

MINUTES OF THE ORDINARY MEETING OF RADLEY PARISH COUNCIL HELD IN THE CHURCH ROOM, RADLEY ON THURSDAY 28th JUNE 2012

PRESENT: Cr J Standen (in the chair)
Crs Cook, Crowley, Davies, Henderson, Howard, Johnston, D Standen, Pasquire, Platts and Tomlinson

In attendance: The clerk

87/12 DECLARATIONS OF INTEREST:

Crs Davies & D Standen declared personal interest in matters relating to Radley Village shop and Friends of Radley Station.

Cr Pasquire declared a personal interest in matters relating to Radley Village shop, Friends of Radley Lakes and Friends of Radley Station.

88/12 APOLOGIES FOR ABSENCE:

Apologies were received from Cr Cook and County Councillor Fatemian

89/12 MATTERS RAISED BY MEMBERS OF THE PUBLIC: There were none.

90/12 MINUTES OF THE MEETING HELD ON 24TH MAY 2012:

80/12: Amended to read: "that trees *that* were a priority..."

91/12 PROGRESS REPORT ON MATTERS ARISING FROM THE MINUTES:

- (a) **HIGHWAY MATTERS:** Church Road: There was no progress to report.
- (b) **PLANNING MATTERS:**
 - (i) 1, Foxborough Road: The application was due to be considered at the Planning meeting on 20th June. The Officer's recommendation was for approval.
 - (ii) 18 Sugworth Lane: The Council had been assured that enforcement was being pursued. It would make a Freedom of Information request for a full copy of correspondence.
- (c) **REVIEW OF THE SCOPE OF THE GARDENING CONTRACT:** Crs Platts, Standen and the clerk met Berinsfield on 27th June.

Berinsfield were asked not to cut around the edge of the Playing Field, but to leave a strip uncut on the south side. The grass would be cut up to the fence on the west side and around the pavilion.

Berinsfield had also been asked to quote for cutting highway verges to be cut under licence from Oxfordshire Highways.

- (d) **PAVILION:** Thames Water were asked to take over the maintenance of the Flygt pump as suggested by Cr Pasquire.
- (e) **SPINNEYS CLOSE ALLOTMENTS:**

A report of a site meeting attended by Crs J Standen, D Standen and Pasquire and Mr David Heard was received.

It was proposed by Cr Crowley, seconded by Cr Tomlinson and **AGREED** that:
Allotment 7 should be reallocated.

The footpath from Church Road should be cleared once a month.

The clerk should ask whether contact details could be shared with the object of instituting an allotment society.

(f) **LAND NEXT TO THE BOWYER ARMS:**

It was noted that the new licensee is very keen to improve the area but the approval of Greene King would be required. The clerk was asked to request a meeting with the Area manager.

92/12 REPORTS OF THE DISTRICT AND COUNTY COUNCILLORS:

(a) **DISTRICT COUNCILLOR:** Cr Johnston reported that:

(i) **BROWN BINS:** Cr Johnston reported that he has raised an objection to plans to insist that payment could only be made by Direct Debit and officers have agreed to make provision for people who are not able to pay that way.

(ii) **GRANTS FOR FESTIVALS:** The Vale's decision to make only capital grants in future has meant that they can no longer support festivals. This was going to Scrutiny.

(iii) **PRINTING OF BALLOT PAPERS:** The service area is talking to an experienced printer in Birmingham and hopes to have a contract in place for the next County elections in May 2014.

(b) **COUNTY COUNCILLOR:** Cr Fatemian's written report is reproduced below:

"This has been a quiet month for the County Council as far as Radley is concerned.

I have given my support to the application to create a no-cold calling zone for each of the mobile home parks in Radley. As Trading Standards are a department of the county council I hope this is something that will see fruition and believe it to be an eminently sensible idea.

