

**MINUTES OF A MEETING OF RADLEY PARISH COUNCIL HELD in RADLEY VILLAGE HALL on THURSDAY 29<sup>th</sup> JULY 2021 at 7.30pm**

**PRESENT:** Crs Crowley (Chairman), Cook, Dudding, Fraser, Henderson, Mulholland, Sparks, Standen

**IN ATTENDANCE:** District Councillor Lugova and the clerk

**95/21 APOLOGIES FOR ABSENCE:** Crs Blagrove, Johnston, Smith

**96/21 DECLARATIONS OF INTEREST:** None

**97/21 DISPENSATIONS:**

- **RESOLVED** that Cr Dudding should be permitted a dispensation under sections 33(2) (c) and (e) of the Localism Act 2011 because it is in the interests of persons living in the parish that to ensure that the parish council's financial interests are properly protected in the Council's dealings with the Radley Lakes Trust that she should be able to speak at meetings on relevant matters.

**98/21 MATTERS RAISED BY MEMBERS OF THE PUBLIC:**

There were none.

**99/21 MINUTES OF PARISH COUNCIL MEETINGS** held on 29<sup>th</sup> April, 4<sup>th</sup> May and 27<sup>th</sup> May and 24<sup>th</sup> June meetings were approved as accurate accounts of those meetings.

The Council **CONFIRMED** approval of the following:

- Scrutiny of the reconciliation and bank statements for May and June.
- May and June accounts
- Engagement of a specialist solicitor to advise on the agreement with OCC regarding part funding of the School Hall extension.
- The Gooseacre invitation to tender document and agreement to invite consultants to bid for the work.

**100/21 POLICE MATTERS:**

- Drugs paraphernalia found at Radley station had been reported to the British Transport Police who passed the report to the PCSO.
- The clerk had asked the police to continue to monitor Gooseacre and Radley Lakes for anti-social behaviour.

**101/21 PLANNING MATTERS:**

(a) SEWAGE/SEWERAGE ISSUES in Lower Radley:

It was proposed by Cr Sparks, seconded by Cr Standen and

- **RESOLVED to delegate to the clerk dispatch of further letters:**
  - i. To Thames Water to record the Council's concern about the length of time it was taking them to establish the source of ground water ingress into the Council's system; to press that the work is an urgent priority for the Oxford GISMP; and to reiterate the Council's view that it was grossly

irresponsible to allow more sewage to be added into the system before this problem is solved.

- ii. To Emily Smith/ the planning authority to reiterate the Council's views expressed earlier and to challenge her suggestion that the decision on whether to allow the discharge of Condition 27 was a technical matter to be decided by officers.
- iii. To the Environment Agency, to highlight that TW was proposing to allow sewage from 240 additional houses to be connected into a system which is known to overflow when ground water levels are high without first dealing with the cause of the problem.
- iv. To Layla Moran, MP, to update her on where things stood and ask further support.
- v. To the ward councillors to ask for a reply to the Council's email to them 9 July asking that the decision on the discharge of Condition 27 be 'called in'.

(b) **DEVELOPMENT STEERING GROUP:**

Gooseacre: The invitation to tender had gone to two architects.

Radley Lakes: The Radley Lakes Trust was moving forward with upgrading the car park and had identified that a habitat survey would be required. They planned make an application for funding in the region of £1100.

Car Park: Pye were proceeding with works to create new car park entrances. The Council thanked Cr Dudding for establishing the programme for the planned closure of Church Road for drainage and road works and this would be publicised on the website and on social media.

Radley Primary School expansion: Planning permission has not been achieved yet. The Council had received the construction traffic management plan.

The Lawns community space:

- **RESOLVED** that a draft consultation document should go first to the Development Steering Group for consideration.

(c) **STRATEGIC SITES: None**

**102/21 FINANCIAL MATTERS:**

(a) **RECONCILIATION:** Councillors acknowledged scrutiny and acceptance of the bank statement and reconciliation

(b) **ACCOUNTS:** It was agreed that the accounts should be paid as itemised in the monthly cashbook.

Income

<u>Expenditure</u>	<u>Ref</u>	<u>Supplier</u>	<u>Item</u>	<u>Payment</u>
<u>Date</u>		<u>Supplier</u>	<u>Item</u>	<u>Gross</u>
		DD Google	PC email addresses	64.40 LG Act 1972 s111
		DD Everflow	Water supply pavilion	51.08 LG (Misc Provisions)1976
		DD Opus Energy	Pavilion electricity supply	44.77 LG (Misc Provisions)1976
		DD Opus Energy	Pavilion gas supply	0.00 LG (Misc Provisions)1976
15/7/2021	173	Mr J Rogerson	Salary	65.00 Highways Act 1980 s96

