

**MINUTES OF THE ORDINARY MEETING OF RADLEY PARISH COUNCIL
HELD AT THE CHURCH ROOM, RADLEY, ON THURSDAY, 15TH JULY 2010
AT 7.30 PM**

PRESENT: Cr J Standen (in the Chair),
Councillors Crowley, Davies, Dutton, Henderson, Johnston, Nutt,
Pasquire, Rogers, D Standen.

99/10 APOLOGIES FOR ABSENCE: Cr Yorston, County Councillor Fatemian, PC
Carl Bryant

100/10 DECLARATIONS OF INTEREST:

Cr Pasquire declared an interest in matters relating to Save Radley Lakes.

101/10 MATTERS RAISED BY MEMBERS OF THE PUBLIC: NIL

**102/10 MINUTES OF THE ORDINARY MEETING OF THE PARISH
COUNCIL, 24TH JUNE 2010:**

The Minutes of the Ordinary Meeting of the Parish Council held on the 24th June 2010 were **APPROVED** and signed by the Chairman with the following amendments:

Item 84/10 should read "*Friends of Radley Lakes*"

Item 86/10 should note Cr Rogers as *secondary* Parish Transport Representative.

Item 89/10(a): Planning Consultations: it had been agreed that *when the application arrives for return before the next Parish Council meeting, it should be circulated to "available designated councillors"*

Item 98/10: Should read "*John Rainford, manager of Didcot 'A'*".

103/10 MATTERS ARISING FROM THE MINUTES:

- (a) COPSE, CHURCH ROAD: Nothing further to report
- (b) LAND AROUND SUGWORTH FARM, SUGWORTH LANE:
The Enforcement Officer had confirmed that action was being taken, offered no definite timescale.
- (c) ALLOTMENTS: The clerk reported that Mrs McDougall's solicitor had written to confirm her willingness to lease the piece of land in Lower Radley to the Council. The likely costs were discussed and it was **AGREED** that the clerk should proceed to seek quotes for legal fees and water supply. Vale Planning had confirmed that planning approval will be required for Change of Use of the land. It was suggested that grants might be available to cover some of these costs.

- (d) **INSURANCE REVALUATION:** The Council's insurers had advised that they do not carry out valuations, although they might verify the council's valuation. It was **AGREED** that the clerk use a comparable valuation by another council.
- (e) **FOOTPATH 8:** Peter Mansbridge has not yet set a date for carrying out the work. It was **AGREED** that unless they reply with a fixed date, the Council will take further advice on the matter.
- (f) **LORRY PARKING, THRUPP LANE:** It was reported that residents continue be concerned about lorry parking. It was agreed that the council had taken the issue as far as they can.
- (g) **POTHOLE, SUGWORTH LANE:** It was noted that the pothole had been filled, but councillors had concerns about the quality of the repair.
- (h) **CONSULTATION WORKSHOPS ON MINERALS SPATIAL STRATEGY OPTIONS FOR OXFORDSHIRE:** Crs Crowley and Pasquire reported on the workshop at Standlake on Monday 12th and its importance for Radley. Oxfordshire County Council has identified 3 options for meeting the need for future mineral extraction, two of which could affect Radley. **IT WAS AGREED** that the Council's initial response will be to write to OCC arguing that as there has been no significant extraction in Radley for 20 years and should be removed from the list of existing sites as there has been no significant extraction here for 20 years.
- (i) **OXFORDSHIRE EMERGENCY PLANNING UNIT: Planning for Emergencies:**
Cr Davies reported that the event had been very valuable as it gave examples of how communities could respond to emergencies. The aim is that every community will have an emergency plan. The clerk will ask Kennington parish for a copy of their plan as a template.
- (j) **TRACK TO THE REAR OF STONHOUSE CRESCENT:** It was reported that the Vale Housing attended to the weeds and it will be attended to every 3 weeks in future.

104/10 POLICE MATTERS:

- (a) **Rural Abingdon neighbourhood Policing Update July 2010:** Circulated by e-mail to all councillors.
- (b) **NAG meeting 29th June:** Cr Davies reported that the meeting took the form of an open forum where people were able to raise local difficulties.
- (c) **Cr D Standen** noted the speedy response by the police to the recent incident at the station.

105/10 PLANNING MATTERS:

(a) New applications:

RAD/2482/2: Demolition of existing garage and walkway and erection of two-storey side extension. (Cr Johnston declared a personal interest as a member of the District Council planning committee and did not participate in the discussion.) No objection.

