

**MINUTES OF THE ORDINARY MEETING OF RADLEY PARISH COUNCIL
HELD AT THE CHURCH ROOM, RADLEY, ON THURSDAY, 26 NOVEMBER
2009 AT 7.00 PM**

PRESENT: Cr J Standen (in the Chair)
Crs Crowley, Davies, Dutton, Henderson, Johnston, Pasquire, Rogers, D
Standen, Yorston
Mr Harry Barton, Northmoor Trust (for part)
County Councillor Arash Fatemian
PCSO Adrian Wright (for part)
2 members of the public (for part)

176/09 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cr Nutt.

177/09 DECLARATIONS OF INTEREST

Crs Crowley and Pasquire declared a personal and prejudicial interest in activities, finances and the legal position of Save Radley Lakes and a personal interest in a planning application relating to Shaw's Copse. Cr Johnston declared a personal and prejudicial interest in matters relating to Radley Village Hall, and Cr Davies declared a personal interest in an account being paid in relation to Radley Parish Plan expenditure.

178/09 MATTERS RAISED BY MEMBERS OF THE PUBLIC

NIL

**179/09 MINUTES OF THE ORDINARY MEETING OF PARISH COUNCIL, 22
OCTOBER 2009**

The Minutes of the Ordinary Meeting of the Parish Council held on the 22 October 2009 were **APPROVED** and signed by the Chairman with the following amendments:

Minute 158/09 should read: "Cr Crowley declared Radley Lakes and a personal interest in the ..."

Minute 165/09 (b) should be omitted as it was a duplicate of Minute 166/09 (c).

Minute 165/09 (d) should read: "..... being placed at the Thrupp Lane"

Minute 166/09 (g) second line of second paragraph should read: ".....junction at the Oxford Road end of Sugworth Lane."

180/09 CLERK'S REPORT ON BUSINESS ARISING OUT OF THE MINUTES

- (a) **COPSE – CHURCH ROAD:** The Clerk reported that she was trying to ascertain the current position regarding the changes to the lease.
- (b) **COMMUNITY NOTICE BOARD:** Work continued on the community notice board.
- (c) **LAND AROUND FIELDHOUSE AND SUGWORTH FARM, SUGWORTH LANE:** The DC Enforcement Monitoring Officer (Planning) had given the owner of Sugworth Farm extra time to respond in view of the recent disruption to the postal services. The Clerk reported that she had received a complaint from the owners of Sugworth Farm that the Parish Council had put their address in the Parish Council Minutes in relation to enforcement action. The Parish Council confirmed that this was normal procedure when the Councillors had any concerns about planning matters at any address and the matter had been referred to the relevant planning authority.
- (d) **BUS SHELTERS:**
 - (i) **FOXBOROUGH ROAD – BUS BAY BY NEW ROAD:** The Clerk had been advised that the applicant for a bus shelter had to determine the siting, and that Oxfordshire Highways Southern Area Office would be able to advise the Parish Council about the best location in the bay for the shelter, particularly as regards site lines etc. The Chairman and Clerk would be meeting Mr Mark Francis, Senior Traffic Technician, Oxfordshire Highways, covering the Radley area, and possibly Mr Matt Bromley, Development Assistant, Public Transport Development Team, Oxfordshire County Council, on the 3 December 2009 at 11 am. The residents living at 87, 89 and 91 Foxborough Road had been informed of the meeting.
 - (ii) **PEBBLE HILL BUS SHELTER:** Cr Denis Standen reported that he had spoken to the landowner who had indicated that he would arrange for the trees to be cut back.
- (e) **FOOTPATH 8:**
 - (i) The OCC Field Officer was happy about the wording of the notice regarding cyclists.
 - (ii) P Mansbridge and Son were in contact with Mr Bill Homewood to see if they could lay a temporary surface along the field edge to avoid a closure order. A start date for the work was not known.
- (f) **SLCC CONFERENCE – COMMON LAND, VILLAGE GREEN, RIGHTS OF WAY AND OPEN SPACES, 9 NOVEMBER 2009:** The Clerk reported that she was unable to attend this Conference

