

**MINUTES OF THE ORDINARY MEETING OF RADLEY PARISH COUNCIL
HELD AT THE CHURCH ROOM, RADLEY, ON THURSDAY, 26 MAY 2005
AT 7.30 PM**

PRESENT: Cr B Mott (in the Chair)
Crs Crowley, Henderson, Johnston, Mott, Nutt, D Standen, J Standen,
Wyatt

68/05 ELECTION OF CHAIRMAN AND VICE-CHAIRMAN

There were two nominations for Chairman – Cr Mott and Cr D Standen. **IT WAS AGREED**, four votes to three, that Cr Mott should be elected as Chairman of the Parish Council for the year 2005/2006.

It was proposed by Cr Johnston, seconded by Cr Crowley and **AGREED** that Cr D Standen be elected as Vice-Chairman of the Parish Council for the year 2005/2006.

69/05 DECLARATIONS OF INTEREST

There were no declarations of interest.

70/05 APOLOGIES FOR ABSENCE

Apologies for absence were received from Crs Wilson and Wren.

71/05 ELECTION OF COMMITTEES AND ADVISORY WORKING GROUPS

It was proposed by Cr J Standen, seconded by Cr Nutt and **AGREED** that the membership for the Committees and Advisory Working Groups should be as follows:

Finance and Administration Committee:	Cr B Crowley (Chairman) Cr R T Johnston Cr D Nutt (Playing Field Coordinator) Cr J Wyatt Cr M Wren
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Liaison Committee – RWEnPower:	Cr C Henderson Cr D Nutt Cr J Standen Cr M Wilson
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Garden Competition Advisory Working Group:	Cr J Standen Cr B Crowley
Annual Tree Planting Programme/Maintenance of Footpaths Advisory Working Group:	Cr M Wilson (Chairman) Cr R T Johnston Cr D Nutt
Village Pond Management Committee:	Mr Nigel Franklin, Radley Primary School Mr Paul Gamble, Radley College Cr Denis Standen

The Working Arrangements of the Parish Council and the Terms of Reference of the Committees and Advisory Groups were noted.

72/05 REPRESENTATIVES FOR:

Village Hall Management Committee:	Cr C Henderson
Parish Transport Representatives:	Cr D Standen Cr B Crowley
Link with Southern Electricity:	Cr B Mott
Oxfordshire Playing Fields Association:	Cr D Nutt
Thames Valley Police – Country Watch:	Cr D Nutt

73/05 PLANNING APPLICATIONS

The Parish Council reviewed the current method of dealing with planning applications and **AGREED** that this should continue.

74/05 ADMINISTRATION OF PARISH COUNCIL MEETINGS

There was discussion on the timing and duration of meetings and the long agenda. It was proposed by Cr Johnston that, at the Chairman’s discretion, the Parish Council should dispense with timed agenda for six months. This was seconded by Cr Nutt, and **AGREED**.

The Chairman indicated that he would like to discuss the agenda with the Clerk and Vice-Chairman to ensure there were useful meetings.

75/05 MINUTES OF ORDINARY MEETING OF THE PARISH COUNCIL, 26 MAY 2005

The Minutes of the Ordinary Meeting of the Parish Council held on 26 May 2005 were **APPROVED** and signed by the Chairman with the following amendments:

Minute 54/05 (a): Heading should read: TRIANGLE OF LAND – BY GARAGES IN SOUTH WEST CORNER OF STONHOUSE CRESCENT

Minute 54/05 (e) should read: “... Mr Mike Gilbert, Senior Planning Officer at the DC ...”

Minute 58/05 (i) (e) should read: “60th Anniversary of Ending of Second World War”

Minute 58/05 (ii) (i) should read: “. Cr Nutt was thanked for the donation.”

Minute 59/05 (ii) should read: “It was noted that one of the allotment holders had asked if

76/05 BUSINESS ARISING OUT OF THE MINUTES

- (a) TRIANGLE OF LAND – BY GARAGES IN SOUTH WEST CORNER OF STONHOUSE CRESCENT: The Parish Council was satisfied that this area had been cleaned up.
- (b) VANDALISM TO SPORTS PAVILION – COST OF REPAIRS: The insurance company had not yet replied to the claim.
- (c) NOISE NUISANCE: The Clerk reported that the noise nuisance was not the result of a rave. The local landowner had held a party for his employees and the hired equipment had produced a much louder sound than expected. The South Oxfordshire DC had discussed this with the landowner and had written him a letter indicating that should this happen again action would be taken as it was not acceptable behaviour.
- (d) MEETING WITH BURSAR, RADLEY COLLEGE: The Parish Council felt that a further meeting was required with the Bursar to try to get changes to the lease. The Chairman **AGREED** to speak to the Bursar.
- (e) VILLAGE SHOP: The Clerk reported that she had spoken to Mr Mike Gilbert, Senior Planning Officer at the DC. He had made the following points:
 - The Planning Department were aware that the property was being sold to another developer;

- If the development could not proceed without a temporary shop, the developers must inform the planners;
- The shop would be included in the final developments. If the developers did not want/or could not find anyone to take the shop, they would have to show the planners that they had done their very best to fill the premises as a shop.
- The planners needed to know the views of the parishioners.

