

**MINUTES OF THE ORDINARY MEETING OF RADLEY PARISH COUNCIL
HELD AT THE CHURCH ROOM, RADLEY, ON THURSDAY, 28 AUGUST
2008 AT 7.30 PM**

PRESENT: Cr J Standen (in the Chair)
Crs Crowley, Davies, Henderson, Nutt, Pasquire, Rogers, D Standen,
Wilson
Cr Alison Rooke, Chairman of Vale of White Horse DC

Councillor Lynda Pasquire was welcomed to her first meeting as Parish Councillor. The Clerk confirmed that the necessary Declaration of Office had been signed.

140/08 APOLOGIES FOR ABSENCE

Apologies for absence were received from Crs Johnston and Yorston.

141/08 DECLARATIONS OF INTEREST

Crs Crowley and Pasquire declared a personal and prejudicial interest in activities, finances and the legal position of Save Radley Lakes. Cr Pasquire also indicated that she was Treasurer of the Friends of Radley Station Group, and therefore had an interest in this subject. Cr Nutt declared an interest in the Accounts for Payment item as one of the payments was to him.

**142/08 MINUTES OF THE ORDINARY MEETING OF PARISH COUNCIL, 24
JULY 2008**

The Minutes of the Ordinary Meeting of the Parish Council held on the 24 July 2008 were **APPROVED** and signed by the Chairman with the following amendments:

Minute 129/08 should read: "... **IT WAS AGREED** that Cr Crowley should submit the Parish Council's response through the internet.

Minute 133/08 (i) (b) (i) should read: "... Some people would receive questionnaires for completion."

143/08 CLERK'S REPORT ON BUSINESS ARISING OUT OF THE MINUTES

- (a) **SCHOOL CROSSING PATROL PERSON:** It was not known whether a School Crossing Patrol Person had been found.
- (b) **APPLICATION FROM H TUCKWELL & SONS LTD:** There was no further information on this.
- (c) **LAND REGISTRY:** No further information was available to date.

- (d) COPSE – CHURCH ROAD: No further information was available to date.
- (e) AWARDS TO LOCAL PEOPLE: The Clerk would follow this up with the Chairman.
- (f) LEADBITTER HOARDINGS – RECENT DEVELOPMENT IN STONHOUSE CRESCENT: The hoardings had not been removed, and the Clerk was following up with Leadbitter.
- (g) PLAY AREA: The repair of the deterioration was being followed up.
- (h) NETWORK RAIL: Nothing further had been heard from Network Rail.
- (i) CAR PARK, CHURCH ROAD - PROVISION OF BARRIER: Estimates were being obtained for discussion at the Finance and Administration Committee in November.
- (j) PARISH PLAN: The Clerk reported that she was trying to arrange a meeting during November.
- (k) PLAYING FIELD: It was noted that Cr Nutt had purchased a suitable hardened chain.
- (l) SOUTH EAST ENGLAND REGIONAL ASSEMBLY – REVIEW OF SUB-REGIONAL ALLOCATION OF PRIMARY LAND-WON AGGREGATES IN THE SOUTH-EAST: Cr Crowley reported that the Parish Council response had been submitted.
- (m) LOCAL COUNCIL LIAISON EVENT 2008, Wednesday, 5 November 2008: Crs D and J Standen **AGREED** to represent the Parish Council at this event.
- (n) STATION ADOPTION: Cr J Standen reported that there had been several meetings of the Friends of Radley Station Group. They had elected a secretary and a treasurer, drawn up a constitution and had prepared a wish list of requirements.

144/08 POLICE MATTERS

- (a) MOTORCYCLISTS – STONHOUSE CRESCENT: It was reported that the problem continued, and it would be helpful to have a police report on the situation.
- (b) VILLAGE HALL – VANDALISM: It was not known whether any people who caused the vandalism had been found.
- (c) POLICE PRESENCE: The Clerk was asked to write to the Inspector for the area asking for police attendance at meetings and for details of the staff covering Radley.

- (d) MOTORCYCLISTS – USE OF AREA BY THRUPP LANE: The position was not known.
- (e) NAG MEETING: Cr Davies indicated that there was a meeting on 11 September 2008.

