

**MINUTES OF THE ORDINARY MEETING OF RADLEY PARISH COUNCIL HELD  
IN THE CHURCH ROOM, RADLEY ON THURSDAY 24<sup>th</sup> MAY 2012**

**PRESENT:** Cr J Standen (in the chair)  
Crs Cook, Crowley, Henderson, Howard, Johnston, D Standen,  
Pasquire and Platts

**In attendance:** 4 members of the public, PCSO Adi Wright and the clerk

**65/12 ELECTION OF CHAIRMAN AND VICE-CHAIRMAN:**

Declarations of Acceptance of Office were signed by all councillors present and registers of Interest were handed to the clerk for filing with the Vale.

The re-election of Cr J Standen as Chairman and Cr Crowley as Vice-Chairman for the coming year was proposed by Cr D Standen and seconded by Cr Platts and the Council so voted.

**66/12 DECLARATIONS OF INTEREST:**

Cr Pasquire declared a personal interest in matters relating to Radley Village shop and Friends of Radley Station and a personal and prejudicial interest in item 18c) relating to an application for a grant for Friends of Radley Lakes.

Cr Cook declared a personal and prejudicial interest in Item 13 a) iv): Planning application for 1, Foxborough Road as he is a neighbour and had submitted comments on the application.

**67/12 APOLOGIES FOR ABSENCE:**

Apologies were received from Crs Davies, Johnston & Tomlinson.

**68/12 ELECTION OF COMMITTEES AND ADVISORY WORKING GROUPS**

The Chairman and Vice-Chairman are ex-officio members of all committees and advisory working groups.

Membership of Committees and Advisory Working Groups was agreed as follows:

Finance and Administration Committee: Cr L Pasquire  
Cr R T Johnston  
Cr J Platts  
Cr D Standen

Liaison Committee – RWEnPower: Cr J Platts  
Cr D Standen  
Cr L Pasquire

Garden Competition Advisory Working Group:

Cr P Howard  
Cr J Platts  
Cr L Pasquire

Annual Tree Planting Programme/Maintenance of  
Footpaths Advisory Working Group:

Cr J Platts  
Cr C Henderson  
Cr R T Johnston  
Cr E Davies

Conservation Working Party (Nature):

Cr B Crowley  
Cr P Howard  
Cr D Standen  
Abingdon Naturalists  
Society  
Radley College:  
Mrs Annabel Eyres (To be  
confirmed with Radley College)

Village Hall Working Party: The committee was no longer active and was discontinued.

Village Pond Management Committee:

Mrs Inga Doherty,  
Radley Primary School  
Radley College  
Cr Denis Standen

Website Working Group: Mr and Mrs Huddleston had resigned from the Working Party and the Council thanked them for their contribution to setting up and maintaining the website.

Mr Pete Surrey had offered to take on hosting and administration of the website and the Council was pleased to elect him to the working party

Membership:

Cr L Pasquire  
Cr K Tomlinson  
Mr Pete Surrey

Designation of Lower Radley as a Conservation Area: The committee was no longer active and was discontinued.

## **69/12 TERMS OF REFERENCE:**

Terms of reference and working arrangements for the Parish Council were accepted and re-adopted, with the following changes:

*Planning Applications will be discussed at the monthly meetings of the Parish Council.*

*The Clerk will inform all councillors of applications received. If the District Council requires a response before the next Parish Council meeting, the clerk will request an extension so that it can be discussed at the next Parish Council meeting. If the Vale will not permit an extension, an Extraordinary Meeting of the Parish Council will be called.*

**70/12 ALLOCATION OF REPRESENTATIVES FOR:**

Village Hall Management Committee:	Cr C Henderson
Parish Transport Representatives:	Cr K Tomlinson
Radley Wetland Centre Management Group:	Cr B Crowley
Link with Southern Electricity:	Cr J Standen
Oxfordshire Playing Fields Association:	Cr J Platts
Thames Valley Police:	
Country Watch:	Cr L Pasquire
Neighbourhood Action Group:	Cr E Davies (Cr J Standen)

**71/12 PLAYING FIELD CO-ODINATOR:**

Cr Platts was appointed as Playing Field Coordinator and Cr D Standen as deputy coordinator.

**72/12 MATTERS RAISED BY MEMBERS OF THE PUBLIC:**

- a) **PLANNING APPLICATION, 1, FOXBOROUGH ROAD:** Mrs Barnfather (neighbour) reiterated her objections to applications to increase the size of the property. The Council considered material considerations applying to the application: Loss of light into 4 Whites Lane, unneighbourliness, overdevelopment of the site. It was noted that the property is being run as a guest house without change of use.
- b) **THRUPP LANE:** Mr Wilson reported that a number of options were being considered for alternative access from Audlett Drive and that:
  - (i) Ian Hudspeth has visited the site and subsequently attended the planning meeting where the application submitted by Messrs Tuckwell was considered. He has agreed to attend a higher level meeting with the landowners.
  - (ii) Lorries have been found to originate from as far away as Hampshire, Wiltshire, Derbyshire and the West Midlands.
  - (iii) Residents had taken direct action by parking cars in the road outside their houses for 90 minutes at a time and this allowed CPRE to photograph the ensuing traffic jams.