The Clerk reported that she had asked the public for their views on the closure of the shop, and feedback would be reported to the Parish Council.

(f) **THE SOUTH EAST PLAN:** No further correspondence had been received from the South East England Regional Assembly.

(g) **OUTSTANDING WORK:** The Clerk reported that Mr Herring had undertaken the following work:

- Repaired the doors at the sports pavilion;
- Built the disabled access at the sports pavilion;
- Erected the notice at the play area;
- Put the paved area at each entrance to the play area;
- Installation of the two village seats

The Clerk would contact Mr Herring regarding the outstanding work:

- Erection of fencing by gas meter, Gooseacre
- Replacement of fencing at the road side of the Village Pond. Concern was expressed about the “No Tipping” sign
- Painting of sports pavilion

The Clerk was getting estimates for consideration at the next Finance and Administration Committee in relation to the following:

- Security System at Sports Pavilion
- Charges for recreational facilities
- Caretaker/cleaner at sports pavilion – possible costs
- Cost of review of electrical installation and equipment
- Repairs to fence by goal post at Norfolk Close end of playing field
- Repair to fence to play area – car park entrance
- Repairs to the roof at the sports pavilion. It was noted that the Insurance Company was unhappy about the use of barbed wire
- Installation of the Radley College seat at Pebble Hill
- Maintenance of village seats
- Provision of a gate between Gooseacre and the Thrupp Lane field

(h) **BID TO COMMUNITY TREES FUND:** The Clerk reported that the bid had been prepared. Cr Wilson was thanked for doing this.

- (i) **CULHAM – NOISE NUISANCE:** It was noted that South Oxfordshire DC was aware of this nuisance. Cr Crowley reported that a reply to a letter of complaint had indicated that the Vale of White Horse DC should deal with this problem. Councillors emphasised that the problem was occurring in South Oxfordshire and therefore had to be dealt with by that DC.

77/05 POLICE MATTERS

Cr Standen reported that the police were following up a complaint he had made about the unofficial use of the sports pavilion on the May Day Bank Holiday. There appeared to be good evidence so it was hoped that the police would be able to take action.

78/05 PLANNING MATTERS

- (i) **New Applications:** NIL
- (ii) **Permission Given:**
 - (a) RAD/18996 – Erection of a 12m street pole colour coded natural grey with shroud, 3 x dual band antenna together with radio equipment housing having overall dimensions less than 30 cubic metres, Telecom Mast at Oxford Road Roundabout Lodge Hill, Abingdon
 - (b) RAD/6642/4-LB – Replacement kitchen window, removal of window to original door location and re-instatement of a single glazed panel door, 25 Lower Radley.
 - (c) RAD/11009/2 – Raising of the roof for loft conversion to include two bedrooms, single storey front extension and alterations, 25 Sugworth Crescent
 - (d) RAD/7637/2 – Demolition of single storey side extension and garage. Erection of two storey side extension and garage, 24 Sugworth Lane
 - (e) RAD/19064 – Proposed single storey extension, Kings Close, Kennington Road
- (iii) **Misc:**
 - (a) RWEnPOWER – filling of gravel pits: The Parish Council discussed the report prepared by Cr Crowley and **AGREED** that, because of the feeling of anxiety felt by residents in the Parish, the Parish Council should arrange a public meeting so that the views of local residents could be aired. The Clerk was asked to write to RWEnPower, with a copy to the Oxfordshire County Council, asking if they would be willing to attend the meeting.

79/05 FINANCIAL MATTERS

(a) ACCOUNTS FOR PAYMENT

It was proposed by Cr Johnston, seconded by Cr Wyatt and **AGREED** that the following payments should be made:

(i)	Copycat Services – Photocopying:	£31.37
(ii)	Radley PCC – Hire of Hall:	£56.00
(iii)	Miss S E Raven	£423.32
	Salary, May 2004:	£368.32
	Payment to Village Cleaner – June 2005	£55.00
(iv)	Allianz Cornhill Insurance:	£1,534.58

(b) REVIEW OF INSURANCE COVER

The Clerk reported that she had been unable to find another insurance company which provided insurance cover for Parish Councils. This had been endorsed by Clerks to neighbouring Parish Councils.

