

RADLEY PARISH COUNCIL

CLERK: Miss Sally Raven

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**9 Cleveland Drive
Cowley
Oxford OX4 3HA**

18 February 2005

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the **ORDINARY MEETING** of **RADLEY PARISH COUNCIL** will be held on **THURSDAY, 24 FEBRUARY 2005 at 7.30 pm** in the **CHURCH ROOM, RADLEY.**

Inspector Chris Farmer hopes to attend the meeting.

Sally Raven

CLERK

AGENDA

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|----------------|-----|---|----------|
| 7.30 pm | 1. | Apologies for Absence | |
| | 2. | Declarations of Interest
Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting (Please refer to the notes at the end of agenda) | |
| | 3. | Ordinary Meeting of the Parish Council, 27 January 2005
To approve and sign the Minutes as a correct record | A |
| 7.35 pm | 4. | Business Arising out of the Minutes | |
| 7.45 pm | 5. | Police Matters | |
| 8.05 pm | 6. | Planning Matters – New Applications | |
| | | (i) New Applications | |
| | (a) | RAD/15714/7 and RAD/1571/8-LB - Link house to rear annexe via single storey extension with new lounge and fourth bedroom. Erection of new garage, Spinneys, 51 Lower Radley | |
| | (b) | RAD/ 9616/3 - Erection of a conservatory, Lower Farm Cottage, 90 Lower Radley | |
| | (c) | RAD/3279/12 – Erection of 3x3 bedroom terraced dwellings and associated parking and vehicular access including redesign of car park layout for public house, The Bowyer Arms. | |
| | (d) | RAD/237/98 – Proposed single storey extension, Tutors House C Social, Lower Shrubbery, Radley College | |
| | (e) | RAD/18971 – Proposed single storey rear extension and first floor extension over existing garage, 16 Sugworth Lane | |
| | (f) | RAD/18977 – Proposed two storey side extension, 28 Whites Lane | |

- (g) RAD/237/99 – Amendments to planning permission RAD/237/93 for the construction of new real tennis court alongside existing sports hall, extension and alteration works to sports centre entrance area and alterations to car park to incorporate additional area for an internal climbing wall facility, Radley College
- 8.20 pm** 7. Financial Matters
- (a) Accounts for Payment – Details will be tabled
 - (b) Audit Approval - Accounts 2003/2005
 - (c) Appointment of Internal Auditor 2004/2005
- 8.30 pm** 8. Correspondence
- (i) For Action:
- (a) Vale of White Horse DC:
 - 1. Local Government (Misc Provisions) Act 1982 Public Entertainment Licensing – Consultation: Radley College
 - 2. Supporting Town and Village Vitality
 - (b) Oxfordshire County Council
 - 1. Support available in Oxfordshire for establishing new out of school hours childcare
 - 2. Consultation –Draft Rights of Way Improvement Plan: Comments required by 29 April 2005
 - (c) DEFRA – Clean Neighbourhoods and Environment Bill
 - (d) The Rural Development Service, DEFRA, and the South East Rural Community Council – Rural Community Funding Meetings
 - (e) Office of the Deputy Prime Minister:
 - 1. Citizen Engagement and Public Services: Why Neighbourhoods Matter
 - 2. Vibrant Local Leadership
- (ii) For Information:
- (a) Vale of White Horse DC: The Vale Community Strategy 2004-2008
 - (a) Oxfordshire County Council: 2007 A Special Year in Oxfordshire – How you can get involved.
 - (b) Pindar: Public Transport Timetables
 - (c) Abingdon and District Twin Town Society – Newsletter, February 2005
 - (d) ORCC News, Winter 2004/05
 - (e) Abingdon Arts Festival 2005
- 8.40 pm** 9. Conservation Matters:
- (a) Garden Competition 2005
 - (b) Best Kept Village 2005
- 8.50 pm** 10. Vale of White Horse Local Plan 2011 – Public Local Inquiry
- 8.55 pm** 11. OCC – Transport Networks Review **B**
- 9.00 pm** 12. The South East Plan
- (a) Report by Councillor J Standen **C**
 - (b) Questionnaire **D**

- 9.10 pm** 13. Highway Matters
- 9.15 pm** 14. Parish Website
- 9.20 pm** 15. Report of District and County Councillor
- 9.25 pm** 16. Notified Business
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CONFIDENTIAL AGENDA

Members of the Public will be excluded from this part of the meeting.

AGENDA

- 9.30 pm** 17. Future of Village Shop

Notes on declaration of interest:

- (i) any Member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered;
- (ii) with the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgment of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly.
- (iii) it is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial.