(b) Permissions given:

(i) RAD/237/111-LB –

Internal and external alterations to A Social building - Radley College

(ii) RAD/237/112-LB –

Extension of existing entrance lobby including relocation of existing window and external vertical drainage pipe work. New timber framed door canopy with lead finish. New entrance door. Internal studwork partitions to Ground Floor Social Halls and bedrooms. Decorations and new floor finishes. Upgrading of heating system and lighting, Sub Tutors Flat G Social Block, Radley College.

(iii) RAD/237/113-LB –

New timber frame arched canopy with lead finish to main entrance.
New internal studwork partitions to Social Halls and Shell bedrooms.
Refurbishment and upgrade of existing sanitary heating and lighting systems, Sub Tutors Flat H Social Block, Radley College.

(iv) RAD/21190 - 11 Selwyn Crescent, Radley

(v) The Old Forge, Lower Radley: It was noted that both the Parish and District Councils had objected to the application, but the applicant was successful at appeal and work has started.

106/10 FINANCIAL MATTERS:

(a) REPORT OF THE FINANCE AND ADMINISTRATION COMMITTEE 7TH JULY 2010: The notes of the meeting were received, and Cr Crowley presented the report.

It was noted that Cr Crowley had been appointed as Chairman for 2010/2011. Cr Rogers had been appointed as Vice-Chairman and Cr Nutt as the Playing Field Coordination for the same period.

(i) Clerk Salary: Richard Cavil had queried the proportion of full time salary applied to the clerk's salary. It was proposed by Cr Johnston and seconded by Cr D Standen and **AGREED that this should be 15/37ths.**

(ii) It was proposed by Cr Standen and seconded by Cr Nutt and **AGREED that the clerk would be reimbursed for the the clerk for the purchase of a laser printer for**

the exclusive use of the Parish Council. It will be added to the Council's assets register.

(iii) ESTIMATES FOR WORK:

- (iv) Works to trees: Simon Ringrose had inspected all the trees for which the Parish Council is responsible and a quotation was table. It was proposed by Cr Henderson, seconded by Cr Davies and **AGREED** that he be instructed to carry out the urgent works and that the less urgent items will be reviewed against the budget.
- (v) Sports Pavilion Lean to Doors: It was proposed by Cr Nutt and seconded by Cr Henderson and **AGREED** to accept MRH Services quote for £954.84 for replacing the existing lean-to doors with a pair of timber garage doors, lockable from the inside only and for supplying additional locks to the internal door.

(b) INVOICES FOR PAYMENT:

It was proposed by Cr Johnston, seconded by Cr Davies and **AGREED** that the following accounts should be paid:

1. Payments made since the last meeting:

| | | |
|-------|--|-----------|
| (i) | Berinsfield Community Business – Works to 30/4/2010 | £ 369.44 |
| (ii) | Berinsfield Community Business – Works to 31/5/2010 | £281.31 |
| (iii) | HM Revenue & Customs – Income Tax / NI | £690.18 |
| (iv) | Marrons - (Replacement for cheque 261 filled out incorrectly and destroyed) | £1,204.38 |

2. New invoices:

| | | |
|-------|--|-----------|
| (i) | Mrs J.E Dymock – Salary July 2010 | £870.96 |
| | Expenses: | |
| | 1. Garden competition – Postage | £44.60 |
| | 2. Laser printer & cable | £104.41 |
| | Village Cleaner | £86.58 |
| (ii) | Mrs K Sharp – Salary July 2010 | £148.15.. |
| (iii) | MRH Services – | £664.15 |
| | Erect notice board | £116.19 |
| | Replace guttering and damaged fascia | £547.96 |
| (iv) | Cr J Standen – expenses Garden competition catering | £ 79.18 |
| (v) | Cr D Standen –Mileage Garden competition | £9.00 |
| (vi) | Cr L Pasquire – Mileage | £49.50 |

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| (viii) | Allsports - Garden Competition Cups | | £ 35.25 |
| (ix) | Brick Kiln (UK) Ltd t/a Falcon Signs – Play Area Notice | £614.43 | £632.06 |
| | Overlay for Play Area sign | £17.63 | |
| (x) | Pear Technology Services Ltd – Digital Mapping – Technical Support & Updates | | £117.50 |

107/10 VILLAGE HALL:

Cr Johnston reported that the Village Hall managements committee has submitted an application to WREN for grant funding towards upgrading the kitchen. WREN had asked for additional information from the Parish Council to fulfil all the requirements of the grant. It was proposed by Cr Davies and seconded by Cr Nutt and **AGREED** that the Council will a) write a letter in support of the project b) write to confirm that it is prepared to pay the required 3rd party funding of £660.

