

**MINUTES OF THE ORDINARY MEETING OF RADLEY PARISH COUNCIL
HELD AT THE CHURCH ROOM, RADLEY, ON THURSDAY, 25 MARCH
2010 AT 7.30 PM**

PRESENT: Cr J Standen (in the Chair)
Crs Crowley, Davies, Dutton, Henderson, Johnston, Nutt, Pasquire,
Rogers, D Standen
County Councillor Arash Fatemian (for part)
Mrs Jane Dymock
PC Carl Bryant

42/10 APOLOGIES FOR ABSENCE

NIL

43/10 DECLARATIONS OF INTEREST

The following declarations of interest were made in relation to Planning Application RAD/7515/6:

- Crs Denis and Jenny Standen declared a personal and prejudicial interest
- Cr Crowley declared a personal interest
- Cr Johnston declared an interest as member of the DC Planning and Development Committee.

44/10 MATTERS RAISED BY MEMBERS OF THE PUBLIC

NIL

**45/10 MINUTES OF THE ORDINARY MEETING OF PARISH COUNCIL, 25
FEBRUARY 2010**

The Minutes of the Ordinary Meeting of the Parish Council held on the 25 February 2010 were **APPROVED** and signed by the Chairman with the following amendment:

Minute 23/10 – Correction to Minute should read: “... District Councillor Patterson ...”

Minute 24/10 (c) (i), second sentence should read: “... that the donation of £5,000 had been promised when the costs were expected to be ...”

46/10 CLERK'S REPORT ON BUSINESS ARISING OUT OF THE MINUTES

- (a) COPSE – CHURCH ROAD: The final documents had not been received from the solicitor.
- (b) LAND AROUND FIELDHOUSE AND SUGWORTH FARM, SUGWORTH LANE: It was understood from the DC Enforcement Monitoring Officer (Planning) that a report would be submitted at the end of March to the Chair of the Development Control Committee, and the Parish Council would be informed of decisions made. The Parish Council was concerned that this matter was not progressing, and Cr Johnston **AGREED** to take this matter up with the Executive Member. In addition, the Clerk was asked to follow up with the DC Enforcement Monitoring Officer (Planning).
- (c) JUDICIAL REVIEW: It was reported that Abingdon Town Council had agreed to make a donation of £3,565 towards the Judicial Review, and a cheque would be picked up tomorrow.
- (d) HEADED PAPER: It was noted that the Stonhouse Family were in agreement with the Parish Council using the crest, and a copy of the suggested headed paper had been sent to them.

47/10 POLICE MATTERS

- (a) RURAL ABINGDON NEIGHBOURHOOD POLICING UPDATE, MARCH 2010: noted
- (b) SHOOTING – LAKE N: The detailed report prepared by Cr Crowley was discussed. There was concern about the shooting taking place near the BOAT because more people were using this area and because of the need to protect the wildlife in the area. Cr Crowley **AGREED** to let the police have copies of photographs taken of an incident which occurred in January 2010. Even if shooting was taking place legally it should not endanger people using public rights of way, and the police asked that if anyone saw anyone shooting and thought this was a danger to other people in the vicinity they should telephone the police immediately on 999. Cr Crowley was thanked for researching and producing the report.
- (c) SPECIAL CONSTABULARY 'DRAW THE LINE' RECRUITMENT CAMPAIGN: noted
- (d) COMMUNITY POLICING AWARDS 2010: noted
- (e) DAMAGED TREES, WHITES LANE: The Annual Tree Planting/Maintenance of Footpaths Advisory Working Group had not yet met.

- (f) CYCLE SAFETY TALKS: It was noted that PCSO Wright was planning to arrange a safety talk with the school sometime after Easter.
- (g) SPEEDING – KENNINGTON ROAD: PC Carl Bryant reported that he was contacting roads policing about the speed checks. In the meantime the police would try to deploy the SID when it was repaired.
- (h) RECENT BURGLARIES: No further information was available.
- (i) FOOTPATH 9/THRUPP LAKE – PROBLEM WITH MOTORCYCLISTS:
- (j) THRUPP LANE – QUAD BIKES:
Patrols had been made in the Thrupp Lane area and were continuing. The police needed registration numbers to pursue the motorcyclists. Names would be given to Mr Neil Irwin who would offer the motorcyclists other facilities.
- (k) MOTORCYCLISTS – BEHIND STONHOUSE CRESCENT:
- (l) FOOTPATH 8 – USE BY MOTORCYCLISTS:
No further information had been received from Mr Neil Irwin, Motocross Events Organiser.
- (m) SPEEDING, SUGWORTH LANE: The police were informed of complaints about speeding along Sugworth Lane, particularly the straight piece leading to the junction with the Oxford Road.
- (n) DOG FOULING AWARENESS NOTICE: It was noted that this was going to be discussed at the NAG7 Meeting on the 30 March 2010.

