


RADLEY PARISH COUNCIL

CLERK: Mrs Jane Dymock
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c/o 73 Eaton Road
Appleton
Abingdon, Oxon
OX13 5JJ

MEMBERS ARE HEREBY SUMMONED to a **MEETING** OF RADLEY PARISH COUNCIL to be held on **THURSDAY 26th FEBRUARY 2015** IN THE CHURCH ROOM, RADLEY **at 7.30pm** to transact the business set out below.

 (Clerk)
19th February 2015

AGENDA

1.	APOLOGIES FOR ABSENCE: To receive
2.	DECLARATIONS OF INTEREST: To receive. DISPENSATIONS: The Council will consider any requests for dispensation
3.	MATTERS RAISED BY MEMBERS OF THE PUBLIC: Ten minutes are available for the public to express a view or ask a question on relevant matters on the following agenda. The public is welcome to stay and observe the rest of the meeting. Members of the public wishing to speak are asked to notify the clerk in advance.
4.	MEETING OF THE PARISH COUNCIL MEETING HELD ON 22nd JANUARY 2015 <ul style="list-style-type: none">To approve the minutes as a true record of the meeting (COPY ATTACHED)
5.	POLICE MATTERS: <ul style="list-style-type: none">To receive police reports and details of matters to be raised with the police
6.	PLANNING MATTERS:
(a)	NEW APPLICATIONS: None
(b)	OTHER APPLICATIONS: (for information)
(i)	P15/V0137/DIS - Discharge of condition 16 (Great Crested Newt survey) of planning permission P10/V2344 - Sandles Thrupp Lane
(c)	VALE DECISIONS: None
(d)	COUNTY DECISIONS:
(i)	Details Pursuant to Condition 17 (Construction Phase Traffic Management Plan) of Planning Permission P13/V0880/CM (MW.0056/13) at Radley Ash Disposal Site, Thrupp Lane, Radley - The submission for approval of Details Pursuant to Condition 17 (Construction Phase Traffic Management Plan) of Planning Permission P13/V0880/CM (MW.0056/13) APPROVED
(ii)	Details Pursuant to Condition 9 (Aftercare/Habitat Management Scheme) of Planning Permission P13/V0880/CM (MW.0056/13) at Radley Ash Disposal Site APPROVED
(e)	NEIGHBOURHOOD PLANNING: <ul style="list-style-type: none">To receive reports of the working group meetings held on 12th and 19th February.
(f)	LOCAL PLAN: <ul style="list-style-type: none">To receive any update

(g) **RADLEY COLLEGE:**

- **To receive notes of a meeting held on 16th January:**

D Anderson explained the College's on-site plans:

- Complete the social blocks renovations – under an existing planning application. They would then start a rolling programme of maintenance.
- Refurbish the barns off Kennington Road to make staff accommodation. To allow older units to be replaced. DA explained that the college likes to keep a surplus of housing to allow for changing staff profile.
- Complete the rowing tank.
- Install another astro-turf pitch between the floodlit pitch and Kennington Road. This will include using an existing gate off Kennington Road for coach and car traffic, warm up area and changing rooms. They would also wish to divert the public footpath. Cr Platts had some advice about planting in banks to screen the path from the road. Floodlighting would be the subject of a further application.
- DA's offered councillors of a tour of the college.

Council raised:

- Mrs Milward's request for improvements on Footpath 8. There seemed to be no objection to improvements including lighting.
- Gooseacre grass cutting – this has been outstanding since 2013. The College will write off the last 2 seasons.

The college was aware that the Council plans to make a Neighbourhood Plan and wished to be part of the steering committee. DA and AA reiterated the advantage to the village of their preferred plan. A letter has gone to school parents to ask which option for the school (extension or rebuild) they would prefer.

7. FINANCIAL MATTERS:

(a) **BALANCES:**

- **To receive bank balances at 18 February 2015**

Barclays Bank current account:	26,555.73
Business Saver Account	149,681.95
Business Premium Account	<u>0.63</u>
	176,238.31
Cashbook balance	176,045.16

(b) **RECONCILIATION:**

- **To receive the current reconciliation**

(c) **ACCOUNTS FOR PAYMENT:**

- **To authorise payments as itemised (TO BE TABLED)**

(d) **PAYROLL:**

- **The Council is asked to consider outsourcing of payroll from April 1st.**

Payroll was run by an outside company until it was wound up in 2011 when it became the responsibility of the clerk with no increase in hours. Extra clerk hours approved in November have not been applied to date.