**MINUTES OF THE ORDINARY MEETING OF RADLEY PARISH COUNCIL
HELD AT THE CHURCH ROOM, RADLEY, ON THURSDAY, 16 DECEMBER
2004 AT 7.30 PM**

PRESENT: Cr D Standen (in the Chair)
Crs Crowley, Henderson, Johnston, Mott, Nutt, J Standen, Wilson, Wren

194/04 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cr Wyatt and PC Wheble.

195/04 DECLARATIONS OF INTEREST

There were no declarations of interest.

**196/04 MINUTES OF ORDINARY MEETING OF THE PARISH COUNCIL, 25
NOVEMBER 2004**

The Minutes of the Ordinary Meeting of the Parish Council held on 25 November 2004 were **APPROVED** and signed by the Chairman with the following amendments:

- (a) Minute 183/04 (c) should read: "... youngsters playing on the railway platform."
- (b) Minute 188/04 (d) should read: "FOOTWAY – SUGWORTH CRESCENT"
- (c) Minute 190/04 (b) should read: "... should exclude items for sale section on the local interactive part of the site ."
- (d) Minute 192/04 should read: "... lower this year and, if there was a shortfall, services like highways maintenance tended to suffer."

197/04 BUSINESS ARISING OUT OF THE MINUTES

- (a) **TRIANGLE OF LAND – BY GARAGES IN STONHOUSE CRESCENT:** It was noted that the Vale Housing Association had inspected the area and had confirmed that the dumping was occurring on a triangle of land which was in the ownership of the DC. The Vale Housing Association noted that one garage needed to be cleared and this was being followed up with the garage tenant.
- (b) **SEWAGE – FOXBOROUGH ROAD:** The Clerk reported that Thames Water had indicated that it had been in touch with Mr Matton of the Vale of White Horse DC who had been unable to find any evidence to suggest that this sewer had ever been adopted. The Clerk was asked to follow this up with the DC.

- (c) VANDALISM TO SPORTS PAVILION – COST OF REPAIRS: The Clerk reported that Mr Sillman was willing to help in providing a quote for repair work.
- (d) TRANSPORT MITIGATION MEASURES FOR VILLAGES SURROUNDING ABINGDON: Crs Crowley and Mott reported that this had been a useful meeting.
- (e) THRUPP LANE LEASE – CORRESPONDENCE WITH SOLICITOR: It was noted that the Law Society had asked for further information.
- (f) NOISE NUISANCE: The Clerk was asked to follow this up with the South Oxfordshire DC to ascertain whether a report had been received from the police.
- (g) MEN’S FOOTBALL CLUB – PAYMENT OF RENT: The Clerk had ascertained that the Men’s FC would be willing for the Parish Council to retain the goal posts and nets in lieu of the outstanding rent. Advice had not yet been received from the OALC.
- (h) TRAFFIC CALMING: The OCC had indicated that the speedwatch signs had not been removed by them.
- (i) MEETING WITH BURSAR, RADLEY COLLEGE: It was noted that a meeting had been arranged for Wednesday, 22 December.
- (j) OXFORDSHIRE BLUE PLAQUES – REQUEST FOR NOMINATIONS: The Clerk confirmed that she had approached the History Club.
- (k) ACCESS TO RADLEY RAILWAY STATION: A detailed letter had been received from Mr Mike Crane of First Great Western Link, and **IT WAS AGREED** that a copy should be given to each Councillor. It was noted that First Great Western Link had the franchise until 2006, and there was no guarantee that it would get the franchise after that date. There was, therefore, no chance of any changes in the short term. However, there was a service to help disabled travellers who could not access the south-bound platform, and details of the help available would be put on the website and in Radley News. The Clerk was asked to press the OCC for consideration of a footway bridge next to the road bridge across the railway line.

198/04 POLICE MATTERS

The Clerk reported that PC Wheble had given her information on seven incidents which had occurred since the last meeting, and these were noted. Councillors indicated that they would be interested to know what action had been taken with each incident.

PC Wheble had indicated that he had received the paperwork back on the Gooseacre vandalism, and would be following this up.

Councillors were disappointed that Inspector Farmer had not pursued a date for attending a Parish Council meeting. They felt that the regular meetings with a senior officer had been very useful in the past, and the Clerk was asked to write to the Area Commander to ascertain the policy. Three Councillors were not in agreement with this approach.

Cr Standen reported that he had been present at the police surgery held on Saturday, 4 December 2004, and a Councillor presence had been useful.

199/04 PLANNING MATTERS

(i) New Applications

- (a) RAD/18900 – Proposed detached garage, land adjacent to 19 New Road: **IT WAS AGREED** that this should circulate around the group of Councillors.

