

MINUTES OF AN MEETING OF RADLEY PARISH COUNCIL HELD IN THE CHURCH ROOM, RADLEY ON THURSDAY 25th JULY 2013

PRESENT: Cr J Standen (Chairman), Crs Crowley, Davies, Henderson, Howard, Johnston, Pasquire, Platts, D Standen and Tomlinson.

In attendance: 1 member of the public and the clerk

107/13 CONFIDENTIAL AGENDA: CO-OPTION OF A PARISH COUNCILLOR:

Having interviewed both interested persons, the Council **RESOLVED** by ballot to co-opt Mr Dhiraj Kallie to the Parish Council to fill the vacancy left by the resignation of Mr Garry Cook. The clerk was asked to communicate this to both.

108/13 APOLOGIES FOR ABSENCE: Cr Platts (holiday)

109/13 DECLARATIONS OF INTEREST:

Cr Henderson declared an interest in item 12b)iv) as he knew the contractor.
Crs J Standen declared an interest in item 8a) as one of the cheques was for her.
Cr Crowley declared an in the same item as one of the cheques was for Cr Pasquire.

DISPENSATIONS: No requests received.

110/13 MATTERS RAISED BY MEMBERS OF THE PUBLIC:

Mr Kallie had been asked by the manager of the Bowyer Arms if he could help to explain a letter from the Vale. It was explained that it was a response to the Council's application to designate the pub an asset of community value.

111/13 MINUTES OF THE MEETING HELD ON THURSDAY 27TH JUNE 2013:

The minutes were **AGREED** to be a true record of the meeting and signed as such by the Chairman.

112/13 PROGRESS REPORT ON MATTERS ARISING FROM THE MINUTES:

a) **MATTERS ARISING:**

- (i) **BUS SHELTERS:** The Estates Bursar had not replied yet. It was **RESOLVED** that to move the situation forward that the Council would write to Mr Anderson, requiring a reply within 14 days, then report the matter to Highways.
- (ii) **RADLEY LOWER CHURCHYARD:** Cr Henderson reported on the meeting that he and the clerk attended with members of the PCC. It was understood that the Parish Council would take responsibility for the churchyard from 1st April 2014.

Costs had been established and the Council **RESOLVED** that the PCC's present maintenance contract should continue for the current year, but it was **AGREED** that the next year's grass cutting schedule should be reviewed. It was noted that collection of refuse would have to be resolved.

The PCC had carried out an inspection of the memorials on 24th July so it was now possible for the Council to agree to the description of the condition of the Churchyard as "good".

b) HIGHWAY MATTERS:

(i) DITCH, BAYWORTH LANE: (PEM 581403):

The issue had passed from Highways to Road Drainage and the officer had visited the site with the owner. Highways were carrying out further investigations to determine the full extent and condition of the drainage system.

(ii) VERGE MAINTENANCE: OCC stated that they cut verges four times a year and the first cut in 2013 was delayed by bad weather so that the grass was long before it was cut. They confirmed that their contractor is only obliged to strim and may leave the cuttings.

c) FINANCE:

(i) FOOTBALL CLUB BOOKING:

The clerk reported that:

The Football Club had been aggrieved to be billed for 2 hours' unauthorised use and that the bill had not been paid.

Unauthorised work had been carried out in the pavilion. It was recommended that this should be considered a breach of their contract and that the sockets as installed should be removed at the electricians made safe at the Football Club's cost

The Football Club had ignored repeated instructions to switch off the chest freezer and remove flammable items removed from the building.

The Club had offered the use of the Thrupp Lane field for parking for the forthcoming field bookings but had now indicated that there would be a cost so alternative arrangements were in place.

(ii) BUS SHELTER: Update.

Bus Shelters Ltd had withdrawn their quote for removing the existing bus shelter. The clerk had a quote from MRH Services but was asked to obtain a second quote from a contractor based in Kennington. The clerk was authorised to accept the lower quote.

d) CONSERVATION:

(i) GARDEN BUILDING, FOXBOROUGH ROAD: Enforcement's target date for dealing with this was 8th August.

(ii) TREES ENCROACHING ONTO THE PAVEMENT, FOXBOROUGH ROAD: The clerk was asked to contact Sovereign as the trees were thought to be on their land.