145/08 PLANNING MATTERS:

(i) New Applications:

- (a) RAD/237/106-LB – Internal and external alterations to Social A and B buildings, Radley College: No objections, but it was queried whether the dormer windows should match with those already on the building.
- (b) RAD/15667/2 – Erection of a two storey front extension to create a new entrance and staircase, 1 St James Road: No objections, but Cr Crowley **AGREED** to check on the DC website to see if a projected view of the development was available.
- (c) RAD/237/107-LB – Proposed internal demolitions and alterations to C, E and G socials, Radley College: No objections.

(ii) Permission Given:

- (a) Conversion of garage into habitable room with entrance hallway extension, 38 Sugworth Lane

(iii) Misc:

- (a) RAD/46654/1 – 115 Lower Radley: The Monitoring Officer had acknowledged this request indicating that he was looking into the matter.
- (b) Aftercare Scheme Submission to Satisfy Requirements of Condition 7 of the Permission for a new Bunded Ash Lagoon in Existing Lake E Gravel Pit: It was noted that this would be discussed at the Planning and Regulation Committee on 1 September, and **IT WAS AGREED** that the Chairman should speak to this application at the meeting.

146/08 APPLICATION FOR TOWN GREEN STATUS – THRUPP AND BUILFIELD LAKES, RADLEY

The letter from the Station Manager at Didcot Power Station, dated 24 July 2008, was noted. There was confusion about the circulation of this letter as some Councillors had received it direct from Mr Rainford, and the Clerk was asked to write giving all the names of the Councillors and the membership of the Local Liaison Committee.

The notes of the meeting of the Radley Local Liaison Group, with the draft Terms of Reference, held on the 19 August 2008 were accepted with some minor amendments. **IT WAS AGREED:**

- (a) The notes and Terms of Reference should be sent to Mr Rainford.
- (b) An approach should be made to landowners to see if they would be willing to each meet with the Chairman, Cr Crowley and the Clerk to discuss areas of concern.

147/08 FINANCIAL MATTERS

- (a) **ACCOUNTS FOR PAYMENT:** It was proposed by Cr D Standen, seconded by Cr Henderson **AGREED** that the following accounts should be paid.

(i)	Miss S E Raven:	£509.70
	Salary, August 2008:	£398.55
	Village Cleaner, September 2008:	£81.15
	Reimbursement for Garden Vouchers, Garden Competition:	£30.00
(ii)	Mrs K Sharp – Salary, August 2008:	£142.76
(iii)	Copycat Services – Preparation of Garden Competition Certificates/ Stationery:	£55.23
(iv)	Mrs M Rogers – Reimbursement for Garden Competition Food:	6.00
(v)	MRH Services – Play Area Inspection:	£32.50
(vi)	Berinsfield Community Business:	£444.75
(vii)	Mr D Nutt – Reimbursement of the following:	£541.59
	(a) Dynarod – Clearing pipe from Flygt Pump to Outlet:	£478.34
	(b) Hardened Chain – Playing Field:	£18.25
	(c) Repair to Double Doors, Sports Pavilion:	£45.00
(viii)	A Better Service Ltd – Emptying Flygt Pump Tank:	£88.13
(ix)	ITT Water & Wastewater UK Ltd - Inspection of pumps following alarm:	£332.53
	The Parish Council decided to delay paying the bill for dismantling pipe work to allow clearance (£609.83) until further information was received from ITT.	

- (b) **FLYGT PUMP – CLEARANCE OF BLOCKED PIPE**

Councillors noted from the accounts for payment that a large amount of expenditure had been incurred in arranging to clear the blockage in the pipe

which ran from the Flygt Pump to the outlet. A bill of £60 was also expected from Thames Water. The pipe was blocked at the Flygt Pump end, but it was impossible to clear this without the Flygt Pump engineer dismantling the pipe work to allow access. ITT has indicated that this was not part of the contract held by the Parish Council, but the Clerk was querying this as there was no access to the pipe without their assistance.

(c) LETTER OF AUTHORISATION

IT WAS AGREED that Cr Nutt, as the Playing Field Co-ordinator, should be given a letter of authorisation in case there was any query about his position in giving instructions to contractors.