OxPay of Wantage quotes £20 per employee per month for handing payroll and membership of the Local Government Pension Scheme.

Gayle Roast of Online Payrolls quotes £30 per month, with an extra charge of ... per month for LGPS.

<p>(e) GRANT APPLICATION:</p> <ul style="list-style-type: none"> The Council is asked to consider an application for grant funding of £2,000 from Earth Trust (APPENDED). <p>Their accounts and memorandum of incorporation can be sent by email. This would be a s137 grant.</p> <p>BUDGET</p> <table border="0"> <tr> <td>Budget</td> <td>S137</td> <td>2014-15</td> <td rowspan="3">By virtue of Section 137 of the Local Government Act 1972, a local authority may, subject to the provisions of this section, incur expenditure which in their opinion is in the interests of, and will bring direct benefit to, their area or any part of it or all or some of its inhabitants, but a local authority shall not, by virtue of this subsection, incur any expenditure—</td> </tr> <tr> <td></td> <td>Other</td> <td>2000</td> </tr> <tr> <td></td> <td></td> <td><u>1000</u></td> </tr> <tr> <td></td> <td></td> <td>3000</td> <td></td> </tr> </table> <p>GRANTS MADE 2014-15</p> <p>s137</p> <table border="0"> <tr> <td>Radley PCC</td> <td>840</td> <td rowspan="3">(a) for a purpose for which they are, either unconditionally or subject to any limitation or to the satisfaction of any condition, authorised or required to make any payment by or by virtue of any other enactment; nor</td> </tr> <tr> <td>Friends of Radley Lakes</td> <td>50</td> </tr> <tr> <td>Oxfordshire Association for the Blind</td> <td>100</td> </tr> <tr> <td>Other</td> <td></td> <td rowspan="3">(b) unless the direct benefit accruing to their area or any part of it or to all or some of the inhabitants of their area will be commensurate with the expenditure to be incurred.</td> </tr> <tr> <td>South and Vale Carers (s142)</td> <td>250</td> </tr> <tr> <td>Abingdon CAB (s142)</td> <td><u>1000</u></td> </tr> <tr> <td></td> <td>2240</td> <td></td> </tr> </table> <p>S137 expenditure limit for 2014-15 = £ 7.20 per elector</p>	Budget	S137	2014-15	By virtue of Section 137 of the Local Government Act 1972, a local authority may, subject to the provisions of this section, incur expenditure which in their opinion is in the interests of, and will bring direct benefit to, their area or any part of it or all or some of its inhabitants, but a local authority shall not, by virtue of this subsection, incur any expenditure—		Other	2000			<u>1000</u>			3000		Radley PCC	840	(a) for a purpose for which they are, either unconditionally or subject to any limitation or to the satisfaction of any condition, authorised or required to make any payment by or by virtue of any other enactment; nor	Friends of Radley Lakes	50	Oxfordshire Association for the Blind	100	Other		(b) unless the direct benefit accruing to their area or any part of it or to all or some of the inhabitants of their area will be commensurate with the expenditure to be incurred.	South and Vale Carers (s142)	250	Abingdon CAB (s142)	<u>1000</u>		2240		
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<p>(f) PAVILION ENERGY SAVING MEASURES:</p> <ul style="list-style-type: none"> To receive quotes. <p>I have struggled with contractors and only 2 returned quotes:</p> <p>Electrical work - Lindars: 2940.84 +VAT Plumbing work - M Beauchamp: £1450 +VAT</p>																																
<p>(g) VERGE CUTTING:</p> <ul style="list-style-type: none"> To consider cutting Highway verges under licence from OCC. <p>Should the Council proceed, it may enter into an agreement with Oxfordshire County Council to cut grass verges under licence in return for a payment (reduced this year) of the equivalent of 2 cuts by their contractors each year.</p> <p>Kennington and Cumnor among others already maintain verges in their parish. Like OCC's contractors, they take responsibility for managing all verges within an area, but only cut those which are not already cut by residents.</p> <p>The map below shows those verges which were cut last year. All of these areas are under Highways' control. There weren't any other significant areas last year that weren't cut by residents.</p>																																

The Council was let down by Berinsfield but the work was done reliably for the remainder of the summer and to a good standard by Jon Sherwood.