181/09 POLICE MATTERS

- (a) RURAL ABINGDON NEIGHBOURHOOD POLICING UPDATE, NOVEMBER 2009: noted
- (b) NAG PUBLIC SURVEY – ANALYSIS OF RADLEY SURVEY: The Parish Council received the table of priorities prepared by NAG and noted that the three main areas of concern mentioned by the residents of Radley were road and footpath maintenance, speeding and litter. These, together with the other concerns listed, would be the basis of further work by NAG, the Parish Council and through the Parish Plan.
- (c) DAMAGED TREES, WHITES LANE: No further information was available.
- (d) CYCLE SAFETY TALKS: PCSO Wright indicated that he had been in touch with Radley Primary School and hoped to give a cycle safety talk before Christmas or early in the New Year. It was queried whether an approach should be made to Radley College.
- (e) SPEEDING – KENNINGTON ROAD: PCSO Wright indicated that he hoped to be able to do speed checks along the Kennington Road shortly. He appreciated that these would need to be carried out during the peak periods in the morning and evening.

A 30-roundel on a red surface had been placed on the roads at the entrance to Radley from the Kennington End, and the Oxfordshire Highways had indicated that the speed limit terminal signs would be replaced with high visibility equivalents.

The correspondence with Mrs Jillian Ashton and Oxfordshire Highways had continued and Mrs Ashton had been given this information. Mrs Ashton had indicated that signs which flashed up a driver's speed (like the one in Marcham) were quite effective and she had been given information in relation to Vehicle Activated Signs (VAS). The Parish Council noted that VAS cost £2,000 and £5,500 plus around an extra £200 for a new post if it was needed. Connection to an existing street lighting column was about £150, although at a rural site the connection could cost up to £10,000. Unfortunately because of the very good accident history along Kennington Road and the limited budgets that Oxfordshire Highways had, Oxfordshire County Council would not be prepared to pay for a VAS sign to be installed at this location, although they were willing to help with the installation of a VAS sign should external funding become available.

- (f) RECENT BURGLARIES: There was no further information on the burglary at the vicarage.
- (g) FOOTPATH 9/THRUPP LAKE – PROBLEM WITH MOTORCYCLISTS: There was nothing to report on this.

- (h) THRUPP LANE – QUAD BIKES: The recent problems were noted, but there was nothing further to report on this.
- (i) MOTORCYCLISTS – BEHIND STONHOUSE CRESCENT: It was noted that the police knew who was causing the nuisance, but the difficulty was catching them.
- (j) FOOTPATH 8: The use of this path by motorcyclists had been noted by the police.
- (k) RADLEY COLLEGE – ALL WEATHER PITCH: It was noted that there had been problems with unauthorised use of the pitch, which the police were looking into.
- (l) THAMES VALLEY CRIME STOPPERS – 0800 555 111: The publicity issued by Crime Stoppers was received.

182/09 PLANNING MATTERS:

(i) New Applications:

Cr Johnston left the meeting during the discussion on the planning applications.

- (a) RAD/21026-X – Erection of one 2 bedroom dwelling, Land adjoining Railway Line and 1 Shaw’s Copse: Cr Crowley presented a report on behalf of Shaw’s Copse who had no objections to this application but had made a number of points for the planning authority to consider. The Parish Council had no objections to this application, but **AGREED** to make the following comments:
 1. The railway bridge shown as shown on the plans was in the wrong place – the plan was inaccurate.
 2. The proposed dwelling was very near the railway line
 3. It looked as though this would affect the access to the “up line” on the “East Side” in the case of railway emergencies?
 4. The comments of the residents of Shaw’s Copse are taken into account
 5. This development would appear to obstruct any prospect in the future of re-instating access to Platform 2 from the east of the station, thereby preventing any disabled access.

Crs Crowley and Pasquire did not take part in the voting on this planning application.
- (b) RAD/6211/8-A– Proposed new signage, Lodge Hill Garage: No objections
- (c) RAD/13453/3 – Demolition of existing 4 bedroom bungalow; Erection of a 1 ½ storey chalet bungalow and a pair of 3 bedroom two storey semi-detached houses (re-submission), 1 Foxborough Road: Objected on the grounds of safety of access because of the bend and the amount of traffic along Foxborough Road.

