

**MINUTES OF THE ORDINARY MEETING OF RADLEY PARISH COUNCIL
HELD AT THE CHURCH ROOM, RADLEY, ON THURSDAY, 17 DECEMBER
2009 AT 7.30 PM**

PRESENT: Cr J Standen (in the Chair)
Crs Crowley, Davies, Dutton, Henderson, Pasquire, D Standen, Yorston
County Councillor Arash Fatemian

196/09 APOLOGIES FOR ABSENCE

Apologies for absence were received from Crs Johnston, Nutt and Rogers.

197/09 DECLARATIONS OF INTEREST

Crs Crowley and Pasquire declared a personal and prejudicial interest in activities, finances and the legal position of Save Radley Lakes. Cr Henderson declared a personal interest in Radley Guides.

198/09 MATTERS RAISED BY MEMBERS OF THE PUBLIC

NIL

**199/09 MINUTES OF THE ORDINARY MEETING OF PARISH COUNCIL, 26
NOVEMBER 2009**

The Minutes of the Ordinary Meeting of the Parish Council held on the 26 November 2009 were **APPROVED** and signed by the Chairman with the following amendments:

Minute 181/09 (h) - heading should read "THRUPP LANE – QUAD BIKES:

Minute 183/09 2 (a) should read: "... was £1,100 - £1,250 per square metre."

Minute 185/09 (f) (ii) – last word of second paragraph should read: "off".

Minute 186/09 fourth paragraph should read: "... was an online questionnaire available as well."

200/09 CLERK'S REPORT ON BUSINESS ARISING OUT OF THE MINUTES

- (a) **COPSE – CHURCH ROAD:** The Clerk reported that she was still trying to ascertain the current position regarding the changes to the lease.
- (b) **COMMUNITY NOTICE BOARD:** It was noted that the notice board would not be ready until the early spring.

- (c) LAND AROUND FIELDHOUSE AND SUGWORTH FARM, SUGWORTH LANE: The report from the landowner was noted. Nothing further had been received from the DC Enforcement Monitoring Officer (Planning)
- (d) FOOTPATH 8: It was not known when P Mansbridge and Son would be able to start the repair work.
- (e) JUDICIAL REVIEW: The following matters were discussed:
- It was noted that Abingdon Town Council had raised some questions on the request for the £5,000 donation. The Parish Council thought the donation had been given without any conditions, and the Clerk was asked to check the wording of the offer letter from Abingdon Town Council.
 - Kennington PC had been asked for a donation, but no response had been received.
 - VAT claim on money donated by Save Radley Lakes: The PC had been advised to follow this up with the HM Revenue and Customs Public Bodies Unit of Expertise. The Parish Council indicated that it was clear that there was no financial or material benefit of any kind to Save Radley Lakes' members.

201/09 POLICE MATTERS

- (a) RURAL ABINGDON NEIGHBOURHOOD POLICING UPDATE, DECEMBER 2009: noted
- (b) NAG MEETING, 14 DECEMBER 2009: Cr Davies reported on the meeting, making the following points:
- A programme of meetings had been planned until December 2010.
 - Cumnor Parish Council had undertaken a NAG Survey, and had received 400 replies
 - People doing Community Services (Community Payback) undertook work for Parish Councils. **IT WAS AGREED** that more information should be obtained on this scheme in case it could be of help to Radley Parish Council. A clear list of work to be undertaken would need to be determined.
 - The Town Police Clauses Act 1847 covered the obstruction caused by parking on footpaths.
- (c) DAMAGED TREES, WHITES LANE: It was noted that Mr Bill Homewood had queried whether it was sensible to replant trees on this bend. This would be considered by the Annual Tree Planting/Maintenance of Footpaths Advisory Working Group.

