

**MINUTES OF THE ORDINARY MEETING OF RADLEY PARISH COUNCIL  
HELD AT THE CHURCH ROOM, RADLEY, ON THURSDAY, 28 JANUARY  
2010 AT 7.30 PM**

**PRESENT:** Cr J Standen (in the Chair)  
Crs Crowley, Davies, Dutton, Henderson, Johnston, Pasquire, Rogers, D  
Standen, Yorston (for part)  
County Councillor Arash Fatemian  
Three representatives from the Thrupp Lane Residents Association (for  
part)

Councillors Crowley and Pasquire presented a cheque for £11,000 to the Parish Council as a contribution from Save Radley Lakes towards the legal costs incurred on the Judicial Review proceedings. The Parish Council thanked Save Radley Lakes for all their hard work in raising this money.

**1/10 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cr Nutt.

**2/10 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**3/10 MATTERS RAISED BY MEMBERS OF THE PUBLIC**

Mr Mike Wilson spoke on behalf of the Thrupp Lane Residents Association regarding the points raised by the OCC Senior Planning Enforcement Officer, indicating that there would not necessarily be a loss of jobs or an impact on the import/export business as the business could be transferred to another site.

**4/10 MINUTES OF THE ORDINARY MEETING OF PARISH COUNCIL, 17  
DECEMBER 2009**

The Minutes of the Ordinary Meeting of the Parish Council held on the 17 December 2009 were **APPROVED** and signed by the Chairman with the following amendment:

Minute 200/09 (e): The last sentence of the third point should be omitted.

**5/10 CLERK'S REPORT ON BUSINESS ARISING OUT OF THE MINUTES**

- (a) **COPSE – CHURCH ROAD:** It was noted that all the paperwork required on the changes to the lease was available so this should be finalised shortly.

- (b) **LAND AROUND FIELDHOUSE AND SUGWORTH FARM, SUGWORTH LANE:** It was understood from the DC Enforcement Monitoring Officer (Planning) that a further letter had been sent requesting the reinstatement of the land at Sugworth Farm. If this was not undertaken by the 12 February, the DC would seek authority to take Enforcement Action.
- (c) **FOOTPATH 8:** P Mansbridge and Son had scheduled the work for the spring when the weather was warmer.
- (d) **JUDICIAL REVIEW:** The following matters were discussed:
  - Abingdon Town Council had requested a meeting to discuss its donation, and **IT WAS AGREED** that the Chairman and Cr Crowley, as Chairman of the Finance and Administration Committee, should attend.
  - No response had been received from the HM Revenue and Customs Public Bodies Unit of Expertise on whether VAT could be claimed on money donated by Save Radley Lakes.

#### **6/10 POLICE MATTERS**

- (a) **RURAL ABINGDON NEIGHBOURHOOD POLICING UPDATE, JANUARY 2010:** noted
- (b) **COMMUNITY PAYBACK – HOW TO GET INVOLVED:** The paper setting out the details of the Community Payback Scheme (formally Community Service) was noted. The criteria to meet were noted and Councillors were asked to consider this and come back to the Parish Council with ideas where this service could be used.
- (c) **DAMAGED TREES, WHITES LANE:** A meeting of the Annual Tree Planting/Maintenance of Footpaths Advisory Working Group was being arranged when the replanting in this area would be discussed.
- (d) **CYCLE SAFETY TALKS:** PCSO Wright had arranged for bike marking at both Radley and Kennington primary schools but they were cancelled due to the snow and were being arranged. Talks on cycle safety would be arranged when the better weather arrived and more children were using their bikes.
- (e) **SPEEDING – KENNINGTON ROAD:** The police had conducted an ANPR (automatic number plate recognition) operation on Friday, 15 January on the Kennington Road, Radley, from 5-7 pm. No arrests were made as a result of this, but although this was not a speeding operation several drivers were spoken to in relation to their speed and given advice. There were likely to be further operations of this nature in the future.
- (f) **BURGLARY AT VICARAGE:** No further information was available.