- (d) RAD/899/2 – Demolition of existing house and erection of 4 x 3 bedroom houses with associated access and parking, 72 Foxborough Road: The Parish Council objected to this planning application on the following grounds:
1. Overdevelopment of site
 2. Development height should not exceed that of surrounding homes – possible overlooking issues with surrounding houses
 3. Design of houses is out of keeping with the neighbourhood
- (e) RAD/15459/4 – Demolition of existing concrete block garage and construction of a replacement single storey double garage building, Park End Farm, 17 Kennington Road: No objection, but DC should note that the site had a listed building adjacent to proposed development.
- (ii) Permission Given:**
- (a) RAD/4045/2 – Erection of a rear conservatory, 16 St James Road
- (b) RAD/20810/1 – Erection of a single storey rear extension, Christmas Cottage, 44 Lower Radley
- (c) RAD/3715/3 – First floor extension over existing garage to enlarge existing bedroom. Single storey conservatory, extensions to living room and utility area, 13 Little Howe Close
- (iii) Misc:**
- (a) TUCKWELLS CLEUD APPLICATION: It was noted that Mr Chris Hodgkinson, Senior Planning Enforcement Officer, Oxfordshire County Council, was proceeding with the serving of the planning contravention notice as detailed in his original letter, but this action had been delayed because of his ill health. He was rescheduling his meeting with Tuckwells and their planning and legal representatives and hoped that this would take place w/c 7th December 2009.
- (b) TARMAC CLEUD: There was no further information to report on this.
- (c) NETWORK RAIL – RAILWAY COMMUNICATIONS SYSTEM, SITING OF MAST: The Parish Council noted that Network Rail used a specific frequency band:
- 876 MHz - 880 MHz: used for data transmission (uplink)
 - 921 MHz - 925 MHz: used for data reception (downlink)

The strength of a signal was measured in decibel watts (dBW) which was a measurement expressed in decibels relative to one watt. Power ratings from their masts range, but are generally in the order of 10-100 watts. This was similar to a normal household light bulb however as the frequency of their antenna was significantly lower so correspondingly was the effective field strength.

All of the railway-only communications masts operate well within international safety guidelines as stipulated by ICNIRP which was underpinned by the WHO (World Health Organisation) and the Health Protection Agency.

- (d) VALE OF WHITE HORSE DC – CONSULTATION DOCUMENT ON REFERRAL OF PLANNING APPLICATION TO THE DEVELOPMENT CONTROL COMMITTEE: It was noted that Marcham Parish Council and Cumnor Parish Councils had sent the Parish Council copies of the comments they had made on this document.
- (e) PARISH/TOWN COUNCIL PLANNING EVENING, 18 NOVEMBER 2009: A copy of the Power Point presentation given at the Planning Evening, and a paper on Material Considerations had been received, and would be put on the agenda for the next meeting.

183/09 FINANCIAL MATTERS

- (a) REPORT OF FINANCE AND ADMINISTRATION COMMITTEE, 12 NOVEMBER 2009: The notes of the meeting were received, and Cr Crowley presented the report.

The Parish Council received the following papers:

- (a) Current position as at 31 October 2009
- (b) Revised Budget for 2009/2010
- (c) Balances/Accruals

The following points were made:

- 1. INCOME
2009/2010:
 - (a) Judicial Review: It was noted that the Parish Council had already agreed to ask Abingdon Town Council for its donation of £5,000. In addition, it **AGREED** that:
 - Kennington PC be asked if they would be willing to make a donation towards the costs
 - Save Radley Lakes should be asked for a total of £11,000 (£9,565.22 donation, £1,434.78 VAT). The Clerk had written to HM Revenue and Customs for clarification on the VAT payment.

2010/2011:

- (a) The figure shown under the Village Hall heading would need to be adjusted when the Parish Council obtained grants towards the new kitchen. The cost of this project was estimated as in excess of £7,000 so an exact figure was not available at the moment.

2. EXPENDITURE:

Administration:

- (a) Insurance: The Sports Pavilion was currently insured for £134,234.58 but an estimate for rebuilding based on the square meterage of the building which was covered by roof (231 square metres) was £1,100 - £1,250 per square metre. The Clerk was obtaining an estimate from the Insurance Company to increase the amount insured to £250,000.

IT:

- (a) It was noted that a sum had been included in the budget to ensure there was a budget for equipment for the new Clerk – Computer/Telephone/ Broadband/Financial System.