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	174 Oxford GreenPrint	Printing for hedgerow surveying	72.61 Localism Act 2011
	175 Radley Youth	Refund for cancelled booking	120.00 LG (Misc Provisions)1976
	DD Paypal/Roadware	Litter bin key	19.14 Public Health Act 1936
29/7/2021	2021/		
	176 HMRC	PAYE and NI	316.25 LG Act 1972 s112
	177 OCC Pension Fund	Staff/employer contributions	482.98 LG Act 1972 s112
	178 ST Grounds Maintenance	Bin emptying, rubbish clearance	130.00 Public Health Act 1936 s2601875 s614
	179 Jon Sherwood	Churchyard grass cutting	120.00 Local Govt Act 1972 s 215
	180 Ady Pobery	Grass cutting	655.20 Public Health Act 1936, LG (Misc Provisions)1976
	181 Sheila Smith	Refund for poster competition prizes	100.00 Local Government Act 1972 s 142
	182 Oxford Tree Surgeons	Lower Churchyard tree	510.00 LG Act 1972 s215
	183 Eden Tree Surgery	Remove damaged branches Village Hall	150.00 LG Act 1972 s133
	184 MRH Services	Play area quarterly inspection + repairs	207.91 Public Health Act 1936 s 260
30/7/2021	SO Mrs J E Dymock	Salary (net), telephone	1,315.43 LG Act 1972 s112
30/7/2021	185 Mr J Rogerson	Salary (net)	67.86 Highways Act 1980 s96
	DD Information Commissioner	Annual Licence	35.00 LG Act 1972 s111
15/7/2021	186 Mr J Rogerson	Salary (net)	65.00 Highways Act 1980 s96
			6224.39

- (c)
- **RESOLVED to adopt the** recommendations of the Finance and Administration committee that the Council should:
    - Create a website working group
    - Consider moving deposits to achieve higher interest rates.
    - Budget:
      - Add cutting Lower Radley Green to the gardening schedule (£630 quoted)
      - Increase the budget for consultants for Gooseacre refurbishment to £20K
      - Budget £400 for the installation of a bench at the pond in honour of the outgoing headteacher.
      - (Tree planting – The existing budget of £1,000 was considered to be sufficient for new trees to commemorate the Queen’s diamond jubilee in 2022)
    - Playing Field:

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- Approve the football club holding a second tournament this year. Charge for the afternoons of each day (not included in the agreement) to be levied at the normal rate.
  - Refer the agreement for 2021-22 season to the Playing Field Committee
- (d) LENGTHSMAN APPOINTMENT:
- **CONFIRMED** the working group's recommendation for appointment to the post of village lengthsman.
- (e) ROAD SAFETY
- **RESOLVED** to approve a quote for a solar powered SID to be permanently located in Whites Lane until the road layout was amended. To be paid for through the CIL budget.
- (f) BOUNDARY REVIEW: The Council considered a report and
- **RESOLVED** that it was not appropriate for the Council to take any further action.
- (g) POND: Quotes for installation of a pontoon – deferred to the September meeting.
- PLAYING FIELD:
- **RESOLVED** that as substantial improvements were planned in the near future, no action should be taken on a proposal by Cr Blagrove that the steel window shutters should be replaced with polycarbonate sheet and the pavilion decorated externally.

**103/21 REPORTS OF THE COUNTY AND DISTRICT COUNCILLORS** had been circulated to the Council in advance of the meeting and were taken as read. Cr Johnston recommended that the Council should

- i) delegate to the Development Steering Group (DSG) to formulate the Council's response to the Oxfordshire 2050 plan which will influence house building and other development in Oxfordshire up to 2050.
- ii) delegate to the DSG to agree the Council's position on Unitary authorities.

**104/21 HIGHWAY MATTERS:**

- (a) **There were no reports of** highway problems to pass on to Fix My Street
- (b) ROAD SAFETY WORKING GROUP:
  - **RESOLVED** that:
    - i. The Working Group should finalise their information leaflet on 20mph limits adding a map of streets where 20mph is proposed (to include Sugworth Lane and Thrupp Lane) and contact details for responses.
    - ii. The leaflet should be delivered by hand to all households in the parish.
    - iii. The Council should discuss with OCC what streets are likely to be accepted under policy.
- (c) There were no items reported on Fix My Street to note
- (d) Resident request for a speed limit reduction on Oxford Road was noted.
- (e) While OCC had installed dropped kerbs around the Lower Radley junction, there remains no easy way of crossing on to the opposite Church Road/Foxborough Road. Following a site meeting with Cr J Standen and the clerk OCC had agreed that this remaining kerb should be installed and would look at funding.
- (f) A report had been received of overhanging bushes and growth at both ends and along footpath 8 (Whites Lane to Twelve Acre Drive) to be passed on to the landowners.

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- (g) Pavement weeds (Crs Cook and Sparks). Cr Sparks was investigating whether Radley College boys might be tasked to work en masse to clear pavement weeds in the village. Cr Johnston advised that insurance implications should be checked with Oxfordshire Highways and to initially trial in a small area.

**105/21 CONSERVATION:**

(a) **GRASS CUTTING:**

OCC had agreed that certain areas would be excluded from OCC's once a year cutting schedule.

Cr Johnston reported that a group of OCC officers and councillors were concerned that OCC's grass cutting regime was not environmentally friendly and were currently discussing future changes to the grass cutting regime for consideration in September.

- (b) **LITTER POSTER COMPETITION** – Prizes had been presented to Radley Primary School winners in their end of term assembly and personally to a non RPS child.

The clerk was investigating having the winning entries reproduced onto posters

**106/21 THRUPP LANE:**

The OCC Planning and Regulation Committee due to be held on 19<sup>th</sup> July had been deferred to September.

**107/21 MATTERS FOR REPORT or discussion without decision:**

None

**108/21 ITEMS FOR THE NEXT AGENDA:**

**109/21 DATES OF FUTURE MEETINGS:**

- Thursday 26<sup>th</sup> August at 7.30pm in the Village Hall
- Thursday 23<sup>rd</sup> September at 7.30pm

Signed.....Date.....

(Chairman)