- (g) FOOTPATH 9/THRUPP LAKE – PROBLEM WITH MOTORCYCLISTS:
- (h) THRUPP LANE – QUAD BIKES:  
The police were currently continuing their patrols in Thrupp Lane in relation to motorcyclists, but it was noted that motorcyclists were continuing to use this area.
- (i) MOTORCYCLISTS – BEHIND STONHOUSE CRESCENT:
- (j) FOOTPATH 8 – USE BY MOTORCYCLISTS:  
The Clerk reported that Mr Neil Irwin, Motocross Events Organiser, was considering work he would like to undertake with the motorcyclists who drove on private land and created a nuisance. He had been working with Berinsfield Parish Council and started an off-road community group in Berinsfield village with the idea of developing a code of practice with riders on what was or was not acceptable. In addition, he was going to contact NAG to see if he could speak at one of its meetings, and was preparing a paper for Radley Parish Council to consider. The Parish Council was delighted to learn of this initiative and would welcome a visit from Mr Irwin when the paper was available. It was noted that this was also high on the agenda of Northmoor Trust.
- (k) SHOOTING – LAKE N: It was reported that shooting had taken place within quite a short distance to the BOAT. Although the Parish Council was unhappy about this, it was thought that it was legal. Cr Crowley **AGREED** to research the law to see whether any action could be taken.

## **7/10 PLANNING MATTERS:**

### **(i) New Applications:**

- (a) RAD/15423/1 – Erection of a workshop/outbuilding in back garden, 41 Foxborough Road: It was thought that the Parish Council should object to this on the grounds of overdevelopment. Cr Johnston would check on this and liaise with the Clerk so that an appropriate response could be made.
- (b) RAD/18996/1 – Removal of existing pole and erection of new galvanised 14m high pole with equipment cabinet, Telecom Mast at Oxford Road Roundabout, Lodge Hill: No objections.

### **(ii) Permission Given:**

- (a) RAD/6211/8-A – Proposed new signage, Lodge Hill Garage.
- (b) RAD/15459/4 – Demolition of existing concrete lock garage and construction of a replacement single storey double garage building, Park End Farm, 17 Kennington Road
- (c) RAD/5948/27-CM – Erection of a 3.0 metre high security fence with gates between Lake A and the settling pond and discharge pond; and the construction of a gravity drain with associated inlet and outlet headwalls between Lake A and Pumney Farm Ditch.

**(iii) Permission Refused:**

- (a) RAD/21026-X – Erection of one 2 bedroom dwelling, Land Adjoining Railway Line and 1 Shaw's Copse. It was noted that an appeal had been lodged and that representations had to be received by the Planning Inspectorate by 3 March 2010. The Clerk was asked to repeat the Parish Council's comments on this application.
- (b) RAD/13453/3 – Demolition of existing 4 bedroom bungalow. Erection of a 1 ½ storey chalet bungalow and a pair of 3 bedroom two storey semi-detached houses, 1 Foxborough Road.

**(iv) Withdrawn:**

- (a) RAD/21056 – Demolition of existing rear extension and detached garage; removal of existing roof structure and partial demolition of bay windows. Erection of a single storey rear extension; extension of existing bay windows to front elevation, loft conversion to create accommodation within and erection of a detached garage, 13 Foxborough Road.

**(v) Misc:**

- (a) TUCKWELLS CLEUD APPLICATION: It was understood that Mr Chris Hodgkinson, Senior Planning Enforcement Officer, OCC, had met representatives from Tuckwell to establish a timescale for the closure of the plant and to negotiate the proper restoration of the land. Mr Hodgkinson expected that any enforcement notice would be appealed to the Secretary of State and it was important that the Council showed that it acted reasonably in all regards. Furthermore, in view of the potential loss of employment the Central Government Cabinet Office – Enforcement Concordat required that every attempt was made to secure the redeployment of the business to more appropriate premises. The Parish Council supported the points made by the Thrupp Lane Residents Association, and County Councillor Fatemian indicated that he would raise these with the OCC.
- (b) TARMAC CLEUD: It was noted that an acknowledgement had been received, but the Clerk was pressing for a detailed response.
- (c) RAD/899/2 – Demolition of existing house and erection of 4 x 3 bedroom houses with associated access and parking, 72 Foxborough Road: The Chairman reported that she had attended the DC Development Control Committee and spoke against this application, but it had been approved with some changes such as reducing the height of the building. District Councillor Johnston reported that he had declared a personal and prejudicial interest in this application following legal advice and had had to leave the meeting during the discussion. The PC was unhappy about the approach of District Councillor Paterson who had spoken about this application.

