

**MINUTES OF THE ORDINARY MEETING OF RADLEY PARISH COUNCIL HELD
IN THE CHURCH ROOM, RADLEY ON THURSDAY 24th NOVEMBER 2011**

PRESENT: Cr J Standen (in the chair)
Crs Crowley, Davies, Henderson, Howard, Johnston (for part),
D Standen, Pasquire, Platts and Tomlinson

In attendance: County Councillor Fatemian, Laura Hutchins (OCC Area Highways
Steward), Mrs Harris and Mr Handscombe (representing Radley News)
and the clerk.

145/11 APOLOGIES FOR ABSENCE:

Cr Cook.

146/11 DECLARATIONS OF INTEREST:

Cr Pasquire declared personal interests in matters relating to the Friends of Radley Lakes and Friends of Radley Station and a personal interest in item 9(ii): Planning application for 104 Lower Radley.

Cr J Standen declared personal interests in matters relating to Friends of Radley Station and Radley Village Shop.

Cr Davies declared personal interests in matters relating to Friends of Radley Station and Radley Village Shop.

Cr D Standen declared personal interests in matters relating to Friends of Radley Station and Radley Village Shop.

Cr Tomlinson declared a personal interest in matters relating to Radley Village Shop and a personal and a prejudicial interest in item 12: Parish Plan.

Cr Crowley declared a personal interest in item 11(d) relating to Friends of Radley Station.

147/11 MATTERS RAISED BY MEMBERS OF THE PUBLIC:

Mr Handscombe explained that Radley News had at a small annual deficit of around £50 in 2010 and this is likely to be nearer £100 in 2011.

The Parish Council had in the past made a donation of £50, but the PCC felt that this would not be adequate in future and requested a donation of this year of £200-250.

148/11 REPORT FROM THE DISTRICT COUNCILLOR:

Cr Johnston reported that:

The Localism Bill is now an Act, but remains to be fleshed out by Regulations. He highlighted the option for parishes to develop their own neighbourhood plans which would have to be taken into account by the Vale when considering planning applications. The expected cost of creating a plan is expected to be up to £40,000, depending on the level of detail. He suggested that the Council might like to take advice from ORCC.

Even though the Vale Local Plan expires in 2011, certain policies are “saved” and have weight for a further two years, after which the influence of the emerging local framework will increase.

Interim Housing Supply Policy: Cr Johnston explained that the Vale does not have the required 5 year fund of housing land and this could lead to the Vale losing sites on appeal. There are a number of places in the Vale where by easing, sites are likely to come forward. He explained that there will be conditions on sites such as a maximum number of units. Permission would only last a year during which time work would have to start.

149/11 HIGHWAY MATTERS:

The Area Highways Steward, Laura Hutchings leads the team which manages public enquiries in the area and holds the locality budget.

She explained that Highways hopes that the works currently being done will take the county’s roads through the winter.

Residents are encouraged to report defects like street signs and potholes through the Highways Enquiries email and phone number. Street cleaning is the responsibility of Biffa through the Vale.

The Council raised:

- The possibility of reducing the speed limit on Kennington Road between Radley College and Sugworth Lane. Ms Hutchings stated that the feeling of the traffic department is that unless there are buildings on both sides of the road, drivers are unlikely to respect a speed limit.
- A dropped kerb opposite 98-102 Kennington Road.
- The Council has already requested a pedestrian crossing at Pebble Hill and Ms Hutchings indicated that this might attract Localities funding.

150/11 ORDINARY MEETING OF THE COUNCIL HELD ON 27th OCTOBER 2011:

Corrections to the minutes:

131/11(b): “to” omitted

The minutes were accepted as a true record for signing by the Chairman

151/11 CLERK’S PROGRESS REPORT:

- (i) SPEED SURVEY: The clerk was asked to investigate how the Council might commission a traffic survey on Kennington Road.
- (ii) THRUPP LANE LIAISON MEETING: All of those invited were able to attend except Nicola Blackwood and Mike Gilbert, Vale Planning officer. It was reported that the general feeling of the meeting was amicable. The idea of an exit onto Barton Lane would be accepted by users and landowners, although it was possible that the Vale and County might object.

