

**MINUTES OF THE ANNUAL PARISH MEETING OF RADLEY PARISH
COUNCIL HELD AT THE CHURCH ROOM, RADLEY, ON THURSDAY, 25
MAY 2006 AT 7.30 PM**

PRESENT: Cr B Mott (in the Chair)
Crs Crowley, Henderson, Rogers, D Standen, J Standen, Wilson, Wren,
Wyatt
PC Nigel Broomfield and Community Support Officer Nicky Beltran (for
part)
One member of the public

61/06 ELECTION OF CHAIRMAN AND VICE-CHAIRMAN

It was proposed by Cr Rogers, seconded by Cr Henderson and **AGREED** that Cr Mott should be elected as Chairman of the Parish Council for the year 2006/2007.

It was proposed by Cr Henderson, seconded by Cr Wyatt and **AGREED** that Cr D Standen be elected as Vice-Chairman of the Parish Council for the year 2006/2007.

Declarations of Office were signed by the Chairman and Vice-Chairman.

62/06 DECLARATIONS OF INTEREST

Cr Crowley declared a personal but non-prejudicial interest as set out in the Standards Board for England lobby group, dual-hatted members and the Code of Conduct, top paragraph, page 7 in relation to matters relating to Radley Lakes.

There were no other Declarations of Interest.

63/06 APOLOGIES FOR ABSENCE

Apologies for absence were received from Crs Johnston and Nutt.

64/06 ELECTION OF COMMITTEES AND ADVISORY WORKING GROUPS

It was **AGREED** that the membership for the Committees and Advisory Working Groups should be as follows:

Finance and Administration Committee:	Cr B Crowley Cr R T Johnston Cr D Nutt (Playing Field Coordinator) Cr G Rogers
---------------------------------------	--

	Cr J Wyatt Cr M Wren
Liaison Committee – RWEnPower:	Cr B Crowley Cr C Henderson Cr D Nutt Cr J Standen Cr M Wilson
Garden Competition Advisory Working Group:	Cr B Crowley Cr J Standen
Annual Tree Planting Programme/Maintenance of Footpaths Advisory Working Group:	Cr C Henderson Cr R T Johnston Cr D Nutt Cr M Wilson
Village Pond Management Committee:	Mr Nigel Franklin, Radley Primary School Mr Paul Gamble, Radley College Cr Denis Standen

The Working Arrangements of the Parish Council and the Terms of Reference of the Committees and Advisory Groups were noted.

65/06 REPRESENTATIVES FOR:

Village Hall Management Committee:	Cr C Henderson/Cr Wren
Parish Transport Representatives:	Cr D Standen (Buses/Trains) Cr B Crowley (Roads)
Link with Southern Electricity:	Cr B Mott
Oxfordshire Playing Fields Association:	Cr D Nutt
Thames Valley Police – Country Watch:	Cr D Nutt

66/06 PLANNING APPLICATIONS

The Parish Council reviewed the current method of dealing with planning applications and **AGREED** that this should continue. Cr Roger was added to the list of Councillors to be circulated with the planning applications.

67/06 MINUTES OF ORDINARY MEETING OF THE PARISH COUNCIL, 27 APRIL 2006

The Minutes of the Ordinary Meeting of the Parish Council held on 27 April 2006 were **APPROVED** and signed by the Chairman with the following amendments:

Minute 55/06 (d) – heading should read: REPORT OF FINANCE AND ADMINISTRATION COMMITTEE

Minute 55 /06 (d) (ii) (a) should read: Amended Estimate from Chris Lewis Security Services.

Minute 57/6 (a) should read: The Clerk was asked to ascertain how the Oxfordshire County Council were supposed to know that there was a health and safety issue.

68/06 BUSINESS ARISING OUT OF THE MINUTES

- (a) SPORTS PAVILION/GOOSEACRE: The weather had been too wet to get on to the playing field, but the Clerk was asking for a date to commence the work.
- (b) VILLAGE SEAT – PEBBLE HILL: It was noted that the resident was unhappy to have her photograph taken until the litter bin was moved.
- (c) LITTER BIN, FOXBOROUGH ROAD: This was in place.
- (d) PROVISION OF DOG BINS: The Clerk reported that if the Parish Council wished the bin moved the cost of £60 would have to be met by the Parish Council. The Chairman **AGREED** to speak to a representative at the DC.
- (e) DEPARTMENT FOR TRANSPORT – GREATER WESTERN FRANCHISE:
 - (i) DRAFT TIMETABLE: Concern had been expressed about a reduced Sunday service, and the Clerk was following this up.
 - (ii) CONDITION OF RAILWAY STATION: The condition of the railway had improved.
- (f) OXFORDSHIRE ASSOCIATION OF LOCAL COUNCILS – GARDEN BOUNDARY HIGH HEDGES: It was noted that the Executive Committee of the OALC had agreed that the OALC should write to all District Councils in the County and request that consideration be given to refunding the complainant's fees if the complaint was upheld. The Parish Council welcomed this, but considered that an approach should be made to the Home Office to try to get the law changed.