- (d) ENVIRONMENTAL IMPACT ASSESSMENT FOR THE REVIEW OF OLD MINERALS PERMISSIONS SITE AT THRUPP FARM: It was noted that the applicant's ecologist had produced a phase 1 ecological assessment which recommended the further surveys which should be undertaken. Due to the seasonal constraints on this work it would not be possible to do them before February 2010, and the OCC had extended the period for submission until 30 September 2010.
- (e) CPL YARD: No further information was available on this.

## 8/10 FINANCIAL MATTERS

- (a) ACCOUNTS FOR PAYMENT: It was proposed by Cr Henderson and seconded by Cr D Standen that retrospective agreement should be given to the payment of the following accounts paid in between meetings. This was **AGREED** unanimously.

(i)	Southern Electricity – Sports Pavilion:	£71.31
(ii)	HM Revenue and Customs – NI/Income Tax:	£654.90
(iii)	Ms L Pasquire – Advertisement for Clerk's Post:	£858.05

It was proposed by Cr Rogers, seconded by Cr Johnston and **AGREED** that the following accounts should be paid following discussion on the need for the subscriptions to the Oxfordshire Playing Fields Association and the Open Spaces Society:

(i)	Miss S E Raven:	£769.81
	Salary January 2010:	£666.10
	Expenses, Parish Plan:	£17.93
	Village Cleaner, January 2009:	£85.78
(ii)	Mrs K Sharp – Salary January 2009:	£148.15
(iii)	Ringrose Tree Services – Pollarding of Willows:	£763.75
(iv)	Radley College Rents:	£814.66
	Radley Village Pond and Car Park:	£64.66
	Gooseacre Playing Field:	£750.00
(v)	MRH Services – Inspection of Play Area:	£32.50
(vi)	Oxfordshire Playing Fields Association – Subscription:	£42.00
(vii)	Open Spaces Society – Subscription:	£40.00
(viii)	Thames Water – Sports Pavilion:	£108.82
(ix)	Thames Water – Allotments:	£10.16

(x)	Abingdon and District CAB – Donation:	£300.00
(xi)	South and Vale Carers – Donation:	£250.00
(xii)	Oxfordshire Association for the Blind – Donation:	£50.00
(xiii)	Radley News – Donation:	£50.00
(xiv)	Keen (Kids Enjoy Exercise Now) – Donation:	£50.00
(xv)	Friends of Radley Station – Donation:	£100.00
(xvi)	Radley Guides – Donation:	£100.00
(xvii)	Air Ambulance Berks/Oxon/Bucks – Donation:	£50.00

(b) **BUDGET CONSIDERATIONS:** The Parish Council considered the points put forward by the Finance and Administration Committee on future initiatives:

- Renting or purchasing land for allotments
- Purchasing land for conservation purposes/public amenity
- Provision of Street Lights
- Road Repairs
- Employment of Police Community Support Officers (PCSOs)
- Tarmac Path to Sports Pavilion
- Reduction of Weeds around Parish roads – could be added on to Gardening Budget
- Parish Plan – implementation of recommendations

The Parish Council **AGREED** that the recommendations which would come forward from the Parish Plan would be important initiatives for the Parish Council to consider. However, it **AGREED:**

- (i) Discussions should continue with landowners regarding land for allotments.
  - (ii) The question of employing a firm to spray weeds on Parish Roads should be raised with the OCC, and an estimate obtained from Berinsfield Community Services.
- (c) **DC GRANT FOR CLEANSING SERVICES:** It was noted that the DC were unlikely to give a grant for Cleansing Services this year, although the Parish Council had commented that this decision should have been made much earlier to allow for Parish Councils to take this into account when determining their precepts.

