

**MINUTES OF THE ORDINARY MEETING OF RADLEY PARISH COUNCIL
HELD AT THE CHURCH ROOM, RADLEY, ON THURSDAY, 28th OCTOBER
2010 AT 7.30 PM**

PRESENT: Cr J Standen (in the Chair),
Councillors Crowley, Henderson, Nutt, Pasquire, Rogers, D Standen
Three electors
One member of the public

136/1010 APOLOGIES FOR ABSENCE:

Davies, Dutton, Johnston, Yorston, County Councillor Fatemian

137/10 MATTERS RAISED BY MEMBERS OF THE PUBLIC:

Alexis Pym from the Northmoor Trust showed the Council the Trust's plans for providing better access to Thrupp Lake. A planning application for a visitors' centre will be submitted towards the end of November.

Councillors advised that the water level of the lake fluctuates by as much as 2ft and they raised the question of external lighting.

Councillors were asked to support the project's bid for funds from The People's Millions on ITV on 22nd November.

138/10 DECLARATIONS OF INTEREST:

Cr Pasquire declared a personal interest in matters relating to the Friends of Radley Lakes and a personal and prejudicial interest in items relating to Radley Village Shop.

**139/10 MINUTES OF THE ORDINARY MEETING OF THE PARISH
COUNCIL, 23rd SEPTEMBER 2010:**

The Minutes of the Ordinary Meeting of the Parish Council held on the 23rd September 2010 were **APPROVED** and signed by the Chairman.

140/10 MATTERS ARISING FROM THE MINUTES:

(a) FOOTPATH 8:

Cr J Standen, Cr G Rogers and the clerk met Paul Mansbridge and Steve Gill of Peter Mansbridge and Sons on October 15th. It had been agreed that the remedial work will be done in the first week in May. The clerk had subsequently spoken

to OCC regarding closure of the footpath and was advised that 6 weeks' notice is needed and that there will be a charge.

It was agreed that the Clerk will arrange a meeting with the footpaths officer and Highways to discuss ways of working and an alternative pedestrian route

(b) EMERGENCY PLANNING:

The event had been cancelled.

An emergency planning booklet produced by OCC is offered for circulation in the parish. It was **AGREED** that the clerk should obtain some copies which could be made available in the Village Shop and Post Office.

(c) VILLAGE HALL GRANT APPLICATION:

WREN had asked for further information letters of support from individuals in the Parish and Councillor Johnston asked councillors to send personal letters direct to WREN.

(d) POLICE MATTERS:

The Clerk had sent the dates of future meetings, but noted that there was no officer present at the meeting. The clerk was asked to make it clear to officers that if they do attend they will be able to speak first and then leave.

It was agreed that awareness of police surgeries should be raised and that it would be helpful if dates could be notified well in advance so that they could be better publicised in the Parish.

(e) PLANNING:

SUGWORTH FARM: The Vale planners had written to notify the Council that they are happy that the site is returned to its original state and this was confirmed by Cr Nutt. The Council thanked Cr Nutt for monitoring activities on the site.

(f) RAILWAY BRIDGE:

Network Rail had responded to saying that they are confident bridge is structurally safe and does not need urgent attention.

Oxfordshire Highways had inspected the bridge in May and were happy to confirm that it is sound.

(g) NEW WASTE ARRANGEMENTS:

Cr Nutt had been in contact with the contractor regarding problems with the new service in some areas and a smaller lorry is being provided for those collections.

Cr Pasquire reported that brown bin collections were still being missed in some streets. Cr Nutt will telephone his contact at the Vale.

(h) HEDGE CUTTING:

The clerk will verify with Oxfordshire Highways that they plan to cut back the tree overhanging the pavement leading to Lower Radley.

It was reported that the roots of a large tree opposite the car park in Church Road are lifting the surface of the pavement. The clerk was asked to write to Oxfordshire Highways with a copy to Radley College asking that they look at the problem.

141/10 POLICE MATTERS:

Councillors noted that there have been a number of thefts of bicycles from Radley Station and Cr D. Standen reported that the police have been in attendance.

