

**MINUTES OF THE ORDINARY MEETING OF RADLEY PARISH COUNCIL
HELD AT THE CHURCH ROOM, RADLEY, ON THURSDAY, 25 JUNE 2009
AT 7.30 PM**

PRESENT: Cr J Standen (in the Chair)
Crs Crowley, Davies, Dutton, Henderson, Nutt, Pasquire, D Standen,
Yorston
County Councillor Arash Fatemian

99/09 APOLOGIES FOR ABSENCE

Apologies for absence were received from Crs Johnston and Rogers.

100/09 DECLARATIONS OF INTEREST

Crs Crowley and Pasquire declared a personal and prejudicial interest in activities, finances and the legal position of Save Radley Lakes. Cr Henderson declared a personal interest in 1st Radley Guides, and Cr Davies declared a personal interest in Radley Swimming Club.

**101/09 MINUTES OF THE ANNUAL MEETING OF PARISH COUNCIL, 28
MAY 2009**

The Minutes of the Annual Meeting of the Parish Council held on the 28 May 2009 were **APPROVED** and signed by the Chairman with the following amendments:

Minute 80/09: Cr M Wilson's name should be crossed off the membership list for the Radley Local Liaison Committee – RWEnPower.

Minute 85/09 (g): The heading should read: THAMES VALLEY POLICE – OPEN DAY, 8 AUGUST 2009

Minute 86/09 (vii)

- (i) second paragraph should read: "...– firstly that the external appearance of the site had not been materially affected ..."
- (ii) third paragraph should read: "... there had been a material effect on the appearance of the site ..."

102/09 CLERK'S REPORT ON BUSINESS ARISING OUT OF THE MINUTES

- (a) COPSE, CHURCH ROAD – AMENDMENT TO LEASE: It was noted that the fee from Franklins, the solicitors who acted for the Parish Council, was outstanding.
- (b) COMMUNITY NOTICE BOARD: The Clerk would be collecting the notice board shortly.
- (c) GOODS VEHICLE OPERATORS LICENCE, CPL DISTRIBUTION, THRUPP LANE: Nothing further to report.
- (d) FLOOD LIGHTING, GOOSEACRE: A meeting had been arranged next week between David Anderson from Radley College, Cr Nutt and Stuart Sharp to discuss this matter.
- (e) DIGITAL MAPPING SYSTEM: The Clerk reported that the system had been installed on her PC, the licence had been sorted out with the District Council, and the discs had been passed to Cr Crowley.
- (f) VILLAGE POND – FENCING: It was noted that the Head Teacher of Radley CE Primary School had indicated that the school would be willing to make a contribution of £500 towards replacing part of the back fencing and the single gate which would cost £1,420. In addition, she had asked Mr Herring to supply and install bow top fencing to match the pond fencing at the end of the path, and to replace the wooden gate. It was noted that Mr Herring was also providing for the school the fencing across the new front garden and providing a gate. It was proposed by Cr Pasquire, seconded by Cr Nutt and **AGREED** that the financial contribution from the school and the additional work being paid by the school be accepted.
- (g) LAND ISSUES:
 - (i) LAND AROUND FIELDHOUSE AND SUGWORTH FARM, SUGWORTH LANE:
 - (ii) PATH – TOP OF TURNERS CLOSE TO STONHOUSE CRESCENT:
 - (iii) COMMONS LANE, LOWER RADLEY:
There was nothing to report on these items.
 - (iv) FOOTPATH 8 – RENEWAL OF POST AND RAIL FENCING ALONG THE ROAD EDGE OPPOSITE THRUPP LANE: It was noted that the fence had been erected. Mr Herring had reported that the ground was exceptionally hard in this area and that a breaker would be required to do any planting in the area.
 - (v) TRIANGLE OF LAND – JUNCTION BY 33 LOWER RADLEY: No further information was available.

103/09 POLICE MATTERS

- (a) NEIGHBOURHOOD POLICING – PUBLIC SURVEY: Cr Davies reported that he would make a list of what the Parish Council could do and what other bodies could assist with.
- (b) NEIGHBOURHOOD POLICING – UPDATE RURAL ABINGDON JUNE 2009: The report was noted. The Councillors were particularly interested in PCSO Adi Wright's work with Kennington Primary School and thought it would be useful for something similar to occur at Radley Primary School.
- (c) DAMAGED TREE, WHITES LANE: There was nothing further to report on this.
- (d) HARASSMENT – FOOTPATH 9: Nothing further had been heard about this.
- (e) POLICE MATTERS:
 - (i) It was noted that PC May was still with the team and hoped to come to the July meeting with his successor.
 - (ii) MOTORCYCLISTS – FIELD BEHIND STONHOUSE CRESCENT: It was understood that this problem had ceased due to action taken by farmer and parents.