- (d) **PROVISION OF WIFI IN CHURCH ROOM: IT WAS AGREED** that a letter should be sent to the Radley Parochial Church Council asking it to consider making this provision in the Church Room. It was proposed by Cr Yorston, seconded by Cr D Standen and agreed that the Parish Council should consider contributing to the cost of this provision. Cr Henderson abstained.
- (e) **NEW SEATING – PLAY AREA:** It was proposed by Cr Rogers, seconded by Cr D Standen and **AGREED** that the old metal seat in the play area should be replaced by a Glasdon Picnic Table at a cost of £423.05 plus installation. Consideration should be given in the future to a second Picnic Table.
- (f) **SLCC COURSE:** Setting up and Managing Allotments, 1 March 2010: noted
- (g) **RISK ASSESSMENT SYSTEM FOR PARISH COUNCILS BY COLT PROJECT SERVICES LIMITED:** Cr Crowley **AGREED** to look through the paperwork to advise whether any change could be made to the Parish Council's system based on the information supplied by Colt Project Services Limited.
- (h) **GAME AND COMPANY PARISH COUNCIL INSURANCE:** The Parish Council decided that it would not consider changing its insurance company this year as it had reviewed the position in June 2009 and decided to remain with Allianz Insurance Company.

#### **9/10 CONSERVATION**

- (a) **RUBBISH:** It was reported that there was a large amount of litter in the hedgerow/field along Footpath 8, a sack of rubbish had been dumped by the cherry trees in Church Road, and rubbish was a problem along Sugworth Lane. The Clerk would raise this with the DC. It was noted that Northmoor Trust was talking about doing a litter collection around the Lakes.

#### **10/10 HIGHWAY MATTERS:**

- (a) **PROVISION OF BUS SHELTER, FOXBOROUGH ROAD:** It was reported that more concerns had been received from residents along the side road from the bus lay-by. There was discussion on whether a further site meeting should be held to include these residents, but it was decided that the engineer from Oxfordshire Highways had been fully aware of the problems and the siting of the bus shelter had been decided on his recommendations. The Clerk reported that she had put in an application for funding so that the bus shelter could be ordered and paid for in this financial year, and **IT WAS AGREED** that she should continue with this to ensure the timetable was met.

- (b) **35 BUS SERVICE – LACK OF ROAD GRITTING/SALTING DURING RECENT INCLEMENT WEATHER:** The Clerk reported that she had written to the Leader at the OCC expressing concerns that the road through Kennington and Radley had not been gritted despite the fact that it was a Premium Bus Route. Cr D Standen reported that he had also written as Parish Transport Representative, and had received a response which set out the policy used by the OCC during this period.
- (c) **30 MPH WHEELIE BIN STICKERS:** The Parish Council was not interested in providing stickers for wheelie bins.
- (d) **THRUPP LANE – OVERNIGHT LORRY PARKING:** The Clerk reported that a firm had been approached about the recent parking of a 40 ft lorry in Thrupp Lane, asking if they could ensure that approved overnight parking was used in the future. Councillors considered that the condition of Thrupp Lane was really bad and needed major reconstruction to be regarded as safe, especially for the large amount of heavy traffic which used it. The Clerk was asked to confirm with the OCC that this was a failed road.
- (e) **CYCLEWAY C5 – HAZARDS:** It had not been possible to ascertain if this hazard had been removed.
- (f) **SIGN BY SHOP/SPINNEYS CLOSE BUNGALOWS INDICATING PEOPLE CROSSING:** The sign by the Lower Radley turn had not been moved.
- (g) **POTHoles:** This was a much bigger problem after the recent bad weather, and the Parish Council noted that OCC Councillor Fatemian would be reporting on this. Councillors reported that Radley Road alongside Footpath 8 was particularly bad and a recent repair had deteriorated badly.
- (h) **SUGWORTH LANE:**
  - (i) **SIGNING AT JUNCTION WITH OXFORD ROAD:** No further information had been received from Oxfordshire Highways.
  - (ii) **MEETING WITH OCC - SPEED ALONG OXFORD ROAD:** The meeting of the Transport Decisions Committee had been delayed until February so there was nothing further to report on this.
- (i) **OVERGROWN HEDGES:** The Clerk was following up the problem of the overgrown hedges along Foxborough Road.
- (j) **THRUPP LANE – USE BY HEAVY VEHICLES AND THE GOODS VEHICLES (LICENSING OF OPERATORS) ACT 1995:** It was understood that the latest VOSA List (26 January 2010) shows that the Southern Curtainsiders Licence had been revoked.