- (d) CYCLE SAFETY TALKS: It was not known whether PCSO Wright had arranged a date for a cycle safety talk at Radley Primary School and whether an approach had been made to Radley College.
 - (e) SPEEDING – KENNINGTON ROAD: It was thought that the speed checks might have been carried out. The high visibility boards had been put behind the 30 mph speed limit sign.
 - (f) BURGLARY AT VICARAGE:
 - (g) FOOTPATH 9/THRUPP LAKE – PROBLEM WITH MOTORCYCLISTS:
 - (h) THRUPP LANE – QUAD BIKES:
 - (i) MOTORCYCLISTS – BEHIND STONHOUSE CRESCENT:
 - (j) FOOTPATH 8 – USE BY MOTORCYCLISTS:
- There was nothing to report on items (e) to (i). Councillors felt it was essential that the items were kept in the Minutes until the problems had been solved.

202/09 PLANNING MATTERS:

(i) New Applications:

- (a) RAD/5565/1 – Erection of a two storey extension, 27 Stonhouse Crescent: No objections
- (b) RAD/21056 – Demolition of existing rear extension and detached garage; removal of existing roof structure and partial demolition of bay windows. Erection of a single storey rear extension; extension of existing bay windows to front elevation, loft conversion to create accommodation within and erection of a detached garage, 13 Foxborough Road: No objections. However, this was a fairly major makeover with very little to distinguish it from a complete rebuild. The Parish Council asked that the DC took into account material considerations, particularly those relating to design and in-keeping with the neighbourhood, which were difficult to assess from the plans and which needed to be looked at carefully.
- (c) RAD/21063 – Erection of a single storey rear extension and conversion of south end of the garage to office space, 9 Selwyn Crescent: No objections

(ii) Misc:

- (a) TUCKWELLS CLEUD APPLICATION: No further information was available from the OCC. Concern was expressed about a statement which it was understood had been made by a Tuckwells employee, which indicated that the matter was sorted, and County Councillor Fatemian **AGREED** to follow this up as a matter of urgency.
- (b) TARMAC CLEUD: No further information was available on this.

- (c) VALE OF WHITE HORSE DC – CONSULTATION DOCUMENT ON REFERRAL OF PLANNING APPLICATION TO THE DEVELOPMENT CONTROL COMMITTEE: In view of passionate responses on this consultation document, the DC had decided that further work and clarification was required before considering any change to its scheme of planning delegation.
- (d) CPL YARD: The Parish Council noted that Mr Mike Wilson had been following up with the CPL Yard the ongoing nuisance from coal dust and noise.
- (e) PARISH/TOWN COUNCIL PLANNING EVENING, 18 NOVEMBER 2009: A copy of the Power Point presentation and the paper on Material Considerations had been circulated to all Councillors. **IT WAS AGREED** that Councillors should keep the paper on Material Considerations to hand when considering planning applications.

203/09 FINANCIAL MATTERS

- (a) ACCOUNTS FOR PAYMENT: It was proposed by Cr Henderson, seconded by Cr Pasquire and **AGREED** that the following accounts should be paid:
 - (i) Miss S E Raven: £1,408.20

Salary December 2009:	£666.10
Village Cleaner, December 2009:	£85.98
Allowance for Use of Computer:	£250.00
Expenses, 1 October to 31 December 2009:	£406.12
1. Expenses:	£25.00
2. Telephone:	£21.74
3. Mileage:	£137.03
4. Postage:	£50.70
5. Stationery:	£59.19
6. Photocopying:	£97.46
7. SLCC Conference:	£15.00
 - (ii) Mrs K Sharp – Salary December 2009: £148.15
 - (iii) Society of Local Council Clerks – Membership Fee: £118.00
 - (iv) Mr John Huddleston – Website Domain Renewal: £14.98
- (b) PARISH PRECEPT 2010/2011: The Parish Council noted that the formal request for the Parish Precept had been received from the DC. A decision about the Precept had been made at the November meeting of the Parish Council.
- (c) DONATIONS: The Parish Council **AGREED** that £1,000 should be spent on donations in this financial year, and that this should be increased to £2,000 in 2010/2011. Cr Davies abstained from voting.