As far as Thrupp Lane is concerned, I have received the following update:

As you will recall on 16th April 2012 Planning and Regulation Committee resolved to grant permission for this subject to a number of conditions being met. These were:

1. The written withdrawal of the CLEUD application by not later than 23 April 2012
2. The completion of the dismantling of the existing processing plant structure and the storage of any resulting materials which are to be retained for subsequent sale by not later than 16 July 2012
3. The precise location of storage of materials to be agreed in writing with the Local Planning Authority by the 1st July 2012
4. The commencement of the dismantling of the existing processing plant by not later than 16th June 2012

The Senior Enforcement Officer has visited the site and confirmed that the plant has been removed and so points 2 and 4 have now been complied with. Numbers 1 and 3 have also been met.

Therefore, we are now in a permission to issue this consent and will be doing so shortly.

I am disappointed and very angry that the last liaison meeting had to be postponed. I have made my feelings well known and am urging for a replacement date to be confirmed ASAP.”

93/12 CODE OF CONDUCT:

The following resolution was proposed by Cr Johnston, seconded by Cr Tomlinson and the Council **RESOLVED** that:

- a) the code of conduct adopted by Vale of White Horse District Council be adopted as the code for members and co-opted members of Radley Parish Council effective from 1st July 2012, or such other date as may be specified in regulation, to replace the current code of conduct and
- b) the clerk should be requested to notify the monitoring officer of Vale of White Horse District Council of the passing of the resolution.

94/12 PLANNING MATTERS:

- (a) **NEW APPLICATIONS:**
 - TREE APPLICATION, BIGWOOD:** The application as submitted was contradictory and the clerk had asked for clarification.
- (b) **VALE DECISIONS**
 - (i) P12/V0617/LDE: Certificate of Lawfulness for an Existing use of land to be used for display of vehicles in association with Lodge Hill Garage.
Land adjacent Lodge Hill Garage Lodge Hill– **Approved**
The Council was disappointed that approval was based on affidavits. It was understood that the onus was on the applicant to prove his case and this was not conclusive on this occasion.
 - (ii) P12/V0765 : Radley College Kennington Road Radley Abingdon Oxon OX14 2HR
Change of use of field to sports pitches - **Approved**
 - (iii) P12/V0250 : The Old School House 80 Church Road Radley: Erection of a wooden prefabricated garden shed/summer house/office - **Approved**
 - (iv) P12/V0905: 5 Lower Radley
Certificate of lawfulness for a proposed rear extension. **Permitted development.**
 - (v) P12/V0568 : Bakers Close 104 Lower Radley
Proposed repairs and reinstatement of fire damaged cottage, creation of roofspace accommodation and installation of solar panels to new roof slope. (Re-submission of withdrawn application 11/02549/FUL) – **Approved**. It was noted that there had been some difficulty in agreeing a baseline for volume calculations and the applicant was given the benefit of the doubt.
- (b) **NEIGHBOURHOOD PLANNING BRIEFING EVENT:** Crs J Standen, Crowley and Pasquire would attend.

95/12 THRUPP LANE ISSUES:

- (a) **TRAFFIC:** One issue was reported.
- (b) **PLANNING:** Noted in the County Councillor's report.
- (c) **RADLEY WETLAND CENTRE:** Reported later in the meeting.
- (d) **LIAISON MEETING:** The Council was very disappointed that the meeting was cancelled at short notice.

96/12 HIGHWAY MATTERS:

- (a) **MATTERS RAISED BY COUNCILLORS:** None
- (b) **CHURCH ROAD BUS STOP:** Details of Highways' proposals were reported at the May Parish Council meeting.

Highways no longer has a budget to implement this sort of scheme and asked the Council to request funding from the County Councillors' Localities budget. It was **AGREED** that the Council would do so.

- (c) **GRASS CUTTING:** It was reported by a member of the public that verges in St James' Road could not be cut because of parked cars. He had also raised the state of verges in the village over the Jubilee weekend.

It was **AGREED** that the Council would write to Highways stating its dissatisfaction with grass cutting done over the previous month.

- (d) **WEEDS IN KERBS:** To be referred to the Finance and Administration committee.

