

**MINUTES OF THE ORDINARY MEETING OF RADLEY PARISH COUNCIL  
HELD IN THE CHURCH ROOM, RADLEY ON THURSDAY 28TH JULY 2011**

**PRESENT:** Cr J Standen (in the chair)  
Crs Crowley, Davies, Henderson, Howard, Johnston, D Standen,  
Pasquire, Platts, Tomlinson  
**Also present:** Ms Alexis Pym (Earth Trust), 1 member of the public and the clerk.

**94/11 APOLOGIES FOR ABSENCE:**

County Councillor Fatemian, Cr Cook.

**95/11 MATTERS RAISED BY MEMBERS OF THE PUBLIC:**

**(a) THRUPP LANE RESIDENTS: Mr Mike Wilson:**

Mr Wilson told the Council that he had been seeking clarity on what had been happening with the CLEUD applications. OCC officers have said that they appear to have a case to refuse the Tuckwell CLEUD. He would be writing to OCC in advance of their proposed meeting with Tuckwells.

**(b) EARTH TRUST: Miss Alexis Pym:**

- (i) Fishing: The Earth Trust has been aware that dangerous fishing has been taking place and has entered into discussions with a fishing syndicate which currently fishes Bullfield Lake. The Trust thinks that there would be benefits of a small number of fishermen being on site for security.

The Parish Council had concerns that numbers might increase by word of mouth and Miss Pym assured them that an ID / membership card would be required and that there could be a trial period.

The Parish Council was also concerned that vegetation might be taken out without permission.

- (ii) Wetland Centre application: Miss Pym presented revised road layouts; changes had been made to the entrance layout. The Parish Council hoped that the planning permission would follow shortly.

## **96/11 DECLARATIONS OF INTEREST:**

Cr Pasquire declared a personal interest in matters relating to the Friends of Radley Lakes and a personal and prejudicial interest in items relating to Radley Village Shop.

Crs J Standen, Davies and D Standen declared personal interests in matters relating to Friends of Radley Station and Radley Village Shop.

Cr Johnston declared a personal interest in matters relating to Radley Village Hall as he is secretary of the Management Committee.

Cr Tomlinson declared a personal interest in matters relating to Radley Village Shop and the Parish Plan.

Cr Henderson declared a personal interest in item 105/11: Library Service consultation.

## **97/11 ORDINARY MEETING OF THE COUNCIL HELD ON 22<sup>nd</sup> JUNE 2011:**

Note on the minutes: Item 85/11(ii)(b): The Council is now aware that the EI Statement is due in September 2012.

The following corrections were made to the minutes:

Item 85/112(b): Should read "*reasonably*"

Item 93/11: Should read "*Saturday 25<sup>th</sup> June*"

The minutes were **AGREED** for signing by the Chairman.

## **98/11 CLERK'S UPDATE:**

- (i) **THRUPP LANE BUSINESSES:** The Council noted that there are 18 employees at Cherry's and 2 or 3 at Andy's Autos. However, it was the Council's view that the permissions were for a limited time which will expire on 31<sup>st</sup> August and that this should be enforced.

Cr Howard wished it to be recorded that Cherrys have a very good reputation and that they contribute to the community as they employ apprentices.

Cr Johnston noted that he had discussed the applications with the Vale on a number of occasions and he understands that it would be reasonable to give the businesses time to relocate and that empty units are available locally.

- (ii) **SIGNS:** The clerk had been asked to request the businesses to remove the signs and letters from Tuckwells and Cherrys were read to the Council.

- (iii) **KENNINGTON ROAD:** Cr Howard and the clerk had looked at the problem gullies and thought that they are very slender and quite likely to quickly fill with road and tree debris. Highways had agreed to investigate further and had agreed to clear back the grass which is growing over the pavement.
- (iv) **TRAINING FOR NEW COUNCILLORS:** The clerk had only managed to get one confirmed place and had asked for another in the case of a cancellation. It was suggested that whoever attends could cascade the information to the other new councillors.
- (v) **PLANNING TRAINING:** The clerk reported that she had reserved two places on training that the Vale would be holding in October.

#### **99/11 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS:**

- (i) **DISTRICT COUNCILLOR:** Cr Johnston reported that:

The new cabinet had made the decision to introduce free parking for the first two hours in Abingdon, Wantage, Grove and Faringdon, funded from the “new homes bonus”, to try to improve footfall in the town centres.

- (ii) **COUNTY COUNCILLOR:** None.

#### **100/11 POLICE MATTERS:**

- (i) **HAVE YOUR SAY MEETING:** A meeting was due to be held the following Tuesday at Radley Station.
- (ii) **ANTI-SOCIAL BEHAVIOUR AT THE STATION:** Youths who had climbed onto the shelter were reported to the police and they attended.
- (iii) **MOTORBIKES, THRUPP LANE:** Landowners had replied positively to the Council’s request that they put up “no motorbikes” signs. It was agreed that the Parish Council should write to Sustrans asking for their support.