148/08 CONSERVATION

- (a) CONSERVATION WORKING PARTY (NATURE): The Clerk was clearing dates in September for a meeting with Cynth Napper from the Oxfordshire Nature Conservation Forum (ONCF).
- (b) PLACES FOR PEOPLE – FOOTPATH 8: It was noted that Peter Mansbridge and Son Ltd would charge £728 plus VAT for clearing the road side of the path. This would make the total project £14,759 plus VAT. It was proposed by Cr Rogers, seconded by Cr Wilson and **AGREED** that this estimate should be accepted. The Clerk was asked to apply for a DC community grant towards this improvement, the deadline being 8 September. The work could not start before the application for a grant was considered, but Peter Mansbridge & Son had indicated that they could book the work in for the third week of October or possibly the first week in November to fit in with the meeting of the Committee.
- (c) PROVISION OF LITTER BINS IN THE PARISH: There was discussion about the amount of the litter in the Parish despite the good work of the Village Cleaner. The current litter bin provision was reviewed and **IT WAS AGREED** to ask the District Council if litter bins could be provided by each bus stop.
- (d) THE BIG TIDY UP – SEPTEMBER 2008: The Clerk would draw this to the attention of local organisations.
- (e) ACTION ON “ENVIROCRIMES” – POWERS FOR PARISH COUNCILS: No date had been arranged for this meeting, but the Clerk would try to arrange a meeting during the autumn.
- (f) VILLAGE POND: The cleaning material was being purchased.

149/08 NEW VILLAGE HALL

There was discussion on the letters being circulated by the Save Radley group and the report on the position which had been put on the Radley website. **IT WAS AGREED:**

- (a) A meeting should be held with the Bursar of Radley College to update him on the position.
- (b) The Village Hall Working Party should meet to:
 - (i) determine the options for the provision of a new village hall;
 - (ii) the preparation of a public statement and a circular to residents of Radley.

150/08 CO-OPTION OF PARISH COUNCILLORS

The Clerk reported that the District Council had agreed that the Parish Council could co-opt a second Parish Councillor, and this position had been offered to Mrs Joan Dutton. Cr Martin Wilson **AGREED** that it was appropriate for him to resign as of this meeting so that Mrs Dutton could join the Parish Council at the September meeting. He indicated that he had very much enjoyed his time on the Parish Council, and wished the Parish Council well. Cr Wilson was thanked for the work he had undertaken for the Parish.

It was noted that vacancies occurred on the following committees due to Cr Wilson's resignation:

- (a) Annual Tree Planting/Maintenance of Footpaths Advisory Working Group: Cr Wilson indicated that he would continue the work on the Drovers Road.
- (b) Website Working Party: Cr Yorston was willing to participate in this Working Party, and he would be asked to contact Cr Wilson for details.
- (c) Designation of Lower Radley as a Conservation Area Working Party. Cr Wilson indicated that he would be willing to participate on this Working Party as a resident of Lower Radley.

Radley Local Liaison Group had not been listed as it was agreed at the last meeting that the Parish Council should have three members, plus the Chairman and Vice-Chairman and there were already four members listed on this group.

This would be discussed further when both new Councillors had taken up their positions.

151/08 HIGHWAY MATTERS:

- (a) THRUPP LANE: The result of the vehicle count was not known.
- (b) RADLEY COLLEGE – COLLAPSE OF BANK: Further work was taking place on the bank.
- (c) SPEED LIMIT – RADLEY/SUNNINGWELL TURNS, OLD A34
- (d) LOWER RADLEY – SPEED LIMIT:

- (e) UNEVEN KERB, 33 CHURCH ROAD:
- (f) PEDESTRIAN SIGNS, LOWER RADLEY
No further information had been obtained.

- (g) CATHARINE CLOSE: The surfacing work was carried out to try and provide a reasonable uniform road surface and provide a seal to the fragmented, carved up road surface which had been disturbed on numerous occasions, particularly for the recent development work. Specific funding to provide a proper resurfacing scheme was not forthcoming, nor would it have been in the foreseeable future. A request for a contribution from the developer was to a point successful and a miniscule contribution was received to the cost of any such work. Under the circumstances, the micro asphalt surface, although not ideal in these circumstances has provided such a surface at the expense of other essential maintenance work within the limited maintenance budget. An investigation is taking place on treating the weeds which have started to appear, but the weed treatment funding has been removed from the budget. They are also going to investigate the comments about standing water and drainage.

- (h) POTHoles THROUGHOUT THE VILLAGE: A check of potholes is being made through Oxfordshire Highways. Councillors were asked to advise the Clerk of potholes of particular concern to them.