Donations:

It was proposed by Cr Crowley, seconded by Cr Rogers and **AGREED** that the budget for donations be increased to £2,000.

Playing Field Expenditure:

The Committee considered the cost of this provision and the following points were made:

- The provision of services such as gas and electricity was high, but the Clerk reported that it would be much cheaper to purchase gas and electricity from British Gas and she was following this up. The large chest freezer was under used and needed ballast to make it economical. It was considered that it might be cheaper for the Parish Council to provide a smaller freezer. Cr Nutt indicated that he might have a suitable freezer, and would follow this up with the FC.
- The cost of renting the land from Radley College had also been increased in accordance with the rent increases already agreed.
- Additional money could be spent, such as a tarmac path to the Sports Pavilion for easier access for the disabled.

Additional work was required:

- Ditch along the back of the sports pavilion needed to be cleared. Two estimates had been received:
Berinsfield Community Services: £829, and
John Wright: £1060
It was proposed by Cr Henderson, seconded by Cr Johnston and **AGREED** that the estimate from Berinsfield Community Services

should be accepted.

- Pruning of Willow Trees along the Play Area/Village Hall fence line:
Two estimates had been received:
Ringrose Tree Surgery: £650 for all the willows, and
Berinsfield Community Services: £865 for nine trees

It was proposed by Cr Crowley, seconded by Cr Rogers and **AGREED** that Ringrose Tree Surgery be asked to undertake the work. **IT WAS AGREED** that the Radley VHMC should be asked if it wished to contribute towards the cost as some of the trees were in the garden area of the Village Hall.

Cr Johnston did not take part in the discussion or vote because of his declaration of personal and prejudicial interest. The Clerk was asked to clarify the trees to be cut under the estimate from Ringrose Tree Surgery.

Members considered that the playing field and sports pavilion was an expensive provision, but the provision was a community asset and was well used by young people through the Radley Youth Football Club, which now had teams for girls and the disabled. In addition, the Football Club met the cost of repair work to the field.

3. **BUDGET:**

It was noted that the Finance and Administration Committee thought that the Parish Council might have views on future initiatives for which it would be necessary to increase its reserves. The Committee listed the following matters for consideration:

- Renting or purchasing land for allotments. It was considered that an approach should be made to Mr Nick Frearson regarding land along Commons Lane and Greene King about the land next to the Bowyer Arms.
- Purchasing land for conservation purposes/public amenity
- Provision of Street Lights
- Road Repairs
- Employment of Police Community Support Officers (PCSOs)
- Tarmac Path to Sports Pavilion
- Reduction of Weeds around Parish roads – could be added on to Gardening Budget
- Parish Plan – implementation of recommendations

IT WAS AGREED that this should be put on a future agenda for discussion.

4. **PRECEPT**

There were concerns that the budget papers showed a deficit budget, i.e. its expenditure was higher than the income received. However, there was a good balance in the bank and the balance at the end of 2010/2011 should remain good on the expenditure outlined.

It was proposed by Cr Johnston, seconded by Cr Pasquire and **AGREED** that the Parish Council should precept for £49,500 again this year. There was one vote against this resolution.

5. **DONATIONS:** The Parish Council would discuss this at its December meeting. It was noted that the Committee made the following suggestions on Donations:

Abingdon and District CAB:	£300.00
South and Vale Carers:	£250.00
Friends of Radley Station:	£75.00 (£100.00 had been requested)
Thames Valley and Chiltern Air Ambulance:	£100.00
Keen (Kids Enjoy Exercise Now):	£50.00
Radley News:	£50.00
Sue Ryder Care – Nettlebed Hospice:	NIL

It was noted that:

- Radley Guides were raising money for its Centenary Year and would not know the position until the beginning of December.
- No request had been received from the Oxfordshire Association for the Blind.
- Radley Swimming Club had indicated that it would not be pursuing the need for a donation.

6. **ACCOUNTS FOR PAYMENT:** The following accounts were paid:

(a) Thames Water – Allotments:	£14.12
(b) Thames Water – Sports Pavilion:	£103.51

- (b) **ACCOUNTS FOR PAYMENT:** It was proposed by Cr Henderson, seconded by Cr Rogers and **AGREED** that the following accounts should be paid. Cr Davies did not participate in the voting because one of the cheques was to Kayla Tomlinson.

