

MINUTES OF AN MEETING OF RADLEY PARISH COUNCIL HELD IN THE CHURCH ROOM, RADLEY ON THURSDAY 26TH SEPTEMBER 2013

PRESENT: Cr J Standen (Chairman), Crs Crowley, Henderson, Howard, Johnston, Pasquire, Platts and D Standen.

In attendance: The clerk

122/13 APOLOGIES FOR ABSENCE: Crs Davies, Kallie and Tomlinson

123/13 DECLARATIONS OF INTEREST: Cr D Standen and Cr J Standen declared an interest in agenda item 7a)ii) as they were the applicants.

DISPENSATIONS: No requests received.

124/13 MATTERS RAISED BY MEMBERS OF THE PUBLIC: There were none.

125/13 MINUTES OF THE MEETING HELD ON THURSDAY 25th JULY 2013:
The minutes were **AGREED** to be a true record of the meeting and signed as such by the Chairman.

126/13 PROGRESS REPORT ON MATTERS ARISING FROM THE MINUTES:

(a) **MATTERS ARISING:**

RADLEY LOWER CEMETERY: There was nothing further to report at present

(b) **FINANCIAL MATTERS:**

(i) **FOOTBALL CLUB BOOKING:** It was noted that the bill for 2 hours' unauthorised use had still not been paid.

(ii) **DONATION TO THE EARTH TRUST:** It was reported that the Lily Shelter had been removed.

(iii) **RADLEY BROWNIES:** An alternative quote was been received.

(c) **HIGHWAY MATTERS**

(i) **FOOTPATHS REPORT:** Mr Orchard had updated his report over the summer and the fallen tree on FP11 was the only remaining issue

(ii) **BUS SHELTERS:** Notes of the meeting held on 8th August attended by councillors D Standen, J Standen, Howard, Davies and Tomlinson, the clerk, Tim Wyld from Highways, Chris Hulme, Thames Valley Police, Like Stoddart, Oxford Bus Company were received.

It was noted that it was now the Parish Council's responsibility to consult neighbours to existing bus stops.

(d) **BIRD SCARER NOISE:** The complainant had further correspondence with the Vale who attributed some fault to the farmer. He had spoken to both parties and hoped that the matter was closed

127/13 POLICE MATTERS:

It was noted that the police were not ticketing cars parked on the bridge approach and close to junctions. It was agreed that the Council should ask the Neighbourhood Policing team to review their policy and look at parking in these areas more critically.

128/13 PLANNING APPLICATIONS:

(a) **NEW APPLICATIONS:**

Councillor Johnston withdrew from the meeting whilst new applications were discussed as he is a member of the Vale Planning committee.

- (i) P13/V1930/HH: Replacement rear single storey extension. Rear two storey extension. New entrance porch 2 Stonhouse Crescent: **NO OBJECTION**.
 - (ii) P13/V1951/FUL: Single storey 2-bed dwelling (resubmission):12B Lower Radley: Crs J Standen and D Standen withdrew from the meeting during discussion and voting on this item. After discussion, the Council resolved that it had **NO OBJECTION** to the application.
 - (iii) P13/V1970/HH: Demolition of existing rear extension and detached store building. Erection of new single storey extensions to rear and North East flank. 69 Foxborough Road: **NO OBJECTION**.
- (b) OTHER APPLICATIONS: For information only – No action required: None
- (c) APPEALS: P10/V2344: Change of use from C3 residential to recreational use. Demolition of existing residential structure and erection of new wetlands visitor centre building, associated external works including provision of a 25 no space car park, new path networks and external decking adjacent to the visitors centre: Sandles Thrupp Lane.
The Council **RESOLVED** to support the appeal. It agreed that Condition 9 of the approval was unreasonable and would highlight the current condition of the road and that people were already visiting the lake irrespective of whether there was a car park.
- (d) ENFORCEMENT:
- (i) VE13/079: Garden building erected forward of the principal elevation. 31 Foxborough Road: The homeowner intended to submit a retrospective application.
 - (ii) VE13/052: Unauthorised storage - shipping container and open air storage on green belt land.
The Council would insist it should be made clear that the container was only a temporary structure and should be moved without further delay.
- (e) VALE DECISIONS:
- (i) P13/V1268/O: Outline application with all matters reserved apart from access for the construction of up to 55 new residential dwellings served via a new vehicular access from Radley Road along with associated landscaping, car parking, storm water storage including earthworks to facilitate. Land Off Radley Road Abingdon: Refused
 - (ii) P13/V1057/HH: Single storey rear extension: 35 Stonhouse Crescent : Approved
 - (iii) P13/V1007/FUL: Erection of a summer house building in the rear garden to be used by the school for meetings and children from the church: Radley School House : Approved
 - (iv) P13/V1791/PDH: Conchiglia Thrupp Lane Radley: Proposed extension to existing single storey annexe. The proposal was agreed to be permitted development.