(iii) GARDEN COMPETITION: All councillors were asked to make every effort to attend the presentation morning on 27th July.

(iv) DEAD TREE, ST JAMES ROAD: The tree had been removed and the root ground out. A new tree would be planted at the appropriate time. The two trees on the verge close to the corner of St James and Foxborough Roads had been crown-lifted at the same time.

113/13 POLICE MATTERS:

A youth had been observed attempting to set fire to the Lily Shelter at Thrupp Lake and the police were making regular patrols of the area. It was agreed that ongoing problems on the Earth Trust site should be raised at the next NAG meeting and that the Council should point out the consequence to the site of the Town Centre banning order and ask Abingdon Town Council to cooperate with the Earth Trust.

114/13 PLANNING APPLICATIONS:

a) NEW APPLICATIONS:

Councillor Johnston withdrew from the meeting whilst new applications were discussed as he is a member of the Vale Planning committee.

P13/V1335/HH: Proposed front extension: 30 Sugworth Lane Radley Abingdon Oxfordshire OX14 2HY: **NO OBJECTION**

c) VALE DECISIONS: None

d) OTHER APPLICATIONS: For information only – No action required:

P13/V1472/AG: Erection of an agricultural steel portal framed storage building, Lower Farm Lower Radley Abingdon OX14 3BA

115/13 FINANCIAL MATTERS:

a) ACCOUNTS FOR PAYMENT:

The Council **RESOLVED** to make the following payments and to instruct Crs Crowley and J Standen to sign the cheques.

695	Judith Wood	Garden Competition cakes	19.50	LGA 1972 s137
696	KGB Travel	Garden Competition minibus	100.00	LGA 1972 s137
697	Abingdon Garden Plants	Garden Competition prizes	120.00	LGA 1972 s137
698	Allsports Trophies	Garden Competition engraving	39.60	LGA 1972 s137
699	Mrs J E Dymock	Refunds - Garden Competition	58.34	LGA 1972 s137
700	British Gas Business	Electricity Supply pavilion	67.46	LG(Misc Provisions)1976
DD	Peninsula	HR Advice	79.20	LGA 1972 s111
701	Mrs J E Dymock	Net Salary (July)	987.28	LGA 1972 s112
		Village cleaner (August)		Litter Act 1983 /LGA 1972 s112
702	Mrs J E Dymock	Refunds/Expenses	36.98	LGA 1972 s111
703	HMRC	PAYE, NIC	151.68	LGA 1972 s112
704	OCC	Pension contributions	248.45	LGA 1972 s112
705	ST Grounds Maintenance	Empty litter bin Play Area	50.00	Litter Act 1983, ss.5,6
706	Berinsfield	Gardening	254.35	LG(Misc Provisions)1976
707	Mrs J Standen	Refund - Garden Competition Catering	84.08	LGA 1972 s137
708	Ms L Pasquire	Mileage - attendance at Earth Trust Rose Ceremony - 22 miles at 65p/mile	13.84	Local Authorities Members' allowances (England) Regs 2003
709	David McIntyre Gas Services ltd	To restore pavilion hot water for the village fete	84.00	LG(Misc Provisions)1976
710	SLCC	New copy reference book	63.00	LG Act 1972 s111
711	Jenks Oxford	Tree works, St James Road	480.00	Highways Act 1980 s154

712	Xylem	Flygt pump maintenance and service contract	936.83	LG(Misc Provisions)1976
713	MRH Services	Play Area Inspection	374.53	Public Health Act 1874 s164
		Play Area Repairs		“
		Fit lock Sports Pavilion		LG(Misc Provisions)Act 1976

It was delegated to the Chairman to pay wages and urgent invoices in August as the Parish Council would not be meeting.

- (b) **PLAYING FIELD BOOKING:** The Council **RESOLVED** to suspend the no dogs bylaw for the duration of the Dog Agility show on 3rd August.