#### **101/11 PLANNING MATTERS:**

- (i) **NEW APPLICATIONS:**
  - (a) 11/01400/FUL: Conversion of existing single storey bedroom into 2 storey annexe: Conchiglia, Thrupp Lane. The Council had **NO OBJECTION** but would request a condition that the property remains as a single dwelling.

(ii) APPLICATIONS RETURNED DURING THE MONTH:

RAD/6211/9: 11/01299/FUL: Retrospective application for the temporary erection of a Spitfire for a period of 12 months: Lodge Hill Garage, 31 Lodge Hill: The Council had **NO OBJECTION**.

(iii) APPLICATIONS REFUSED BY THE VALE:

RAD/13453/4: 1, Foxborough Road. The application had been determined and refused by officers. The Council discussed the frustrations of Permitted development and Cr Johnston explained that a loophole in the GPD had been exploited to achieve the work done to date. It was agreed that the Council should ask the Vale to revisit the question of an Article 4 Direction in this case

(iv) WETLAND CENTRE: Reported above.

(v) TUCKWELL & CURTIS CLEUDS:

It was thought that Mr Broughton had been poorly briefed in advance of the 17<sup>th</sup> July meeting and the Council felt that OCC's prevarication on determining the CLEUD application held the Council and the village of Radley in contempt.

It was **AGREED** that the Council would write in the strongest terms to the Chief Executive.

The Council understood that the application should be determined on its own merits, irrespective of any possible future application.

The Council would urge Cr Fatemian to hold the officers to account.

Thrupp Lane businesses: Cr Johnston would confirm whether the individual businesses had been informed that the planning application under which they operated was due to expire.

**102/11 HIGHWAY MATTERS:**

(i) PUDDLE, KENNINGTON ROAD: Noted above.

(ii) FLY-TIPPING: Plasterboard tipped in Sugworth Lane would be reported.

(iii) 34 FOXBOROUGH ROAD: The clerk was asked to write to the owner about weeds that are encroaching on the pavement.

(iv) REQUEST FOR A CROSSING, KENNINGTON ROAD: Cr Henderson had heard nothing further. OCC officer, Lee Turner had responded to the clerk's letter. It was proposed by Cr Howard, seconded by Cr Johnston and **AGREED** that the clerk

should reply (a) asking OCC to identify those sites that are more dangerous, (b) request a traffic survey, (c) request the 5 year accident study on the stretch from Sandford Lane to Sugworth Lane and (d) ask what measures he would propose to improve pedestrian safety.

- (v) FOOTPATH 8: The clerk had reported that Mr Mansbridge had telephoned to say that he would not be returning to carry out the remedial works which he had agreed to on two separate occasions. The Council would take advice but in the meantime would write to remind Mr Mansbridge that he had undertaken to remedy the faults and that the Council had agreed to contribute to the cost.

### **103/11 FINANCIAL MATTERS:**

- (i) MEETING OF THE FINANCE AND ADMINISTRATION COMMITTEE 14<sup>TH</sup> JULY 2011:

The notes of the meeting were received, and Cr Crowley presented the report.

- (a) Bus shelter: It had been agreed that a further bus shelter was not justified at present.
- (b) Bin, Foxborough Road: The clerk explained that the Vale would have no objection to the Council installing a litter bin in this location and would empty it if fitted with the same lock as their bins. The Committee had delegated to the clerk to order and have a bin installed as long as the cost was less than £500.
- (c) Deposit account: It has been agreed that the deposit account should be moved to one suggested by the business manager that had a better interest rate. The clerk had been asked to bring the Council proposals for longer term deposit.
- (d) Playing Field booking conditions: It was recommended that the Parish Council should adopt changes proposed to playing field Terms and Conditions.
- (e) The Committee had recommended that Council should make it clear that no sub-letting was permitted.
- (f) The cost of utilities had been discussed the committee had agreed to recommend that it would be preferable to supply hot water on demand to the kitchen sink and the referee's shower. The clerk will look at the requirement for showers.
- (g) PAT testing: The clerk will get quotes and circulate them by e-mail so that the work can be done as soon as possible.
- (h) Insulation: It was agreed that the level of roof insulation is inadequate and that the clerk should find out whether any grants were available.

(a) to (h) above were proposed by Cr Johnston, seconded by Cr Tomlinson and **AGREED** by the Parish Council.