129/13 FINANCIAL MATTERS:

(a) ACCOUNTS FOR PAYMENT:

The Council **RESOLVED** to make payments as itemised:

721	Red Box	Fire Extinguisher Service	54.84	LG(Misc Provisions)1976
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722	Mrs J E Dymock	Net Salary (August)	1,027.28	LGA 1972 s112
		Village cleaner (September)		Litter Act 1983/LGA 1972 s112
723	Mrs J E Dymock	Refunds and expenses	194.44	LGA 1972 s111
724	HMRC	PAYE, NIC	179.87	LGA 1972 s112
725	OCC	Pension contributions	252.58	LGA 1972 s112
726	ST Grounds Maintenance	Empty litter bin Play Area	50.00	Litter Act 1983, ss.5,6
727	Berinsfield	Gardening August	257.22	LG(Misc Provisions)1976
728	Cancelled			
729	OPFA	Membership	50.00	LGA 1972 s111
730	SH Lewis	Cleaning bus shelters	156.00	LG (Misc Provisions) 1953 s4
		Cleaning pavilion		LG(Misc Provisions)1976
731	Dr B Crowley	Garden Competition expenses	52.30	LG Act 1972 s137
732	A. R. James (Abingdon Framing)	Framing Brownies' Magic Carpet	118.00	LG Act 1972 s137
733	BDO	External Audit fee	360.00	LGA 1972 s111
734	Getmapping	Mapping software	72.00	LGA 1972 s111
735	David McIntyre Gas Services	Gas Appliances Service	144.00	LG(Misc Provisions)1976
736	British Gas	Electricity supply pavilion	91.16	LG(Misc Provisions)1976
737	Play safety Limited	Annual play area inspection	81.60	Public Health Act 1874 s164
738	Copycat Services	Garden comp certificates	72.00	LG Act 1972 s137

The previously agreed donation to the Earth Trust intended to help with repairing the lily shelter was not made as the shelter had been removed.

- (b) **PLAYING FIELD BOOKING:** The Council received an email from the Football Club requesting a rent reduction for the 2013-14 season. Cr Platts reported on a meeting he attended with Cr D Standen, the clerk and Mr Stone. The Council agreed that its main concern was for the cost of maintaining the pavilion for the Club's use and that reduced use of the Gooseacre pitch made no appreciable difference to costs. The Council considered the rent to be equitable.

It was **RESOLVED** that:

- (i) The Council would insist that Club should pay all outstanding bills within 14 days, or it would be considered to be in breach of contract.
- (ii) In setting its budget, the Council might be mind to make donations in kind for items such as line marking paint.
- (iii) That the Club should be advised to apply to players' home councils for donations towards running costs. The Club had been asked where players come from but the information had not been provided.