**The Council agreed to move agenda items 12 and 13 forward to be discussed at this point.**

### 73/12 POLICE MATTERS:

(a) REPORT FROM PCSO ADI WRIGHT:

PCSO Wright reported that white goods had been found dumped at the end of Thrupp Lane and this would be reported to the Vale. The Football Club had interrupted an attempt to fly-tip at the entrance to the Dockar-Drysdale's field. It was noted that it would have been helpful if the vehicle's number had been recorded.

PCSO Wright was asked if he could provide advice for members of the public seeing flytipping in progress.

He was also asked if he could provide reports for Radley News.

(b) MATTERS RAISED BY COUNCILLORS:

Parking close and on the approach to the Lower Radley road bridge.

Three Councillors attended a meeting regarding providing a bus cage and no stopping zone at the Church Road outside the Church bus stops. This would be enforceable and the stop kept open.

### 74/12 PLANNING MATTERS:

(a) NEW APPLICATIONS:

- (i) P12/V0820: Replacing the single glazed first floor windows with new double glazed windows. (F Social Building), Radley College: **NO STRONG VIEWS**.
- (ii) P12/V0617/LDE: Certificate of Lawfulness for an Existing use of land to be used for display of vehicles in association with Lodge Hill Garage. Land adjacent Lodge Hill Garage Lodge Hill Abingdon Oxon OX14 2JD:  
The Council firmly believes that no cars were parked on this piece of land until the garage ceased to have a petrol station.  
It was observed that the grass was in good condition when photographed by Google Earth and this was unlikely to be the case if cars were consistently parked there.  
Highways had indicated that Enforcement Action has been taken on this issue and should be asked to produce evidence of this.
- (iii) P12/V0765: Change of use of field to sports pitches, Radley College: The Council had **NO STRONG VIEWS** on the application, but would ask that approval be conditional on there being no floodlighting or sheds and that a proper planting and management plan was submitted before any work started.
- (iv) P12/V0949: Proposed roof extension and alterations including flat roof to hipped roof and new dormers, 1 Foxborough Road Radley Abingdon Oxon OX14 3AB:  
The Parish Council recommended that the application was **REFUSED** on the grounds that the scale of the proposal would result in loss of light to 4, Whites Lane, and in overdevelopment of the site.

The Council would also write to the Vale reporting that the property was being used as a guest house without the benefit of planning permission.

- (v) P12/V1145/FUL: Change of use to C3 dwelling house from Wardens Bungalow within Residential Mobile Home Park Lawful Development Application P08/V0159/LDE. Wardens Bungalow Pebble Hill. The Parish Council **SUPPORTED** the application for change of use.

**75/12 MINUTES OF THE ORDINARY MEETING OF THE COUNCIL HELD ON 26<sup>TH</sup> APRIL 2012:**

Amendments to the minutes:

53/12 b): The Council had written to OCC before the meeting pointing to concerns which had not been addressed in the Officer's report and further conditions were "*added as a result.*"

*Officers are costing the six suggested ways that the sites could be linked to Barton Lane.*

55/12c): It was noted that 49% of vehicles exceeded the speed limit and the 85<sup>th</sup> percentile vehicle speed was 37mph.

The minutes were **APPROVED** as a true record for signing by the Chairman.

**76/12 CLERK'S PROGRESS REPORT:**

- (a) REVIEW OF THE AREAS OF VERGE TO BE CUT UNDER LICENCE FROM OCC: The clerk was awaiting dry weather to make a site visit.

- (b) RADLEY YOUTH FOOTBALL CLUB:  
The £1000 rent for the 2011/12 season had been paid.

An answer was promised before the meeting on the proposal that the football club lease the pavilion.

The football club had promised to look into problem parking on Thursday nights and undertaken to move any football club cars parked in the Village Hall car park.

- (c) FOOTPATH 8: Mansbridge had given notice that they have completed the work, except for sealing the edges of the new patches
- (d) REVIEW OF THE SCOPE OF THE GARDENING CONTRACT:  
It was confirmed that Berinsfield strim the edges of the Playing Field and spray weeds if required.  
The June gardening had been brought forward to just before the Jubilee weekend.
- (e) SPINNEYS CLOSE ALLOTMENTS: Holders were given notice to tidy their allotments. Mr David Heard had asked for a site meeting and this was arranged for Wednesday 30th May at 10am with Crs J Standen, D Standen and Pasquire attending.
- (f) PLANNING: 18 Sugworth Lane: The Council was concerned that no action had been taken and the Parish Council would ask the officer to make a site visit.
- (g) SCHOOL ADMISSIONS: Cr J Standen had attended a meeting arranged by parents whose children had not been offered places at any of their chosen primary schools with Nicola Blackwood MP and an OCC representative

She reported that Radley, Kennington, Dunmore and Thomas Reade schools were all over-subscribed. The only Abingdon school with spare places was Caldecott, south of the Thames.