(ii) Permission Given

- (a) RAD/5040/6 – Retrospective application for change of use for the existing farm shop, Peachcroft Farm, Twelve Acre Drive.

(iii) Misc

- (a) RAD/12411/2 – Extension and loft conversion. New garage (Demolish existing garage): The Clerk reported that Mr Kenny had raised this with the Ombudsman.

200/04 FINANCIAL MATTERS

- (a) REPORT OF FINANCE AND ADMINISTRATION COMMITTEE, 6 DECEMBER 2004

Cr Crowley presented the report of the meeting, and the following was considered in detail:

- (i) DONATIONS – 2004/2005

There was discussion on the recommendations of the Finance and Administration Committee. It was proposed by Cr Wilson, seconded by Cr Henderson that a grant of £200 should be given to the Abingdon and District CAB. Six Councillors voted in favour, Cr Mott voted against, and two Councillors abstained. Cr Mott indicated he wished to withdraw from further business of the Finance and Administration Committee.

It was proposed by Cr Johnston, seconded by Cr Crowley, that the following grants be given:

(a)	South and Vale Carers Centre:	£100.00
(b)	Radley PCC – Radley News:	£110.00
(c)	Christmas Hamper:	£50.00
(d)	Oxfordshire Association for the Blind:	£60.00

This proposal was **AGREED**. Cr Mott abstained from voting.

(ii) REVENUE FROM WEBSITE

The Parish Council **AGREED** that it should consider providing links to local businesses, possibly charging £100 per business, with the Parish Council using this revenue for charitable purposes. **IT WAS AGREED** that:

- (a) The Clerk should ask the Oxfordshire Association of Local Councils for advice.
- (b) The conditions attached to the grant obtained from the Oxfordshire County Council.
- (c) A detailed paper should be prepared for discussion by the Parish Council.

(b) PRECEPT 2005/2005

The amended accounts were noted. It was proposed by Cr Crowley, seconded by Cr Henderson and **AGREED** that the Parish Council's precept should be £42,000.

(c) ACCOUNTS FOR PAYMENT

It was proposed by Cr Wilson, seconded by Cr Crowley, and **AGREED** that the following payments should be made.

(a)	Radley PCC – Hire of Hall:	£42.00
(b)	Allianz Cornhill:	£187.20
	(i) Inclusion of Play Area:	£146.43
	(ii) Change in Fidelity Guarantee:	£40.77
(c)	Miss S E Raven:	£403.00
	(i) Salary, December 2004:	£348.00
	(ii) Village Cleaner, January 2005:	£55.00
(d)	Copycat Services – Photocopying:	£27.44

There is also a bill from Flygt Pump for £222.66 for repair of pump at Sports Pavilion. The Clerk was requested to ask for more information in view of the fact that the Parish Council had a Golden Contract with the firm.

201/04 CORRESPONDENCE

(i) ACTION REQUIRED:

- (a) Vale of White Horse DC - Work to trees – Remove lower trunk growth and reduce sides over caravans by 20% to 1 x turkey oak, Plot No 18, Bigwood Park: The Parish Council had no objections to this work, but the Clerk was asked to query why the work was undertaken before the end of the consultation date.
- (b) Oxfordshire County Council - Integrated Risk Management Action Plan 2005-06 Consultation – An invitation to comment on our proposals “Securing a Safer Community” – Fire Service: The Parish Council did not wish to be represented at the meeting
- (c) River Thames Society Annual Trophy 2004: No further action
- (d) Society of Local Council Clerks – Regional “One Day” Conference, 25 January 2005, Wroxall Abbey, Warwick: No further action

(ii) CORRESPONDENCE TO NOTE:

- (a) Oxfordshire County Council:
 - (i) News, December 2004
 - (ii) Government School Travel Action Plan – 2nd round of small capital grants
 - (iii) Oxfordshire Waste Management, November 2004
 - (iv) Casualty Report 2003 and Road Safety Plan 2004/2005
- (b) South West Oxfordshire PCT – Patient and Public Involvement Group, 15 December 2004, Didcot Civic Hall, 10.30 – 12.30 pm:
- (c) Oxford Green Belt Network, Newsletter December 2004
- (d) Trust for Oxfordshire’s Environment Annual Review 2003-2004
- (e) Complete Weed Control (Home Counties) – Keeping Villages Tidy
- (f) Wicksteed Leisure – Safety Grass
- (g) SPISE News 42, Winter 2004

202/04 CONSERVATION MATTERS

- (a) VILLAGE SEATS: A reply had not yet been received from the OCC about the sites of the seats at Lower Radley turn and the entrance to Pebble Hill.

(b) REPORT OF ANNUAL TREE PLANTING/MAINTENANCE OF FOOTPATHS ADVISORY WORKING GROUP, 1 DECEMBER 2004

Cr Wilson presented the report.

