

MINUTES OF THE ORDINARY MEETING OF RADLEY PARISH COUNCIL HELD IN THE CHURCH ROOM, RADLEY ON THURSDAY 20th November 2012

PRESENT: Cr J Standen (in the chair)
Crs Cook, Crowley, Davies, Henderson, Howard, Johnston, Pasquire, Platts, D Standen and Tomlinson

In attendance: The clerk

166/12 DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST: None

167/12 APOLOGIES FOR ABSENCE: Apologies were received from Crs Davies, Johnston and Tomlinson.

168/12 MATTERS RAISED BY MEMBERS OF THE PUBLIC:
No members of the public were present.

169/12 MINUTES OF THE MEETINGS HELD ON 25th OCTOBER 2012:
Minute 153/12 was amended to read “a *member of the public* was ejected from the meeting”.
With that correction, the minutes were **APPROVED** and signed by the Chairman.

170/12 PROGRESS REPORT ON MATTERS ARISING FROM THE MINUTES:

- (a) CULHAM MOTOCROSS: Discussion of the report was deferred to the next meeting.
- (b) HIGHWAY MATTERS
 - (i) SUGWORTH LANE 30MPH LIMIT: Highways replied that although this was on OCC’s list for requested speed changes, the current funding situation meant that it was very unlikely to be implemented in the foreseeable future unless a local source of funding was available.
 - (ii) PAVEMENT WEEDS: The officer stated that this was another area where there was no funding available.
- (c) BYELAWS: OALC confirmed that the appointment of “Playing Fields Co-ordinator” with specific duties to perform could be considered an officer of the Council for the purposes of the byelaws.

171/12 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS:

- (a) DISTRICT COUNCILLOR:
Cr Johnston reported that:
 - (i) The Boundary Commission’s proposal that Radley should be part of a 3 member ward also including Kennington and Sunningwell.
 - (ii) The Vale had been very quiet with work going on behind the scenes, especially on the budget, which was likely to be late.
 - (iii) That the Sunningwell and Wootton by-election was called immediately and would be held on 6th December.
- (b) COUNTY COUNCILLOR: None

172/12 PLANNING:

- (a) PLANNING APPLICATIONS: There were none.

- (b) VALE DECISIONS:
 - (i) P12/V1994/FUL/P12/V2029/LB: Long Straw House 82 - 84 Lower Radley Radley OX14 3BA. Change of use and alterations to the existing annexe to dwelling: APPROVED
 - (ii) P12/V1853/HH: 6 Little Howe Close Radley Abingdon OX14 3AJ
Two storey rear extension and provision of pitched roof to garage:
APPROVED

173/12 THRUPP LANE ISSUES:

- (a) HIGHWAYS AND TRAFFIC:
It was reported that residents were concerned at the increase in HGV traffic from Tuckwells and the number of unsheeted lorries observed to be bearing Tuckwells logo. The Council **RESOLVED** that these should be reported and the resident would be asked if they could provide photographic evidence.
The County monitoring officer would be asked to visit the site.
- (b) PLANNING: ROMP
The statement upon which the submission would be based was discussed and **AGREED**, subject to minor alterations.
Cr Johnston would be briefed by Vale officers on the applications affecting this area.
- (c) RADLEY WETLANDS CENTRE: It was understood that the application would be approved if the ROMP was rejected.
- (d) VISION AND SCOPING STATEMENT: Mr Curtis had indicated that he would not be able to participate at present, but Jayne Manley was organising meetings with other stakeholders to work towards a vision for Radley.
It was **RESOLVED** that an advisory working group should be delegated meet Earth Trust and participate in discussions with other stakeholders in the preparation of a Vision and Scoping Statement. Membership was **RESOLVED** to be Crs Crowley, Howard, J Standen, Pasquire and Platts.

174/12 HIGHWAY MATTERS

FOOTPATHS REPORT: The Council thanked Mr Orchard for preparing his very useful report and referred it to the Maintenance of Footpaths Advisory Working Group.
It was noted that the Earth Trust had done some work on the BOAT and filled a large puddle south of Bullfield Lake.
Mr Orchard had sent thanks from Abingdon HealthWalkers saying that the new stile onto the Playing Field was much more comfortable to use.

175/12 FINANCIAL MATTERS:

- (a) REPORT OF THE FINANCE AND ADMINISTRATION COMMITTEE MEETING HELD ON 8TH NOVEMBER: Cr Crowley made the report.
 - (i) WEBSITE: Given that Mr Surrey appeared not to have time to carry out hosting arrangements, the committee recommended that the Council should consider new hosting arrangements.
It was **RESOLVED** that the Council should approach Radley College to ask

whether they might rebuild the website and migrate the content to it as a project. The Council would then take on future management.

It was proposed by Cr Platts, seconded by Cr Johnston and **RESOLVED** with 3 abstentions that £2,000 should be budgeted for new arrangements.

- (ii) **STANDING ORDERS:** The clerk had reviewed the Standing Orders in the course of her CiLCA training and recommended that they were revised to reflect the format of the Model Standing Orders. There would be no change to the provisions of the Standing Orders.

