MINUTES OF THE ORDINARY MEETING OF RADLEY PARISH COUNCIL HELD AT THE CHURCH ROOM, RADLEY, ON THURSDAY, 25th FEBRUARY 2011

PRESENT:	Cr J Standen (in the chair) Crs Crowley, D Standen, Pasquire, Henderson, Johnston (part), Rogers and Yorston
In Attendance:	County Councillor Arash Fatemian, PC Katrin Gardener, Sergeant Steve Clark, PCSO Adi Wright, 3 members of the public and the clerk

18/11 MATTERS RAISED BY MEMBERS OF THE PUBLIC:

(i) 1, FOXBOROUGH ROAD: The Parish Council was shown photographs of the development as seen from the neighbouring property. Neighbours had requested that the new dormer windows be obscured and fixed, but the Vale has stated that they are not able to insist on this as the works are Permitted Development.

(ii) THRUPP LANE: Mr Wilson (Thrupp Lane Residents Association) reported that OCC and Tuckwells are arranging a site meeting and offered to attend.

19/11 DECLARATIONS OF INTEREST:

Cr Pasquire declared a personal interest in matters relating to the Friends of Radley Lakes and a personal and prejudicial interest in items relating to Radley Village Shop.
Crs J Standen and D Standen declared personal interests in matters relating to Friends of Radley Station.
Cr Rogers declared a personal and prejudicial interest in item 7(f): 1, Foxborough Road.

20/11 RESIGNATION COUNCILLOR D NUTT:

It was with great regret that the Council heard that Cr Nutt had tendered his resignation. It was recorded that he has been a very important link to the football club and a vote of thanks was raised for all his hard work in many capacities on behalf of the parish and the Council.

21/11 APOLOGIES FOR ABSENCE:

Apologies were received from Councillors Davies and Dutton

22/11 MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL, 28th JANUARY 2011:

Corrections to the minutes:
7/11(d): It was noted that the property had been sold by Radley College and **the development** was being undertaken by a new developer.
8/11 (a) (ii) The Council will write to the Lower Radley Caravan Park site manages **to ask him** to cut back the trees **that** obscure the light.
9/11 (c): the Council would offer membership of the scheme **to** Council employees.

With those corrections, the minutes of the Ordinary Meeting of the Parish Council held on Thursday 28th January 2011 were **APPROVED** and signed by the Chairman.

23/11 MATTERS ARISING FROM THE MINUTES:

(a) POTHOLES IN FOXBOROUGH ROAD: Repairs were being carried out but some of the longstanding potholes were still outstanding.

(b) ANNUAL PARISH MEETING: The date had been confirmed for Wednesday 4th May and Alexis Pym from the Northmoor Trust will attend.

(c) PARKING AT 1, FOXBOROUGH ROAD: PCSO had attended and spoken to the drivers about nuisance parking.

(d) PAYROLL: SODC is not able to offer a payroll service at present.

(e) TREES IN GOOSEACRE: The willows had been cut back so they are clear of the pavement.

(f) MINERALS AND WASTE STRATEGY: The Cabinet meeting held on 16th February accepted the officers' recommendation that the sites in Nuneham Courtenay and Radley should be removed from the list of site options going into the strategy, with Cholsey being brought in in their place.
The reduction in the annual extraction targets was also approved.

(g) OCC PARTNERSHIP WORKING UNIT: Crs Pasquire and Crowley had attended the meeting. They reported that the purpose of the meeting was a consultation to determine what the parishes consider that OCC should be doing under the Big Society.

They had raised the question of traffic which can't access the A34 and travels through Radley and Kennington instead and spoken about the lack of enforcement and monitoring.

The clerk will e-mail round the notes of the meeting.

24/11 POLICE MATTERS:

(a) MOTORBIKES IN THRUPP LANE: Although PC Gardener had no reports this month; councillors had observed some motorbikes. People are asked to contact the police with details of any seen there.

