

**MINUTES OF THE ORDINARY MEETING OF RADLEY PARISH COUNCIL  
HELD AT THE CHURCH ROOM, RADLEY, ON THURSDAY, 22 JANUARY  
2009 AT 7.30 PM**

**PRESENT:** Cr J Standen (in the Chair)  
Crs Crowley, Davies, Dutton, Henderson, Nutt, Pasquire, D Standen,  
Yorston  
Mrs J Ashton, for Item 15/09  
Three Thrupp Lane Residents, for Item 9/09 (j)

In the public session, Mrs Jillian Ashton presented the case for additional street lighting along Kennington Road and Mr Mike Wilson spoke about the application made by Tuckwells for a CLEUD.

**5/09 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Crs Johnston and Rogers.

**6/09 DECLARATIONS OF INTEREST**

Crs Crowley and Pasquire declared a personal and prejudicial interest in activities, finances and the legal position of Save Radley Lakes.

**7/09 MINUTES OF THE ORDINARY MEETING OF PARISH COUNCIL, 18  
DECEMBER 2008**

The Minutes of the Ordinary Meeting of the Parish Council held on the 18 December 2008 were **APPROVED** and signed by the Chairman with the following minute:

Minute 227/08 should read: “The Clerk reported that she had written to residents in properties around King’s Close, asking for their views on additional lighting along the lines suggested by the Oxfordshire County Council. The OCC had supplied maps showing the position of street lights in Radley Parish, and had advised that, although the climate issue was changing the picture about street lighting growth, policies had not been set. One positive process the OCC was starting to apply in agreed locations after consultation was part-night lighting where specific units were switched off for approximately five hours (roughly midnight – 5 am).

This item would be put on the agenda of the January meeting so that the views of residents could be considered.”

**8/09 EXTRAORDINARY MEETING OF PARISH COUNCIL, 13 JANUARY  
2009**

The Minutes of the Extraordinary Meeting of the Parish Council held on the 13 January 2009 were **APPROVED** and signed by the Chairman with the following amendment:

Minute 2/09 should read: "... did not participate in the discussion or voting on the resolution set out in Minute 4/09(2).

## **9/09 CLERK'S REPORT ON BUSINESS ARISING OUT OF THE MINUTES**

- (a) **SCHOOL CROSSING PATROL PERSON:** The Clerk reported that she had asked the Primary School for an update.
- (b) **LAND REGISTRY:** No further information was available.
- (c) **COPSE, CHURCH ROAD – AMENDMENT TO LEASE:** The solicitor had reported that this matter was proceeding.
- (d) **NETWORK RAIL:** The Clerk reported that she had spoken to Network Rail again about the Parish Council concerns. They had indicated that there was an order in for minor works to remove vegetation and repair some of the brick work prior to the imminent six yearly detailed inspection. She had repeated the concerns of the Parish Council and had indicated that it would be useful to know when the work was being undertaken so that the Chairman could meet a Network Rail official on site. In addition, she had put this in writing stressing the need for this meeting to reassure people who are anxious about the condition of the bridge.
- (e) **MOTOCROSS, CULHAM:** It was noted that the Principal Planning Officer (Enforcement) had responded about the difference between 28 and 14 days by sending a copy of Article 3, Schedule 2, Part 4 of the Town and Country Planning (General permitted Development) Order 1995 which showed that motorcycle racing including trials of speed and practising for these activities was allowed not more than 14 days in total. Councillors Crowley, Pasquire and J Standen **AGREED** to keep a tally of events.

The Parish Council noted the response from Sally Rickett, which indicated that she considered the noise to be minimal, and considered that it was important that people were given the opportunity to pursue their legitimate interest.

- (f) **COMMUNITY NOTICE BOARD:** It was noted that the Kennington open notice boards were made by a local man, and **IT WAS AGREED** that a note should be put in Radley News to see if a local handyman would be willing to make a suitable board.
- (g) **PLAYING FIELD – FLYGT PUMP:** The Parish Council was disappointed that no advice had been received from ITT Water and Wastewater UK Ltd, and the Clerk was asked to follow this up.
- (h) **FUTURE DEVELOPMENT IN THE VALE – CORE STRATEGY PREFERRED OPTIONS – WORKSHOP FOR TOWN AND PARISH COUNCILS, 22 JANUARY 2009:** It was noted that Cr Johnston was attending this meeting.