152/11 POLICE MATTERS:

- (i) **THRUPP LANE:** The “no motorbikes” signs requested by the police have been removed. The clerk was asked to report this and to ask the police to act on the assumption that they are in place.
- (ii) **PARKING:** Preliminary work has started on enlarging the station car park. The clerk was asked to report overflow cars that are often parked in St James’s Road too close to the junctions.

153/11 PLANNING:

(i) **NEW APPLICATIONS:**

11/02700/FUL: Erection of new building to include teaching, social and display areas (Amendment to planning permission 11/01279/FUL): NO OBJECTION

11/02550/LBC: Proposed repairs and reinstatement of fire damaged cottage, creation of roof space accommodation and installation of solar panels on new roof slope Bakers Close: 104 Lower Radley – NO OBJECTION. Cr Pasquire declared a personal interest in this item and did not participate in the vote.

11/02574/FUL Installation of 210 solar photovoltaic panels onto the sports hall roof Sports Centre Radley College – NO OBJECTION

(ii) **VALE DECISIONS:**

11/02100/FUL: 6, Catharine Close – permitted.

(iii) **UPDATE ON THE RADLEY WETLAND CENTRE:** None

(iv) **UPDATE ON TUCKWELLS’ CLEUD:** None

154/11 REPORT OF THE COUNTY COUNCILLOR:

The Chairman formally moved that the public and press be excluded from the meeting on the grounds that if they were present there would be disclosure to them of exempt information relating to legal and financial affairs.

(i) **CONFIDENTIAL ITEM – Minuted separately.**

The meeting resumed under normal standing orders.

(ii) **RADLEY WETLAND CENTRE:** Cr Fatemian reported that he has attended a series of meetings concerned with moving the planning application forward.

(iii) **BUS PASSES:** OCC has decided to extend the hours for concessionary passes to 12pm.

- (iv) LOCALITIES BUDGET: The Parish Council would like Cr Fatemian to consider putting forward a crossing at Pebble Hill for consideration.

155/11 FINANCIAL MATTERS:

- (a) Minutes of the Finance and Administration Committee held on 10th November 2011 were received and Cr Crowley presented the report.
- (i) MEMBERSHIPS AND SUBSCRIPTIONS: It was proposed by Cr Crowley, seconded by Cr Platts and **AGREED**:

That the Council would to continue to subscribe to:
Oxfordshire Association of Local Councils (OALC), Society of Local Council Clerks (SLCC), Oxford Green Belt Network, Oxfordshire Rural Community Council (ORCC), Oxfordshire Playing Fields Association (OPFA), Association of Small Historic Towns and Villages (ASHTAV), Open Spaces Society

That the Council would subscribe to CPRE, but not to renew the Council's subscription to Railfuture.

- (ii) CLERK'S CONTRACT: It was proposed by Cr Tomlinson, seconded by Cr Henderson and **AGREED** that the contract should be signed.
- (iii) PLAYING FIELD: The clerk was asked to look into employment issues.
- (iv) DONATIONS: It was proposed by Cr Crowley, seconded by Cr Henderson and **AGREED** that the donations budget should be increased to £6,000 and that the unspent budget from this year should be carried forward. This would allow the Parish Council to make a contribution to Diamond Jubilee celebrations.
- (v) FOOTPATH 8: It was **AGREED** that the budget should be increased to allow for the cost of paying for half of the remedial work. The other half will be recovered from Mansbridge and Sons
- (b) PRECEPT for 2012/13: The committee recommended a nil increase in Band D. The tax base for Radley is lower than for 2011/12 so this would mean a reduction in the precept. It was proposed by Cr Henderson, seconded by Cr Tomlinson and **AGREED** that the precept for 2012/13 would be **£49,850**.
- (c) DONATIONS:
The Council considered Radley News' request for an increased donation. It was proposed by Cr Tomlinson, seconded by Cr Howard that following donations would be made:

Radley News	£ 250.00
Abingdon and District Citizens Advice Bureau	£ 1000.00
South and Vale Carers Centre	£ 300.00
Oxfordshire Association for the Blind	£ 120.00
Oxon, Berks and Bucks Air Ambulance	£ 120.00

An amended proposal was not put forward.