116/13 DISTRICT AND COUNTY COUNCILLOR’S REPORT:

- a) **DISTRICT COUNCIL:** Cr Johnston reported that that Vale was still very quiet. The last meeting of the Full Council had resolved to keep a Vale taxi tariff. It had agreed that it should be updated but that it was desirable to have a taxi fare tariff in place.
- b) **COUNTY COUNCIL:**
- (i) Cr Johnston reported that at its meeting on 9th July, Oxfordshire County Council had voted unanimously to drop the current Core Minerals Strategy on the grounds that it would not stand new rules for public scrutiny. Work done in the preparation of that plan would form the basis of a new strategy. Members of the Working Party had since met and OCC was working towards a deadline of 9th September 2014 to have a new strategy in place. Officers considered that there was no risk in the meantime of an operator submitting a speculative application. There was nothing further to report on the ROMP and no timetable for any further updates. Cr Johnston told the Parish Council that historically conditions on minerals applications were often so poorly drafted that they were unenforceable. New permissions are very tightly drawn. The Council **RESOLVED** that it would write to the Chief Executive asking a) who decided that no information may be given out about the ROMP and b) on what grounds has it been decided that the matter is confidential.
- (ii) **OXFORD ROAD, BAGLEY WOODS:** Cr Johnston reported that Highways would start work on repairs the following week. A briefing had been arranged for Councillors by Kennington Parish Council which it was **AGREED** that Crs J Standen, Davies and Tomlinson would attend.
- (iii) **SCHOOL SIGN:** Cr Johnston was asked to consider replacing the flashing “school” sign under his Stewardship Fund. He explained that this fund was not intended to pay for new initiatives but took note of the request for the future.

117/13 THRUPP LANE ISSUES:

- a) **HIGHWAYS AND TRAFFIC:** None
- b) **PLANNING:** ROMP : None
- c) **RADLEY WETLANDS CENTRE:** The Council received the clerk’s report. It was proposed by Cr Crowley, seconded by Cr Pasquire and **RESOLVED** that the Council should seek further guidance from OALC.
- d) **MINERALS AND WASTE PLAN:** Nothing further to the County Councillor’s report.

118/13 HIGHWAY MATTERS:

- a) PAVEMENT WEED CLEARANCE: The Council was asked to consider Cr Johnston's offer to arrange for one road in the village to be cleared. He was asked to clear Foxborough Road starting from the Abingdon end and continuing as far as possible, certainly past the Village Shop.
- b) FOOTPATHS REPORT: The Council was very grateful to Mr Orchard for his time spent in preparing such a comprehensive report. The Council recognised those farmers who were very diligent in maintaining paths across their land.
- c) STATION PARKING:
The Council received letters from First Group and OCC and **RESOLVED** that councillors should meet the officer who would be responsible for parking restrictions if installed.
The Council awaited responses to Freedom of Information requests on the Department of Transport funding for the car park extension.

119/13 CORRESPONDENCE:

- a) FOR ACTION – (Not otherwise noted on the agenda.)
 - i) Review of polling stations: The Council was content with the current arrangements.
 - ii) OCC Annual Community Emergency Planning Survey: The Clerk would complete the survey.
- b) FOR INFORMATION:
 - (i) Oxford Health and Wellbeing Board: Invitation to apply to be PIN reps.
 - (ii) Rural Vulnerability Service: Fuel poverty
 - (iii) LCR online.
 - (iv) Grass cutting at Lower Radley Burial Ground: Quote
 - (v) Oxfordshire Waste Partnership: Waste and recycling campaigns
 - (vi) Guideposts ILC Open Days
 - (vii) Information Commissioner's Office: Renewal confirmation
 - (viii) Rural Opportunities Bulletin
 - (ix) SLCC News Bulletin
 - (x) Parish Online: Evaluation licence cost.
 - (xi) Weekly Email News digest
 - (xii) OCVA July 2013 Funding newsletter
 - (xiii) VWHDC: Councillor register of interest forms
 - (xiv) Carers Oxfordshire Monthly Update – June 2013
 - (xv) News from the Oxfordshire Woodfuel Programme

120/13 MATTERS FOR REPORT or discussion without decision: None

121/13 CONFIRMATION OF THE DATE OF THE NEXT MEETING:

Ordinary meeting: Thursday 26th September 2013 at 7.30pm in the Church Room

Signed.....Date.....
(Chairman)