142/10 PLANNING MATTERS:

(a) NEW APPLICATIONS:

(i) RAD/237/114 (10/01879/FUL): Erection of two detached houses and associated hard and soft landscaping: Park Cottage, Kennington Road, Radley. No objection, *but* the Council will note that this appears to be in contravention of the Vale's policy on garden development.

(ii) RAD/21316 (10/01588/FUL): 6 Whites Lane, Radley: Proposed two/single storey rear extension and replacement detached garage. No objection

(iii) RAD/21163 (10/00607/FUL): 8 Whites Lane, Radley: Demolition of existing garage. Erection of a two storey side extension. No objection.

(b) APPLICATIONS APPROVED: None to report.

(c) TUCKWELLS, THRUPP LANE:

Crs Crowley and D Standen had attended a meeting with Mr Hanson, the County Solicitor. Rob Dance and Chris Hodgkinson of OCC, County Councillor Fatemian and members of the Thrupp Lane residents' association were also present.

Mr Hanson is proposing to seek counsel's opinion whether there are grounds to oppose the CLEUD.

OCC is keen that a liaison group be set up to involve the Parish Council, residents, landowners and Tuckwells in the future of the site. It was **AGREED** that if a committee was established, the Council would want to be involved.

The meeting heard that Mr Curtis has not met the deadline for submitting an Environmental Impact Assessment on the ROMP and as a consequence there is now a prohibition on his planning application.

The Clerk was asked to establish with Mary Thompson of OCC whether this means that businesses that rely on the permission are also prohibited.

(d) **MINERALS AND WASTE CORE STRATEGY:**

Cr Crowley reported the decision of the OCC cabinet meeting held on 19th October to accept the recommendation of the Working Group to concentrate gravel extraction in existing sites, including a site in Radley and Nuneham Courtenay.

The Council will ask OCC to justify their claim that Radley is an active area of gravel extraction.

The Council will ask CPRE for their support.

143/10 FINANCIAL MATTERS:

(a) **INVOICES FOR PAYMENT:**

It was proposed by Cr Rogers, seconded by Cr D Standen and **AGREED** that the following accounts should be paid:

1. Payments made since the last meeting:

Cheque no.

311	Mrs and Mrs Slay	Garden Competition 1st prize	£40.00
312	Mr Victor Bishop	Garden Competition 1st prize	£40.00
313	Mr B Woodward	Garden Competition 1st prize	£40.00
314	ONCF	Conference fees	£24.00
315	Post Office Ltd (for HMRC)	Income Tax and National Insurance	£177.79

2. New invoices:

316	Mrs J E Dymock	Salary October 2010	£678.85	£1,248.38
		Village Cleaner	£86.58	
	Expenses:		£123.11	
	Postage		£8.76	

	Printer paper	£3.99	
	Keys - Playing Field new gates	£27.50	
	Printer cartridges (2no.)	£71.87	
	USB backup key drive	£10.99	
		Income Tax refund	£359.84
317	Miss S Raven	Parish Plan admin fee	£400.00 £411.65
		Parish Plan Expenses	£11.65
318	Mrs Karen Sharp	Salary October	£148.15
319	Berinsfield Community Business	Invoice 2558 June	£281.31 £843.93
		Invoice 2554 August	£281.31
		Invoice 2529 September	£281.31
320	Thames Water	Water charges Pavilion	£133.59
321	Thames Water	Water charges Allotments	£25.89
322	OALC	Training fee	£29.38
		Refund of website hosting	
323	Mr J Huddleston	charge	£66.26
324	WREN	Match funding for Village Hall grant	£660.00
325	Miss S Raven	Clerk Gratuity	£8,429.00

(b) Report of the External Auditor:

The external auditor had returned two opinions:

(i) That the Council had not properly reviewed effectiveness of the system of internal audit. It is recommended that the council should ensure a review of the effectiveness of the internal audit is undertaken annually before the end of the year”.

(ii) That the assets register does not contain enough information for the Council to adequately safeguard its assets. The clerk will update the fixed assets register.

144/10 CONSERVATION:

(a) CONSERVATION (NATURE) WORKING GROUP MEETING:

Notes would follow.