The Council is asked to:

- **Approve cutting of village verges highlighted on the map below every 2 weeks during the cutting season (start to be agreed).**
- **(Subject to insurance) contract the work to Jon Sherwood.**



- (h) **NEIGHBOURHOOD PLAN** –To agree expenditure:
- **To agree the rent of the Church Room at £18 per week.**
 - **The Council is asked to consider allotting a budget of £500 to providing a broadband connection to the Church Room for use in the production of the Neighbourhood Plan**

8. REPORTS OF THE DISTRICT AND COUNTY COUNCILLOR:

- **Cr Johnston is invited to report on District and County Councillor matters**

9. HIGHWAY MATTERS:

- (a) **STATION PARKING:**
- **To note contact from OCC.**

In the next couple of days the attached letter and plans will be posted to all properties in the village (including Lower Radley)

You will see that we are asking for responses by 9th March – after we have summarised the results I will arrange to meet with you to discuss them and the next steps.

David Tole

PARKING ISSUES IN RADLEY

The County Council is aware of the concerns raised locally over several years regarding problem parking by commuters, particularly in the vicinity of the station.

We have been considering what parking restrictions could be implemented to deal with this issue, especially where safety is being compromised or congestion is occurring. At present any restrictions could only be enforced by the Police who have limited resources for this type of work – as a consequence we are not suggesting residents parking or short-stay parking.

Based on the results of informal discussions a while ago with some of the Parish Council we have produced a plan with our ideas (see enclosed and description overleaf) – please note that these are suggestions and not formal proposals.

The purpose of this letter is to seek your views particularly on the need for any restrictions and their extent (i.e. which sections of roads should be covered). Please write to me at the address above or email traffic.consult@oxfordshire.gov.uk to let us know what you think about this matter.

The closing date for this informal stage is **9th March 2015**. We will carefully consider the responses received and discuss the results with County Councillor Johnston, the Parish Council and Thames Valley Police to help formulate firm proposals. These will then be the subject of a formal consultation to which anyone (including the commuters who park on the roads around the station) can respond. Any unresolved objections will be reported in due course to the Cabinet Member for Environment for a final decision.

Yours sincerely,



David Tole
Traffic, Safety and Area Steward Manager

Email: traffic.consult@oxfordshire.gov.uk

SUGGESTED PARKING RESTRICTIONS AROUND RADLEY STATION

Lower Radley Road

Double yellow lines on both sides from Foxborough Road up to the railway bridge.
Possible extension over the bridge to just past the entrance to Shaw's Copse.

Foxborough Road (west side)

Double yellow lines from north of junction with Lower Radley Road, south past New Road and St James Terrace, finishing outside No. 67 Foxborough Road


Foxborough Road (east side)

Double yellow lines either side of the junction with Lower Radley Road, then space for 4-5 cars to park, then double yellow lines across the station access road round past the Bowyers Arms and Turners Close to the layby outside No. 108 Foxborough Road. Double yellow lines opposite St James Terrace.

In the laybys outside Nos. 94/96 and 104/106 Foxborough Road parking would be banned for one hour Monday-Friday – the suggested times for this ban are 10am-11am.