(b) THEFT OF METALS: Rolls of copper wire had been stolen from beside the railway tracks. PC Gardener reported that there have been a number of metal thefts, particularly of lead. She asked people to report any suspicious behaviour.

(c) PARKING: A parking operation was being carried out outside Kennington Co-op.

PCSO Wright reported that he has spoken to the residents where parking has been a problem and has agreed acceptable practice. It had been confirmed that the front garden will be converted to a driveway and it will be possible for cars to drive in and out forwards. The Parish Council thanked PCSO Wright for his attention to the problem.

(d) HAVE YOUR SAY MEETINGS: PCSO Wright suggested holding meetings at the station using the mobile unit and it was agreed that 5-6pm on a week night would reach the most people.

(e) ON-LINE REPORTING: Cr Pasquire had made an online report but had no further contact. PC Gardener asked for the details to be forwarded to her.

(f) ACCIDENT AT PEBBLE HILL: This will be dealt with by the Road Policing department.

25/11 PLANNING MATTERS:

(a) NEW APPLICATIONS:

(i) RAD/15745/6 (10/02344/FUL): Change of use from C3 residential to recreational use. Demolition of existing residential structure and erection of new wetlands visitor centre building delivered with a phased programme: Sandles, Thrupp Lane. The Council FULLY SUPPORTS the application.

(b) TUCKWELL CLEUD: Nothing further to report.

(c) APPLICATION FOR A CERTIFICATE OF LAWFULNESS BY J CURTIS AND SONS, THRUPP LANE: Officers have sent all objections to Mr Curtis and asked him to submit further evidence in support of the application.

(d) ROMP: Approval was dependent on the submission of an Environmental Impact Assessment and as one has not been submitted it is now suspended. The suspension will become permanent after 2 years (in September 2012)

(e) 1, FOXBOROUGH ROAD: Cr Rogers had declared a personal and prejudicial interest and left the room while the item was discussed.

The Council was not satisfied with the monitoring of the site and would ask how it fits within Permitted Development rights. Neighbours explained their concerns that the sewer serving Whites Lane had been built over.

The clerk was asked also to contact Thames Water and the Environment Agency. Cr Johnston reported that he had raised the Council's concerns with Officers at the Vale and he would keep the Parish Council informed of their comments.

(f) Thrupp Lane monitoring: Lorries had been observed importing material and piles of recycled material observed on Tuckwells' site had been reported to OCC.

26/11 HIGHWAY MATTERS:

MATTERS RAISED BY COUNCILLORS: None

27/11 FINANCIAL MATTERS:

(a) ACCOUNTS FOR PAYMENT:

It was proposed by Cr Johnston, seconded by Cr Henderson and **AGREED** to confirm the following payments:

(i) Payments made since the last meeting:

359	Thames Water Utilities	Water charges Sports pavilion		£161.86

(ii) New payments

360	Mrs J E Dymock	Salary February 2011	£678.85	£765.43
	Expenses:	Village Cleaner March 2011	£86.58	
361	Mrs Karen Sharp	Salary February 2011		£148.15
362	Cr L Pasquire	Liaison meeting petrol expenses	£13.65	£18.20
		OCC event - petrol expenses	£4.55	
363	Cr J Standen	Liaison meeting petrol expenses		£13.65
364	Parchment	Parish Plan - questionnaire printing costs		£719.60
365	Radley Village Shop	Donation		£900.00
366	Oxford Green Belt Network	Subscription		£15.00
367	MRH Services	Play Area Inspection		£35.50

368	Richard Upton	Village Hall willows		£60.00

On behalf of the Parish Plan Steering Committee (agreed at their meeting held on 16/2/2011)

369	Miss S Raven	Parish Plan admin fee	£400.00	£624.90
	Parish Plan Expenses:	Stationery	£60.00	
		Photocopying	£6.30	
		Mileage	£158.60	
370	Mr D Buckle	Stationery		£5.00
371	Ms Kayla Tomlinson	Refreshments		£20.00

Crs J Standen and Pasquire did not vote as there were expenses for each of them.