97/12 FINANCIAL MATTERS:

- (a) **RADLEY YOUTH FOOTBALL CLUB:** The Club had declined the Council's offer of to lease the pavilion and made an offer of £2,000 rent for a block booking for the season

Although there would be a shortfall in the running costs for the pavilion, it was proposed by Cr Tomlinson, seconded by Cr Howard and **RESOLVED** that the Council would accept this offer, subject to the following conditions:

- That the Football Club pays utility charges incurred in the season. It should be noted that the Council plans to improve the efficiency of the building and heating.
- That season dates are fixed at 1st September to May half term, with no use of the field or pavilion for evening training outside those dates without notice. An extra charge would be levied for any out of season use.
- That the field is cleared of litter immediately after each use. There will be zero tolerance of litter.
- There may be no use of the Village Hall car park.
- All councillors and designated officers of the Council should be given unimpeded access to pitch and pavilion at any time.

It was agreed that the locks should be changed annually and a deposit would be required for keys.

- (b) **SURVEY OF THE PAVILION:** It was proposed by Cr Tomlinson, seconded by Cr Howard and **AGREED** that the offer should be accepted.
- (c) **USE OF THE PLAYING FIELD:** It was **AGREED** that Radley Youth Football Club should be invoiced for extra use of the field for training.
It was noted that Gooseacre was closed to traffic without authority during the Club's tournament in June.
- (d) **INFORMATION RECEIVED FROM OALC:** This was noted.
- (e) **PLAY AREA LITTER BIN:** It was proposed by Cr Tomlinson, seconded by Cr Platts and the Council **AGREED** to accept the quotation of £25 per visit from ST Grounds Maintenance (Culham) for emptying the bin.
- (f) **BANKING ARRANGEMENTS:** It was proposed by Cr Johnston, seconded by Cr Tomlinson and **AGREED** that the dormant current account should be closed.
- (g) **ACCOUNTS FOR PAYMENT:**
Cr Crowley declared an interest in this item as one of the cheques was for him, as did Cr Pasquire and neither voted on this item.
It was proposed by Cr Johnston, seconded by Cr Tomlinson and **AGREED** that the following accounts should be paid:

<u>Accounts paid</u>				
<u>during the month:</u>				
549	Copycat Services	Printing garden competition leaflets	Power to Act S137 LGA 1972	£ 50.00
550	British Gas Business	Pavilion Electricity supply	LG (Misc Provisions) 1976	£ 22.78
<u>New payments:</u>				
551	Mrs J E Dymock	Salary & expenses June 2012	LG 1972 S101	1,158.42
		Net salary (June)		776.91
		Village cleaner (July)		86.58
		Expenses April to June 2012:		
		Petrol		152.55
		Postage		23.90
		Laser printer cartridge		38.49
		Stationery		2.00
		Telephone (April-June)		67.09
		Photocopying		3.40
		Key cutting (kissing)		7.50

		gate)		
552	Mrs Karen Sharp	Salary (June)- Pavilion cleaning & caretaking	LGA (Misc Provisions) 1976	148.15
553	HMRC	PAYE and NI	LGA 1972 S101	48.45
554	Oxford Playing Fields Association	Membership	LGA 1972 S143	35.00
555	RJS(IA) Ltd	Internal Audit Fee	LGA 1972 S101	210.00
556	MRH Services	Play Area repairs	LGA (Misc Provisions) 1976	231.23 272.61
557	Dr Basil Crowley	Litter bin installation Travel expenses	41.38 LGA 2000 S100	19.50
558	Friends of Radley Lakes	Donation towards Jubilee celebration	S137 LGA 1972	50.00
559	SLCC	Clerk's manual (inc p&p)	LGA 1972 S101	32.00
560	Oxfordshire County Council	Grass cutting map	LGA 1972 S101	5.00
561	Berinsfield Community Business	Gardening May & June	LGA (Misc Provisions) 1976	603.84
562	British Gas Business	Pavilion Electricity supply	LGA (Misc Provisions) 1976	24.51
563	ASHTAV	Annual subscription	LGA 1972 S101	25.00

(h) PLAYING FIELD BLOCK BOOKING:

The Council regretted that it was unable to accept a block booking for the use of the Field for archery lessons as it would be contrary to the Council's bylaw which prohibits dangerous sports.