48/10 PLANNING MATTERS:

- (i) **New Applications: NIL**
- (ii) **Permission Given:**
 - (a) RAD/15423/1 – Erection of a workshop/outbuilding in back garden, 41 Foxborough Road
 - (b) RAD/18671/3 – Change of roof from flat roof to pitched roof, 30 Sugworth Lane
- (iii) **Misc:**
 - (a) TUCKWELLS CLEUD APPLICATION: TUCKWELL CLEUD: It was noted that Mr Chris Hodgkinson, Senior Planning Enforcement Officer, OCC, had received the revised CLEUD application from Tuckwells. It had not yet been registered nor consulted upon because it was termed in exactly the same way as the original application with just more information. He indicated that once he had received further legal advice on its registration and determination he could inform the Parish Council and send a full copy inviting comments.

Mr Hodgkinson had repeated his advice that the CLEUD application did not prevent the OCC from taking enforcement action. The Parish Council was concerned that this matter had not moved forward since the last meeting, and the County Councillor was asked to press for action.

- (b) **OXFORDSHIRE MINERALS & WASTE DEVELOPMENT FRAMEWORK:** Cr J Standen reported on the meeting she had attended in relation to sand and gravel extraction in the County and possible options to allow the OCC to reach its quota. There was a high range of options and the option under discussion at Benson included Radley. The feeling of the meeting was that any sand and gravel extraction should be in another area of the County, and it was obvious that Parishes in other parts of the County were probably saying the same. The full report on this should be out before the April meeting of the Parish Council.
- (c) **RAD/7515/6 – Demolition of single storey extensions to Lyric Wood and erection of new single storey extensions.** Erection of two new dwellings, Lyric Wood, 6 Lower Radley: The DC Planning and Development Committee were considering this planning application on 31 March 2010, and Cr Guy Rogers would attend and speak to this item.
- (d) **CPL YARD:** It was noted that the coal yard were reviewing the options they had, and Mr Mike Wilson would continue to press them for action.
- (e) **SOCIAL/AFFORDABLE HOUSING:** There was discussion on the policy for determining the need for social housing, and Councillors were informed that all applications were considered independently and on their merits. Therefore, the number of houses provided by the same applicant putting in several applications were not added together to take into account the need for social housing.

49/10 FINANCIAL MATTERS

- (a) **APPOINTMENT OF INTERNAL AUDITOR FOR 2009/2010 ACCOUNTS:** It was proposed by Cr Johnston, seconded by Cr Henderson and **AGREED** that Mr Roger Symes should be appointed to act as the Internal Auditor for the 2009/2010 accounts.
- (b) **EMERGENCY CLEARANCE OF PAVEMENT BY BEAGLE KENNELS:** It was proposed by Cr Nutt, seconded by Cr D Standen and **AGREED** that the Parish Council should meet the cost of the emergency clearance work at a cost of £190 plus VAT.
- (c) **PURCHASE OF STEEL CUPBOARD:** It was proposed by Cr Johnston, seconded by Cr Henderson and **AGREED** that a second steel cupboard should be purchased at a cost of £170 plus VAT.