(b) PAYROLL: Councillors considered quotes for supplying payroll services but it was proposed by Cr Johnston, seconded by Cr Pasquire and **AGREED** that the it should be delegated to the Chairman, Vice-Chairman and clerk to purchase an appropriate IT package for the use of the clerk.

(c) VILLAGE HALL GARDENING: Deferred.

(d) I.T. PURCHASES FOR THE PARISH COUNCIL: Cr Crowley had made recommendations for a laptop and projector for the use of the Council and it was proposed by Cr Rogers, seconded by Cr Johnston and **AGREED** to make these purchases.

28/11 CONSERVATION:

(a) ALLOTMENTS WORKING PARTY:

The Working Party had discussed Spinneys Close rents rising gradually from the present £3.00/year.

It was agreed that the working party should investigate costs further and speak to other allotment authorities about rents.

It was proposed by Cr Rogers, seconded by Cr Henderson and **AGREED** to proceed with a Planning Application.

(b) GRANTSCAPE GRANT:

It was **AGREED** that the Council would contact Greene King to enquire what their intentions are for the land next to the Bowyer Arms and whether they might release the land to the Parish Council

29/11 TWINNING:

Councillors discussed potential benefits to other organisations in the parish as well as costs and ongoing liabilities. It was noted that funding might be available.

It was agreed that while the Council was generally supportive of the idea, a decision should be deferred for the next Council.

30/11 RADLEY PARISH PLAN STEERING COMMITTEE:

Cr Standen reported that Grass Roots funds have to be spent by 31st March and the committee had agreed how they should be allocated. The questionnaires were being distributed.

31/11 LIAISON MEETING:

It was reported that the meeting had clarified some points of the restoration. A visit was planned for Saturday 2nd April at 10.30, meeting at Sandles and councillors were invited to attend.

32/11 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS:

(a) DISTRICT COUNCILLOR:

(i) Cr Johnston reported:

The District Council had agreed to transfer the Guildhall to Abingdon Town Council, making a saving of £100,000. This will free Old Abbey House for disposal.

The Vale budget has been set; the main points are a freeze in Council Tax, community grants have been reinstated, pitch and putt and bring recycling points will remain. The pest control service will be discontinued, but present information points to private sector contractors being cheaper and more effective.

(b) COUNTY COUNCILLOR:

Cr Fatemian reported that:

The OCC budget was set on 16th February; senior management costs will be reduced by 40% and Political Assistant posts deleted.
Minerals and Waste strategy: Nuneham Courtenay and Radley have been removed from the proposed sites as being "non-deliverable" and a reduction in

the M3 figure agreed. However, the decision had been called in to go before the Environment Scrutiny Committee.

He had attended the meeting OCC Partnership Working Unit meeting.

33/11 CORRESPONDENCE:

a) FOR ACTION:

(i) VWHDC: Parish Council elections: Councillors were handed nomination forms
(ii) OCVA: OCC's Big Society Fund: Noted
(iii) OCVA: Oxfordshire Community Foundation Red Nose Community grants: Noted

b) FOR INFORMATION:

(i) Oxfordshire Dementia Information Line: launch of a new website and advice line: Noted
(ii) Home Start: Request for funding: The clerk will reply that the donations budget for the year has been exhausted, but the request will be considered next year.
(iii) Environment Agency: Announcement of the adoption of their new Oxford Flood Risk Management Strategy: It was noted that this refers mainly to Oxford.
(iv) Railfuture February newsletter

34/11 NOTIFIED BUSINESS:

GRIT BIN: Residents of Sugworth Crescent had asked that the Council consider installing a grit bin on Kennington Road and no. 23A had offered that it could be installed on their verge.

It was **AGREED** that this should be an agenda item for the next meeting.

Date: ....
Chairman