(ii) AUTHORISATION OF PAYMENTS:

It was proposed by Cr Pasquire, seconded by Cr Johnston and **AGREED** that the following payments should be made:

Chq **Payments made at the Finance and Administration meeting on 14th July:**

420	<b>CANCELLED</b>		£	15.00
421	Chubb	Fire extinguisher Service	£	56.05
422	British Gas Business Radley Village Hall Management	Pavilion Gas supply Village Hall hire for Garden	£	8.57
423	committee	Competition presentation	£	26.00
424	Mrs J Standen	Garden competition catering expenses	£	85.15
425	Pear Technology	PT mapper technical support & updates	£	120.00
426	Allsports Trophies Abingdon Garden	Engraving - Garden Competition trophies	£	43.20
427	Plants	Garden competition prizes	£	100.00
428	Chubb	Fire extinguisher Service	£	162.34

**New Payments:**

429	Mrs J E Dymock	Salary July 2011	£ 690.98	£ 831.34
		Expenses	£ 53.78	
		Postage 41.64	£ 41.64	
		Stationery	£ 7.38	
		Garden Comp catering	£ 4.76	
		Village Cleaner (August 2011)	£ 86.58	
430	Mrs K Sharp	Salary July 2011		£ 148.15
431	Miss S Raven	Parish Plan Expenses		£ 80.00
432	HMRC	PAYE & National Insurance		£ 130.38
433	Copycat Services	Printing Garden Competition certificates		£ 60.00
434	Berinsfield Community Business	Gardening (invoice 2785) Cleaning 8 village benches (invoice. 2775)	£ 294.54 £ 576.00	£ 870.54
435	ITT Water & Wastewater UK Ltd	Pavilion Flygt Pump Service contract		£ 909.54
436	OALC	New councillor training		£ 60.00

- (iii) **EXTERNAL AUDITOR COMMENTS:** The clerk reported that the External Auditor had:
- a) Queried the level of reserves held: The Council noted that reserves are kept for Village Hall provision, play area equipment replacement and play area equipment suitable for teenagers
  - b) Asked for further explanation of the variance in “other payments”.
  - c) Required the date of birth of the former Clerk, Miss Sally Raven to verify the amount of gratuity paid.
  - d) Queried whether a review had been carried out by the parish council this year: This had been carried out throughout the year.
  - e) Asked for an amendment to the form to confirm that the Council is not the sole trustee of a charity.

#### **104/11 CONSERVATION:**

- (i) **GARDEN COMPETITION:** The Council thanked Cr Platts for selecting the plants which were given as prizes and thanked Cr Crowley for putting together an excellent slideshow of all the winning gardens.
- (ii) **TREE PLANTING:** The clerk would organise a meeting of the committee in September.

#### **105/11 LIBRARY SERVICE CONSULTATION:**

Cr Davies tabled a briefing paper. He questioned the methodology and population estimates.

He noted that community shops often thrive but require a large pool of volunteers and volunteer librarians would have to be highly trained and in his view the plan was not sustainable in the long term.

It was proposed by Cr Crowley, seconded by Cr Tomlinson and **AGREED** that Cr Davies’ paper would be submitted as the Council’s response to the consultation.

Cr Henderson had declared a personal interest in this item and did not participate in the vote.

#### **106/11 CORRESPONDENCE:**

##### **FOR ACTION:**

- (a) **Blue Plaque Scheme:** The Council had been asked to consider nominating subjects for a blue plaque in Radley. The clerk was to ask the History Club if they could suggest anyone suitable

- (b) Flytipping, Wick Hall: The Council will contact the owner
- (c) Radley Guides: Complaint about car parking at the Village Hall: Noted
- (d) Emergency Operations, Oxfordshire County Council: The OCC approach to Community Emergency Planning.
- (e) Steve Shaw: Request for support for Leiston–cum-Sizewell, Norfolk’s initiative to change planning guidance applying to large planning applications: The Council agreed to support this initiative.
- (f) Electoral Review of Oxfordshire: The draft recommendation was for a ward covering Radley, Kennington, Sunningwell South Hinksey and Wootton.
- (g) British Gas Business: Renewing your fixed term gas contract

**FOR INFORMATION:**

- (a) VWH: Changes to the garden waste scheme: Noted.
- (b) Oxfordshire Community and Voluntary Action: Consultation on voluntary sector support: The clerk was asked to respond.
- (c) Lower Radley benches: Mr Michael Umbers had written to thank the Council for cleaning the commemorative benches.
- (d) Kennington PC: Flytipping reported in Sandford Lane: Noted
- (e) Mr Dudding: OCC had agreed to install a non-slip surface on the Footpath 8, Whites Lane bridge.

**107/11 FORTHCOMING MEETINGS:**

Councillors were invited to attend the Liaison group site meeting to be held on Saturday 25<sup>th</sup> July, meeting at Sandles at 10am.

Signed.....Date.....  
 (Chairman)