this was a significant loss.

It was **AGREED** that the Council should approach Radley College to ask whether they would be able to help with hosting arrangements and if not that the Council should consider paying an administrator.

(v) **CLERK SALARY:**

It was **AGREED** that the clerk's salary should be increased to the next point on the scale.

It was **AGREED** that the clerk's hours should be increased and she was asked to estimate hours worked at present.

b) **ACCOUNTS FOR PAYMENT:**

It was proposed by Cr Johnston, seconded by Cr Platts and **AGREED** that the following payments should be authorised:

529 Mrs J E Dymock	Net salary (April)	£ 727.99	£ 854.49
	Village cleaner (May)	£ 86.58	
	Expenses		
	Printer cartridges	£ 39.92	
530 Mrs Karen Sharp	Salary (April)		£ 148.15
531 HMRC	Income Tax and N.I.		£ 68.54
532 British Gas Business	Gas supply pavilion		£ 893.59
533 OALC	Subscription		£ 436.50
534 Thames Water Utilities	Water supply pavilion		£ 56.45
535 Thames Water Utilities	Water supply allotments		£ 8.70
536 Radley College	Playing Field grass cutting 1 October 2010-October 2011 1st October to 1st April 2012		£ 1,260.72
537 ORCC	Membership		£ 30.00
538 NALC	Subscription to Local Councils Review		£ 15.50

c) **APPROVAL OF THE ACCOUNTS TO 31ST MARCH 2012:**

The Parish Council **APPROVED** the draft accounts for 2011/12 for submission to the Internal Auditor.

d) **APPOINTMENT OF THE INTERNAL AUDITOR:**

The Council was asked to approve the appointment of Mr Roger Symes as Internal Auditor. The Parish Council had employed Mr Roger Symes for this work for some years. He was an experienced Chartered Accountant and former District Auditor and looked very thoroughly at the way the Parish Council handled its financial management of the accounts. The Parish Council **APPROVED** his appointment.

e) **NO COLD CALLING ZONE:**

Cr Howard requested support from the Parish Council for printing the questionnaire which had to be distributed to households. This was estimated to be approximately £65.00. It was proposed by Cr Johnston, seconded by Cr Henderson and **AGREED** that the Council would cover these costs and that they could be drawn down as required.

It was **AGREED** that the Parish Council write to Trading Standards in support of the setting up of the zone.

f) **RADLEY YOUTH FOOTBAL CLUB:**

It was noted that the Club had not yet paid the interim rent offered in their letter, nor had they replied to the Council's letter regarding the lease of the pavilion. It was proposed by Cr Pasquire, seconded by Cr Johnston and **AGREED** that the Council would write to the Club.

g) **FOOTPATH 8:** A letter received from Peter Mansbridge and Sons requesting extra payment for the remedial works had been considered by the Finance and Administration Committee, who recommended that the Council should not be liable for extra costs arising from the delay in returning to carry out repairs.

Paul Mansbridge subsequently offered to carry out patch repairs at his own cost. This was **ACCEPTED** by the Council, provided that the work the work was carried out to an acceptable standard.

57/12 ELECTORAL REVIEW:

The Council considered that the proposed number of District Councillors was correct and would wait further proposals with interest.

58/12 SPINNEYS CLOSE ALLOTMENTS:

It had been observed that rubbish and clutter had accumulated on the site. The Council considered the efforts householders make to keep their gardens tidy and attractive to their neighbours and was concerned at the site's general untidiness.

It was **AGREED** that the Council would write to all allotment holders requiring them to clear up the site within 45 days.

59/12 POLICE MATTERS: There were none.

60/12 WEBSITE WORKING PARTY:

It was agreed that the Working Party should meet.

61/12 DIAMOND JUBILEE:

Details of the celebration were detailed in Radley News. 200 commemorative mugs had been ordered. Approximately 100 would be given to children who attend Radley Primary School and the remainder offered for sale.

62/12 GARDEN COMPETITION: Arrangements were noted.

63/12 CORRESPONDENCE:

(a) FOR ACTION:

(i) REPORT OF DANGEROUS PARKING IN THE VILLAGE HALL CAR PARK:

The clerk was asked to remind the Football Club that the Village Hall car park should be left free for Village Hall users.

(ii) SCHOOL ADMISSIONS:

The Council was informed that Radley children had not been allocated places at Radley Primary School when they start school in September 2012 and were asked to consider the demand for school places when planning applications were made for new houses in the Parish.

The Council noted that it has no power to veto applications on these grounds but that this would be borne in mind when applications are received.

(iii) GREENE KING:

Response to a contact about the land next to the Bowyer Arms: Mike Laudat (Greene King Business Development Manager) stated that it was their intention to improve the condition of the space and he was considering how this would be done.

Mr Laudat noted that the pub car park was being used by station users.

(b) FOR INFORMATION:

- (i) Vale reply to the Parish Plan report: Noted
- (ii) CPRE: Countryside Voice Spring 2012: Noted
- (iii) Homestart: Application for a grant: Noted
- (iv) New Oxfordshire Dial-A-Ride service: Noted
- (v) Oxfordshire Association for Young People: New link manager: Noted

64/12 MATTERS FOR REPORT:

Cr Johnston reported that the Vale has given permission for a new crematorium at Garford at its Planning meeting the previous evening.

Signed.....Date.....
(Chairman)