- (i) REVIEW OF OLD MINERAL PERMISSION AT THRUPP FARM, RADLEY – ENVIRONMENTAL IMPACT ASSESSMENT SCOPING OPINION: The Clerk reported that the paperwork had been submitted to the OCC.
- (j) GOODS VEHICLE OPERATORS LICENCE, CPL DISTRIBUTION, THRUPP LANE: The Clerk reported that she had had a response from the Office of the Traffic Commissioner indicating that an application from CPL Distribution Ltd had not been received. For the application to be considered valid it must be received within 21 days of the publication date of the newspaper advertisement. If the application was not received within 21 days of the newspaper advertisement, the operator might be required to re-advertise. If this occurred, another representation was required under Section 12(7) of the Goods Vehicles (Licensing of Operators) Act 1995. It was necessary to be aware that the company might select a different newspaper.

When an application for an operator's licence was made, any person who was the owner or occupier of land/property in the vicinity of a proposed operating centre might make representations against the grant of the application on environmental grounds. The Regulations explained that Parish Councils, Residents Associations and Action Groups could not make representations unless they themselves as an organisation were owners or occupiers of affected land or property in the vicinity of the operating centre.

The Clerk reported that she had sent a copy of this correspondence to Dr Evan Harris, MP, and to the Oxfordshire Association of Local Councils, who might feel they could raise the matter with NALC.

- (k) PARKING AT RADLEY STATION: The Chairman reported on recent discussions by the Friends of Radley Station. It was noted that the landlord of the Bowyer Arms should be approached by anyone having problems with parking at the station as he might allow cars to be parked in the public house car park.
- (l) PLANNING APPLICATION RAD/13453/2 – Demolition of existing 4-bed bungalow. Erection of 1.5 storey bungalow and pair of semi-detached houses, 1 Foxborough Road: It was noted that a letter of objection had been received from Mr and Mrs Barnfather.

## **10/09 POLICE MATTERS**

- (a) NAG SURVEY: The Parish Council **AGREED** to distribute the NAG survey to households in the Parish, and the Clerk was asked to:
  - (i) Ascertain if Radley Guides would be able to help with the distribution;
  - (ii) Clear that collecting boxes could be put in the village shop, the post office, the Pebble Hill Office. Cr Nutt **AGREED** to have a box for Bigwood.

- (ii) Ascertain whether boxes could be made available to Radley Parish Council.

**IT WAS AGREED** to take the opportunity to circulate letters in relation to the Village Hall and the Parish Plan.

- (b) **DAMAGED TREE, WHITES LANE:** Cr Nutt reported that one of the mature trees along Whites Lane had been knocked down by a taxi on the evening of the 31 December 2008 whilst travelling from Kennington to Abingdon. Identification of this vehicle was being followed up with the police.
- (c) **CONTACT NO:** The Councillors were given PC Jimmy May's contact number. The number for the public to use was 0845 8 505 505 or 999 in the case of emergencies.
- (d) **SPEEDING – KENNINGTON ROAD:** The Parish Council noted that PC May had confirmed that he would be arranging to check the speed of vehicles along the stretch of road from the 30 mph sign to the College. In addition, the Clerk was asked to request the OCC for a traffic recorder, to find out details of a vehicle activated sign (the 30mph flashing signs which lights up if traffic travels faster than the speed limit), and to report the danger of cyclists using the footway before the cycle track, especially at night.
- (e) **POLICE STATION FRONT COUNTER OPENING TIMES:** Details were circulated to Councillors.

#### **11/09 PLANNING MATTERS:**

##### **(i) New Applications:**

- (a) **RAD/6149/4 – Proposed rear extension, 18 Sugworth Lane:** No objections
- (b) **CERTIFICATE OF LAWFULNESS (CLEUD) for the Application for Certificate of Lawful Existing use and Development for the retention of the aggregate washing and sand classifying plants including ancillary conveyors, pumps, storage bins, storage areas, silt lagoons, equipment stores, buildings and facilities and their continued lawful use for the washing and processing of imported aggregates at H Tuckwell and Sons Ltd, Thrupp Lane:** The Clerk reported that the Environmental Law Foundation had passed the paperwork to Marrons, a firm of Solicitors in Leicester. Under the referral from the ELF, the solicitors would provide an initial consultation free of charge, and dates were being sought for a meeting.