104/09 PLANNING MATTERS:

(i) New Applications:

- (a) RAD/20882 – Single storey rear extension, 21 Foxborough Road: No objections.
- (b) RAD/17043/1 – Erection of a two storey extension to front of dwelling with associated single storey extensions to enclose porch and enlarge garage, 33 Selwyn Crescent: No objections subject to comments from neighbours.

(ii) Misc.

- (a) **THRUPP FARM – REVIEW OF OLD MINERAL PERMISSIONS: SCOPING REQUIREMENTS FOR ENVIRONMENTAL IMPACT ASSESSMENT:** Cr Crowley reported on the Scoping Opinion for an Environmental Impact Assessment in relation to the application for new conditions for an old mineral planning permission at Thrupp Farm, Radley, which the OCC had issued to Mr Curtis. Cr Crowley had received this from Mary Thompson, OCC, and the Clerk was asked to ascertain when this had to be completed, and ask if the Parish Council could be included in the loop for further paperwork.
- (b) **TUCKWELL CLEUD:** It was noted that Mr Mike Wilson had been in touch with Mr Chris Hodgkinson, OCC, who on the 8 June 2009 was still awaiting a

response from the County Solicitor prior to serving the Enforcement Notices. Mr Hodgkinson had stressed that getting the legal aspects correct now could be key to long term success of any proposed enforcement action. The Parish Council was concerned that the Enforcement Notices had not been issued. It was also anxious to ascertain when the CLEUD application was going to be decided.

- (c) **TARMAC CLEUD:** Cr Crowley showed comparison photographs of the site before and after the new building work. The Parish Council could understand the points made by the DC and felt that the site was tidier, the buildings did not appear to be any higher, and the site had been fenced for safety. No further response had been received from the DC.

105/09 FINANCIAL MATTERS

- (a) **ACCOUNTS FOR PAYMENT:** It was proposed by Cr Nutt, seconded by Cr Denis Standen and **AGREED** that the following accounts should be paid.

1.	Account paid in between meetings:	
(i)	Allianz Insurance:	£1,818.95
2.	Accounts to be paid:	
(i)	Miss S E Raven:	£1,316.93
	Salary, May 2009:	£659.46
	Village Cleaner – Salary, June 2009:	£85.98
	Expenses, 1 April to 30 June 2009:	£571.49
	1. Expenses:	£25.00
	2. Telephone:	£21.74
	3. Mileage:	£149.15
	4. Postage:	£58.41
	5. Stationery:	£71.91
	6. Photocopying:	£238.20
	7. Cleaning Material, Sports Pavilion:	£7.08
(ii)	Mrs K Sharp – Salary, June 2009:	£146.68
(iii)	ASHTAV - Subscription:	£25.00
(iv)	Berinsfield Community Business - Gardening/Grass Cutting:	£267.90
(v)	Chubb Fire Limited – Servicing of Fire Extinguishers, Sports Pavilion:	£188.86
(vi)	Southern Electric – Sports Pavilion:	£670.48
(vii)	Copycat Services – Photocopying/Stationery:	£53.05