- (iv) If the freezer was not removed from the pavilion within 14 days, the Council would arrange disposal at the Club's expense.
- (c) **PAVILION:** The clerk reported that the grant application for energy saving measures had been unsuccessful. It was **RESOLVED** to defer consideration of any major items of expenditure until the situation with the Football Club was resolved. The clerk was delegated to arrange minor items of maintenance to be carried out.
- (d) **WEBSITE:** It was proposed by Cr Crowley, seconded by Cr Johnston and the Council **RESOLVED** to accept Mr Tony Stoyles quote:
 1. To support and administer the Radley Village website in its current form.
 2. To convert the current website to a WordPress CMS website and.
 3. To support and administer the converted Radley Village website.
 Item 3 was agreed in principle with the method of payment to be agreed later. The Council agreed that it would consider stage payments on submission of an invoice.
- (e) **COUNCIL TAX BRIEFINGS:** It was **AGREED** that Crs Howard and Crowley would attend the briefing at the Vale offices on Tuesday 15th October 2013 1pm in the Council Chamber.
- (f) **PLAY AREA ANNUAL REPORT:** The Council received a summary of the report and noted that the only item recommended for repair at present was programmed to be replaced at the next quarterly inspection.

130/13 DISTRICT AND COUNTY COUNCILLOR'S REPORT:

- (a) **DISTRICT COUNCIL:** Cr Johnston reported:
 - (i) The Vale Accounts for 12/13 had been signed off
 - (ii) The Local Plan was back on track and expected to be in place by October 2014. As part of the process, the Vale was carrying out a county wide assessment of housing need.
- (b) **COUNTY COUNCIL:** Cr Johnston reported that:
 - (i) The Council had decided that it should retain CRB checks for councillors.
 - (ii) Councillors are warned that the County will have a very tight budget next year as it will have to find another £61 million of cuts. All three parties were preparing their own budgets, and the Liberal Democrat group were looking at using a modest part of the reserves as a 1-off to support the budget.
 - (iii) Cr Johnston had learned indirectly of an important development on the ROMP; that an enquiry would be starting on 11th December. The question for the inspector would be whether County was right to issue a prohibition notice. Councillors asked for an update on the extra units proposed for the former garage area at Pebble Hill, but Cr Johnston had no further information at present.

131/13 HIGHWAY MATTERS:

- (a) **RADLEY STATION PARKING:**
 - (i) **Complaint:** The Department of Transport had investigated Cr Pasquire's complaint and reported that it was First Great Western, not them, who had required car park charges to be implemented. The DOT had expressed concern at the potential effect on the neighbouring streets. It was **AGREED** that this information should be passed to OCC including County Councillor Rose.
 - (ii) **Public meeting:** This was arranged for 9th October at 7.30pm in the Village Hall. County Councillor Rose, a senior representative from FGW and one from Thames Valley Police would be in attendance.

It was agreed that it would be helpful to have some voice amplification and the Council **RESOLVED** to accept a quote from Eclipse Audio Visual (Cr Kallie) for the provision of a PA system for the event.

- (b) **BUS SHELTERS:** OCC would no longer carry out neighbour consultations on existing bus stops and it was **RESOLVED** that the Council would carry out consultations by writing formally to neighbouring properties.

It was **AGREED** that although the Post Office was closed, a bus cage should be installed at that bus stop.

- (c) **KENNINGTON ROAD BUS SHELTER:**

It was **AGREED** that the Council that the hedge behind the shelter should be cut back at Radley College's expense.

132/13 RADLEY POST OFFICE CLOSURE:

A letter had been received from the Post Office stating that they hoped that the closure would be temporary, but the location was no longer available and they were seeking an alternative location in the village.

133/13 THRUPP LANE ISSUES:

- (a) **HIGHWAYS AND TRAFFIC:** None
(b) **PLANNING: ROMP:** None.

It had been noted earlier that a date had been set for an Inquiry and it was **AGREED** that the Council should take professional advice on whether it should make representations to the Inspector.