It was noted that the application for the CLEUD would be considered at the OCC Planning and Regulations Committee on 6 April 2009.

A copy of the response to the OCC from the Thrupp Lane Residents Association was noted. The Thrupp Lane Residents Association were concerned that they had not had a detailed response from the OCC regarding queries they were raising in relation to the CLEUD application, and the Clerk was asked to write to

the Chief Executive to complain about the lack of response. The Clerk was also asked to ensure the Compliance Officer was keeping an eye on the other businesses in Thrupp Lane to ensure the businesses were run in accordance with the planning conditions.

## **12/09 APPLICATION FOR TOWN GREEN STATUS – THRUPP AND BULLFIELD LAKES, RADLEY**

It was reported that there had been a meeting of the Radley Local Liaison Committee on the 7 January 2009 when preliminary discussions had taken place on the future arrangements in relation to the wildlife area. It was clear that RWE Npower would lease the site to a wildlife body, such as BBOWT or Northmoor Trust, and the arrangements for the involvement of the local community would need to be worked through very carefully. The Parish Council representatives had asked for consultation about the specification for the requirements of any wildlife body willing to apply for the management of the site.

It was noted that Mr Alastair Wallace had asked the various bodies concerned if they would be in agreement with an adjournment to the Judicial Review so that the Parish Council could seek specific commitments with RWE Npower. A paper setting out the Parish Council concerns was made available to the Parish Council, and **IT WAS AGREED** that the document should be sent to Mr Wallace asking if he considered it suitable before it was sent to Mr John Rainford.

The Clerk reported that Abingdon Town Council were willing to meet with Parish Council representatives to be updated on the position in relation to the Judicial Review and the management of the site.

## **13/09 FINANCIAL MATTERS**

(a) **ACCOUNTS FOR PAYMENT:** It was proposed by Cr Nutt, seconded by Cr D Standen and **AGREED** that the following accounts should be paid:

1. Payments made between meetings:
  - (i) Thames Water - Allotments: £25.35
  - (ii) HM Revenue and Customs: £331.94
2. New Payments:
  - (i) Miss S E Raven: £491.23
    - Salary, January 2009: £398.55
    - Village Cleaner, February 2009: £92.68
  - (ii) Mrs K Sharp – Salary, January 2009: £142.76
  - (iii) Abingdon & District CAB – Donation: £300.00

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|--------|---|---------|
| (iv)   | South and Vale Carers Centre:                   | £250.00 |
| (v)    | Oxfordshire Association for the Blind:          | £50.00  |
| (vi)   | Oxfordshire Children's Information Service:     | £100.00 |
| (vii)  | Victim Support Oxfordshire and Buckinghamshire: | £100.00 |
| (viii) | Radley News:                                    | £50.00  |
| (ix)   | Oxfordshire Carers' Forum:                      | £50.00  |
| (x)    | WRVS Emergency Services:                        | £50.00  |
| (xi)   | Air Ambulance Berks/Oxon/Bucks:                 | £50.00  |
| (xii)  | Sustrans – towards reprint of leaflet:          | £50.00  |
| (xiii) | Open Spaces Society – Subscription:             | £40.00  |
- (b) **PLAY AREA – REPAIR/REPLACEMENT OF TUBE:** It was proposed by Cr Pasquire, seconded by Cr D Standen, and **AGREED** that the tube should be repaired. Cr Nutt reported that he had some material to repair stainless steel and **IT WAS AGREED** that this should be tried before Playdale were instructed to repair the tube.

#### **14/09 CONSERVATION**

- (a) **LITTER:** It was noted that:
- (i) Mr John Rogerson found Stonhouse Crescent and the Play Area the worst areas on his rounds.
  - (ii) Cr Denis Standen and the Clerk had driven around the Parish, collecting small amount of litter throughout the village. It was thought that the worst areas in order of priority were Sandford Lane, Whites Lane along the field hedges and the field hedges from Woodlands to Pebble Hill, and some areas of Thrupp Lane (entrance to football pitch for example and fly tipping in field beyond Gooseacre Farm). **IT WAS AGREED** that the advice of Colin Matthews, DC, should be requested and that a village spring clean should be promoted through the Youth Club leader in the hope that this would stimulate young people helping clear up the litter around the periphery of the village.