- (i) SUGWORTH LANE: Cr Nutt confirmed that an inspection of Sugworth Lane had been carried out, and some of the particularly bad areas had been marked out for repair.

- (j) LOWER RADLEY: This area had been inspected and the condition of the road was found to be reasonable, although there were some sections where patching repairs would be beneficial and these would be carried out.

- (k) CORNER OF SUGWORTH LANE/OXFORD ROAD: The visibility at the junction to the old A 34 would be investigated by the OCC Highways and the necessary vegetation cut back should the land owner fail on request to do so.

- (l) WEEDS IN GUTTERS: Weed treatment funding had been removed from the OCC Highways budget.

- (m) PROVISION OF BUS SHELTER: The Clerk reported that funding for the shelter grant scheme was being reviewed in September. The Clerk had been asked to contact Toby Toms for further information. The cost of a standard 3 or 4 bay cantilever shelter might be suitable – the cost would be £2,477.50 and £2,865.00 respectively. It might be possible for the OCC to provide a shelter at Radley College as part of the RTI programme.

- (n) FOOTPATH 9: No further information was available on the hazards along this footpath.

152/08 PARISH WEBSITE

Some updating of Parish Council papers was required, and Cr Wilson **AGREED** to do this.

153/08 REPORT OF DISTRICT AND COUNTY COUNCILLOR

Cr Johnston had sent the following report:

- (a) Vale of White Horse DC: Progress had been swift on the new shared management team with SODC. It had been agreed by both Councils at a full Council meeting to proceed forthwith with the new team. By the time this was read out at the Parish Council meeting, the identity of the new CEO would almost certainly be known, and that decision was to be confirmed at further meetings of both Councils on the 1st of September. The arrangements to put the rest of the team in place would likewise be confirmed, and the whole of the new team should be in place by the turn of the year at the latest. Depending on who gets what, the savings would amount to about £750,000 pa for both Councils.

- (b) County Council report: The ruling party on the County had re-arranged the responsibilities of the Cabinet. As a result Cr Johnston's shadow responsibilities had changed yet again. In effect he was now shadowing David Robertson, and in addition to change Management, he was also shadowing other areas, principally Democratic and Legal Services. As part of his responsibility for Change Management, he visited the huge new offices for in effect social services, which was Knights Court in Cowley, on the whole very impressive, and a great improvement on the grotty cramped accommodation they had to use before, although there were concerns about the air conditioning.

154/08 CORRESPONDENCE

(i) FOR ACTION

- (a) Oxfordshire County Council:
 - (i) A4 Cycling with Children Posters: These would be put on the Parish Council notice boards.
 - (ii) Electronic consultation system for all new planning applications: The Parish Council had no comments on the new system.

- (b) Communities and Local Government – Proposed Changes to the Draft South East Plan: **IT WAS AGREED** Cr Yorston should be asked if he would comment on this document.

(ii) FOR INFORMATION

- (a) Vale of White Horse DC: Thames Water's Draft Water Resources Management Plan – Letter to Secretary of State for Environment, Food and Rural Affairs.
- (b) Local Council Review May and July 2008
- (c) Oxfordshire NHS Primary Care Trust – Health News
- (d) ASHTAV News, No 2 2008
- (e) Rail Future, Autumn Conference 2008
- (f) CPRE Oxfordshire Campaign Briefing, 22 August 2009

Councillor Rooke left the message thanking the Parish Council for allowing her to attend its meeting.

Date:

Chairman

CONFIDENTIAL MINUTE, 28 AUGUST 2008

The Chairman formally moved that the public and press be excluded from the meeting on the grounds that if they were present there would be disclosure to them of exempt information relating to legal and financial affairs.

155/07 CONFIDENTIAL MINUTES OF THE ORDINARY MEETING OF PARISH COUNCIL, 24 JULY 2008

The Confidential Minutes of the Ordinary Meeting of the Parish Council held on the 24 July 2008 were **APPROVED** and signed by the Chairman.

156/08 APPLICATION FOR TOWN GREEN STATUS – THRUPP AND BULLFIELD LAKES, RADLEY

The Clerk was asked to obtain an update on the position from Alastair Wallace.

157/08 ITEMS FOR CONSIDERATION FOR PRESS RELEASE

IT WAS AGREED that it was not necessary to issue a further press statement at the moment.

Date:
Chairman