- (d) **INSTALLATION OF PICNIC TABLE:** It was proposed by Cr Nutt, seconded by Cr D Standen and **AGREED** that the Parish Council should meet the cost of providing a concrete base to bolt down the picnic table and its installation of £340.00.
- (e) **MRH Services – Play Area Service Inspection:** It was noted that the cost of the quarterly inspections would increase from April 2010 to £35.00.
- (f) **PROVISION OF VARIOUS SIGNS:** This item was deferred as the information was not available.
- (g) **ACCOUNTS FOR PAYMENT:** It was proposed by Cr Johnston, seconded by Cr Crowley, and **AGREED** that the following accounts should be paid. Cr Rogers did not vote as one of the cheques was for him:

(i)	Miss S E Raven:	£1,394.01
	Salary March 2010:	£666.10
	Village Cleaner, March 2010:	£85.98
	Expenses 1 January to 31 March 2010:	
	1. Expenses:	£25.00
	2. Telephone:	£32.72
	3. Mileage:	£137.03
	4. Postage:	£66.06
	5. Stationery:	£34.78
	6. Photocopying:	£58.05
	7. Cleaning Material – Sports Pavilion:	£68.43
	8. Reimbursement for Refreshments:	£6.73
	9. Purchase of metal cupboard:	£199.73
	10. Parish Plan – Photocopying:	£5.40
	11. Additional Padlock Keys:	£8.00
(ii)	Mrs K Sharp – Salary February 2010:	£148.15
(iii)	Cr Guy Rogers – Reimbursement for Refreshments:	£33.88
(iv)	Southern Electric – Sports Pavilion (Final Bill):	£63.38
(v)	Berinsfield Community Business:	£1,177.38
	Clearance of Ditch:	£793.12
	Clearance of footway, Church Road:	£223.25
	Clearance of Footpath 8:	£161.00
(vi)	Bus Shelters Ltd – New Bus Shelter, Foxborough Road:	£2,910.48
(vii)	Oxfordshire Association of Local Council – Book on Model Standing Orders:	£25.00

50/10 CONSERVATION

- (a) **GARDEN COMPETITION:** The Clerk reported that she had obtained nine out of the twelve judges, and three out of the six guides. Berinsfield Community Services had given a £50 donation and Peachcroft Farm had agreed to provide strawberries.
- (b) **RUBBISH:** Since the last meeting the Clerk had reported rubbish dumped in Sugworth Lane and broken glass on the road verge by the allotments in Church Road.

51/10 HIGHWAY MATTERS:

- (a) **PROVISION OF BUS SHELTER, FOXBOROUGH ROAD:** It was noted that the bus shelter was likely to be installed mid-April. The Parish Council indicated that it would pass the necessary payment at this meeting, but the cheque would not be sent to Bus Shelters Ltd until the bus shelter had been installed. Mr Talboys had been informed of the date the shelter was likely to be installed.
- (b) **35 BUS SERVICE – LACK OF ROAD GRITTING/SALTING DURING RECENT INCLEMENT WEATHER:** No further information had been received, although it was understood that a report was due in April.
- (c) **CHURCH ROAD FOOTWAY – BETWEEN BEAGLES KENNELS AND CEMETERY:** It was noted that a few weeks ago the mud and leaves on this footway were creating a problem for pedestrians, and arrangements were made for Berinsfield Community Services to clear up the area to make it safe. The Chairman's action was endorsed by the Parish Council.
- (d) **SUGWORTH LANE:** It was noted that the OCC had agreed to provide free of charge some more "Watch Your Speed" signs. The Parish Council considered the points made by one of the residents of Sugworth Lane but did not feel it could take any action to stop cars using Sugworth Lane as it was a public road. The idea regarding chicane type passing places with one way priority was noted. The police agreed to do speed checks along this road, particularly on the piece leading to the junction with Oxford Road.
- (e) **CYCLEWAY C5 – HAZARDS:** This was no longer a hazard as steps had been taken to reduce the puddle on the other side of the cycleway and this could now be used.
- (f) **SIGN BY SHOP/SPINNEYS CLOSE BUNGALOWS INDICATING PEOPLE CROSSING:** This sign had now been moved closer to the bend.

