

MINUTES OF THE ORDINARY MEETING OF RADLEY PARISH COUNCIL HELD IN THE CHURCH ROOM, RADLEY ON THURSDAY 28TH MARCH 2013

PRESENT: Cr J Standen (Chairman), Crs Cook, Crowley, Davies, Henderson, Howard, Johnston, Pasquire Platts and Tomlinson.

In attendance: County Councillor Fatemian, Mrs Anne Feather, PCSO Adi Wright, Mr Kirkby (to item 35/13), the clerk

33/13 DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST:

There were none.

DISPENSATIONS: No requests received.

34/13 APOLOGIES FOR ABSENCE: Cr Cook (illness).

Graham Keddie (Lafarge Aggregates Ltd) was unable to attend but hoped to come to the April meeting.

35/13 MATTERS RAISED BY MEMBERS OF THE PUBLIC:

Mr Kirkby explained that he was attending the meeting to raise his group's concerns at Radley College's proposed housing development on the corner of Radley Road and to understand the Council's views. The Chairman explained that the Council has no view at present but would bear in mind the group's views when it discussed the development. The Council would not be a statutory consultee on the application.

36/13 MINUTES OF THE MEETINGS HELD ON 28th FEBRUARY 2013:

Attendance: It was confirmed that Cr Johnston was not present at the meeting, but that Cr D Standen was present.

37/13 PROGRESS REPORT ON MATTERS ARISING FROM THE MINUTES:

- (a) **HIGHWAY FLOODING, BAYWORTH ROAD:** The clerk has contacted Highways.
- (b) **SUGWORTH LANE SEWER:** The Council had commented on Chandling Manor school's planning application and sent a formal complaint on the condition of the sewer to Thames Water. Thames Water states that they are content that their recent works to clean fat and roots from the sewer have solved the problem. Their reply would be conveyed to residents.
- (c) **CULHAM MOTOCROSS:** Councillors were due to visit the site. South Oxfordshire Environmental Health stated that environmental conditions are a matter for the Vale if the affected properties are in their area.
The Council will monitor the number of events taking place in 2013.
- (d) **ALLOTMENTS:** Four people from the waiting list had confirmed by responding to the Council's letter. The vacant allotment was declined by three successive people and would be offered to the next person on the list.
- (e) **STATION OVERFLOW PARKING:** PCSO Wright had posted notices and was issuing tickets.
- (f) **HGV LICENCE:** Highways had objected to Tarmac's HGV operator licence application on the grounds that Thrupp Lane was unsuitable for increased HGV traffic.
- (g) **LIAISON GROUP MEETING:** RWE npower postponed the site meeting to a date still to be agreed in May.
- (h) **CHURCH ROAD BUS STOP:** Highways confirm that the bus stop is within the

Highway boundary. Highways were asked to lay some hard standing and address the drainage issue which leaves a puddle in the road nearby.

- (i) POTHOLE REPAIRS: Some defects had been marked by Highways for repairs.
- (j) JUNCTION MARKINGS, LOWER RADLEY: Highways would repaint the markings when their budget allowed.
- (k) OBSCURED STREET LIGHT, LOWER RADLEY: SSE was due to cut back the overhanging trees.
- (l) BOUNDARY CONSULTATION: Crs J Standen and Crowley and the clerk had met their counterparts on site to examine Kennington's proposal.
- (m) GARDEN COMPETITION: The clerk provided an update on arrangements.
- (n) VISION AND SCOPING STATEMENT: The Vale Neighbourhood Planning Officer has confirmed that she would be able to assist with lesser documents.
- (o) POST BOX, SUGWORTH CRESCENT: The condition of the box was reported to the Post Office for the second time.
- (p) GARDEN BUILDING, FOXBOROUGH ROAD: The clerk confirmed that permitted development rules did not allow garden buildings in front gardens. The clerk was asked to raise this with Vale Enforcement.

38/13 POLICE MATTERS:

- (a) STATION PARKING: Cars were already responding to charges even though the machines were not in operation. PCSO Wright reported that he had ticketed two cars that day. It was agreed that the situation should be monitored for three months.
- (b) VANDALISM AT THRUPP LAKE: Cr Pasquire reported damage to the Lily Shelter and PCSO Wright was asked to take this back to the Neighbourhood Team and to make it known that the police patrol the area regularly. It was his understanding that the damage had happened late at night.
It was recorded that a firearms incident when birds were shot had been reported to the police.