(i) Miss S E Raven:	£828.21
Salary November 2009 (with back pay):	£712.18
Adjusted by 20p as overpayment October 2009	
Village Cleaner November 2009:	£85.98
Village Plan Steering Committee – Photocopying:	£30.05
(ii) Mrs K Sharp – Salary November 2009 (with back pay):	£158.44
(iii) Ms K Tomlinson – Prizes, Logo Competition, Radley Parish Plan:	£60.00

- | | | |
|-------|--|---------|
| (iv) | Copycat Services – Photocopying, Logo Competition,
Radley Parish Plan: | £124.20 |
| (v) | Society of Local Council Clerks: | £32.70. |
| | (i) WWYC Updates: | £17.50 |
| | (ii) Law of Allotments: | £15.20 |
| (vi) | Berinsfield Community Business – Clearance of part of ditch/
Clearance to periphery of Gooseacre field: | £477.25 |
| (vii) | Steelway Fensecure – Replacement Fencing, Play Area: | £737.92 |
- (c) SOCIETY OF LOCAL COUNCIL CLERKS – TRAINING DAY, OXFORDSHIRE BRANCH, 18 NOVEMBER 2009: It was proposed by Cr J Standen, seconded by Cr Johnston and **AGREED** that the Parish Council should meet the cost of £15.00 for the Clerk’s attendance at the Training Day.

184/09 CONSERVATION

- (a) VILLAGE POND: The Report of the Village Pond Management Committee, 10 November 2009, was noted. No action was required by the Parish Council, but it was noted that expenditure might be incurred later with tree pruning and a new padlock.
- (b) REPORT ON NYATT FIELD BY DR BOB EELES: It was noted that a copy of this document could be seen on the village website.
- (c) DOG BIN, SANDLES, THRUPP LANE: It was not known if a decision had been made by RWE Npower/Northmoor Trust about the siting of this bin. It was noted that the DC would not be able to provide the bin until the next financial year.
- (d) FOOTPATHS IN THE VALE: An enquiry had been made from a member of the Vale Ramblers Association to ascertain if anyone in the Parish was making sure that all the footpaths in the Vale were clear with no obstructions. The Clerk was asked to approach Mr John Orchard to see if he could help with this matter.

185/09 HIGHWAY MATTERS:

- (a) THRUPP LANE – USE BY HEAVY VEHICLES AND THE GOODS VEHICLES (LICENSING OF OPERATORS) ACT 1995: Nothing further had been heard to date but, as this was long term action, the Clerk would put it on the pending list.
- (b) THRUPP LANE – OVERNIGHT LORRY PARKING: No further information was available.

- (c) CYCLEWAY C5 – HAZARDS: It had not yet been ascertained if the hazard had been removed.
- (d) SIGN BY SHOP/SPINNEYS CLOSE BUNGALOWS INDICATING PEOPLE CROSSING: The sign had been put up but Councillors thought it was too far away from where people crossed to be of any use. This matter would be raised with Oxfordshire Highways.
- (e) POTHoles: Concerns remained about many areas in the village, particularly Radley Road. This would be discussed with Oxfordshire Highways.
- (f) SUGWORTH LANE:
 - (i) SIGNING AT JUNCTION WITH OXFORD ROAD: Mr Mark Francis, Oxfordshire Highways, had agreed to discuss this with the Chairman.
 - (ii) MEETING WITH OCC - SPEED ALONG OXFORD ROAD: The Chairman reported that she and the Clerk had met Mr Antony Kirkwood, Oxfordshire County Council, with County Councillor Arash Fatemian, Mrs Pam Johnson (Clerk to Kennington PC), and representatives of the residents. There was a good opportunity to express concerns about this area and the area down to Chandlings/Bagley Wood Road, although Mr Kirkwood stated clearly the limitations of the OCC remit.

There was discussion on the accident rates, the precedents where similar areas in the County had been given lower speed limits, the concern for pedestrians crossing in this area, and the possibility of additional lighting, although it was appreciated that additional street lighting was not a favoured option at the current time. In addition, Mr Law produced statistics which indicated that the Oxford Road was busy from the Abingdon roundabout up to Bagley Wood road where a lot of cars turned off.

The residents considered that the speed along this road should be 30 mph. As there was no chance of this lower speed limit, the meeting decided that the aim should be for the speed limit along this road to be 40 mph not 50 mph, especially by these two junctions, and Radley Parish Council should be asked to support this request.