It was **RESOLVED** that revised Standing Orders should be adopted.

- (iii) **POLICIES:**

Anti-Bullying: It was **RESOLVED** that the policy should be approved by the Council.

Data Protection & Health and Safety: It was agreed that these should be simplified.

The clerk reported that it is regarded to be good practice for councils to have a complaints procedure in place. It was **RESOLVED** that the procedure and form should be adopted. A complaints panel would be instituted only if required.

- (iv) **VERGE CUTTING:** The clerk had one quote of £350 per cut (likely to total £5,000 a year) for cutting verges in the centre of the village. There was some concern at the Council taking this liability while the tax base was uncertain.

It was **RESOLVED** that the Council would investigate the cost instead supplementing OCC cuts if necessary. The clerk would ask for the County's timetable and request a quote from Berinsfield for this work.

- (v) **PRECEPT:** The Council would not be able to set the precept until the tax base and income from the precept was received from the Vale. Officers had indicated that this would be at the end of November.

- (vi) **BUDGET:** The revised budget was noted and Cr Cook was thanked. He proposed that deposits should be moved to higher interest bearing accounts and the clerk was asked to provide paperwork so that a decision could be made and implemented at the December meeting.

- (b) **ACCOUNTS FOR PAYMENT:** It was proposed by Cr Henderson, seconded by Cr Cook and **RESOLVED** that the following should be made:

Payments made at the Finance and Administration Committee meeting:

No.	Payable to:	For:	Power to Act:		
616	Ms L Pasquire	Refund of website hosting fee	LG Act 1972 S101	£8.38	£64.78
				£56.40	
617	Berinsfield	Gardening	Allotments Act 1950,		£227.70

	Community		LG Act 1972		
	Business				
618	ST Grounds	Empty litter bin x 2	Litter Act 1983		£50.00
	Maintenance				
	<u>New payments</u>				
619	Mrs J E Dymock	Net salary (November) & expenses Village cleaner	LG Act 1972 s112/s111	£937.22	£1,121.43
		Refunds:		£86.58	
		Printer cartridge	LG Act 1972 s111	£31.00	
		Printer drum		£66.71	
620	Mrs K Sharp	Salary (November), holiday, redundancy package	LG (Misc Provisions) Act 1976		£480.38
621	HMRC	Income tax & NI	LG Act 1972 s111		£191.66
	Radley College	Playing Field Grass cutting 2 April to 31 October	LG (Misc Provisions) Act 1976		£593.28
Direct Debit	Peninsula Graphite	HR advice	LG Act 1972 s111		£79.20

(c) DONATIONS:

- (i) RADLEY BROWNIES: The Finance and Administration committee suggested that the Council should make a donation of £200 as long as a suitable home could be found. It was proposed by Cr Crowley, seconded by Cr Davies and **RESOLVED** that the donation should be made, contingent on an acceptable quote for framing and that an acceptable home could be found.
- (ii) ABINGDON STREET PASTORS: The Council **RESOLVED** that a donation of £50 should be made.
- (iii) RADLEY NEWS: The editors requested a donation of £250; the same amount as the previous year. The Council was minded to assist, but would request a copy of the balance sheet and a full list of other donations.
- (iv) OPEN SPACES SOCIETY: It was proposed by Cr Johnston, seconded by Cr Davies and **RESOLVED** that a donation of £70 should be made to include the annual subscription.

(d) HI-VIS JACKETS: It was **AGREED** that jackets would not be purchased.

176/12 CONSULTATIONS:

(a) PARLIAMENTARY BOUNDARY REVIEW:

It was **RESOLVED** that the Council would make representations reiterating the previous objections. Councillors were asked to make individual responses.

- (b) DISTRICT BOUNDARY REVIEW: It was proposed by Cr Davies, seconded by Cr Tomlinson and **RESOLVED** that the Council's response would be that a two

member ward comprising Kennington and Radley was a much better solution. Cr Johnston abstained from the vote as he is a member of the Vale District Council.

177/12 CORRESPONDENCE:

- (a) FOR ACTION:
 - (i) OCC Broadband Champion: Cr Platts agreed to receive correspondence.
 - (ii) South Oxfordshire Core Strategy: Noted
- (b) FOR INFORMATION:
 - (i) Open Space: Autumn 2012
 - (ii) Parents and Children Together: Invitation to Advisory Group meeting 9th December
 - (iii) ORCC: Annual Review
 - (iv) OPFA: The Playing Field Autumn edition
 - (v) Clerks and Councils Direct: November 2012
 - (vi) The Clerk: November 2012
 - (vii) SODC: Provision of internal audit services to town and parish councils
 - (viii) SODC: Provision of internal audit services to town and parish councils
 - (ix) OALC: November newsletter – sent by email.

178/12 MATTERS FOR REPORT: There were none.

179/12 CONFIRMATION OF THE DATE OF THE NEXT MEETING:

Thursday 13th December at 7.30pm in the Church Room

Signed.....Date.....
(Chairman)