108/10 CONSERVATION:

GARDEN COMPETITION 2010: The list of winners was noted. **IT WAS AGREED** that the Advisory Working Party should meet before the September meeting to review the arrangements for the Garden Competition in 2011.

109/10 ALLOTMENTS:

- a) POSSIBLE SITE IN LOWER RADLEY: Mrs McDougall's solicitor had written to confirm her willingness to lease the land and indicating her terms, including that the Council pay all costs including legal costs and noted that there is no water supply to the site.
- b) WAITING LIST CRITERIA: The Clerk pointed out that there are a number of Abingdon residents on the waiting list and asked whether the Council would consider giving priority to applicants from Radley.

110/10 HIGHWAY MATTERS:

PREMIUM BUS ROUTE MARKINGS: The proposals had been circulated the following comments made:

- (i) That seats should be reinstated as they are the property of the Parish Council.
- (ii) That the Council believes that the lay-by at Stonhouse Crescent should be retained so that buses can pull off the road.

111/10 PARISH PLAN STEERING COMMITTEE:

The notes of the meeting held on 28th June had been received and Cr Davies reported that:

- a) A small working group had been looking at the questions and hoped to have them completed in the next few days.
- b) Two farm visits had been held to raise awareness of the Plan. They were not well attended but were very informative.
- c) The visit to Radley College was excellent and the Committee wanted to especially thank Ian Yorston and his family for their contribution.
- d) The committee would be appealing for volunteers to distribute the questionnaire.
- e) Cr Davies referred the councillors to the blog.

112/10 WEBSITE:

The same low trend was reported for the month and it was agreed that action was needed to raise awareness of the site.

113/10 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS:

a) DISTRICT COUNCILLOR:

Cr Johnston reported that the proposal to remove the on-site warden at Pebble Hill and Woodlands had been put on hold at the moment and that he was making representations that the service should be retained because a significant number of residents are elderly, disabled and bought their vans in the expectation that there would be an on-site warden on hand to call the emergency services should they be needed. The warden and his predecessors have a very useful function in maintaining good neighbour relations.

It was proposed by Cr Standen, seconded by Cr Rogers and **AGREED** that the council will write to the Chief Executive and Leader of the Council expressing its concern at the plans.

b) COUNTY COUNCILLOR:

Cr Fatemian was not able to be present but had contacted the Chair to say that he hoped to report in advance of the following day's announcement about Tuckwells' CLEUD application.

114/10 OXFORDSHIRE EMERGENCY PLANNING UNIT: PLANNING FOR EMERGENCIES EVENT:

Cr Davies had attended the event and reported that it was very informative.

115/10 CORRESPONDENCE:

(i) FOR ACTION:

- (a) OCC - Local Flooding Survey: Delegated to the Chairman to complete.
 - (b) ITT: Notice that the Flygt pump service was due.
 - (c) Network Rail: Improvement Works – Old Abingdon Road Bridge, South Hinksey: Works to replace the bridge will start in November and go on until March. Most of the work will be done when trains are not running and the bridge structure will be replaced over the Christmas period.
 - (d) Npower - Surveying ditches.
 - (e) Radley College - Surveying ditches
 - (f) Peachcroft Farm - Surveying ditches
 - (g) Mr Dockar-Drysdale – Surveying Ditches
- ‡ All of the above landowners have responded that they are happy for wildlife surveys to be carried out on their land.

(ii) FOR INFORMATION:

- (a) Oxfordshire Countryside Access Guide
- (b) Briefing Note for Mineral Strategy Options workshops – OCC
- (c) ORCC News Bulletin for July 2010 – circulated by e-mail.
- (d) OALC: July edition of Update for Members
- (e) Rural Services Community - Weekly Rural Focus
- (f) July edition of Clerks and Councils Direct
- (g) Defra publication: Being a good employer
- (h) Amlin Insurance: Estimate for replacing 2 trees – The clerk will seek a quote.

116/10 MATTERS FOR REPORT:

- a) VILLAGE POND MANAGEMENT COMMITTEE: The committee met on 13th July, unfortunately without a representative from Radley College. The notes will be circulated.
- b) RADLEY STATION: Cr D Standen noted that the flowers have been planted. Network Rail has cut the chainlink fence in preparation for signalling works. The Council will keep an eye on it from a safety point of view.

Date:

Chairman