(b) LOCAL CONSERVATION GROUPS CONFERENCE 2nd OCTOBER:

Cr Crowley reported that it had been an interesting conference. He reported that Kirtlington had formed a Landscape Character Assessment Group.

A question has been raised about payment for survey work. Cr Crowley will ask for an estimate of fees and the work involved and the Council will have to obtain other estimates for comparison.

(b) SYCAMORE ON LOWER RADLEY GREEN:

The Clerk reported that she had spoken to the Vale's arboriculture officer about the report on its condition. In his opinion, the tree contributes significantly to its environment he would not approve any drastic action. He confirmed the opinion that the tree has a likely lifespan of another 15 to 20 years and advised planting a significant tree now which can grow to take its place.

(c) **LITTER COLLECTION:**

The clerk is looking for an alternative cart to make it easier for the Village Cleaner to sort waste from recyclables.

145/10 ALLOTMENTS:

It was agreed that the Council should apply for planning approval for Change of Use before proceeding with a lease. The clerk had applied to the Planners for pre-application advice and expected a reply soon. It was agreed that the closest neighbours should be informed about the council's plans.

It was **AGREED** that an Allotment Working Party should be set up, membership Crs Rogers, D Standen, J Standen and Henderson which would in the first instance look at likely costs.

146/10 HIGHWAY MATTERS:

(a) **POTHoles FOR REPORT:**

- (i) Complaints continue to be received about the pothole in Foxborough Road opposite Badgers' Copse.
- (ii) Alongside the storm drain outside 55 Foxborough Road.
- (iii) Adjacent to the drain cover just before 33 Lower Radley.

(b) **SUGWORTH LANE:**

It was agreed that large vehicles travelling at speed along Sugworth Lane are a hazard to other road users and it was suggested that the Council should apply to have a weight limit imposed on the road.

147/10 PARISH PLAN STEERING COMMITTEE:

Cr J Standen reported that the questionnaire was being trialled. Anton Nath can offer a source where responses can be analysed for free.

148/10 WEBSITE:

Nothing to report.

149/10 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS:

- a) **DISTRICT COUNCILLOR:**
Cr Johnston had supplied a written report:
 - (i) He confirmed that the Village Hall Management Committee's application to WREN for a grant had been approved in full and they awaited "permission to proceed".
 - (ii) He reported on uncertainties around the budget.

- b) **COUNTY COUNCILLOR:**
None

150/10 PLAY AREA:

- a) **PLAY AREA REPORTS:**

The Clerk submitted the recommendations of the recent quarterly and annual inspections which noted some items needing attention in the near future.

It was proposed by Cr Rogers and seconded by Cr Nutt and **AGREED** that a quote should be obtained for the work.

- b) **REPORT OF AN ACCIDENT:**

A report had been received that a child had been injured by one of the gates swinging back in his face. The circumstances of the accident were discussed and it was observed that the Play Area reports noted no problem with the normal operation of either gate.

The Council will assure the parents that the play area is under continual inspection.

151/10 CORRESPONDENCE:

- a) **FOR ACTION:**
 - (i) Local Government Boundary Commission for England: Electoral Review of Oxfordshire
 - (ii) Invitation of OPFA AGM and retirement event for Roger Davis

- (iii) Vale of White Horse: High Speed Internet- - to be circulated by e-mail
- (iv) Planning Policy South: Leisure Facilities Consultation
- (v) Oxfordshire County Council: Draft Transport Plan 3 2011-2030 Consultation
- (vi) Planning Policy South: South Oxfordshire Core Strategy – review work
- (vii) Planning policy South: Leisure Facilities strategy consultation

b) FOR INFORMATION:

- (a) Network Rail: Radley railway bridge
- (b) Oxfordshire County Council (bridges) Radley Railway Bridge

152/10 NOTIFIED BUSINESS:

NONE

153/10 MATTERS FOR REPORT:

NONE

Date:

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Chairman

154/10 The Confidential Minutes of the Ordinary Meeting of the Parish Council held on the 25th September 2010 were **APPROVED** and signed by the Chairman.

Date:
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Chairman