39/13 PLANNING:

- (a) PLANNING APPLICATIONS:
 - P13/V0599/EX: 30 Sugworth Lane Radley Abingdon Oxon OX14 2HY: Extension of time limit for planning permission P10/V0148. The Council had not objected to the original application, nor were there any neighbour objections. It was **RESOLVED** to delegate to the clerk to respond according to Council policy.
- (b) PLANNING DECISIONS:
 - (i) P13/V0341/DIS: Lyric Wood 6 Lower Radley Abingdon Oxon OX14 3AX: Discharge of condition 2 of planning application P10/V0308: Fully Discharged on 7th March 2013.
 - (ii) P13/V0098/LDP: 5 Little Howe Close Radley OX14 3AJ: Proposed single storey rear extension and garage conversion: Certificate of Lawful Use or Development issued on 5th March 2013.
- (c) OTHER APPLICATIONS: For information only – no action necessary:
 - P13/V0483/AG: Lower Farm Lower Radley Abingdon Oxfordshire OX14 3BA: Proposed agricultural barn.
The application is submitted as permitted development and is presently being assessed.
- (d) RADLEY LARGE WOOD: Cr Crowley asked the Council to consider acting on the development of a woodland access track approved by the Vale as P12/V0638/AG (prior notification of agricultural or forestry development – access road). It had been

established that due planning process had been followed, but that it was incumbent on the landowner to comply with any licences required. Cr Crowley reported that there was no evidence of scrutiny by any other body. He was asked to follow this through and report back the next meeting.

40/13 FINANCIAL MATTERS:

(a) ACCOUNTS FOR PAYMENT:

It was **RESOLVED** that the following payments should be made:

Payments made during the month

Receipts

	Lafarge Aggregates Ltd	Donation to the garden competition		200.00
DD	Peninsula Graphite	HR Advice	<u>Power to Act</u> LGA 1972 s111	£ 79.20

Payments

653	Mrs J E Dymock	Net salary (Mar)	LGA s111/s112	937.22	1,263.90
		Village Cleaner (April)		86.58	
		Refunds:		240.10	
654	HMRC	PAYE & NI	LGA s111/s112		122.00
655	Safe & Sound Playgrounds	Play Area repairs	LGA (Misc Provisions) Act 1976		4,056.00
656	Abingdon & District CAB	Donation	LGA 1972 S142		1,000.00
657	South and Vale Carers Centre	Donation	LGA 1972 S142		250.00
658	Radley Village Hall	Hire for Garden Competition presentations	LGA 1972 S137		45.50
659	British Gas Business	Electricity - Pavilion	LGA (Misc Provisions) Act 1976		92.61
660	ST Grounds Maintenance	Empty Play Area Bin x2	LGA (Misc Provisions) Act 1976		50.00

- (b) PAVILION – ENERGY SAVING MEASURES: Deferred to the April meeting.
- (c) NEW FINANCIAL STANDING ORDERS: It was **RESOLVED** that consideration of the new standing orders should be delegated to the Finance and Administration committee.
- (d) RADLEY PCC: It was proposed by Cr Crowley, seconded by Cr Tomlinson and **RESOLVED** that the Council should take responsibility for the Lower Cemetery. Provision would be made in the budget for 2014-15.
- (e) BUS SHELTER, PEBBLE HILL: Prices were received and it was proposed by Cr Tomlinson, seconded by Cr Johnston and **RESOLVED** that the Council would proceed to seeking firm quotations for a replacement shelter.

41/13 REPORTS FROM THE DISTRICT AND COUNTY COUNCILLORS:

- (a) DISTRICT COUNCILLOR: Cr Johnston reported that:
 - (i) The Vale had set a precept which was unchanged from the last year.
 - (ii) The Draft Vale Local Plan was now released. If adopted, the Plan would put in place a firm plan to control development in the Vale.
 - (iii) The Boundary Commission's final recommendations were for the number of District Councillors in the Vale to be reduced to 38. Kennington and Radley will be a single ward represented by two councillors.
- (b) COUNTY COUNCILLOR: Cr Fatemian reported that the council was very quiet as it wound down towards the elections in May.
 - (i) He confirmed that all Area Stewardship funding had been spent and that he had signed off interim remedial works to Thrupp Lane.
 - (ii) With regard to his earlier email on the suspension of the Minerals policy, he had a reply from Peter Day which he would forward to the Council. Cr Fatemian explained that the Inspector had suspended the policy so that background data could be reviewed and updated. This would give the new County Council the opportunity to look anew at the plan.

