

**MINUTES OF THE ORDINARY MEETING OF RADLEY PARISH COUNCIL
HELD AT THE CHURCH ROOM, RADLEY, ON THURSDAY, 24 MARCH
2005 AT 7.30 PM**

PRESENT: Cr D Standen (in the Chair)
Crs Crowley, Henderson, Mott, Nutt, J Standen, Wilson, Wren

34/05 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cr Johnston. It was noted that the last meeting Cr Gilbert had attended was November 2004. Cr Wren **AGREED** to speak to him.

35/05 DECLARATIONS OF INTEREST

There were no declarations of interest.

**36/05 MINUTES OF ORDINARY MEETING OF THE PARISH COUNCIL, 24
FEBRUARY 2005**

The Minutes of the Ordinary Meeting of the Parish Council held on 24 February 2005 were **APPROVED** and signed by the Chairman with the following amendments:

- (a) Minute 18/05 (c) should read: “ Lynda Pasquire....”
- (b) Minute 19/05 (b) should read: “... and that any regrading to allow the ...”
- (c) Minute 20/05 - the following should be added before the sentence “There was discussion on:” add the sentence “He indicated that the Abingdon Sector had a population of 66,000, with 48 officers.”

37/05 BUSINESS ARISING OUT OF THE MINUTES

- (a) **TRIANGLE OF LAND – BY GARAGES IN STONHOUSE CRESCENT:** It was reported that work had commenced on clearing this area.
- (b) **VANDALISM TO SPORTS PAVILION – COST OF REPAIRS:** No information was available on the insurance claim.
- (c) **NOISE NUISANCE:** No further information was available from South Oxfordshire DC.
- (d) **MEETING WITH BURSAR, RADLEY COLLEGE:** No further information had been received from the Bursar, and the Clerk was asked to request a further meeting.

- (e) GOOSEACRE PLAYING FIELD: The charges had not yet been received from JV Strong.
- (f) THRUPP LANE LEASE: It was noted that a cheque for £100 had been received.
- (g) VILLAGE SHOP: It was noted that the village shop had now closed. The Clerk had not been able to speak to Mr Mike Gilbert about the planning consent for a temporary shop, but this did appear to relate to the shop run by Mr Nutt.

38/05 POLICE MATTERS

It was reported that PC Nigel Broomfield had been appointed to replace PC Jeff Wheble, Inspector Farmer had indicated he would be asking PC Broomfield to clarify with PC Wheble the position regarding the vandalism at the sports pavilion. Councillors queried whether Anti-Social Behaviour Orders should be given to the young people involved.

There had been a spate of car thefts from Stonhouse Crescent, with cars being burnt out in Lower Radley. It was thought that this involved youngsters from Peachcroft Estate, and the Clerk was asked to ensure the matter was drawn to the attention of the police. It had been suggested that improved lighting might make it more difficult for the thefts to take place, and the Clerk had asked the OCC Street Lighting Officer for advice.

39/05 PLANNING MATTERS

(i) New Applications

- (a) RAD/18996 – Erection of a 12m street pole colour coded natural grey with shroud, 3 x dual band antenna together with radio equipment housing having overall dimensions less than 30 cubic metres, Telecom Mast at Oxford Road Roundabout, Lodge Hill: There were no objections to this application, but it was considered that a green or lovat green pole would be better than grey. In addition, it was queried what would happen should the trees grow.
- (b) RAD/6642/4-LB – Replacement kitchen window, removal of window to original door location and re-instatement of a single glazed panel door, 25 Lower Radley: The majority of Councillors did not feel there was any objection to this application. One Councillor objected.
- (c) RAD/11009/2 – Raising of the roof for loft conversion to include two bedrooms. Single storey front extension and alterations, 23 Sugworth Crescent: To circulate around Councillors.

(ii) **Permission Given**

- (a) RAD/9616/3 – Erection of a conservatory, Lower Farm Cottage, 90 Lower Radley.
- (b) RAD/18971 – Proposed single storey rear extension and first floor extension over existing garage, 16 Sugworth Lane
- (c) RAD/237/98 – Proposed single storey extension, Tutors House, C Social, Lower Shrubbery
- (d) RAD/18977 – Proposed two storey side extension, 28 Whites Lane

40/05 FINANCIAL MATTERS

(a) **ACCOUNTS FOR PAYMENT**

It was proposed by Cr Nutt, seconded by Cr Wren, and **AGREED** that the following payments should be made.