- (g) **POTHoles:** It was noted that the pothole opposite 53 Foxborough Road had been repaired. It was known that County Councillor Fatemian and Mr John Beaumont from Oxfordshire Highways had looked at road conditions in Radley, and Councillors reiterated the areas where potholes needed attention – Sugworth Lane between the two entrances to Bigwood Park, outside 87 Church Road, Kennington Road between the two entrances of Radley College – poor reinstatement by Thames Water, Radley Road/Whites Lane, flooded area opposite 43/45 Church Road - and the Clerk was asked to draw these to the attention of Oxfordshire Highways. It was understood that Oxfordshire Highways were changing contractor, and that there was a meeting on the 26 March 2010 to plan a strategy for pothole repairs.
- (h) **SUGWORTH LANE:**
 - (i) **SIGNING AT JUNCTION WITH OXFORD ROAD:** No further information had been received from Oxfordshire Highways.
 - (ii) **MEETING WITH OCC - SPEED LIMIT ALONG OXFORD ROAD:** It was noted that the highway work to enable the 50 mph speed limit to be introduced would be done by around August/September. The change in contractors for highway works was going to lead to some delay.
- (i) **OVERGROWN HEDGES:** Letters had been delivered to households in Foxborough Road where hedges had grown over the narrow pavement, and details had been sent to Oxfordshire Highways.
- (j) **THRUPP LANE – USE BY HEAVY VEHICLES AND THE GOODS VEHICLES (LICENSING OF OPERATORS) ACT 1995:** It was understood from the OALC that there was not much to report on this. The OALC had taken this up with the National Association, but because the issue of the lack of status for Parish Councils as statutory consultees on HGV licence applications was already part of NALC’s policy and on which they had lobbied Government in the past, at the moment they were not able to take this case forward. However, it was still hoping that a way could be found to get the Radley case highlighted and taken forward to show Government that this issue was still current.

52/10 RADLEY LAKES WETLANDS CENTRE

It was reported that a litter pick had taken place at the Wetland Centre along the BOAT, and this was highly productive. There would be monthly Community events for the rest of the year.

Cr Jenny Standen reported that a planning application was needed for the small shelter although it was thought that this could be dealt with under delegated authority provided the Parish Council was happy for it to go ahead. The Clerk was asked to let the DC know that it was happy with this development.

53/10 RADLEY LOCAL LIAISON COMMITTEE, 9 MARCH 2010

It was noted:

- (a) The notes of the meeting had not yet been agreed by the Power Station, so these would be circulated with the April agenda.
- (b) The following planning application had been withdrawn - this was in line with the discussion at the Liaison Committee:

Permission pursuant to section 73 of the Town and County Planning Act 1990 to continue the development authorised by planning permission SUT/RAD/5948/12-CM at Radley ash lagoons, west of the Oxford-didcot railway line, without complying with condition A11 of that permission so as to allow restoration of filled ash lagoons to non-agricultural uses and approval of a revised restoration scheme for Lake H/I submitted herewith at Radley Ash Disposal Site, Lower Radley, Abingdon, Oxon

- (c) The Power Station had agreed with the DC that a dog litter bin could be placed at the end of the BOAT, and this was on the DC list when priorities were considered.

54/10 PARISH PLAN

The Minutes of the meeting held on the 1 March 2010 were received, and the following points were made:

- (i) A sub-committee had been set up to develop the Parish-wide questionnaire, which was taking into account the comments received from the short Love/Hate questionnaires.
- (ii) The Steering Committee was being encouraged by the ORCC to hand deliver and hand collect the questionnaires, and it was concerned about the amount of work this would involve. Some members of the Steering Committee attended an event at Unipart Centre, and this showed that where hand collection of questionnaires was put in place, a much larger return rate was achieved.
- (iii) Good Friday Walk: Arrangements had been made to have a table at this event to advertise the work being undertaken on the Parish Plan.

Since the meeting of the Radley Parish Plan Steering Committee on the 1 March 2010 there had been a lot of discussion on whether the Committee needed its own bank account to make it eligible to apply for a grant to a grant giving body called "Grass Roots". After being told that it definitely needed its own Bank Account, contrary (firm) advice had now been received that the Committee would be eligible to apply for a grant provided:

- (i) There was a separate committee that makes decisions on how the money was spent with its own constitution and it was not the Parish Council. The Parish Council confirmed that this was the position, and that it was only paying bills when the Steering Committee had agreed the payments.
- (ii) The money was ring fenced by the Parish Council and could not be spent by them for any thing else. In addition, the money could be repaid to the grant making body if it was not used. The Parish Council **AGREED** that the budget for the Parish Plan would be ring-fenced, and any money received from grant-making bodies would be returned if it was not used.

55/10 PARISH WEBSITE

The statistics for February had been made available by Mr John Huddleston. It was noted that there had been an upwards blip at the end of February, but the reason for this could not be ascertained.