- (viii) Pear Technology Services Ltd – Digital Mapping System: £891.25
- (ix) Spareacre Hire – Mini-Bus Hire for Garden Competition:
- | | |
|-------------|---------|
| 1. Deposit: | £100.00 |
| 2. Charge: | £69.00 |
- (x) Steelway Fensecure Ltd – Fencing for Village Pond: £6,606.49
It was noted that the cost was being checked by Mr Herring, but it was proposed by Cr Pasquire, seconded by Cr Denis Standen and **AGREED** that the cheque should be signed in between meetings when the amount had been confirmed.
- (b) **INSURANCE COVER:** It was noted that, as Allianz Insurance had indicated that they could reduce the cost of the Parish Council’s insurance cover from £2,063.11 to £1,818.95 which would include an increase in Public Liability Limit of Indemnity from £5m to £10m and increase the Fidelity Guarantee Limit of Indemnity to £103,000 (which would be the level recommended by the Internal Auditor), the Chairman, Vice-Chairman and Chairman of Finance and Administration Committee had agreed that the Parish Council should remain with the existing insurer. It was felt that unless there were exceptional reasons for changing it was worth more to continue a long standing association than saving a few pounds. In view of this, the Clerk had obtained signatures for a cheque to the value of £1,818.95 and this had been sent off. It was noted that the policy excess would be increased to £250 for each and every claim. It was proposed by Cr Crowley, seconded by Cr Pasquire and **AGREED** that this action be accepted.
- (c) **ITT FLYGT PUMP:**
- (i) **CHANGES TO THE PUMP:** This matter was deferred as further information had not been received from ITT Water and Wastewater. Cr Nutt reported that he was carrying out regular checks of the manholes and there had been no further problems.
- (ii) **GOLD SERVICE:** It was noted that the Gold Service Contract due on 1 July 2009 would be £684.53 plus VAT compared with £651 plus VAT for 2008/2009. The value of the Gold Services were discussed and it was proposed by Cr Pasquire, seconded by Cr Nutt and **AGREED** that the Parish Council should continue with the Gold Service.
- (d) **REQUESTS FOR DONATIONS:** It was **AGREED** that the requests for donations from 1st Radley Guides and the Radley Swimming Club should be referred to the Finance and Administration Committee.
- (e) **CLEARING OF DITCH BEHIND SPORTS PAVILION:** It was noted that the ditch had been cleared behind the sports pavilion and a new chestnut paling fence had been erected at the back of the Radley College house. This would be discussed with David Anderson, Radley College.

106/09 CONSERVATION

- (a) **GARDEN COMPETITION 2009:** It was noted that:
- There would be a similar menu to previous years
 - It was hoped that there would be donations of cakes from Councillors
 - All judges and guides had been obtained
 - Robert Mattock had donated rose trees as prizes for winners and runner-ups so there would not be a need for cash prizes
 - A donation of £10 had been received from Bowyer Arms
 - The vicar had arranged a lawn party the afternoon of the 4 July 2009, and was hoping that some of the facilities available in the Church Room would be available for this.
- (b) **OXFORDSHIRE VILLAGE OF THE YEAR COMPETITION:** It was noted that Radley had not been shortlisted this year.
- (c) **FOOTPATH 9/BOAT:** There had been no further feedback on the barbed wire fencing.
- (d) **LITTER/DOG BINS:** It was noted that the litter/dog bins would be installed once they had been received.
- (e) **COMMUNITY LANDSCAPE CHARACTER STATEMENT FOR RADLEY:** Cr Crowley gave the Parish Council details of a Community Landscape Character Statement and asked if the Parish Council could consider whether such a statement was required for Radley. It was proposed by Cr Pasquire, seconded by Cr Denis Standen and **AGREED** that this matter should be referred to the Conservation (Nature) Working Party to consider.

107/09 HIGHWAY MATTERS:

- (a) **SPEED LIMIT – A4183:** No further information had been received.
- (b) **POTHoles:** The Clerk reported that she had been told by an Oxfordshire Highways engineer today that the potholes in Church Road would be repaired within seven days.
- (c) **CYCLEWAY C5 – HAZARDS:** It was noted that the second hazard was still there. The Clerk would raise this again with Oxfordshire Highways.
- (d) **GRASS CUTTING:** It was noted that the contractors should blow cut grass back on to the verge so that it did not block the drains, and they had not heard of any problems with any drains. There was no money to take cut grass away. Councillors were concerned that on this occasion the grass had been cut on one day and a couple of days later the contractor had returned to blow cut grass back on to the verge.

- (e) TREES NEAR LOWER RADLEY CARAVAN PARK: This problem had been referred to Oxfordshire Highways.
- (f) VILLAGE GREEN, LOWER RADLEY: This had now been cut.
- (g) SUGWORTH LANE: None of the potholes along Sugworth Lane had been marked and some of these were 9” deep. The Clerk was asked to draw this to the attention of Oxfordshire Highways. Coaches were still using Sugworth Lane, particularly Tappins Coaches who had been linking with Radley College. The Clerk was asked to write to Tappins Coaches to see if they could find another route in view of the dangers of using Sugworth Lane.
- (h) ROAD SWEEPING, CHURCH ROAD: The Clerk was asked to ascertain how often road sweeping was carried out.
- (i) RUSTY LAWN MOWER: The movements of a rusty lawn mower were noted, and its removal would be explored.
- (j) SIGN BY SHOP/SPINNEYS CLOSE BUNGALOWS INDICATING PEOPLE CROSSING: The need for a sign was **AGREED**, and the Clerk was asked to raise this with Oxfordshire Highways.
- (k) BURNT OUT VEHICLE, THRUPP LANE: It was reported that a vehicle had been burnt out in Thrupp Lane, and steps would need to be taken to remove it.

