

RADLEY PARISH COUNCIL

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MEMBERS ARE HEREBY SUMMONED TO THE ANNUAL MEETING OF RADLEY PARISH COUNCIL which will be held on **TUESDAY 4TH MAY 2021 ONLINE VIA ZOOM at 7.30pm** to transact the business set out below.

For joining instructions, please contact the clerk before 4pm on the day of the meeting.

Jane Dymock (Clerk)
27th April 2021

AGENDA

1. ELECTIONS

- **TO ELECT** a chairman to serve to May 2022
- **TO ELECT** a vice chairman to serve until May 2022

2. APOLOGIES FOR ABSENCE: To receive

3. DECLARATIONS OF INTEREST: To receive.

4. DISPENSATIONS: The Council is asked to consider any dispensations requested.

5. MATTERS RAISED BY MEMBERS OF THE PUBLIC:

Ten minutes are available for members of the public to express a view or ask a question on relevant matters on the following agenda.

6. REVIEW WORKING ARRANGEMENTS

ACTION:

- 6.1 ▪ **TO RE-ADOPT** the Standing Orders (no change from 2020)
- 6.2 ▪ **TO READOPT** the Financial Regulations (no change from 2020)
- 6.3 ▪ **TO RE-ADOPT** Parish Council working arrangements:

WORKING ARRANGEMENTS OF THE PARISH COUNCIL			
		Membership	Frequency
Full Council		11	11 ordinary meetings a year (set out in Standing Orders)
Committees and Working Groups:			
i)	Finance and Administration committee	5	Meets 3 or 4 times a year
ii)	Planning Committee	7	Meets monthly
iii)	Garden Competition Working Group	3	3 or 4 times a year
iv)	Annual tree planting/maintenance of footpaths Working Group	3	Annually
v)	Conservation Working Group (Nature)	3	Quarterly

vi)	Village Pond Management group	1	One/two meetings a year
vii)	Development Steering Group	3	As required
viii)	Playing Field Committee	3	At least twice a year

- 6.4 • **TO RE-ADOPT** terms of reference
- 6.5 • **TO ELECT members of committees and advisory working groups** (current membership in brackets)

Finance and Administration committee (5) (Cook, Crowley, Dudding, Fraser, Henderson, Standen)

Planning Committee (7) (Crowley, Henderson, Smith, Standen)

Garden Competition working group (3) (Crowley, Johnston, Standen)

Annual tree planting/maintenance of footpaths and conservation working group (3) (Blagrove, Henderson, Johnston)

Village Pond Management working group (3) (Smith, resident, Radley Primary School, 2 Radley College boys)

Development Steering Group (Blagrove, Cook, Crowley, Dudding, Fraser, Henderson, Smith, Standen, 6 nominated representatives, 3 co-opted members)

Playing Field sub-committee (3) (Blagrove, Cook, Standen)

Road safety working group: Crs Blagrove, Fraser, Standen, Walton

Note: The Chairman and Vice-Chairman are ex-officio members of all committees and advisory working groups.

- 6.2 • **TO APPOINT representatives to external committee and working group** (current in brackets)

Wetlands management committee: Cr Crowley and Mr Richard Dudding

Village Hall management committee: Cr Henderson

Southern Electric link: Cr Standen

Oxfordshire Playing Fields Association: deferred

Thames Valley Police including Community Action Group: Cr Standen

Radley Ash Disposal Annual Site meeting: Cr Crowley and Mr Richard Dudding

7 INSURANCE:

- TO CONSIDER quotes

8. CONFIRMATION OF THE DATES OF FUTURE MEETINGS:

- PLANNING COMMITTEE: Thursday 27th May at 7.15pm
- ORDINARY MEETING: Thursday 27th May at 7.30pm