

## **MINUTES OF AN MEETING OF RADLEY PARISH COUNCIL HELD IN THE CHURCH ROOM, RADLEY ON THURSDAY 27<sup>th</sup> MARCH 2014**

**PRESENT:** J Standen (in the chair), Cr Crowley, Henderson, Howard, Johnston (except item 27/14(a)), Pasquire, Platts, D Standen (for part),

**In attendance:** One member of the public and the clerk

**36/14 APOLOGIES FOR ABSENCE:** Crs Davies, Tomlinson, Kallie

**37/14 DECLARATIONS OF INTEREST:** None.

**DISPENSATIONS:** None requested.

**38/14 MATTERS RAISED BY MEMBERS OF THE PUBLIC:**

Ms Helena Ifeka asked for the Council's moral and funding support for a village project to plant spring bulbs in the village. She explained that she hoped to involve as many individuals and village groups as possible.

The Council thought that varieties should ideally be scented and a mix of heights and agreed to fund the purchase of bulbs and equipment up to a value of £300.

**39/14 MINUTES OF THE MEETINGS HELD ON 27<sup>th</sup> FEBRUARY:**

27/14 e): Amended to say: "It was understood that in any review of the Oxford Green Belt, all districts should be reviewed together and that the current review was premature."

The minutes were **RESOLVED** to be a true record and were signed as such by the Chairman.

**40/14 CLERK'S PROGRESS REPORT:**

(a) **PLANNING**

- (i) The Council received feedback from the CPRE larger villages meeting and a letter urging Vale parish councils to write to the Vale challenging SHMA figures.
- (ii) Enforcement: Container at Longmead Lake: The officer had drafted a report to authorise enforcement action for the removal of the shipping containers and the external storage. She was carrying out further research before submitting her report. Cr Johnston was asked to pursue the matter with Enforcement.

(b) **FINANCE:**

- (i) Football Club: The clerk reported a conversation with Mr Stone on the Club's current position.
- (ii) Lower Churchyard: The churchyard had not been closed. The Justice Ministry advised that the process can take up to a year and that responsibility may not be handed over to the Parish Council until it is formally closed.

(c) **HIGHWAYS:**

- (i) Sugworth Lane: A resident had engaged in correspondence with Highways regarding the condition of Sugworth Lane.
- (ii) Station parking: The informal consultation to resident had not gone out yet, but would do so in the next few days so that David Tole could report to the April meeting of the Parish Council.

(d) **FLOODING ISSUES:** Lower Radley had experienced flooding from the foul sewers during recent flooding.

(e) **THRUPP LANE ISSUES:** OCC was aware of Lafarge/Tarmac's VOSA application and was making some inquiries about its implications for Thrupp Lane.

- (f) **LOWER RADLEY – ELECTRIC CABLES:**  
 The cables had been sheathed in preparation for the trees being cut. Cr J Standen had spoken directly to the caravan park owner and insisted on the urgency of the work.  
 The caretaker was trying to find a tree surgeon who was willing to work close to the cables and would keep the Council up to date.
- (g) **COPSE/COAL YARD:** The clerk had spoken to the Vale arboricultural officer regarding a TPO and would draft an application explaining why it is an essential element of the landscape.
- (h) **TREE PRESERVATION ORDERS:** The clerk provided a list of the TPOs in place in the village and noted that there are no TPOs on Woodlands or Pebble Hill as they are in the Vale’s ownership and not considered to be under threat.

**41/14 POLICE MATTERS:** There were none.

**42/14 PLANNING MATTERS:**

- (a) **NEW APPLICATIONS:** None
- (b) **OTHER APPLICATIONS:** None
- (c) **VALE DECISIONS:**
- (i) **P14/V0053/FUL:** Wardens Bungalow Pebble Hill.  
 Demolition of the existing dwelling. Erection of a replacement dwelling with access to be taken directly from main road. (as amended by additional information on materials received 17 February 2014) - Approved
- (ii) **P14/V0055/HH:** 89 Foxborough Road.  
 Proposed extension to rear and conversion of loft space to form 3-bed dwelling (resubmission) - Approved
- (d) **APPEALS:** None
- (e) **LOCAL PLAN:** It was **RESOLVED** that the Council would make an informed response stating
- That the SHMA figures are unachievable and should be treated with caution.
  - The effects on the community of an 80% increase in homes.
  - That the concentration on green belt sites will run out of steam and the green belt will already be lost.
  - That the review of the green belt is piecemeal and premature and sites should be reviewed against all 5 green belt criteria.

It was **RESOLVED** that the Parish Council would institute a working group to drive forward the village’s objections. The clerk was asked to contact Graham Steinsberg.