It was proposed by Cr J Standen, seconded by Cr Yorston, and **AGREED** to press the Oxfordshire County Council for a 40 mph speed limit along the Oxford Road. Two Councillors voted against this proposal. The Clerk was asked to write to the Oxfordshire County Council with this request.

It was noted that there had been discussion on the other measures being requested by the Parish Council – changing position of speed limits along Sugworth Lane in two places and a 30mph speed limit on the road to Sunningwell.

186/09 RADLEY LOCAL LIAISON GROUP (RWE NPOWER)

- (a) **RADLEY WETLAND CENTRE:** Mr Harry Barton, Chief Executive of Northmoor Trust, did a presentation on the creation of a wetland area in the Thrupp Lake area, with a visitors centre. He illustrated various ways the public could use the wetland centre, giving details of board walks, hides, directional signage, information boards, and showed how Sandles could be adapted to a Visitors Centre together with ideas for a new Visitors Centre, which would be used as an educational centre for youngsters.

Consultation was currently taking place to ascertain what local people wanted, and this would also entail working with partners. There was already a group of volunteers and next year would be spent building up this network of volunteers, constructing the hides, boardwalks, access routes, planning the new wetlands centre, and taking action to enhance existing wildlife habitat. In three years, hopefully the building would have been completed. During this period, discussion would take place with other landowners to see if the wetland area could be extended, and hopefully over a ten years period there would be a wider landscape joining up the various areas of wildlife.

This was an investment for the future and would be reaching out to new audiences. Vast numbers were not expected, but something would be provided which should be appreciated by town people who did not have ready access to this sort of facility. Mr Barton was confident that funding would be raised to achieve this.

It was noted that Radley Wetland Centre Consultation was taking place on the 2 and 3 December 2009, 3 – 7 pm at the White Horse Leisure Centre Foyer, Abingdon, and that there was an online questionnaire available as well.

Mr Barton was thanked for giving such an interesting and stimulating talk.

- (b) **JET-SKIING ON THRUPP LAKE:** Mr Barton indicated that checks were being made on the fencing, and this offence had not happened again.
- (c) **SHOOTING OF WILDFOWL:** The Parish Council noted the detailed response from the RSPB. It was appreciated that shooting took place under licence and very often the shoots are used to control the numbers of Canada Geese. People needed to licence the guns held with the police.
- (d) **REPORT OF RADLEY LOCAL LIAISON GROUP (RWE Npower), 28 SEPTEMBER 2009:** The agreed notes were noted by the Parish Council.

187/09 RADLEY PARISH PLAN STEERING COMMITTEE

The notes of the meeting of the Steering Committee held on the 16 November 2009 were noted by the Parish Council. There was discussion on how the Parish Plan and the Community Landscape Character Statement should be linked.

188/09 PARISH WEBSITE

- (a) **DISABILITY CONSIDERATION:** The report and recommendations prepared by the Parish Website Working Party on the accessibility of the Parish Website was discussed. It was noted that the Working Party had examined the issue of accessibility of the parish website and believed that the website met the standards in place in 2004 when the site was originally designed. The website still met Government standards for its websites but not all the most recent international standards issued in December 2008. In the short term, two improvements could easily be implemented:
1. Adding a page setting out our accessibility policy and outlining ways in which people can alter their browser settings to customise the display (referenced from all pages).
 2. Changing the colour of the font used for the link to the 'Legal' page (at the bottom of every page).

It was noted that members of the Working Party had agreed to carry out this work themselves at no cost. In addition, they had begun a review of the website and propose that no further adjustments should be made, which would require professional input, until that was complete.

The Parish Council **AGREED** to support the recommendations of the Working Party, and thanked members for the attention they had given this matter.