- (g) **VILLAGE POND:** The Clerk had been in touch with Mr Rod D' Ayala, and he was willing to meet representatives of the Village Pond Management Committee during July to advise on work required on the pond.
- (h) **FUTURE OF VILLAGE SHOP:** The Clerk reported that about 20% of the questionnaires had been returned and that the majority regarded the provision of a shop in the village as a high priority. Ms Jane Barker from the Oxfordshire Rural Community Council was willing to attend a public meeting, and **IT WAS AGREED** that this should be held on Thursday, 15 June 2006, at 7.30 pm in the Village Hall.
- (i) **CCTV SECURITY SYSTEM:** This was being followed up.
- (j) **GOOSEACRE RECREATIONAL FIELD:** No further information had been received from the Bursar.
- (k) **LAND REGISTRY – VOLUNTARY REGISTRATION:** The Clerk was obtaining the necessary forms.
- (l) **RESURFACING OF CAR PARK, CHURCH ROAD:** Gordon Hill had indicated that work on the car park could commence on 26 June 2006. This was acceptable to the school, and the Clerk was asked to accept this date.
- (m) **LIGHTING – CAR PARK:** It was noted that the lighting had been ordered. This would be 70w, which was the same power as the lighting along Kennington Road by Radley College.
- (n) **PLAY AREA:** The broken slab and the cracks in the safety surface were being followed up.

69/06 POLICE MATTERS

PC Broomfield and Community Support Officer Nicky Beltran attended for this item. PC Broomfield presented the crime figures for the year, in which Radley came out 7th for Radley, and copies of these could be given to the Councillors. The figures still included some areas outside Radley Parish, such as Radley Green, and PC Broomfield would try to sort this out.

There was discussion on the following:

1. Youths climbing on the Village Hall roof. PC Broomfield indicated he would find out what the position was on this.
2. Door furniture being removed from Shaw's Copse

The Parish Council noted the letter from Chief Inspector David Purnell about the Neighbourhood Policing Programme in the Vale of White Horse. PC Broomfield indicated that a team of dedicated officers would look after the North Abingdon villages, and he had been put forward as the officer who should not be taken away from

the team. The Community Support Officers were non-investigating officers, and the police would be doing the investigations. More Community Support Officers were required, and an approach would be made to Parish Councils for funding. It was queried whether anyone from the Radley community would be willing to participate in a Neighbourhood Action Group (NAG), and the Parish Council **AGREED** that this should be put in Radley News.

The Parish Council **AGREED** that Chief Inspector Purnell should be invited to a special meeting to discuss the Neighbourhood Policing Programme.

70/06 PLANNING MATTERS

(i) New Applications

- (a) RAD/11540/4 – Raising the roof by 1.2 metres to form new first floor, The Old Forge, Lower Radley: The Parish Council objected to this application on the grounds that the building was unsuitable for a dwelling. The Clerk reported that, despite agreeing to wait for a response until after this evening's meeting, the DC had refused this application. The Clerk was asked to ascertain the reasons for refusal.
- (b) RAD/237/100 – Proposed new staff housing, Radley College: No objections
- (c) RAD/14959/6 and RAD/14959/7-LB – Amendments to previous application RAD/14959/4 including removal of staircase, two new windows to first floor, new conservation roof light above the kitchen and one window to extended kitchen, Bakers Close, 104 Lower Radley: No objections subject to neighbours' comments.
- (d) RAD/281/4-LB – Restoration of inglenook fireplace to original state, The Thatched Cottage, 46-48 Lower Radley: This should be decided under the Listed Building Regulations.

(ii) Permission Given:

- (a) RAD/18971/1 – Proposed amendment of existing full hip roof to half hip roof, 16 Sugworth Lane
- (b) RAD.19531 – Conversion of loft, rear extension and internal alterations, 9 Sugworth Crescent
- (c) RAD.8252/2 – Re-submission of application RAD.8252/1 – rear extension to improve kitchen, alterations to bedroom 1 & 3, re-roof of garage at side, 26 Ferny Close.

(iii) Misc:

- (a) RWEnPOWER – filling of gravel pits: It was noted that the planning application would now be considered by the Oxfordshire County Council on the 10 July 2006. Correspondence and objections from Save Radley Lakes was noted.