The land behind the bus shelter by the Bowyer Arms was badly maintained and the brambles came over the fence affecting people using the footpath or waiting for the bus. In addition the area was full of rubbish. It was noted that the landlord had tried to clear the area, but it was far too big a job for the type of machinery he had. **IT WAS**

**AGREED** that:

- (a) An approach should be made to Greene King to see if they could tidy up the area which was an eyesore in the village, especially when it was compared with the nearby station refurbishment.
- (b) OCC Highways should be informed of the continual problem with brambles over the public footway.

Minimal rubbish was found from the Lower Radley turn and around the Lower Radley circle, but there was a lot of rubbish on the grassed island by 25 to 27 Stonhouse Crescent, the fence side of Turners Close needed attention, the hedgerow at the back of the Village Hall, and the copse in Church Road opposite the entrance to St James Road. **IT WAS AGREED** that Mr John Rogerson should be informed, although the visit had been made on a Tuesday and Mr Rogerson normally did his rounds Wednesday and Thursday.

- (iii) A letter had been sent to the Director of Rowing to see if the Radley boys could take responsibility for rubbish collection on the route from the College to the Boat House during their regular trips to the Boat House.
- (b) **CONSERVATION WORKING PARTY (NATURE):** The Clerk reported that she was still trying to find a suitable date for representatives of the Parish Council to meet the firm who provided digital mapping system. Cr Yorston indicated that he would like to be involved.
- (c) **VILLAGE POND:** It was noted that the Village Pond Management Committee was meeting on Thursday, 29 January 2009. The Bursar at Radley College was trying to find some water snails to transfer to the village pond.

**15/09 STREET LIGHTING**

Mrs Jillian Ashton spoke to this item, outlining the reasons why she had requested additional street lighting along the Kennington Road, and tabling a survey she had carried out amongst the other residents and businesses along this stretch of road.

The Clerk reported that she had had responses from Mr and Mrs Ewens and Mr Charles Dockar-Drysdale, and the responses were noted. She also reported that the OCC did not have an agreed policy for reducing light in the County, but that pilot schemes were being introduced.

During the ensuing discussion, Councillors discussed the responses to the Parish Council from the residents, the survey produced by Mrs Ashton, the fact that some villages did not have street lighting, the current thinking on light pollution, and the position along Kennington Road, where there were concerns about safety because of the lack of lighting for the whole stretch of the road to the end of the 30 mph speed restriction. It was noted that the safety aspects had been raised with the police, and the Clerk had also been asked to raise these with the OCC.

Cr Crowley proposed that the Parish Council should in principle agree to provide between one and three additional lights between the existing lights in Radley and the speed limit, the actual position of the lights to be determined later. He considered that having the lights up to the speed limit would make it more obvious for motorists coming from Kennington. Cr D Standen seconded this proposal, but it was defeated by 5 votes to 3.

#### **16/09 HIGHWAY MATTERS:**

- (a) SPEED LIMIT – OXFORD ROAD: No further information was available.
- (b) POTHoles THROUGHOUT THE VILLAGE: This continued to be a problem and **IT WAS AGREED** that a letter should be sent to the Chief Executive and the Leader of the Council about the need for more funding for highway matters.
- (c) SUGWORTH LANE: The condition of Sugworth Lane continued to be of concern.
- (d) PROVISION OF BUS SHELTERS: The Clerk was pursuing this for the next Finance and Administration Committee.
- (e) ROAD SWEEPERS: This matter was being pursued.
- (f) CYCLEWAY C5 – HAZARDS: A response was still awaited from the OCC.

#### **17/09 MEMBERSHIP OF COMMITTEES/WORKING GROUPS – 2008/2009**

The membership of the Committees was discussed and the following was **AGREED**:

- (a) Finance and Administration Committee: Cr Pasquire **AGREED** to fill the vacancy.
- (b) Annual Tree Planting/Maintenance of Footpaths Advisory Working Party: Cr Dutton **AGREED** to fill the vacancy
- (c) Conservation Working Party: Nature: It was noted that Marjorie White had indicated an interest in being a member on this group. This would be referred to the Abingdon Naturalist Society who might like to review their membership on this group.
- (d) Designation of Lower Radley as a Conservation Area Working Party: The Parish Council membership would be the Chairman and Vice-Chairman of the Parish Council.

#### **18/09 VILLAGE HALL PROVISION**

It was noted that Mr Kashti had requested sight of the notes of the Village Hall Working Party, which had been regarded as Confidential during the preliminary discussions with Radley College. **IT WAS AGREED** that these were no longer confidential and, with the agreement of the Bursar, could be released.