- (h) **SCOPE OF THE GARDENING CONTRACT:** The clerk would meet Berinsfield when they next visited. Cr Platts suggested that the perimeter of the field should not be cut but left as a wildlife habitat.

#### **77/12 REPORT FROM THE DISTRICT COUNCILLOR:**

- (a) **DISTRICT COUNCILLOR:** Cr Johnston had provided a written report:

“Things are still quiet on the Vale. However I have been elected to the Shadow Cabinet with responsibility for Legal and Democratic Services. I have my first briefing on the morning of the 24th. This should give me more to report in future.

On housing numbers the so-called "Interim Housing Supply Policy" which was supposed to address the shortfall in housing numbers has collapsed. This is because it has been overtaken by the new "National Planning Policy Framework" which only recognises a "Core Development Strategy". The Vale's core strategy is now more than 12 months behind schedule following time fruitlessly spent reviewing housing allocations in Wantage/Grove. A review which changed nothing. The ruling Group has now decided to put more resource into developing the Core Strategy. Long overdue. Where this leaves Radley is not entirely clear, because on the face of it protection for the Green Belt remains. The fear is that the matter will be tested (possibly in the Courts) by a speculative developer.”

- (b) **COUNTY COUNCILLOR:**

- (i) **CHURCH ROAD:** Cr Fatemian reported that he had signed off on works to the pavement in Church Road which would resurface and widen a 50m length of the pavement. The Parish Council was very concerned that Highways had overruled their advice and objections and planned to retain the tree. There were concerns at the finished height of the kerb and width of the pavement. It was noted that the removal of a healthy tree was an issue for Highways.
- (ii) **TUCKWELL APPLICATION:** Cr Fatemian and Cr Crowley spoke at the planning meeting asking for additional and stricter conditions. The CLEUD was withdrawn on approval of the application and the existing plant would be dismantled commencing on 23<sup>rd</sup> June. The Council expected Enforcement to ensure that the plant was removed.
- (iii) **THRUPP LANE LIAISON MEETING:** It was hoped to have costings for alternative routes by the next meeting in June.
- (iv) **NEW LEADER OF THE COUNTY COUNCIL:** Ian Hudspeth was elected leader of the council and it was noted that he has experience of the issues in Thrupp Lane and, as noted earlier, had agreed to chair a meeting with the key stakeholders.

#### **78/12 THRUPP LANE ISSUES:**

- (a) HIGHWAY ISSUES: Pending the next liaison meeting
- (b) PLANNING: Noted above
- (c) RADLEY WETLAND CENTRE: It was noted that Alexis Pym was no longer at Earth Trust.
- (d) LOCAL LIAISON MEETING: The next meeting was planned for 12<sup>th</sup> June at 7pm. It was agreed that Cr Howard would attend in place of Cr J Standen who would be on holiday.

#### **79/12 HIGHWAY MATTERS:**

- (a) PLANNED ROAD WORKS, WHITES LANE:  
Notification that work to install a new drainage gully and a section of surface water pipe outside number 28 Whites Lane would commence on 28 May for approximately 3 days.
- (b) CHURCH ROAD ISSUES: Discussed earlier in the meeting.
- (c) TRAFFIC SURVEY: Cr Crowley had collated the aggregated speeds and noted that the mean speed southbound was just over 31mph and just under 31mph northbound. The 85th percentile vehicle speed southbound was 37mph, and 36mph northbound)

He commented that the data showed "reasonable compliance" given that it is an unlit country road with infrequent signage and that the 85 percentile figures indicate that the speed limit is set too low for one to expect better compliance without other measures being taken.

The Council would ask for more police enforcement for those speeding vehicles which cause a problem.

#### **80/12 REPORT OF A SITE MEETING WITH VALE PARKS AND ARBORICULTURAL OFFICERS:**

Crs Henderson, Howard, Johnston and Platts had attended a meeting with Richard Ballard and George Reade from the Vale.

The officers had explained the procedure for dealing with trees against an annual survey. Some items of concern were on the Vale work programme to be dealt with.

There was concern that the budget was fixed. It was explained to the officers that residents were puzzled that trees which were a priority in 2010 had been removed from the list in subsequent years. The residents feel that they should have feedback on questions that are raised.