71/06 FINANCIAL MATTERS

(a) ACCOUNTS FOR PAYMENT

It was proposed by Cr Wyatt, seconded by Cr D Standen and **AGREED** that the following payments should be made:

(i)	Miss S E Raven:	£549.51
	1. Salary, April 2006:	£379.28
	2. Payment to Village Cleaner, June 2006:	£77.00
	3. Cleaning Materials – Sports Pavilion:	£63.24
	4. Trolley for Village Cleaner:	£29.99
(ii)	Mrs K Sharp, Cleaner/Caretaker:	£139.33
(iii)	MRH Services:	£86.83
	1. Fixing seating, Spinneys Close:	£64.83
	2. Closing valves, Sports Pavilion:	£20.00
(iv)	Vale of White Horse DC – Pest Control for Rats:	£90.01
(v)	Copycat Services – Photocopying:	£243.20
(vi)	Thames Water – Allotments:	£5.62
(vii)	Thames Water – Sports Pavilion:	£48.50
(viii)	Berinsfield Community Business – Grass Cutting:	£298.16
(ix)	British Gas – Sports Pavilion:	£273.78
(x)	Oxford Green Belt Network – Subscription:	£15.00
(xi)	Oxfordshire Rural Community Council – Subscription:	£20.00
(xii)	Oxfordshire Association of Local Councils – Subscription:	£392.97
(xiii)	Allianz Cornhill – Insurance:	£1,613.82

72/06 CORRESPONDENCE

(i) ACTION REQUIRED:

- (a) Oxfordshire County Council:
1. Community Rights of Way Improvement Fund: The deadline for this was November 2007.
 2. Funding for Transport Schemes in 2006-2011: This did not apply to Radley

3. Post Office Account Cards: The Clerk was asked to the Secretary of State for Trade and Industry expressing concern over the decision not to extend the Post Office account card after 2010.
4. Chill Out Fund (Revenue and Capital Funds) – Improving and extending provision for youth activities in Oxfordshire: Details to be sent to the Youth Club, the Guides, the Brownies and the Radley Youth Football Club.

IT WAS AGREED that the Parish Council should consider making formal recognition of the work put in by the leaders of, for example, the Guides and Brownies. This would be put on the agenda of the next meeting.

A letter was tabled from the Radley Guides, requesting a grant to assist one of the Radley Guides representing the Oxfordshire Guides at an international camp in Finland in July 2006. This would be put on the agenda of the next meeting.

- (b) Thames Path Management Strategy 2006-2011: Cr Wilson reported that he had looked at this report, and his main concern was that it was discouraging cyclists to use the path and that there was no mention of the nuisance of motorcyclists. The Clerk was asked to write making these comments, asking if they were aware of the motorcyclist nuisance.
- (c) Office of the Deputy Prime Minister – Local Authority Byelaws in England: A Discussion Paper: Parish Council did not wish to comment on this document.
- (d) Allotments – Letter of complaint about condition of one of the allotments: The Clerk was asked to write to all allotment holders drawing attention to the terms of having one of the Parish Council allotments.
- (e) South East and South West Oxfordshire Primary Care Trusts: It was noted that the May Board meeting had been postponed until 22 June 2006 at 9am at the Civic Hall in Wantage.
- (f) Kennington Parish Council – Village/Parish Action Plan: **IT WAS AGREED** should ask if Cr Henderson could join the steering group when matters relating to the communities from Sugworth Lane to the Kennington boundary were under discussion, and for the information collected to be shared with Radley Parish Council.
- (g) Charter 88 – Community Decline & Charter 88’s Campaign for a modern democracy – empowering citizens and local councils: The Parish Council **AGREED** to support this by writing to its MP.

(ii) FOR INFORMATION:

- (a) Oxfordshire County Council:
1. Oxfordshire Local Transport Plan 2006-2011 – Bus Strategy
 2. Oxfordshire News, May 2006
 3. Oxfordshire Rights of Way Improvement Plan 2006-2011
 4. Countryside Services – Annual Report 2005-2006
 5. Radley Footpath No 7 (Part) Public Path Diversion Order 2005 – Notice of Confirmation and Coming into Operation of Diversion Order
 6. Changes to bus services in the Oxford and Abingdon Area.
- (b) Vale of White Horse DC – Parish Cleansing Grant 2006/2007. This would be determined on 29 June 2006.
- (c) Clerks & Councils Direct, May 2006
- (d) SPISE News 46, Spring 2006
- (e) Oxford Green Belt Network, Newsletter May 2006.
- (f) SLCC – Regional Conference at Bradfield College, Reading, 1 June 2006
- (g) ITT Flygt Ltd – Cost of Gold Service for Flygt Pump, Sports Pavilion was £599.87 plus VAT.