There was discussion on the recommendations made by the Finance and Administration Committee for the 2009/2010 donations, and Cr Davies indicated that he would abstain from voting on all recommendations. It was proposed by Cr Henderson, seconded by Cr D Standen and **AGREED** that the following donations should be made:

Abingdon and District CAB:	£300.00
South and Vale Carers:	£250.00
Oxfordshire Association for the Blind:	£50.00
Radley News:	..£50.00
Keen (Kids Enjoy Exercise Now):	£50.00

It was proposed by Cr Henderson, seconded by Cr Yorston and **AGREED** that a donation of £100 should be given to Friends of Radley Station.

It was proposed by Cr Pasquire, seconded by Cr D Standen and **AGREED** that a donation of £100 should be given to Radley Guides for the Quest camp. Cr Henderson declared an interest in Radley Guides and did not take part in the discussion or voting.

It was proposed by Cr J Standen, seconded by Cr Pasquire and **AGREED** that a donation of £50 be given to the Air Ambulance Berks/Oxon/Bucks. Cr Yorston voted against this proposal.

204/09 CONSERVATION

- (a) **FOOTPATHS IN THE VALE:** It was reported that Mr Martin Wilson had agreed to liaise with the Vale Ramblers Association in relation to the condition of the Radley footpaths. The Clerk was asked to thank Mr Wilson for his interest.

205/09 HIGHWAY MATTERS:

- (a) **PROVISION OF BUS SHELTER, FOXBOROUGH ROAD:** It was reported that a site meeting had been held with Mr Mark Francis, Oxfordshire Highways, Mr Matt Bromley, OCC Public Transport, and the residents who live at 87, 89 and 91 Foxborough Road. At this meeting it was decided that the best place for the bus shelter was outside 89 Foxborough Road, the centre point between the dropped kerbs, as this would encourage the buses to pull into the lay-by, and that the back of the bus shelter would need to be against the wooden fence belonging to 89 Foxborough Road. However, the back panels of the bus shelter would need to be removed on an annual basis to allow maintenance of the fencing. The Parish Council **AGREED** that although it would arrange for the panels to be removed when the householder wished to paint the fence, it could not take on responsibility for the ongoing maintenance of the fence.

Since the meeting, the resident at 93 Foxborough Road had objected to the OCC

about the proposal, but it was understood the points raised had been reviewed by Mr Francis and he considered that these had all been taken into account when he made his recommendations on the siting of the bus shelter. It was noted that it might be necessary for public utility drawings to be obtained before the installation of the bus shelter.

IT WAS AGREED that the application for a grant towards the bus shelter should proceed.

- (b) **THRUPP LANE – USE BY HEAVY VEHICLES AND THE GOODS VEHICLES (LICENSING OF OPERATORS) ACT 1995:** Dr Evan Harris, MP, had indicated that he was still following this up.
- (c) **THRUPP LANE – OVERNIGHT LORRY PARKING:** No further information was available.
- (d) **CYCLEWAY C5 – HAZARDS:** It was not known if the hazard had been removed.
- (e) **SIGN BY SHOP/SPINNEYS CLOSE BUNGALOWS INDICATING PEOPLE CROSSING:** The need for one of the signs to be moved nearer to the shop had been raised with Oxfordshire Highways.
- (f) **POTHoles:** A further letter had been sent about potholes.
- (g) **SUGWORTH LANE:**
 - (i) **SIGNING AT JUNCTION WITH OXFORD ROAD:** It was noted that the Chairman had discussed this with Mr Mark Francis, Oxfordshire Highways, who had indicated that he would look again at the signage at this junction.
 - (ii) **MEETING WITH OCC - SPEED ALONG OXFORD ROAD:** A letter had been sent to Mr Tony Kirkwood, OCC regarding the need to reduce further the speed limit along this road.

206/09 PARISH WEBSITE

No report was given.