It was **AGREED** that the Parish Council would make a Freedom of Information request for a copy of the 2010 survey, a copy of the 2011 survey, the list of actions and the criteria against which they were decided.

#### **81/12 CONSERVATION:**

- (a) LAND NEXT TO THE BOWYER ARMS: There was nothing further to report.
- (b) GARDEN COMPETITION: The clerk reported on progress.
- (c) TREE PLANTING: Approval was given to Lower Radley residents' request to plant a Jubilee commemoration tree on Lower Radley Green.

## **82/12 FINANCIAL MATTERS:**

- (a) LITTER BIN, PLAY AREA: The Council **RESOLVED** that the litter bin should be replaced with a new closed bin at a projected cost of approximately £90 plus fitting and the clerk was asked to explore the cost of a contract for emptying it.
- (b) PLAYING FIELD AND PAVILION: Radley Youth Football Club had not yet responded to the offer of the lease of the pavilion.
- (c) FRIENDS OF RADLEY LAKES APPLICATION FOR A GRANT: A grant was requested towards the cost of providing a portable w.c. for Jubilee Celebrations at Radley Lakes on Saturday 2<sup>nd</sup> June. Crs Pasquire, Crowley, J Standen, D Standen and Howard declared a personal interest in this item and did not vote on this item.

It was **RESOLVED** to make a grant of £50.00.

- (d) PLAYING FIELD AND PAVILION: It was **AGREED** that the Council would apply to Thames Water to have the Flygt pump adopted. This would then be an additional charge on the water bill.
- (e) REQUEST FOR AUTHORISATION OF EXPENDITURE:
  - (i) Clerk training: The Council **APPROVED** the clerk's request for authorisation for payment of the CiLCA course registration fee (£150.00) and 4 day course in the autumn (£185.00).
  - (iv) Clerk's manual: It was **AGREED** that the Council would purchase the up to date edition at a cost of £30.00.
- (f) BANK ARRANGEMENTS: The Council **APPROVED** changing to online statements.
- (g) ANNUAL GOVERNANCE STATEMENT:
 

The Council **APPROVED** the following statement:  
 "We acknowledge as the members of Radley Parish Council our responsibility for the preparation of the accounts and confirm, to the best of our knowledge and belief, with respect to the council's accounts for the year ended 31 March 2012, that we agree with the eight statements on the Section 2 Annual Governance Statement."
- (h) ACCOUNTS FOR PAYMENT: It was proposed by Cr Henderson, seconded by Cr Pasquire and the following payments were **APPROVED**:

### **Accounts paid during the month:**

Power to  
act



539	Berinsfield Community Business	Gardening		£ 294.54	LG (Misc Provisions) Act 1976
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Chq

no. **New payments:**

540	Mrs J E Dymock	Net salary (April)	£ 745.37	£ 831.95	Section 111 LGA 1972
		Village cleaner (May)	£ 86.58		LGA 1972
541	Mrs Karen Sharp	Salary (April)		£ 148.15	LG (Misc Provisions) Act 1976
542	HMRC	Income Tax and N.I.		£ 79.99	LGA 1972
543	Zurich	Parish Council insurance		£ 1,676.08	LGA 1972
544	Berinsfield Community Business	Gardening		£ 229.80	
545	SLCC	CiLCA course fee		£ 185.00	LGA 1972
546	MRH Services	Play Area Inspection		£ 40.70	LG (Misc Provisions) Act 1976
547	RBS Software Solutions	Alpha Licence Subscription		£ 372.00	Section 111 LGA 1972

- (i) **PLAYING FIELD HIRE:** Children's Centre requested the use of the Playing Field along with the hall on 7<sup>th</sup> and 14<sup>th</sup> August from about 11 am – 3pm for events for underprivileged children in the Radley area.

The Council **APPOVED** the booking at no charge. The normal booking conditions would apply.

### **83/12 CONSULTATION:**

A consultation on Oxford Ring Road improvements to Kennington and Hinksey Hill roundabouts was noted.

### **84/12 CEMETERY:**

Cr D Standen reported that it was projected that the cemetery has capacity for another 10 years and requested that the Council considers purchasing land for a new churchyard.

Further action was deferred to the June meeting.

### **85/12 CORRESPONDENCE:**

- (a) **FOR ACTION:** None

- (b) **FOR INFORMATION:** The following items of correspondence were noted.

- (i) Leader of the Vale Council: Interim Housing Supply policy:  
(ii) OCC: OxOnline transforming broadband:

- (iii) The Global Retreat: Peace in the Park Saturday 23<sup>rd</sup> and Sunday 24<sup>th</sup> June
- (iv) OPFA: The Playing Field

**86/12 NEXT PARISH COUNCIL MEETING:**

The date and location of the next meeting were noted to be Thursday 28<sup>th</sup> June at 7.30pm in the Church Room, Radley.

Signed.....Date.....  
(Chairman)