- (i) Radley PCC – Hire of Room: £42.00
 - (ii) Copycat Services – Photocopying: £24.68
 - (iii) Mr J Huddleston – Web Site: £11.74
 - (iv) Miss S E Raven £980.63
 - Salary, March 2005 plus back pay for 2004: £462.66
 - Payment to Village Cleaner – April 2005-03-24 £55.00
 - Expenses – Quarter ended 31 December 2004: £259.23
 - Expenses: £25.00
 - Telephone: £21.74
 - Mileage: £118.17
 - Postage: £16.38
 - Stationery: £77.94
 - Expenses – Quarter ended 31 March 2005: £140.14
 - Expenses: £25.00
 - Telephone: £21.74
 - Mileage: £60.60
 - Postage: £26.60
 - Stationery: £6.20
 - Sports Pavilion: £63.60
 - Cleaning Materials: £19.86
 - Toilet Seats/Toilet Brush: £24.94
 - Fire Exit Signs: £18.80
- The Clerk was asked to write to Mr Hugh Rogerson indicating how pleased the Parish Council was with the work he was undertaking in relation to village cleaning.
- (v) Mr R Symes – Audit Fee: £140.00
(The Councillors noted that this was a duplicate cheque)

- (vi) ORCC – Best Kept Village (2005/2006): £12.00
(cheque dated 1 April 2005)
 - (vii) OALC – Finance Course: £41.13
(cheque dated 1 April 2005)
- (b) OXFORDSHIRE TRAINING PARTNERSHIP FOR LOCAL COUNCILS – TRAINING EVENT “GETTING TO GRIPS WITH FINANCE”: **IT WAS AGREED** that the Clerk should attend this course, at a cost of £35 plus VAT.
- (c) VALE OF WHITE HORSE DC – PARISH COUNCIL CLEANSING GRANT 2005/2006: The Clerk reported that she had applied for a grant for the same amount of funding as 2004/2005. The Clerk was asked to write to Mr Hugh Rogerson thanking him for the work he was undertaking on litter collection.

41/05 CORRESPONDENCE

(i) ACTION REQUIRED:

- (a) RoSPA – 2005 Inspection of Play Areas: **IT WAS AGREED** that the Play Area, Gooseacre, should be inspected during 2005, at a cost of £59 plus VAT.

(ii) FOR INFORMATION:

- (a) Vale of White Horse DC – Bank Holiday Collection of Refuse and Recycling Arrangements
- (b) Oxfordshire County Council – News, March 2005
 - (i) News, March 2005
 - (ii) Oxfordshire Youth Offending Team – Volunteers Required
 - (iii) Youth Services in South Oxfordshire and The Vale of White Horse, meeting 29 March 2005
- (c) OALC – Circular March 2005
- (d) Oxford Inspires – 2007: A Special Year in Oxfordshire – How you can get involved
- (e) DEFRA – Partnership in rolling out broadband to rural communities
- (f) Joint Letter from Royal British Legion and Churches Together in Britain – changes to the format for Remembrance Services
- (g) South East/South West Oxfordshire PCT – Public Board Meeting, 24 March 2005, 9.30 – 2 pm.
- (h) Letters of thanks for donations:
 - (i) South and Vale Carers Centre
 - (ii) Abingdon and District CAB
- (i) Oxford Green Belt Network – Newsletter February 2005
- (j) Clerks and Councils Direct, March 2005
- (k) Local Council Review, March 2005
- (l) Root and Branch Wildlife Day, 10 April 2005
- (m) Vale Housing Association – Garage Site at Stonhouse Crescent: It was noted that the footpath at the rear of properties 27 to 34 would be closed for 2-4 weeks from June 2005. Households affected would be notified. The Parish Council

considered that it was important for No 26 Stonhouse Crescent to have rear access.