The Parish Council **AGREED** that it would not alter the note prepared on the

Public Meeting despite the query about the figures recorded in relation to the show of hands.

It was confirmed that a circular should be prepared to be circulated to each household in the Parish, and a meeting of the Village Hall Working Party would be arranged to discuss this.

#### **19/09 PARISH WEBSITE**

It had not yet been possible to link with Mr Martin Wilson to update the Parish Council website as he was in India. Cr Yorston **AGREED** to pursue this with Mr Wilson.

#### **20/09 REPORT OF DISTRICT AND COUNTY COUNCILLOR**

No report was available for the meeting.

#### **21/09 CORRESPONDENCE**

##### **(i) FOR ACTION**

##### **(a) Vale of White Horse DC:**

- (i) Local Community Flood Groups in the Vale – Formation and Funding: Crs J Standen and Crowley reported on a recent meeting with representatives from the Environment Agency on the Flood Policy. The Clerk was asked to ascertain the date of the formal consultation.
- (ii) Grants for additional parish cleansing 2009/2010 – North East Area: The Clerk confirmed that a bid had been put in for funding.
- (iii) Chairman’s Community Awards Lunch – 7 March 2009: Several names were suggested for submission to the DC.
- (iv) Your Vale – Your Future  
Core Strategy Preferred Options Report: The Parish Council did not wish to comment on this document.
- (v) Air Your Views: The Parish Council did not wish to comment on this document.
- (vi) Veolia: It was noted that the service for the Vale of White Horse DC would cease operating in Thrupp Lane in early October 2010. The Parish Council **AGREED** to write to the DC asking for an assurance that all West Oxfordshire DC recycling operations would also be removed from Thrupp Lane, as they would not be in the waste partnership with South Oxfordshire DC and the Vale.

- (b) Communities and Local Government – Communities in Control: Real people, real power - Code of recommended practice on local authority publicity – A consultation: The Parish Council did not wish to comment on this document.

- (c) Registration of Land: It was noted that Mr King, Field House, Sugworth Lane, has applied to the Land Registry to register land leading to the public footpath between Sugworth Farm and Field House. Local residents were in correspondence with OCC and Land Registry to oppose this as they felt it will affect the public right to access this footpath. Mr King was also trying to register the grass verge in front of Sugworth Farm. The Clerk was asked to make an application to register the land in the name of the Parish Council.
- (d) 27<sup>th</sup> White Horse Half Marathon, 5 April 2009: This would be advertised locally.
- (e) Dog Walking, Radley: The Parish Council noted the complaint from a local resident about the lack of dog walking places around the centre of the village, and noted that the Clerk was pursuing some of the comments with the local farmer.

**(ii) FOR INFORMATION**

- (a) Vale of White Horse DC
  - (i) The Vale partnership connecting our community  
Working together for a better future  
A strategy for sustainable communities 2008-2016
  - (ii) Vale Community Safety, Winter 2008
  - (iii) Arts a la Carte – A Menu of Arts Programmes
  - (iv) Draft budget proposals
- (b) Oxfordshire County Council – Home2School Spring 2009
- (c) Oxfordshire Rural Community Council News Bulletin January 2009
- (d) Clerks and Councils Direct, January 2009
- (e) RailWatch, December 2008
- (f) ONCF Environmental Bulletins 8 and 15 January 2009
- (g) OCC Archives: It was noted that Radley Parish Council records had now been recatalogued.
- (h) Save Radley Lakes – Dog Show, 20 June 2009: It was noted that the playing field and sports pavilion had been booked at no charge.

**22/08 NOTIFIED BUSINESS**

NIL

Date: .....

Chairman

**CONFIDENTIAL MINUTE, 22 JANUARY 2009**

The Chairman formally moved that the public and press be excluded from the meeting on the grounds that if they were present there would be disclosure to them of exempt information relating to legal and financial affairs.

**23/09 CONFIDENTIAL MINUTES OF THE ORDINARY MEETING OF PARISH COUNCIL, 18 DECEMBER 2008**

The Confidential Minutes of the Ordinary Meeting of the Parish Council held on the 18 December were **APPROVED** and signed by the Chairman.

**24/09 TO CONSIDER ANY ITEMS FOR PRESS RELEASE**

There were no items for press release.

Date: .....

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Chairman