

**MINUTES OF THE ORDINARY MEETING OF RADLEY PARISH COUNCIL  
HELD AT THE CHURCH ROOM, RADLEY, ON THURSDAY, 16<sup>th</sup>  
DECEMBER 2010 AT 7.30PM**

**PRESENT:** Cr J Standen (in the chair)  
                  Crs D Standen, Pasquire, Henderson, Dutton, Nutt and Rogers  
In Attendance: 2 members of the public and the clerk

**170/10 APOLOGIES FOR ABSENCE:**

Apologies were received from Crs Crowley, Johnston, Davies and Yorston and County Councillor Fatemian

**171/10 MATTERS RAISED BY MEMBERS OF THE PUBLIC:**

NONE

**172/10 DECLARATIONS OF INTEREST:**

Cr Pasquire declared a personal interest in matters relating to the Friends of Radley Lakes and a personal and prejudicial interest in items relating to Radley Village Shop.

Crs J Standen and D Standen declared personal interests in matters relating to Friends of Radley Station.

**173/10 MINUTES OF THE ORDINARY MEETING OF THE PARISH  
COUNCIL, 28<sup>TH</sup> OCTOBER 2010:**

The Minutes of the Ordinary Meeting of the Parish Council held on Thursday 28<sup>th</sup> November 2010 were **APPROVED** and signed by the Chairman.

**174/10 MATTERS ARISING FROM THE MINUTES:**

- (a) **SYCAMORE ON LOWER RADLEY GREEN:** The works had been carried out earlier in the week and Cr D Standen reported that there had been significant rot in the branches that were removed. The wood had been left cut to lengths suitable for firewood.
- (b) **PLAY AREA MAINTENANCE:** The clerk had one quote and was expecting a second.
- (c) **BYLAWS:** The clerk had circulated an extract from the OALC's Legal Topic Note. This says that failure to obey a bylaw is a criminal offence and gives advice on enforcement and penalties. Cr Nutt emphasised that offenders must be warned in the first instance, then if found breaching the bylaw a second time,

action should be taken. It would also be advisable to take note of any witnesses. Councillors were asked to approach people who are infringing Playing Field bylaws.

(d) **FINANCIAL MATTERS:**

- (i) Pavilion: A pipe had burst in the in pavilion and brought down the ceiling over one of the changing rooms. The water had been dried up and the leak repaired. This had happened during a prolonged spell of very low temperatures, and it had been suggested that extra lagging should be put over the pipes. Cr Nutt offered to run the water on very cold days to try to prevent the pipes from freezing.
- (ii) Kissing gate and fencing: Mick Herring was injured and would be off work for some time. It was agreed that since he has the fencing in store, he should be asked to carry on with the installation once he returns to work.
- (iii) Garage door: This had been offered to someone else and it was agreed that the clerk should write to MRH Services insisting that the alternative contractor should proceed with the work. Cr Nutt will speak to him.
- (iv) Financial planning software: The clerk had details of two alternative systems.

**175/10 POLICE MATTERS:**

The monthly update had been received by all Councillors and it was posted on the station noticeboard. Councillors were disappointed that surgery dates are often past by the time the newsletter arrives.

**176/10 PLANNING MATTERS:**

(a) **NEW APPLICATIONS:**

- (i) RAD/237/115 - Refurbishment and minor extensions to existing storage buildings to provide additional facilities for the grounds department - Radley College.  
It was **AGREED** that although the site is in the green belt as the proposal was agricultural and sport based, the Council had no objection.
- (ii) RAD/5040/10-LB / 10/02244/LBC  
Proposed repair works and structural strengthening to listed barn, Peachcroft Farm, Twelve Acre Drive. No objection.

(b) **APPLICATIONS APPROVED:**

- (i) RAD/11082/3: Formation of an external staircase access to a first floor flat: The Barn, Sugworth Lane, Radley.

- (ii) RAD/21316: Proposed two/single storey rear extension and replacement detached garage – 6 Whites Lane, Radley.
- (c) TUCKWELLS, THRUPP LANE:  
It was **AGREED** that the Council should write to Chris Hodgkinson to thank him for the document which he had provided and ask him to come back to the Council as soon as he has something to report.
- (d) APPLICATION FOR A CERTIFICATE OF LAWFULNESS BY J CURTIS AND SONS, THRUPP LANE:

Cr Pasquire pointed out several discrepancies in the supporting statements.

The Council will write to OCC with this evidence and ask them to act promptly to refuse this application, while noting that a further extension of time may be requested until further information requested under the Freedom of Information Act is received.

#### **177/10 HIGHWAY MATTERS RAISED BY COUNCILLORS**

- (a) MATTERS RAISED BY COUNCILLORS:
  - (i) Two squads of workmen had been seen in action repairing potholes in Foxborough Road. Under the new contract, they are authorised to repair non-urgent potholes at the same time.
  - (ii) Sugworth Lane: The condition of road edges particularly from the bungalows to the second entrance to Bigwood continues to be a cause for concern.
  - (iii) Bus Stops: It was noted that OCC bus stop grants are to be discontinued and that the council should ensure that the last application; for the Radley College stop should be submitted before April.
  - (iv) Road crossing, Radley College: The Council is still aware of the need for a safe crossing. It had been told in the past that there was not enough space to site a crossing.
  - (v) Parking outside the church: It had been observed that church-goers are parking in the lay-by even when there is space in the car park. It was agreed that the Council should write to the vicar and ask her to remind people that they should leave the lay-by free for the bus.
- (b) NEW AREA STEWARD:

A letter had been received from the Area Highways representative introducing the new Area Steward.