108/09 PARISH PLAN

It was noted that a second meeting was being held on Tuesday, 30 June 2009, at 7 pm at the Sports Pavilion, Gooseacre.

109/09 PARISH WEBSITE

There was a need to improve the Google status of the website.

110/09 ANNUAL PARISH MEETING, FRIDAY, 8 MAY 2009

The Clerk reported on a number of matters raised at the Annual Parish Meeting. She was asked to present a written report for the next meeting.

111/09 REPORT OF DISTRICT AND COUNTY COUNCILLOR

(a) DISTRICT COUNCILLOR:

Cr Johnston reported that it had been very quiet on the Vale since the last meeting of the Parish Council. However he was now a member of the Development Control Committee which meant that from time to time he would have to declare an interest when the Parish Council was discussing planning. Concern was expressed that Cr Johnston might not be able to continue to give the Parish Council valuable advice on planning matters.

(b) COUNTY COUNCILLOR:

County Councillor Fatemian was welcomed to his first meeting. He indicated that he had been elected to represent Radley for four years and that he hoped to attend all or most of the Parish Council meetings. He had been appointed to the Strategy & Partnerships Scrutiny Committee and Adult Services Scrutiny Committee, and a number of outside bodies.

County Councillor Fatemian reported that he would be touring the Parish with County Councillors Ian Hudspeth and Rodney Rose to look at road conditions in the Parish, and had noted the problem areas mentioned throughout the meeting. He understood that potholes were given ratings which in turn indicated how quickly potholes would be repaired. This could mean that several potholes in the same area would be repaired at different times, and Parish Councillors did not think this was a very sensible or cost effective arrangement. It also considered that there was a cost implication of returning two days after the grass had been cut to blow grass back on to the verges.

Councillors indicated the current areas of concern, such as the application by Tuckwells for a CLEUD, and its hopes that the OCC would be mindful of the Radley population when considering matters relating to planning. The Clerk was asked to let County Councillor Fatemian have copies of relevant papers on the CLEUD application.

112/09 CORRESPONDENCE

(i) FOR ACTION

- (a) Government Office for the South East – Formal submission of partial review to the South East RSS in relation to Somewhere to Live: Planning for Gypsies, Travellers and Travelling Show People in the South East: The Parish Council did not feel there was any need to make any further comments on this review.

(b) Vale of White Horse DC

- (i) Rural Housing Event, 17 September 2009, at Denman College, Marcham, 12 noon to 3.30 pm: noted.

- (ii) Draft Supplementary Planning Documents and the draft Revised Statement of Community Involvement: Cr J Standen **AGREED** to look through these documents.
- (iii) Community Activities - Request from Chairman of Council for details of community activities in the Parish: The Clerk reported that she had given the Chairman the dates of various community events in the Parish
- (c) 1st Radley Guides – Invitation to next Baden Powell presentation evening, Thursday, 17 September 2009: Councillors noted this date, which had been arranged to avoid Parish Council meetings.
- (d) Oxfordshire Community Support Fund: noted
- (ii) **FOR INFORMATION**
 - (a) Vale of White Horse DC - Vale Community Safety, Spring 2009
 - (b) Abingdon and District CAB – Annual General Meeting, 25 June 2009: Apologies had been given.

113/09 NOTIFIED BUSINESS
NIL

Date:
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Chairman

CONFIDENTIAL MINUTE, 25 JUNE 2009

The Chairman formally moved that the public and press be excluded from the meeting on the grounds that if they were present there would be disclosure to them of exempt information relating to legal and financial affairs.

114/09 CONFIDENTIAL MINUTES OF THE ORDINARY MEETING OF PARISH COUNCIL, 28 MAY 2009

The Confidential Minutes of the Ordinary Meeting of the Parish Council held on the 28 May 2009 were **APPROVED** and signed by the Chairman.

115/09 RADLEY LAKES

The Councillors noted the current position in relation to concluding the Judicial Review. The Clerk was asked to seek a meeting of the Local Liaison Committee to discuss the long term nature of Thrupp Lake.

116/09 LONGMEAD LAKE

The Parish Council was interested to learn more about the future of this lake, and Cr Crowley undertook to make contact with the appropriate body to ascertain the position. If necessary, a special meeting would be called to discuss it.

117/09 ITEMS FOR CONSIDERATION FOR PRESS RELEASE

NIL

Date:
Chairman