**43/14 FINANCIAL MATTERS:**

- (a) **ACCOUNTS FOR PAYMENT:** Councillors received the list of payments, details of expenses and the monthly reconciliation.  
 It was proposed by Cr Johnston, seconded by Cr Howard and **RESOLVED** that the Council should make payments as itemised:

DD	British Gas Business	Pavilion electricity	12.00	LG(Misc Provisions)Act 1976
794	Post Office Ltd	Second class stamps	150.00	LGA 1972 s111
795	Mrs J E Dymock	Net Salary (March)	912.34	LGA 1972 s112
		Village cleaner	81.82	Litter Act 1983/LGA 1972

		(April)		s112
		Balance 2013-14 expenses	62.89	LGA 1972 s111
		Petrol expenses Jan to Mar	127.98	LGA 1972 s111
		Expenses (April)	50.00	LGA 1972 s111
796	HMRC	PAYE, NIC	161.50	LGA 1972 s112
797	OCC	Pension contributions	249.16	LGA 1972 s112
798	ST Grounds Maintenance	Empty playground litter bin	50.00	Litter Act 1983, ss.5,6
799	Cr J Standen	Councillor petrol expenses	10.04	Local Authorities (Members Allowances)( England ) Regs 2003
800	Oxford Green Belt Network	Annual subscription	15.00	LGA 1972 s111
801	Eclipse Events	Audio equipment for the open meeting	123.00	LGA 1972 s111
802	British Gas Business	Electricity Supply pavilion	33.89	LG(Misc Provisions)Act 1976

- (b) PAVILION: The Council received a report of an initial meeting with Mr Ian Taylor concerning renovations to the hot water system.
- (i) It was **RESOLVED** that the Council should pay Mr Taylor to date but defer any further work until the situation became clearer.
- (ii) It was **AGREED** that the gas load test recommended by Mr Taylor should be deferred.
- (iii) It was **RESOLVED** that the Council would accept a grant from TOE for an energy audit of the building.
- (iv) The Council considered a request from the football club that the showers should be switched back on and it was **AGREED** they should remain off because of the risks identified.
- (c) APPOINTMENT OF INTERNAL AUDITOR:  
It was **RESOLVED** that the Council would re-appoint Roger Symes as internal auditor for the 2013-14 audit.
- (d) LOWER CHURCHYARD: It was **RESOLVED** that the Council would not contribute to the Lower Churchyard upkeep until it had been closed.

#### 44/14 DISTRICT AND COUNTY COUNCILLOR REPORTS:

- (a) DISTRICT:  
Cr Johnston reported that the opposition party had strong objections to the local plan and they felt that the Vale shouldn't accept the SHMA as read. The move to Crowmarsh was almost complete, but had caused considerable disruption. Councillor expenses were mushrooming because of the lack of meeting rooms in Abbey House.
- (b) COUNTY:  
The next meeting was to be held in Bodicote where a webcam was available. The Minerals and Waste Plan was out for consultation. All parties had been involved in its preparation.

#### 45/14 HIGHWAY MATTERS:

- (a) SPEED LIMIT, OXFORD ROAD: It was **RESOLVED** that an exploratory meeting should be held and that Crs Howard, J Standen and Johnston would attend.

- (b) **BUS SHELTERS:** OCC's report was received. It was noted that there was insufficient space to install a shelter at the Foxborough Road stop opposite Stonhouse Crescent.  
The officer had noted that the hedge outside the post office encroached on Highways land and it was **RESOLVED** that the shelter should be installed once the nesting season was over so that the owner had the opportunity to cut back the hedge.
- (c) **SUGWORTH LANE:** It was noted that a resident had been in contact with OCC regarding the condition of the road edges.

**46/14 THRUPP LANE ISSUES:**

- (a) **HIGHWAYS AND TRAFFIC:** None.
- (b) **ROMP:** The Council thanked Cr Howard for her very comprehensive report on the proceedings. The Inquiry would re-convene on 13<sup>th</sup> and 14<sup>th</sup> May.
- (c) **MINERALS AND WASTE PLAN:** None.

**47/14 CONSERVATION:**

- (a) **PROPOSAL BY A RESIDENT:** Discussed earlier.
- (b) **GARDEN COMPETITION:** No changes were proposed to the arrangements.

**48/14 COMMUNICATIONS:**

- (a) **WEBSITE:** It was noted that the website was ready to go live and Crs Pasquire, Crowley and Howard and the clerk would receive training from Mr Stoyle.
- (b) **SUGGESTION FROM A RESIDENT:** That the Council should maintain a database of residents' email addresses. Noted.

**49/14 COMMUNITY GOVERNANCE REVIEW:** Not further comment.

**50/14 CORRESPONDENCE:** The Council noted items of correspondence.

- (a) **FOR ACTION:**
  - (i) World War I Remembrance Medal for Parish & Town Councils
  - (ii) Town and Parish Forum 2014 noted as Tuesday 17<sup>th</sup> June
  - (iii) OALC Training courses July - October 2014
  - (iv) OALC: Offer to set up a Twitter or Facebook account for the Council.
- (b) **FOR INFORMATION:**
  - (i) ORCC: Sustainability Appraisal for Neighbourhood Planning teams
  - (ii) OALC financial briefings:
    - Repeal of s.150(5) of the Local Government Act 1972 - Implementation (England)
    - Draft new model Financial Regulations
    - Electronic payments to HMRC (England and Wales)
    - Accounting for council tax support grant in a council's Annual Return (England and Wales)

**51/14 MATTERS FOR REPORT:**

Overflowing sewage in Lower Radley. Cr Johnston had forwarded the residents' letter to County Councillor Rose who had been vigorously pursuing a resolution. It was noted that Thames Water had flushed through the drains.

**52/14 CONFIRMATION OF THE DATE OF THE NEXT MEETING:**  
Ordinary meeting: Thursday 24<sup>th</sup> April 2014 at 7.30pm in the Church Room.  
Annual Parish Meeting: Friday 25<sup>th</sup> April at 7.30pm in the Church Room.

Signed.....Date.....  
(Chairman)