(i) REVIEW OF GRASS CUTTING AND GARDENING

It had not been possible to meet Mr Neil Wilkins of JV Strong, but the Councillors reviewed the grass cutting and the gardening. The Parish Council **AGREED** the following recommendations:

1. The Gooseacre pitch should be cut and rolled as soon as possible.
2. Radley Youth Football Club should be asked if it would like to take over the grass cutting of the recreational field and the play area. It was noted that the Clerk was pressing JV Strong for a review of its charges.
3. The garden in front of the shops should be tidied up for the winter. The Clerk was asked to obtain a quote from J V Strong.
4. The Clerk should ascertain when the centenary garden and the lime tree in Whites Lane would be planted.

(ii) AMENITY TREE PLANTING

The sites for amenity tree planting were reviewed:

1. Gooseacre - Hedge between the two playing fields: Five or six standard trees should be planted on the hall side of the gate. Alternating Maple (*acer campestre*) and Lime (*tilia cordata*) were suggested. The gap between the two playing fields should be narrowed, but sufficient room should be left for the grass cutting machine used by the Radley Youth Football Club.
2. Gooseacre: The ash tree on the recreational field, by the double gates at the back of the village hall, should be inspected. Cr Johnston advised that if the ash tree had to be cut down, further planting should not take place for several years.
3. Gooseacre – along stream: Blackthorn/Hawthorn whips/one pussy willow in big gap (*salix caprea*L)
4. Gooseacre – fence along roadside: *rosa rugosa* should be planted.
5. Footpath 8 – Horse Chestnuts/Sycamore trees are over mature. Eight or nine small leaved standard lime trees should be planted in between the mature trees.

6. Church Road – in front of car park: Plant three or four standard lime trees. The trees should be planted in the middle of the area back from the road and from the car park itself.
7. Church Road – further down from car park. Plant small leaved lime trees (*tilia cordata*).
8. A flowering tree/shrub should be planted between the seats and the telegraph pole on the Lower Radley Green.

It was essential to preserve the lime tree on the corner of Whites Lane if the visibility had to be improved

(iii) BUDGET – CONSERVATION

The budget for conservation was considered, and it was noted that the Parish Council had included £500 for maintenance of trees.

(iv) FOOTPATHS

It was noted that Mr John Orchard, Ramblers Association Footpaths Officer, attended for this part. There were no serious problems with the footpaths in the Parish, but the following points were made:

1. Footpath 2: This was impassable apart from three months in the summer. **IT WAS AGREED** that Cr Wilson should follow up informally with Mr Nick Frearson the possibility of the path being diverted.
2. Footpath 7: Radley College had diverted this path without formal agreement. Ramblers Association had raised this with the Bursar and the OCC who considered that the path should be reinstated to the original route whilst applying for diversion. There was not a significant loss of amenity, and the Parish Council noted that the Ramblers Association were taking action.
3. Footpaths in Radley do not join up. Mr Orchard had indicated that in 2000, an initiative called “Lost Ways” was launched in which it indicated that there was 25 years to reinstate lost footpaths. An old map of the area was available, and **IT WAS AGREED** that Cr Wilson should pursue this to see whether an application could be made for the reinstatement of any paths.

203/04 HIGHWAY MATTERS

- (a) FOOTWAY BY RAILWAY BRIDGE: The Clerk was asked to stress the need for this facility.
- (b) FOOTPATH BY CEMETERY: This matter would be raised at the meeting with the Bursar.

- (c) **CONDITION OF FOOTWAYS:** The outcome of the OCC bids for funding should be known in January.
- (d) **LOWER RADLEY – CONDITION OF ROAD:** Repair work had been undertaken.
- (e) **FOOTPATH 8:** The Clerk queried whether this issue would be dealt with under the “Transport Mitigation Measures for Villages Surrounding Abingdon” exercise, but she was asked to pursue the possibility of the designation being changed to a cycle way.
- (f) **STREET LIGHTING:** There was no street lighting between 25 and 33 Lower Radley.

204/04 PARISH WEBSITE

The working group was continuing to look at the site and to review its contents. A Radley forum was being developed so that feedback could be obtained on Radley issues.

205/04 REPORT OF DISTRICT AND COUNTY COUNCILLOR

Cr Johnston reported that the settlement was better than expected for both the Vale of White Horse District Council and the Oxfordshire County Council, but there was no guarantee that this will continue in the future. The Oxfordshire County Council had a £7m hole in its budget for 2006/2007. The increase in Council Tax for both Councils would be 5%.

206/04 NOTIFIED BUSINESS

NIL

Date:
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Chairman