80/05 CORRESPONDENCE

(i) ACTION REQUIRED:

- (a) Oxfordshire County Council – Oxfordshire Structure Plan 2016 – Proposed Modifications to the Deposit Draft Plan: No action required
- (b) Invitation to attend a Service and Tea Party to mark the 60th Anniversary of the end of World War II, Saturday, 9 July 2005, at 3.00 pm: It was not possible for Parish Councillors to attend as this was the day of the Garden Competition.
- (c) Manches – Notice of Application to Transfer of Justices On-Licence, Radley College: This was accepted by the Parish Council
- (d) Vale of White Horse DC – a meeting of the North East Area Forum, 29 June, 2005, from 7 – 9 pm, Cumnor Village Hall: The Chairman and Clerk would attend
- (e) Oxford Green Belt Network - Annual Subscription (£15.00 per annum): To be considered by the Finance and Administration Committee

(ii) FOR INFORMATION:

- (a) Oxfordshire County Council:
 - (i) News, May 2005
 - (ii) The South East England Regional Assembly – a Presentation by Cr Keith R Mitchell
 - (iii) Home2School Newsletter – Summer 2005.
Make a difference to congestion at the school gate!
- (b) Thames Valley Police – Community Officer of the Year Award
- (c) Clerks and Councils Direct, May 2005
- (d) Local Council Review, May 2005
- (e) ORCC, News Spring 2005
- (f) Oxford Green Belt Network – Newsletter, May 2005
- (g) South East/South West Oxfordshire NHS Primary Care Trusts, Public Board Meeting, 26 May 2005
- (h) Agepartnershipgroup – targeting employers. Practical information for employers
- (i) Kompan – Brixworth Seminar 2005

81/05 CO-OPTION OF PARISH COUNCILLOR

It was noted that Mr Richard Gilbert had resigned from the Parish Council. **IT WAS AGREED** that the vacancy should be advertised.

82/05 CONSERVATION MATTERS

- (a) **GARDEN COMPETITION:** It was noted that the usual contributions had been received, and the Bowyer Arms would be holding a collection. The Clerk had obtained the guides and was still trying to find judges. Cr J Standen reported that the menu for the lunch would be similar to last year.
- (b) **FOOTPATH 8:** It was noted that this was overgrown. The Clerk was asked to ascertain if the farmer would cut the growth.
- (c) **TREE PRESERVATION ORDERS:** The Clerk had not heard from the DC about the possibility of TPOs being put on the cherry trees.

83/05 HIGHWAY MATTERS

- (a) **FOOTWAY BY RAILWAY BRIDGE:** There was no further news on the provision of a foot bridge.

- (b) **CONDITION OF FOOTWAYS:** The Clerk had ascertained that the OCC Highways Department would be looking at the footway along Church Road/Foxborough Road between St James Road and St James Crescent in the autumn with a view to major work.
- (d) **ROAD CONDITIONS:** It was not known when the following repair work would be undertaken:
 - (i) FERNY CLOSE - POTHOLES
 - (ii) AUDLETT DRIVE/TWELVE ACRE DRIVE ROUNDABOUT – ROAD SURFACE
- (e) **BRANCH OF TREE – CHURCH ROAD:** The Clerk was asked to follow this up, and to ascertain if a report had been obtained on the condition of trees in Church Road.
- (f) **STREET LIGHTING:**
 - (i) **STONHOUSE CRESCENT: IT WAS AGREED** that the Parish Council should not pursue the provision of additional lighting in Stonhouse Crescent.
 - (ii) **LOWER RADLEY: IT WAS AGREED** that as this light was required because there was no footway, the Parish Council should press the OCC to provide the light on road safety grounds.
- (g) **FLY-TIPPING, SUGWORTH LANE AND THRUPP LANE:** It was reported that rubbish was being dumped in these areas.

84/05 PARISH WEBSITE

It was noted that some of the balance of the budget would be used to advertise the website in Radley News.

The Clerk would be including the website address at the top of her report in Radley News in her report and on the headed paper.

85/05 ANNUAL PARISH MEETING, FRIDAY, 6 MAY 2005

Councillors noted the matters arising from the Annual Parish Meeting on the 6 May 2005:

- (a) **Development Church Road:** There were concerns about vermin and squatters.
- (b) **Closure of Shop –** The Parish Council was asked to ascertain the feeling in village for a shop.
- (c) **Dead Trees along Church Road:** This should be followed up with Southern Electric, the landowner and tenant.

- (d) Litter collection – The Parish Council were asked to arrange rubbish collection along footpath from Stonhouse Crescent to Gooseacre. The public were appreciative of Hugh Rogerson’s work.
- (e) Police Surgeries: It was felt that police surgeries should be encouraged. The police should be asked how often they come to Parish
- (f) Community Help: Help given by Radley College pupils was much appreciated. Paul Gamble’s help was appreciated.
- (g) Motocross, Culham: parishioners were encouraged to write to South Oxfordshire DC
- (h) Gate between Gooseacre Playing Field and Thrupp Lane: Parish Council to consider provision of a gate.

86/05 REPORT OF DISTRICT AND COUNTY COUNCILLOR

Cr Johnston reported that he was no longer on the Executive of the Vale of White Horse District Council. He was now on the Executive of the Oxfordshire County Council in respect of transport.

87/05 NOTIFIED BUSINESS

NIL

Date:
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Chairman