## **11/10 RADLEY LAKES WETLANDS CENTRE**

The Chairman reported that she had been invited to the Inaugural Meeting of the Radley Lakes Wetland Centre Management Group on the 26 January 2010, and had attended on the premise that the Council would confirm its permanent representative at its January meeting. The Parish Council confirmed that the Chairman of the Parish Council should be its representative on this group, noting that Save Radley Lakes were happy to support Northmoor Trust in any way possible.

It was noted that meetings would be held six monthly although the next meeting had been planned for 13 April because of the amount of work to do. Notes of meetings would be available to the Parish Council and would be put on relevant websites.

Cr Standen tabled some notes she had made and showed Councillors the various papers which had been distributed to the meeting, including plans of a new/rebuild of the Sandles site.

## **12/10 PARISH PLAN**

The Parish Council received the reports from the Radley Parish Plan Steering Committee meetings on the 21 December 2009 and the 18 January 2010. Cr Davies indicated that the Steering Committee were concentrating on preparing a budget so that applications for funding/sponsorship could be made. In addition, it was arranging or getting involved in local events so that the community was aware of the work being undertaken and the part they could play in this strategic planning exercise. Its last meeting had been held in the Village Hall and its members had been able to meet the young people attending the Radley Youth Club.

## **13/10 PARISH WEBSITE**

It was reported that there was a slight increase in the hit rate, and that there was a new weather page.

## **14/10 REPORT OF DISTRICT AND COUNTY COUNCILLOR**

- (a) **DISTRICT COUNCILLOR:** District Councillor Johnston reported that over the last six weeks the DC had been putting the budget together, and it looked like there would be a 3.9% increase. Work was continuing on the work of the shared services, and the fourth tier should be in place by the end of March so that the savings could begin from the 1 April 2010. The introduction of shared services had led to a reduction of about 40 staff.
- (b) **COUNTY COUNCILLOR:** Cr Fatemian gave a detailed update on the situation regarding the snow and the 35 Bus Service. It was noted that the Highways Agency had responsibility for the 35 miles of the M40 within the County and the 30 miles of the A34 within the County. The OCC was responsible for 2,832

miles of roads, of which just under half were unclassified. The policy was to keep clear routes by salting Priority Routes 1 and 2, covering 43% of the road network. Because of the position regarding salt stocks and central government instruction, the OCC decided that it could only cover Priority One Routes during the worst of the weather.

Cr Fatemian indicated that it had been his focus during this period to get the 35 bus route running again, which was a Priority Two Route and would normally have been gritted regularly. However, it was not possible to run the bus in unsafe conditions which would have put passengers at risk. He indicated that the Parish Council would get a response to its letter of concern, and consideration was being given to reclassifying the route as Priority One.

He indicated that the OCC Adult Services Team had manned a helpline, giving an excellent 24-hour service, which was advertised on the website and in the local press and with the help of a team of 4x4s were able to assist the elderly and those who were vulnerable.

Cr Fatemian reported that other OCC items related to a debate from the labour group on improving the standard of education in Oxfordshire; contact with Chris Hodgkinson about the Tuckwells issue - a further meeting was planned next week when he would discuss the matters raised at the Parish Council meeting; and potholes in Whites Lane and other areas.