42/05 CONSERVATION MATTERS

- (a) **VILLAGE SEATS:** The Clerk reported that the OCC were happy with the proposed sites for the seats at Lower Radley turn and the entrance to Pebble Hill. She had notified Mr Herring about the site for the second seat at the Lower Radley turn, and would contact the student at Radley College.
- (b) **GARDEN COMPETITION 2005:** The flyer was **AGREED**. The Clerk would email Councillors to see if they were able to act as guides before approaching retired councillors.
- (c) **VILLAGE POND:** The report of the Village Pond Management Committee was noted.
- (d) **CENTENARY GARDEN:** It was noted that the new shrubs had been planted.
- (e) **CONSULTATION DRAFT RIGHTS OF WAY IMPROVEMENT PLAN (RoWIP):** Cr Wilson reported on the draft Rights of Way Improvement Plan and the questionnaire and **IT WAS AGREED** that the questionnaire should be returned.
- (f) **PROPOSED DIVERSION – FOOTPATH NO 7 RADLEY:** The Parish Council had no objection to the proposed diversion, but queried why the application had not been submitted earlier as it had not been possible to use the original path for some time.

43/05 SPORTS PAVILION/PLAYING FIELD, GOOSEACRE:

- (a) **MEETING WITH RADLEY YOUTH FC REPRESENTATIVES:** The report from Cr D Standen was noted. **IT WAS AGREED** that the Terms of Use should be reviewed in the light of the problems experienced.
- (b) **TESTING OF ELECTRICAL INSTALLATIONS:** The Clerk reported that she was awaiting two estimates for this work. **IT WAS AGREED** that the cost of installing an RCD trip switch should be ascertained.

44/05 VALE OF WHITE HORSE LOCAL PLAN 2011 – PUBLIC LOCAL INQUIRY

The Clerk was asked to ascertain from Cr Johnston if the Parish Council should be taking any action in relation to the Public Local Inquiry.

45/05 THE SOUTH EAST PLAN

Cr Standen reported that she had attended the meeting at Sunningwell Village Hall on 9 March 2005. SPADE had prepared answers to the “Your Shout” form, which were circulated to people at the meeting, and the organisers reported that they were preparing another form, which would be circulated to those at the meeting. Cr Standen would let the Clerk have this so that it could be circulated to members of the Parish Council.

The Clerk was asked to write to the South East Regional Assembly reporting that households in Radley had not received the questionnaire.

46/05 HIGHWAY MATTERS

- (a) FOOTWAY BY RAILWAY BRIDGE: No information had been received, and the Clerk continued to press the OCC for a site meeting.
- (b) FOOTPATH BY CEMETERY: No reply had been received from the Bursar, and the Clerk was asked to request a further meeting.
- (c) CONDITION OF FOOTWAYS: It was understood that the OCC had obtained funding for repairs to Church Road, and would be trying to find funds for repairs to the footway in Sugworth Lane. The Clerk was asked to clarify the part of Church Road which would be repaired. Councillors hoped that this included part of Foxborough Road.
- (d) FOOTPATH 8 – CHANGE OF DESIGNATION TO CYCLEWAY: No reply had been received from Craig Rossington, Senior Transport Planner, and the Clerk was pressing for a reply.
- (e) TREES – 90 FOXBOROUGH ROAD: It was noted that the two trees had been pruned.
- (f) ROAD CONDITIONS:
 - (i) FERNY CLOSE: Potholes needed repair
 - (ii) AUDLETT DRIVE/TWELVE ACRE DRIVE ROUNDABOUT: The road surface was very poor in a number of places
- (g) TREE – CHURCH ROAD: The Clerk was asked to report to the OCC the large branch by the kennels.

47/05 PARISH WEBSITE

- (a) REPORT TO OXFORDSHIRE COUNTY COUNCIL: **IT WAS AGREED** that the report prepared by Cr Wilson should be submitted to the OCC.

- (b) **FOR SALE BOARD: IT WAS AGREED** that this matter should be revisited now that the village shop had closed.

48/05 DATES OF MEETINGS 2005/2006

The dates of future meetings were noted.

49/05 REPORT OF DISTRICT AND COUNTY COUNCILLOR

NIL

50/05 NOTIFIED BUSINESS

NIL

Date:
Chairman