It was proposed by Cr Davies, seconded by Cr Platts and the Council **RESOLVED** to suspend the bylaw for the duration of the village fete, where archery demonstrations would be taking place.

(i) FIELD ACCESS:

The Council accepted the clerk's proposal that the existing stile should be replaced. It was proposed by Cr Johnston, seconded by Cr Tomlinson and **AGREED** to delegate to the clerk the purchase and installation of a new stile.

(j) CEMETERY:

It was proposed by Cr Crowley, seconded by Cr Johnston and **AGREED** that the council should write to the landowner asking whether they would be prepared to sell land for use as a cemetery.

98/12 CONSERVATION:

- (a) **GARDEN COMPETITION:**
The competition was due to be held on Saturday 7th July.
- (b) **PONDS CONSERVATION TRUST:**
The Trust had contacted Cr Pasquire asking whether there were any ponds in the parish that they might look after. It was **AGREED** that the Council should follow this up.
- (c) **CENTENARY GARDEN:**
It was agreed that maintenance should not be reviewed until the November budget meeting.

99/12 POLICE MATTERS:

- (a) **BURGLARIES IN THE PARISH:** The recent burglary and an attempted burglary in the parish were noted, as were a number of thefts from Radley College.
- (b) **SPEED CHECKS:** It was noted that the residents of Sugworth Crescent would like to see more speed checks, particularly at weekends.

100/12 REPORT OF A MEETING AT RADLEY COLLEGE: Noted

101/12 CONSULTATION ON THE OXFORDSHIRE MINERALS AND WASTE PLAN: Noted.

102/12 RADLEY WETLANDS MANAGEMENT GROUP: 12th June 2012

Cr Crowley reported that:

The meeting asked people to report trespassing motorbikes to the Earth Trust and the police. The Earth Trust is trying to engage with riders.

There had been some vandalism to the lily pad and the bird hide.

The Trust is taking advice on whether it would be possible to remove Sandles without prejudicing the planning application.

The EIA on the ROMP is due.

Cyclists are clashing with pedestrians particularly on the path to the north.

There is a similar issue with dogs not under control and the Earth Trust is looking at the wording for signage.

The Trust is in the process of compiling a Visitors' Survey.

He had raised concerns over plans following the departures of Alexis Pym and Harry Barton. The Trust was experiencing funding issues common to all charities but was positive.

Npower expects to close Didcot A early in 2013.

The next meeting would be held on November 27th.

Cr Crowley was thanked for his report.

103/12 CORRESPONDENCE:

- (i) OALC MEMBERS' UPDATE: An item on Footpaths was referred to the September meeting.
- (ii) FOOTPATHS REPORT: The Council would thank John Orchard for his report. The Council would write to congratulate the landowner where paths were in good condition and speak to the farmer responsible for FP5.
- (iii) CYCLISTS: Cr Howard reported that large numbers of cyclists were using the paths in Radley Large Wood. Dog walkers have reported being intimidated by cyclists. It wasn't known which club the cyclists were from, but the Council will remind people via Radley News that footpaths are only for walkers.
- (iv) PLAYING FIELD MATTERS: Noted
- (v) BATHING DIRECT: To be referred to Radley News.
- (vi) DIDCOT POWER STATION: It was noted that Jim Haggan was leaving the Power Station on 19th June and Phil Noake would be taking over as station manager.
- (vii) A34 NOISE NUISANCE: Residents of Sugworth Lane had written to ask what help was available to mitigate road noise at their property.

104/12 NEXT PARISH COUNCIL MEETING:

The date and location of the next meeting were noted to be Thursday 19th at 7.30pm in the Church Room, Radley.

Signed.....Date.....
(Chairman)