- (b) **STATISTICS ON USE OF PARISH WEBSITE:** Noted

189/09 REPORT OF DISTRICT AND COUNTY COUNCILLOR

- (a) **DISTRICT COUNCILLOR:** The Vale of White Horse DC was now concentrating on the annual budget process. It had had an unexpected windfall in relation to additional funding for the bus passes. Income was greatly reduced from car parking, planning applications and interest from investments. The emphasis was going to be on maintaining front line services such as environmental services. Joint working with SODC was leading to reductions in the number of senior officers, and hence a reduction in staff costs.
- (b) **COUNTY COUNCILLOR:** Cr Fatemian apologised for not attending the last meeting of the Parish Council. He reported:
- At the beginning of October, he had met OCC Officers and the Chairman of Governors for Radley Primary School to discuss safety of cyclists and the speed of vehicles in Church Road and, as a result of this meeting, various options were being investigated.
 - He was in continuous contact with the OCC regarding potholes in Radley Parish, and would follow up the concerns about Radley Road and the

poor work by utility services.

- On budget matters, the OCC was looking to make savings of £106m over five years, and the Directorates were being asked for ways to achieve this.
- There was likely to be a 2-3% increase in Council Tax.
- The provision of an incinerator was still under discussion as the OCC did not accept the arguments put forward for this facility.
- He had been appointed to speak for the cyclist in Oxfordshire.
- This month's themed meeting had been on children and young people, and breaking deprivation in Oxfordshire.
- Had held two surgeries in Radley.

190/09 DATES OF MEETINGS FOR PARTISH COUNCIL YEAR 2010/2011

The dates of meetings for the year 2010/2011 were noted.

191/09 CORRESPONDENCE

(i) FOR ACTION

- (a) Oxfordshire County Council - Oxfordshire Fire Authority's Integrated Risk Management Consultation Action Plan 2010-2011 – Consultation period to 31 January 2010: The Parish Council decided not to comment on this document.
- (b) Vale of White Horse DC:
 - (i) Chairman's Community Awards 2010 – Unsung Heroes of the Vale Request for Names: Three names were **AGREED**, and the Clerk would submit details to the DC Chairman
 - (ii) Work to Trees – Reduce crown by 25% and remove lower infected limb of Quercus Cerris at 28 Bigwood Park: The Parish Council were happy with the work on these trees.
 - (iii) Waste Recycling Centres Christmas and New Year: noted
- (c) The Open Spaces Society – Website Survey November 2009: Councillors were encouraged to look at the website survey.
- (d) Footprint Ecology – Project concerning common land: This was not applicable to Radley.

(ii) FOR INFORMATION

- (a) Oxfordshire County Council - Local Transport Plan 3 Newsletter, November 2009
- (b) Vale of White Horse DC – Information Sheet, 30 October 2009
- (c) Oxford Green Belt Network:
 - (i) AGM, 11 November 2009, at 7.30 pm in Begbroke Village Hall
 - (ii) Chairman’s Report November 2009
- (d) Clerks and Councils Direct, November 2009
- (e) Railfuture, Thames Valley Branch, Newsletter October 2009
- (f) Oxfordshire Nature Conservation Forum’s Weekly Environmental E-Bulletin, 22 and 29 October 2009, and 5 November 2009
- (g) Oxfordshire Playing Fields Association Annual Report 2008-2009

192/09 NOTIFIED BUSINESS

NIL

193/09 ITEMS FOR CONSIDERATION FOR PRESS RELEASE

NIL

Date:
Chairman

CONFIDENTIAL MINUTE, 26 NOVEMBER 2009

The Chairman formally moved that the public and press be excluded from the meeting on the grounds that if they were present there would be disclosure to them of exempt information relating to legal and financial affairs.

194/09 CONFIDENTIAL MINUTES OF THE ORDINARY MEETING OF PARISH COUNCIL, 22 OCTOBER 2009

The Confidential Minutes of the Ordinary Meeting of the Parish Council held on the 22 October 2009 were **APPROVED** and signed by the Chairman.

195/09 RETIREMENT OF CLERK

- (a) **CLERK'S GRATUITY:** The Clerk's letter of retirement was received. It was noted that she wished to retire on the 31 May 2010. It was proposed by Cr Crowley, seconded by Cr Johnston and **AGREED** that the OALC should be asked formally to check the assessment/figures relating to the Clerk's Gratuity. It was understood that the OALC would then ask NALC's Financial Advisor to check the figures.

- (b) **APPOINTMENT OF NEW CLERK:** **IT WAS AGREED** that a small group (the Chairman, Vice-Chairman, Chairman of Finance and Administration Committee, and Cr Pasquire) should meet to discuss the action needed to appoint a new Clerk.

Date:
Chairman