- (c) **RADLEY WETLANDS CENTRE:** OALC had advised that the only power available to the Council to support the project was by s137 of the 1972 Act.
(d) **MINERALS AND WASTE PLAN:** Cr Johnston reported that the Working Party would meet in October.

Cr Crowley had received a personal email which stated that OCC and the Vale planners had agreed that Tuckwells' retail operation was a legitimate ancillary use to the concrete batching plant and not enforceable.

134/13 CONSERVATION

- (a) **GARDEN COMPETITION:** The date for the 2014 competition was set as Saturday 28th June.
(b) **REPORT OF THE TREE PLANTING AND FOOTPATHS ADVISORY WORKING GROUP:**

The Working group asked the Council to consider:

- (i) Infilling gaps 3-4 gaps in the trees on FP8.
(ii) Replacing the tree St James Road with a Rowan. Cr Platts considered that a Birch would be preferable.
(iii) The Council should accept Jenks of Oxford's quote for crown-lifting the cherry trees along the allotment boundary.
(iv) Two limes should be replanted in Whites Lane.

It was proposed by Cr Crowley, seconded by Cr Johnston and **RESOLVED** that the Working Group's recommendations should be adopted by the Council.

The Working Group recommended that the Council should press again to have the BOAT re-designated to remove the conflict between users.

135/13 CORRESPONDENCE:

- a) **FOR ACTION** – (Not otherwise noted on the agenda.)

- (i) Consultation: Council Tax Reduction scheme 2014: Councillors were asked to respond individually.
- (ii) Request to the Council to collaborate on a 24 hour Cancer Research UK Relay for Life event in July 2014: The Council thought that the event as proposed was too extensive to be held at Gooseacre. The applicant would be referred to Radley College.
- (iii) Request that the Council deals with vegetation along the Village Hall boundary: Cr Johnston reported that the Village Hall committee did not think that this was their responsibility. The neighbour would be advised that he might cut back anything that grew across his boundary.
- (iv) Invitation to OCC community Planning events
Wednesday 23rd October from 6:30PM until 8:00PM Council Chamber, Abbey House: Noted.
- (v) 2013 Town and Parish Forum: Wednesday 13 November: Crs J Standen and Howard would attend.

b) FOR INFORMATION:

- (i) The Oxfordshire Community Network : Improving Access to Information.
- (ii) The Rural Fair Share Petition
- (iii) Open Spaces Society: Choosing Direction - draft strategic plan
- (iv) August Members Update. Distributed by email
- (v) VWHDC: Noting that registers are going onto the Vale website.
- (vi) Carers Oxfordshire Monthly Update - August 2013
- (vii) Guideposts Trust Independent Living Centre - Open Day and updates
- (viii) News from the Oxfordshire Woodfuel Programme
- (ix) Overhanging vegetation in Turners Close: dated 30/08 and forwarded to OCC. Cleared 13/09.
- (x) Soldiers of Oxfordshire Press Release
- (xi) Abingdon Marathon Sunday 20th October: The clerk was asked to organise a litter pick to be held during the duration of the road closure.
- (xii) Your Fields in Trust September update
- (xiii) ILC Open Day - Wed 2 Oct
- (xiv) OCC: Winter preparation.
- (xv) CPRE: Illustrated talk by painter Martin Beek, 31 Oct
- (xvi) SLCC News Bulletin
- (xvii) OSS enews
- (xviii) ASHTAV: AGM 2nd November at 12.30pm at Oxford Castle

136/13 MATTERS FOR REPORT or discussion without decision:

Crs Henderson and Howard notified the Council that a resident intended to attend the next meeting to raise concerns regarding movements in the car park at school times.

137/13 CONFIRMATION OF THE DATE OF THE NEXT MEETING:

Ordinary meeting: Thursday 24th October 2013 at 7.30pm in the Church Room

Signed.....Date.....
(Chairman)