207/09 REPORT OF DISTRICT AND COUNTY COUNCILLOR

- (a) **DISTRICT COUNCILLOR:** The following report had been received from District Councillor Johnston:

The Vale's draft budget for 2010/2011 was now out for consultation, and could be seen on the Vale's website. The main points were a proposed Council Tax rise of 3.9%, which amounted to about £4 per annum for a band D property. The Vale would still be the 11th lowest Council Tax of any of the 230 plus

district councils in England. A great attempt had been made to safeguard front line services such as planning and refuse collection. This had been very difficult given the loss of income from investments and services such as car parking. Much of the savings had been found by further joint working with South Oxfordshire DC in areas such as property and housing.

Cr Johnston had been asked about the possible effects of these possible changes on the mobile homes at Pebble Hill and Woodlands. If implemented the mobile homes would in future come under facilities management and not property. There is nothing in these proposals which would alter the warden service at these sites.

- (b) COUNTY COUNCILLOR: Cr Fatemian reported that Kennington Parish Council had agreed to support the need for a 40 mph speed limit along the Oxford Road provided that the police thought that this was a sensible speed limit for the area. Cr Fatemian also reported that he had been appointed as the Cycling Champion and, as such, was very aware of the poor state of the roads and the amount of potholes.

Cr Fatemian was asked by the Parish Council to keep as top priority the position in relation to Tuckwells. Parish Councillors were most concerned about the reported comments by an employee of Tuckwells, and Cr Fatemian was asked to follow this up as a matter of urgency.

208/09 CORRESPONDENCE

(i) FOR ACTION

- (a) Oxfordshire County Council – Local Transport Plan: Parish Councillors noted the date of the consultation had been extended to 1 January 2010, but decided not to make any comments.
- (b) Vale of White Horse DC:
- (i) District Council Budget Proposals 2010/11 – Councillors noted that the details were available on the Vale of White Horse website.
 - (ii) Core Strategy Preferred Options – It was noted that comments were needed on additional matters before the draft core strategy was finalised. The website was given to Councillors.
 - (iii) Big Bang Bash – Chairman’s Civic Charity WW2 Dance and Supper, The Guildhall, Abingdon, 29 January 2010.
- (c) Oxfordshire Association of Local Councils – Update November-December 2009: This was noted
- (d) Empowering Parish and Town Councils by getting the Sustainable Communities Act Amendment Bill adopted in Parliament: This was noted

(ii) FOR INFORMATION

- (a) Oxfordshire County Council - Local Transport Plan 3 Newsletter, November 2009
- (b) Vale of White Horse DC – Information Sheet, 30 October 2009
 - (i) Vale Community Safety, Winter 2009/10
 - (ii) Information Sheet, November 2009
 - (iii) Christmas and New Year Greetings from the Chairman and Vice-Chairman of the DC.
- (c) Oxfordshire Nature Conservation Forum’s Weekly Environmental E-Bulletin, 26 November 2009, 3 and 10 December 2009
- (d) Local Council Review, Winter 2009
- (e) Oxfordshire Business Enterprises – Free Expert Advice for Start-up Businesses

209/09 NOTIFIED BUSINESS

NIL

210/09 ITEMS FOR CONSIDERATION FOR PRESS RELEASE

NIL

Date:

Chairman

CONFIDENTIAL MINUTE, 17 DECEMBER 2009

The Chairman formally moved that the public and press be excluded from the meeting on the grounds that if they were present there would be disclosure to them of exempt information relating to legal and financial affairs.

211/09 CONFIDENTIAL MINUTES OF THE ORDINARY MEETING OF PARISH COUNCIL, 26 NOVEMBER 2009

The Confidential Minutes of the Ordinary Meeting of the Parish Council held on the 26 November 2009 were **APPROVED** and signed by the Chairman with the following amendment:

Minute 195/09: The following sentence should be included after the heading: "The Clerk's letter of retirement was received. It was noted that she wished to retire on the 31 May 2010."

212/09 RETIREMENT OF CLERK

- (a) **APPOINTMENT OF NEW CLERK:** It was proposed by Cr J Standen, seconded by Cr Dutton and **AGREED** that Cr Pasquire should have delegated responsibility for advertising for the replacement Clerk, with a budget of £1,000. The spend on advertising would be reviewed at the next meeting.

Date:
Chairman