St James Terrace

	<p>Double yellow lines on both sides from Foxborough Road for approximately 35 metres. Possible extension on both sides for approximately 40 metres.</p> <p><u>Stonehouse Crescent</u> Double yellow lines on both sides from Foxborough Road for approximately 15 metres</p>
(b)	<p>FOOTPATH 8 / RADLEY ROAD:</p> <ul style="list-style-type: none"> • To receive information. <p><u>Response from OCC Street lighting:</u> Thank you for contacting Oxfordshire County Council Street Lighting in regards to Footpath 8, Radley.</p> <p>The majority of the land you are referring to is not highways owned, and where it is highways there is already street lighting in place. Unfortunately we would not install or take-on the maintenance of any lighting on private land with or without the owner's permission. However should you wish to install and maintain the street lighting yourself with the land owners permission and at your own cost, I have attached a link below that lists the Highways Electrical Association (HEA) members, that you can contact in regards to carrying out this work.</p> <p>Unfortunately Oxfordshire County Council does not have the funding for the installation of new street lighting, only to maintain and repair the existing lighting located on the highway. Any new lighting will have to be paid for by the relevant body making the request, if it is a safety issue you may be able to approach Thames Valley Police to see if they are able to assist with funding.</p> <p>Please accept our apologies for this we cannot assist any further on this occasion.</p> <p>No response received from OCC regarding warning signs.</p>
(c)	<p>CLOSURE OF CHURCH ROAD – for information:</p> <p>The contractors indicated at the beginning of February that the closure was likely to last “a couple of months”. The excavations will be 46ft deep reinforced with concrete rings. The cause is a substantial collapse at the junction of two sewers coming from Church Road and Foxborough Road under the garden of 1A Catharine Close. A temporary drain is laid across the allotments.</p> <p>[Thames Water has supplied the plans for public drains, sewers and water supply in the centre of the village for future reference.]</p>
(d)	<p>SUGWORTH LANE:</p> <p>To note – from Highways:</p> <p>Our asset team has recently been down Sugworth Lane and it has successfully been granted funding for edge strengthening. This is from Radley road to A34.</p> <p>This will be part of a package of work across the whole county and will be delivered as such. Because of that, I have no dates for the work yet, all I can safely tell you is that the work will be completed at some point in the new financial year.</p> <p>In the meantime, please report any safety defects (potholes) as usual, and I will be out to inspect them as usual.</p> <p>Regards, Nicola Douglas Local Highway Representative Oxfordshire County Council</p>

(e)	<p>NEW ROAD JUNCTION: Highways have supplied the map below which shows the extent of Highways' responsibility.</p> 
(f)	<p>Reports raised by Cr Crowley were sent to the PCSO and Highways.</p>
<p>10. COMMUNITY RESILIENCE:</p>	
(a)	<p>EMERGENCY PLAN: To offer any information required</p>
(b)	<p>DEFIBRILLATOR: The British Heart Foundation grant has been successful. They will provide one defibrillator subject to match-funding of £400.</p> <ul style="list-style-type: none"> Two cabinets and one further defibrillator will be purchased from the previously approved budget of £3000. The Ambulance service discount will apply. <p>The grant is conditional on the Council carrying out appropriate training. A huge pack of resources has already been received and Cr Betts has agreed to ensure that training is carried out.</p>
(c)	<p>POST OFFICE: Email: <i>I'm just making contact to see if there is still a need for Post Office services with in Radley. If so I may have someone prepared to run an outreach service.</i></p> <p><i>An outreach service is where we appoint a near by Postmaster to provide services for a few hours a couple of times a week.</i></p> <p><i>In order to provide this service we require premises. Do you know where we could use and also their contact details?</i></p> <p>I gave him contacts for the Bowyer Arms, Church Room and Village Hall and suggested that as the order of preference. The Post Office would install a phone line or anything else they require.</p>
<p>11. THRUPP LANE ISSUES:</p>	
<ul style="list-style-type: none"> The Council will receive reports and raise issues on : 	
(a)	<p>HIGHWAYS: Traffic survey – has been received and can be emailed to councillors. Crs Crowley and Howard have seen the data.</p>
(b)	<p>PLANNING</p>

(c)	<p>ROMP: Oxfordshire County Council (Thrupp Farm, Radley) Prohibition Order 2012 Decision: <i>“the Secretary of State agrees with the Inspector’s recommendations not to confirm the Thrupp Lane prohibition order”</i>.</p> <p>Kevin Broughton (who is also now dealing with the RWE aftercare applications) says he has in hand to speak to OCC’s legal department about serving notice to ensure that it covers the right areas.</p> <p>He has no plans to restart Liaison meetings.</p>
12. CONSERVATION:	
(a)	<p>GARDEN COMPETITION: The Fete is on Saturday 4th July so I suggest that the Garden Competition should be the previous week on Saturday 27th June with the presentation on Saturday 18th July.</p>
13. CORRESPONDENCE: To receive	
(i)	<p>ELECTIONS TIMETABLE: You have a copy of the Vale of White Horse Electoral Services notes for clerks <i>Important: your parish council’s elections</i>, which gives you key dates and actions if you are standing for election.</p>
(ii)	<p>Further protection for community pubs announced by the Government Published 29th January 2015</p> <p>The Government has announced that it intends to amend planning rules to give greater protection to prevent the loss of pubs that are important to the community they serve.</p> <p>The proposal will mean that in future where a pub is listed as an Asset of Community Value, a planning application will be required for the change of use or demolition of a pub; presently under current planning rules such a change of use or demolition can be undertaken without such approval.</p> <p>Further information about the announcement can be found at https://www.gov.uk/government/speeches/community-pubs</p>
(iii)	<p>INVITATION TO OXFORDSHIRE PATIENT FORUM MEETING: The first Oxfordshire Patient Forum will be held at the South Central Ambulance Service HQ in Bicester, Talisman Road, OX26 6HR on Tuesday 17 March from 17.30 to 18.30.</p>
14. MATTERS FOR REPORT or discussion without decision	
15. CONFIRMATION OF THE DATES OF FUTURE MEETINGS:	
<p>Ordinary meeting: Thursday 26th March at 7.30pm in the Church Room</p>	