FRIENDS OF RADLEY STATION: the Committee was unable to make recommendations on the application for a grant from FORS. It was proposed by Cr Tomlinson, seconded by Cr Howard and a donation of £100 was **AGREED**. Crs Pasquire, Crowley, J Standen and D Standen had declared interests in this item and did not participate in the vote.

RADLEY GUIDES: It was proposed by Cr Crowley seconded by C Tomlinson and **AGREED** that the Council would make a grant of £750 to the Guides.

ACCOUNTS FOR PAYMENT:

It was proposed by Cr Henderson, seconded by Cr Davies that the following should be **AGREED** for payment:

Accounts paid during the month:

Chq				
476	Melba Swintex	VAT on bin	£	12.94
	New payments:			
477	Mrs J E Dymock	Salary November 2011	£ 724.38	£ 850.93
		Village Cleaner December 2011	£ 86.58	
		Expenses:		
		Projector cable	£ 19.99	
		Projector power cable	£ 9.99	
		Postage	£ 9.99	
478	Mrs Karen Sharp	Salary November 2011	£	148.15
479	HMRC	Tax & N.I.	£	76.98
480	Berinsfield Community Business	Gardening	£	294.54
481	MRH Services	Play Area inspection	£	38.75
482	Oxfordshire CPRE	Membership	£	29.00
483	Earth Trust	Donation (agreed June 2011)	£	2,000.00
484	Society of Local Council Clerks	Membership (shared with Nuneham Courtenay)	£	115.00

156/11 PARISH PLAN:

The Parish Council congratulated Cr Tomlinson and the steering committee and everyone who delivered and collected questionnaires.

It was proposed by Cr Crowley, seconded by Cr Howard and the Parish Council **AGREED** to adopt the Parish Plan as a basis for Council policy.

Councillors were asked to consider the proposed actions and to contact the clerk with recommendations which would be put on the agenda for discussion.

Cr Davies recommended prioritising formulating a strategy to reduce the perceived isolation of and lack of identification with Radley felt by those residents living in the peripheral areas of the Parish.

157/11 VALE INTERIM HOUSING SUPPLY POLICY:

It was proposed by Cr Davies, seconded by Cr Henderson and **AGREED** that the Council would submit the reply formulated and circulated by Crs Crowley and Pasquire.

It was noted that the Parish Plan identifies a need for starter homes and low cost housing in the parish.

158/11 DCLG NEIGHBOURHOOD PLANNING CONSULTATION:

The Council may not wish to formulate a full plan but will consider formulating a parish development plan framework to supplement the Vale plan and core strategy. It could consider density, height and style.

It was agreed to discuss at the January meeting setting up a working party to consider this in detail.

159/11 MEETING DATES 2012/13: These were agreed.

160/11 CORRESPONDENCE:

For action:

- (a) Good Neighbour scheme: Councillors received a proposal for setting up such a scheme and it would be considered at the next meeting.
- (b) Open Spaces society: Green spaces and town and village greens – it was recommended that this should have been sent directly to Nicola Blackwood.
- (c) MRH Services: Play Area quarterly inspection - Noted

For information:

- (a) Name Change Information from ITT Water & Wastewater - Noted
- (b) Nicola Blackwood: changes to the planning system - Noted
- (c) VWH: Polling Station review (No change in Radley)- Noted

161/11 MATTERS FOR REPORT:

The Radley College Estates Bursar had suggested holding a bi-monthly liaison meeting with the Parish Council and it was agreed that the clerk and Cr Platts would attend.

162/11 DATE OF THE NEXT MEETING:

The date of the next meeting was set as Wednesday 14th December.

Signed.....Date.....

(Chairman)

CONFIDENTIAL MINUTE 24TH NOVEMBER 2011:

163/11 COUNTY COUNCILLOR REPORT:

TUCKWELL CLEUD: Cr Fatemian had attended a number of meetings with OCC officers, the deputy director for waste and minerals and Thrupp Lane residents.

Tuckwells have undertaken to submit a planning application and will agree to dismantle their plant within 6 months and wait to see what happens with the ROMP.

Cr Fatemian has insisted on a 5th December deadline and has also made it clear that officers should give serious consideration to Barton Lane as an option.

Signed.....Date.....
(Chairman)