42/13 THRUPP LANE ISSUES:

- (a) HIGHWAYS AND TRAFFIC: Nothing further at present.
- (b) PLANNING - ROMP: Cr Johnston had consulted Mike Gilbert, Vale Planning officer and confirmed that Vale was expecting an appeal.
- (c) RADLEY WETLANDS CENTRE: The Earth Trust had issued its Thrupp Lane management plan. This was a private document but Councillor Crowley would ask if it could be made available to the Council.

43/13 HIGHWAY MATTERS:

- (a) FOXBOROUGH ROAD: A resident had reported her concern at vibration experienced in her home.
Cr Johnston reported that this was a known problem. It was concluded that traffic calming such as speed humps would increase vibration and that a vehicle weight limit might preclude buses. Highways were dealing with potholes at present.
- (b) SPINNEYS CLOSE: Cr Johnston reported that complaints had been received about the hedge bounding the allotments encroaching on the pavement. It was **RESOLVED** that this would be dealt with in the autumn.
- (c) CHURCH ROAD: Radley College would be asked to ensure that their hedges on Church Road were kept cut back from the road.

- 44/13 WEBSITE:** Radley College was prepared to help with the new website. It was delegated to Cr Crowley to prepare a brief.
Cr Howard volunteered to help with the existing website, subject to training.
The clerk would seek to retrieve information from Mr Surrey.

45/13 CONSULTATIONS:

- (a) COMMUNITY GOVERNANCE REVIEW – Vale of White Horse District Council:

- (i) Kennington Parish Council's proposal for modifying the Sandford Lane boundary was tabled. It was **RESOLVED** that the Council was content to support the proposal that would take the Sandford Lane businesses into Kennington parish.
 - (ii) It was proposed by Cr J Standen, seconded by Cr Platts and **RESOLVED** that the Council should propose that Chandlings Manor be within the parish as issues there were of greater concern to Radley.
- (b) VALE DRAFT LOCAL PLAN: Some discrepancies were identified. Councillors were asked to bring their comments to the next meeting.

46/13 CORRESPONDENCE:

FOR ACTION:

- (i) Anton Nath ORCC – request for an update on progress on the Parish Plan. The action plan was agreed for dispatch.

FOR INFORMATION:

- (i) Vale Budget Update for Parish Councils (Appended) (APPENDIX 3-blue)
- (ii) Local Council Review Spring edition
- (iii) Clerks and Councils Direct March edition
- (iv) Letter from resident of Lodge Hill re Chandlings Manor School planning application
- (v) ASHTAV magazine Spring edition
- (vi) The Clerk magazine March 2013
- (vii) SLCC news bulletin 7th March
- (viii) Open Space – Spring magazine
- (ix) CDSL: Introducing Cemetery Development Services Ltd
- (x) Parishcouncilwebsite.net : Transparency and Austerity: Details of their service
- (xi) Invitation from Soldiers of Oxfordshire to a talk called Jambusters on May 17th, at the Chipping Norton Town Hall, featuring a book about the Women's Institute during the Second World War. Tickets £12.50.
- (xii) Request for a donation towards setting up a Radley Drama Group.
- (xiii) Land & Property Registration: Data Transparency Code
(The provisions of the Code of Recommended Practice for Local Authorities on Data Transparency are mandatory only for parish councils with gross annual income or expenditure (whichever is the higher) of at least £200,000)
- (xiv) Plant-aholics Garden Visit with CPRE: open garden Bletchingdon 26th April 2-4pm £10
- (xv) Healthwatch Oxfordshire
- (xvi) Oxfordshire Woodfuel Programme Bulletin
- (xvii) CPRE: Map of Vale planning applications: Sent direct to councillors. Comment from other parishes is that the interactive map is already out of date.
- (xviii) Parish Online mapping software. newsletter
- (xix) Navigus Planning: Neighbourhood Plans now in place: what parish and town councils need to know

47/13 MATTERS FOR REPORT: None were raised.

48/13 DATE OF THE NEXT MEETING:

Finance & Administration Committee: Thursday 11th April at 7.30pm in the Church Room

Ordinary Meeting: Thursday 25th April 2013 at 7.30pm in the Church Room

Radley Annual Parish meeting: Friday 26th April at 7.30pm in the Church Room

Signed.....Date.....
(Chairman)