73/06 CONSERVATION MATTERS

- (a) FOOTPATH 9: The Clerk had not obtained a reply from the Oxfordshire County Council regarding health and safety. The Parish Council could not understand why a Permissive Restriction could not be placed on this footpath, and the Clerk was asked to raise this again with the OCC.
- (b) GARDEN COMPETITION: The arrangements were going ahead satisfactorily, although judges were still being sought.
- (c) LIME TREES – WHITES LANE: Cr Wilson would speak to Mr Paddy Dockard-Drysdale regarding clearing the shoots growing on these trees.
- (d) PLANTING OF TREES, GOOSEACRE: The Clerk reported that she thought Radley College had planted the trees in this area. She was in touch with Radley College to ascertain the action to be taken.

74/06 HIGHWAY MATTERS

- (a) ROAD/FOOTWAY REPAIRS: It was noted that the repair work around the new development was being left to the developer, although the Oxfordshire Highways was keeping an eye on the work. The Clerk was asked to press for urgent repair work on the loose BT and water covers.

- (b) **CONDITION OF THRUPP LANE:** It was noted that Oxfordshire Highways were pressing for the improvement of this road or the investigation of the possibility of using developer funding.
- (c) **JUNCTION AT WHITES LANE/FOXBOROUGH ROAD:** The Clerk would pursue the possibility of a meeting with the Oxfordshire Highways and the Bursar and farmer to discuss measures to improve safety at this junction.
- (d) **PEDESTRIAN CROSSING, SANDFORD LANE:** No reply had been received.
- (e) **PEDESTRIAN CROSSING, CHURCH ROAD:** The Clerk was asked to pursue the possibility of a Crossing Patrol person at the school.
- (f) **TEMPORARY ROAD TRAFFIC ORDER – S14 (1) ROAD TRAFFIC REGULATION ACT 1984 TEMPORARY ROAD CLOSURE, KENNINGTON ROAD, KENNINGTON:** It was noted that the road would now close for one day only on the 27 May.
- (g) **VILLAGE GATEWAY – PEBBLE HILL:** The Village Gateway had been repaired.
- (h) **TRAFFIC PROBLEMS – LOWER RADLEY:** The letter from Mr Gore was noted. The Clerk reported that she had referred this matter to the police and to Oxfordshire Highways. PC Broomfield was keeping a close eye on the position. The Clerk was asked to arrange a meeting with a representative of Oxfordshire Highways to discuss possible safety measures.

75/06 SOUTH WEST PLAN

This matter was not discussed.

76/06 NOTICE BOARD

The Parish Council considered the following sites:

- (a) Corner of Lower Radley turn
- (b) Hedge by Post Office
- (c) Bowyer Arms
- (d) Garden of Catharine Court

Councillors **AGREED** to look at the possible sites so that a decision on the siting of the notice board could be made at the next meeting.

77/06 PARISH WEBSITE

It was noted that there was an increase in the number of visits to the WebSite.

78/06 ANNUAL PARISH MEETING, FRIDAY, 12 MAY 2006

Councillors noted the matters arising from the Annual Parish Meeting on the 12 May 2006:

- (a) Fencing, Village Pond: There were complaints about the standard of the chestnut paling fencing.
- (b) Village Gateway – Abingdon end of village: There were complaints about the dirt on the village gateway.
- (c) The Parish Council was asked to press for a crossing patrol person for the school.
- (d) Noise from station – the length of announcements had increased and were made for all trains going through Radley even when they were not going to stop.
- (e) Bus Shelter – it was queried where and when the additional bus shelter would be provided.

The Clerk would follow up these matters.

79/06 REPORT OF DISTRICT AND COUNTY COUNCILLOR

The Clerk read out the report from Cr Johnston:

Vale of White Horse: The Vale had now made public its formal position that it should explore becoming a Unitary Council with SODC. In any event it was actively pursuing a shared service agenda with SODC with Revenues and Benefits, Audit, Finance, Payroll and Legal Services all in the frame. This would greatly ease any subsequent merger and drastically reduce the cost of subsequently setting up a Unitary. In addition, Cr Johnston had now been re-elected to the Vale Executive after an absence of a year. He was now responsible for Legal Services, Democratic Services and Commercial Services (Building Control and the DSO).

Oxfordshire County Council: For the foreseeable future there would be no further expenditure on any traffic calming for Radley (or any of the other Abingdon villages). Most of the problems relating to the relaying of the footpaths have been down to the fact that the Hanson Tarmac plant (the only supplier!) has been having great technical problems in supplying tarmac of a uniform quality.

80/06 NOTIFIED BUSINESS

NIL

Date:
Chairman