56/10 REPORT OF DISTRICT AND COUNTY COUNCILLOR

- (a) **DISTRICT COUNCILLOR:** District Councillor Johnston reported that the arrangements for the new shared services would be completed by the end of March. Work had now started on the Old Gaol development, and details of the development were outlined.
- (b) **COUNTY COUNCILLOR:** The Chairman read out a detailed report from Cr Fatemian giving a detailed update on the meeting he had with Mr John Beaumont regarding the potholes in the Parish, the key points in relation to the new contract and the contractor, who was W S Atkins. Cr Fatemian indicated that repair work on the potholes would start in April with the new contractor, and that there were plans to resurface Church Road in the summer. Cr Fatemian was asked to ascertain the type of resurfacing planned as it was felt that major repair work was required on this stretch of road.

57/10 ANNUAL PARISH MEETING, 7 MAY 2010

IT WAS AGREED that the agenda should be similar to last year and local organisations should be invited to report on their activities.

58/10 CORRESPONDENCE

(i) FOR ACTION

- (a) Vale of White Horse DC – New Waste Collection Service: Consultation Meetings: Noted
- (b) Oxfordshire Association of Local Councils – March Update for Members (emailed to Councillors): Received
- (c) Request for Donation – St John Ambulance, Oxfordshire: To be considered with requests for donations 2010/2011
- (d) Introduction of Car Park Charges at Railway Stations: The Parish Council was very upset that the introduction of charges at Radley Station was under discussion. The Parish Council strongly opposed the introduction of charges, and asked that the following points be made to the OCC:
 - There are many who use Radley Station as a viable alternative precisely because the parking is free rather than travel to other stations. There are many commuters who travel from the surrounding villages and Abingdon to use the station. People from Radley are on a well served bus route to Oxford which costs just over £3 for a return ticket and any car parking fees would be an increase in the cost of rail travel and mean that commuters would use the bus.
 - Radley is a small station with limited parking and the Parish Council wonders how valuable any revenue would be in real terms. Certainly it is envisaged there would be problems having any cash machines at Radley Station – it is isolated and the area already attracts vandals.
 - There are fears that the introduction of charges could lead to drivers parking on the roads in the village, both Foxborough Road and Church Road which is the main road through the village and along side streets as well. This could create bad traffic problems or the introduction of yellow lines/residents parking which would not be well received in the village.
 - The Parish Council is not aware of any issue of non-commuters using the station as a ‘free parking’ zone.

The Parish Council hoped that the OCC would firmly object/reject this proposal from First Great Western.

(ii) FOR INFORMATION

- (a) Vale of White Horse DC – Unsung Heroes of the Vale: Letter of thanks from Mrs Dot Hewlett
- (b) Letter of thanks for donations: Friends of Radley Station
- (c) Clerks and Councils Direct, March 2010
- (d) LCR Spring 2010
- (e) Railfuture, Newsletter February 2010
- (f) ASHTAV – Conference on Re-using Rural Buildings of Character for Jobs and Homes, 21 April 2010
- (g) Oxfordshire Nature Conservation Forum’s Weekly Environmental E-Bulletin, 28 January, 4, 11, 18 and 25 February, 4 and 10 March 2010
- (h) ORCC News Bulletin, March 2010

59/10 NOTIFIED BUSINESS

NIL

60/10 ITEMS FOR CONSIDERATION FOR PRESS RELEASE

NIL

Date:

Chairman

CONFIDENTIAL MINUTE, 25 FEBRUARY 2010

The Chairman formally moved that the public and press be excluded from the meeting on the grounds that if they were present there would be disclosure to them of exempt information relating to legal and financial affairs.

61/10 CONFIDENTIAL MINUTES OF THE ORDINARY MEETING OF PARISH COUNCIL, 25 FEBRUARY 2010

The Confidential Minutes of the Ordinary Meeting of the Parish Council held on the 25 February 2010 were **APPROVED** and signed by the Chairman.

62/10 APPOINTMENT OF NEW CLERK

The Councillors discussed the Salary and Terms and Conditions of Service to be offered to the new Clerk, and the Chairman was asked to write to Mrs Dymock about these.

An article would be prepared for the website on the new appointment.

Date:
Chairman