## 178/10 FINANCIAL MATTERS:

### (a) ACCOUNTS FOR PAYMENT:

It was proposed by Cr Pasquire, seconded by Cr Dutton and **AGREED** that the following accounts should be paid:

#### a) Payments made since the last meeting:

Cheque no.

337	KJ Bentley	Pavilion leak repair		£70.00
b)	New payments:			
338	Mrs J E Dymock	Salary December 2010	£678.85	£1,042.50
		Village Cleaner		
	Expenses:	December 2010	£86.58	
		Village Cleaner January		
		2011	£86.58	
		Mileage	£142.20	
		Postage	£9.84	
		Stationery	£21.78	
		Telephone	£16.67	
339	Miss S Raven	Parish Plan admin fee		£80.00
340	Mrs Karen Sharp	Salary December 2010		£148.15
341	Rail future	Subscription		£21.00
342	SLCC	Subscription		£118.00
343	Radley News	Donation		£50.00
344	Abingdon and District CAB	Donation		£500.00
345	South and Vale Carers Centre	Donation		£250.00
346	Oxon Association for the Blind	Donation		£100.00
347	Air Ambulance Berks/Oxon/Bucks	Donation		£100.00
		Works to tree on Lower Radley		
348	Oxford Tree Surgeons	Green		£700.00
		Pavilion electricity		
349	British Gas Business	quarterly charge		£92.35

#### (b) SPORTS PAVILION WATER LEAK: Discussed earlier

#### (c) MEMBERSHIP OF THE LOCAL GOVERNMENT PENSION SCHEME: Deferred until the next meeting.

#### (d) RADLEY VILLAGE SHOP: APPLICATION FOR A GRANT:

A letter had been received from the Village Shop Management Committee requesting a grant towards the costs involved in purchasing the lease.

The Village Shop has received a grant of £27,000 from SEEDA and will borrow another £60,000 to raise the purchase cost of £90,000.

It was **AGREED** that a proposal for funding should be put to the next meeting.

- (e) Membership Renewals: It was **AGREED** that memberships of Railfuture and SLCC should be renewed.

#### **179/10 CONSERVATION:**

- (a) LOWER RADLEY GREEN: Discussed earlier.
- (b) NORTHMOOR TRUST: Cr Standen attended a meeting of the Trust and reported that:

The bid for the Peoples' Millions was unsuccessful.

Planning Permission will be submitted for the whole site, but the project will be completed in stages.

There was some discussion about community use of the area.

The Friends of Radley Lakes have met Mr Curtis and he is happy to allow a permissive path between the two lakes.

A hide will be built in the south west corner, made from materials recycled from the site.

Volunteer wardens are in place and are logging any wildlife changes.

Conservation tasks are planned for the first Thursday in every month, starting in February.

It was **AGREED** that Alexis Pym should be invited to the Annual Parish Meeting.

#### **180/10 DATES OF MEETINGS FOR THE NEXT YEAR:**

- (a) MEETING DATES 2011/12: The dates as circulated to councillors were **AGREED**.
- (b) ANNUAL PARISH MEETING MAY 2011: The date previously set is now a bank holiday and it was **AGREED** that it should be moved to Tuesday 3<sup>rd</sup> May, subject to the room being available.
- (c) ANNUAL MEETING OF THE PARISH COUNCIL: The Council is required to hold a meeting within 14 days of the election and it was **AGREED** that the Annual Parish Meeting should be held on 19<sup>th</sup> May. This will be instead of the meeting on the fourth Thursday.

### **181/10 RADLEY PARISH PLAN STEERING COMMITTEE:**

Cr Standen reported on the meeting of the Steering Committee held on 15<sup>th</sup> December.

More work has been done on the questionnaire and volunteers were requested for delivering and collecting questionnaires in February. ORCC advise that this is the best way of getting a good response.

Each member of the committee has trialled the form and that it should take no more than 45 minutes to complete. This was discussed at some length and the Council expressed doubts over the length of the questionnaire.

### **182/10 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS:**

a) DISTRICT COUNCILLOR:

Cr Johnston had supplied a report:

The Vale Budget had been the main business for the month and the Vale's draft budget which would shortly go out for consultation.

Despite a 17% cut in the central government grant, community grants will be reinstated, there will be no increase in the Council Tax and front line services have been safeguarded wherever possible.

This would not have been possible without the shared services programme with SODC, which has been saving large sums for some time, and will save the Vale alone in the region of £500,000 in the next year.

b) COUNTY COUNCILLOR:

NONE

### **183/10 CORRESPONDENCE:**

a) FOR ACTION:

- (i) Mr D Reynolds had raised wildlife issues on the land proposed for allotments. The Council will give due consideration to his concerns and anticipated that the field margins will be maintained.
- (ii) Open Spaces Society; New designation and request for funding: This will be referred to the Finance and Administration Committee when it next considers grants.

b) FOR INFORMATION:

- (a) OCC Draft Local Transport Plan.
- (b) OCVA funding newsletter.
- (c) OCC Countryside Service:
- (d) ORCC: Oil buying scheme. The clerk will advertise this in her report to Radley News.

**184/10 NOTIFIED BUSINESS:**

NONE

**185/10 MATTERS FOR REPORT:**

NONE

Date: .....  
Chairman