**Town and Country Planning Act 1990 – Paragraph 3 of Schedule 9
Town and Country Planning (Environmental Impact Assessment) (England and
Wales) Regulations 1999 (as amended)
Oxfordshire County Council (Thrupp Farm, Radley) Prohibition Order 2012**

1. The Secretary of State for Communities and Local Government (“The Secretary of State”) has considered the report of the Inspector, Elizabeth C Ord LLB (Hons) LLM MA DipTUS, who held a public local inquiry regarding the above order between 18-21 March 2014 and 13-14 May 2014. A copy of the Inspector’s report is enclosed. References in this letter to paragraphs in the Inspector’s report are indicated by the abbreviation IR, followed by the relevant paragraph number.
2. The Prohibition Order, if confirmed, would prohibit the resumption of the winning and working of minerals from land at Thrupp Farm, Radley, Abingdon, Oxon.
3. Five objectors to the Prohibition Order gave oral evidence at the inquiry. The main grounds of objection at the inquiry (held in March 2014) were that Oxford County Council made the Prohibition Order on a flawed basis; that local jobs and livelihoods will be impacted by confirmation of the order; and that the Prohibition Order has prevented discussions with landowners to create a wetland nature reserve. The Inspector also heard oral evidence given at the inquiry by seven parties in support of the Prohibition Order. The main grounds of support at the inquiry related to potential impacts on ecological, conservation and public recreational interests in the area; an increase in traffic to the site; potential contamination effects and the loss of archaeological sites.

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Department for Communities and Local Government
5 St Philips Place
Colmore Row
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4. The Secretary of State notes that before the resumption of the Inquiry on 13 May 2014, the main parties reached a common position regarding the Review of Mineral Planning Permission (ROMP) application. The main parties agreed that the ROMP application was deemed determined on 28 July 2000 and therefore there was no basis on which to issue the Prohibition Order.

5. The Inspector's report summarises the submissions made at the inquiry. Her findings of fact are at IR3.1 to IR3.35 of the report. Her conclusions are at IR8.1 to IR8.19. She has recommended that the Prohibition Order should not be confirmed. She supports the position of the main parties that the Thrupp Farm ROMP was deemed determined on 28 July 2000 with the conditions proposed in the application, and that there was therefore no power to issue the Prohibition Order.

6. The Secretary of State has given careful consideration to the Inspector's report and the submissions of the parties. He accepts the Inspector's findings of fact and agrees with the Inspector's conclusion set out at IR 8.1 that the ROMP application was deemed determined on 28 July 2000 (pursuant to Paragraph 9 of Schedule 13 to the Environment Act 1995) and that therefore there was no power under which Oxfordshire County Council could issue the Prohibition Order. **It is on this basis that the Secretary of State agrees with the Inspector's recommendation not to confirm the Thrupp Farm Prohibition Order.**

7. The Secretary of State notes the Inspectors comments at IR 8.2-IR 8.16 and IR2.8 - 2.12. The Secretary of State does not consider that it is appropriate to comment on these findings as they are not relevant to the analysis which has informed the Secretary of State's conclusion.

8. Copies of this letter and the Inspector's report are being sent to persons who made objections and appeared or were represented at the local inquiry. Copies of the letter are also being sent to other persons who made submissions at the local inquiry.

9. Four applications for costs under the Local Government Act 1972, section 250(5) were received and the decisions on these will be the subject of a separate letter.

Yours faithfully

Signed by authority of the Secretary of State for Communities and Local Government



Louise Reekie
Team Leader