## **15/10 CORRESPONDENCE**

### **(i) FOR ACTION**

- (a) Oxfordshire County Council:
  - (i) Local Transport Plan/Local Transport Plan 3 2011-2030/Consultation 4 – Polices: The Parish Council did not wish to comment on the various reports relating to the Local Transport Plan.
  - (ii) Oxford Minerals & Waste Development Framework – Informal consultation on land-won aggregates spatial strategy options: The Chairman **AGREED** to attend the meeting at Benson Village Hall on 17 March 2010 from 7.30.
  - (iii) Vulnerable Adults in the Current Weather – Help Your Neighbours: It was noted that details had been put on the Parish Council notice boards.
- (b) Vale of White Horse DC - Your Vale – Your Future: **IT WAS AGREED** that Councillors should respond as individuals as it was not possible to put in a Parish Council view at this stage.
- (c) Oxfordshire Waste Partnership – Awareness Campaign targeting fly-tipping across Oxfordshire: notices would be put on Parish Council notice boards.

- (d) Oxfordshire Association of Local Councils – Oxfordshire Play Policy 2009: It was **AGREED** that this would be put on a future agenda for detailed discussion. A copy should also be given to the Parish Plan Steering Committee for its consideration.
- (e) Local Works - Sustainable Communities Act Amendment Bill: The Parish Council did not wish to comment on this.
- (f) White Horse Harriers AC – White Horse Half Marathon, 11 April 2010: notices would be put on Parish Council notice boards.

**(ii) FOR INFORMATION**

- (a) Oxfordshire County Council:
  - (i) Home2School Newsletter: Spring 2010
  - (ii) Countryside Service Annual Report 2008-2009
  - (iii) Countryside Services e-Newsletter, January 2010
- (b) Vale of White Horse DC:
  - (i) Vale Updates on Waste/Recycling Collections  
A number have been received during the inclement weather, and there is a link from the website to the DC
  - (ii) Information Sheet, November 2009
- (c) Oxfordshire Nature Conservation Forum's Weekly Environmental E-Bulletin, 7, 14, 21 and 28 January 2010
- (d) ORCC Review, Autumn/Winter 2009 and News Bulletin January 2010
- (e) Clerks & Councils Direct January 2010
- (f) Railwatch, December 2009
- (g) Details on Play Area Design from Wicksteed/Anthony Stiff Associates
- (h) Glasdon – Products for Local Councils
- (i) RailFuture Newsletter, January 2010
- (j) The Playing Field, Winter 2010 – Newsletter of the Oxfordshire Playing Fields Association

- (k) Motocross Meetings, Culham. Cr Pasquire was thanked for providing the following information regarding 2010 meetings at Culham:  
GP Pro MX Champs 8 – 9 May 2010  
Quad bikes:  
Round 2 ---- April 3<sup>rd</sup>---- Culham A OX14 3DA  
Round 3 ---- April 4<sup>th</sup>---- Culham B OX14 3DA  
Round 10 --- September 5<sup>th</sup>---- Culham A OX14 3DA  
British Youth & Adult Championship September 18th @ Culham A OX14 3DA  
British Youth & Adult Championship September 19th @ Culham B OX14 3DA

**16/10 NOTIFIED BUSINESS**

NIL

**17/10 ITEMS FOR CONSIDERATION FOR PRESS RELEASE**

NIL

Date: .....

Chairman

**CONFIDENTIAL MINUTE, 28 JANUARY 2010**

The Chairman formally moved that the public and press be excluded from the meeting on the grounds that if they were present there would be disclosure to them of exempt information relating to legal and financial affairs.

**18/10 CONFIDENTIAL MINUTES OF THE ORDINARY MEETING OF PARISH COUNCIL, 17 DECEMBER 2009**

The Confidential Minutes of the Ordinary Meeting of the Parish Council held on the 17 December 2009 were **APPROVED** and signed by the Chairman with the following amendment:

Minute 212/09: The last sentence should read “The spend on advertising ....”

**19/10 APPOINTMENT OF NEW CLERK**

**IT WAS AGREED** that Crs J Standen, Rogers, Crowley and Pasquire should be responsible for the short-listing of candidates for interview and the initial interview, with the final three candidates being invited to meet the Parish Council before the next Parish Council meeting.

Date: .....

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Chairman