

**MINUTES OF THE ORDINARY MEETING OF RADLEY PARISH COUNCIL
HELD AT THE CHURCH ROOM, RADLEY, ON THURSDAY, 23rd
SEPTEMBER 2010 AT 7.30 PM**

PRESENT: Cr J Standen (in the Chair),
Councillors Crowley, Davies, Dutton, Henderson, Johnston, Nutt,
Pasquire, Rogers, D Standen, Cr Yorston
County Councillor Fatemian
Two members of the public

116//10APOLOGIES FOR ABSENCE: Cr Rogers.

117/10 DECLARATIONS OF INTEREST:

Cr Pasquire declared a personal interest in matters relating to the Friends of Radley Lakes and a personal and prejudicial interest in item 9: Radley Village Shop.

Cr Johnston declared a personal interest in planning applications as Vice-Chair of the Vale of White Horse Planning Committee.

118/10 MATTERS RAISED BY MEMBERS OF THE PUBLIC: NONE

**119/10 MINUTES OF THE ORDINARY MEETING OF THE PARISH
COUNCIL, 15th JULY 2010:**

The Minutes of the Ordinary Meeting of the Parish Council held on the 15th July 2010 were **APPROVED** and signed by the Chairman.

120/10 MATTERS ARISING FROM THE MINUTES:

- (a) **COPSE, CHURCH ROAD:** The solicitor has not responded to any of the clerk's contacts. The clerk will keep trying to make contact.
- (b) **FOOTPATH 8:** The Chair, Cr Rogers and the clerk were due to meet Paul Mansbridge the following week to discuss the works and set a start date.
- (c) **LORRY PARKING, THRUPP LANE:** Thrupp Lane residents who were present at the meeting noted that lorries are parking overnight further down the lane now and that residents try to move them on. They were asked to note the operators of offending lorries so that the Parish Council can write to them and point out that lorry parking is available at the Vale's Rye Farm car park.

- (d) **CONSULTATION WORKSHOPS ON MINERALS SPATIAL STRATEGY OPTIONS FOR OXFORDSHIRE:** The Council thanked Cr Crowley for the impressive report that he had prepared.
- (e) **EMERGENCY PLANNING:** The clerk had asked Kennington parish for a copy of their plan as a template, but it is not as far developed as had been thought.
- (f) **VILLAGE HALL GRANT APPLICATION:** Cr Johnston reported that WREN had asked for further information and another letter of support, which was sent by the Youth Club. They have since confirmed that they have all the information required and a decision is due in October.

121/10 POLICE MATTERS:

Councillors raised the following:

- (a) Motorcycles are causing a nuisance on the field behind Stonhouse Crescent.
- (b) A house in Sugworth Lane had been burgled.
- (c) It was noted that police officers last attended the meeting in June. The clerk was asked to request that they attend future meetings.

122/10 PLANNING MATTERS:

- (a) **New applications:** NONE
- (b) **Permissions given:**
 - (i) RAD/15745/5: Works to create a public access walk around Thrupp Lake.
 - (ii) Retrospective application for a tree house and open air swimming pool – Bakers Close, Lower Radley
- (c) **Tuckwells CLEUD – for update:**

Crs Crowley and D Standen were due to attend a meeting the following day, called by Chris Hodgkinson (OCC) to discuss matters concerning Tuckwells' activities in Thrupp Lane. Members of the Thrupp Lane residents association would also be present.

123/10 FINANCIAL MATTERS:

- (a) **INVOICES FOR PAYMENT:**
 - 1. Payments made since the last meeting:

It was proposed by Cr Johnston, seconded by Cr Davies and **AGREED** that the following accounts should be paid:

283	Thames Water	Water charge - Sports pavilion		£136.17
284	Thames Water	Water charge - Allotments		£26.03
285	ITT	Sports Pavilion - Flygt pump annual service		£828.46
286	Copycat Services	Garden competition certificates	£58.75	£63.45
		Envelopes	£4.70	
287	Radley Village Fete	Fee for stall (for the Parish Plan Steering Group)		£10.00
288	Mr Bill Homewood	Honorarium (for the Parish Plan Steering Group)		£25.00
289	Mr Nick Frearson	Honorarium (for the Parish Plan Steering Group)		£25.00
290	Mrs Simon Wilson	Honorarium (for the Parish Plan Steering Group)		£25.00
291	Mr Ian Yorston	Honorarium (for the Parish Plan Steering Group)		£25.00
292	Benedict Yorston	Honorarium (for the Parish Plan Steering Group)		£10.00
293	Alexandra Yorston	Honorarium (for the Parish Plan Steering Group)		£10.00
294	Mrs Jane Dymock			£818.70
		Salary August 2010	£587.65	
		Village Cleaner August 2010	£86.58	
		Expenses	£144.47	
		Toner cartridge (spare)		
			£39.93	
		Folders	£5.46	
		Postage	£24.29	
		Padlocks for kissing gate	£18.99	
	(Garden competition):	Allsports - engraving on trophies	£35.25	
		Postage	£15.36	
		Envelopes	£5.19	
295	Mrs Karen Sharp	Salary		£148.15
296	BDO	External Audit fee		£470.00
297	Steelway Fensecure	Playing Field - bow top fencing		£784.00
298	Mrs Jenny Standen	Travel expenses		£5.41
299	Berinsfield Community Business			£281.31
300	MRH Services	Chain link fence at Pavilion	£596.04	£631.54
		Playground Inspection	£35.50	
301	Miss Sally Raven	Photocopying (for the Parish Plan Steering Group)		£21.45
302	Mr Eric Davies	Mileage (for the Parish Plan Steering Group)		£16.25
303	GL Jones Playgrounds Limited	Playing Field - Kissing gate		£1683.78

2. New invoices:

It was proposed by Cr Henderson, seconded by Cr Johnston and **AGREED** that the following accounts should be paid:

304	Playsafety Limited	Annual Play Area inspection		£77.56
305	Vale Of White Horse District Council			
		Wasp nest treatment - Pavilion		£44.00
306	Chubb	Fire extinguisher rental and service - Pavilion		£203.26
307	British Gas	Electricity supply - Pavilion		£87.39
308	Simon Ringrose			£1,175.00
		Tree work	£893.00	
		Investigations - sycamore at Lower Radley	£282.00	
309	Mrs J Dymock			£1,157.74
	Salary September 2010		£775.61	
	Village Cleaner		£86.58	
	Expenses	Expenses June-September		
		Mileage	£180.12	
		Telephone	£50.01	
		Postage	£4.92	
		Temple bookbinders (Binding parish account papers)	£60.50	
310	Mrs K Sharp	Salary		£148.15

- (b) **PARISH PLAN EXPENSES:** The Council was asked to consider paying Miss Sally Raven's wage for Parish Plan admin. work through the Parish Council. It was proposed by Cr Henderson and seconded by Cr Davies and **AGREED** by the Council.
- (c) **FILING CABINET:** The clerk explained that Miss Raven had offered to purchase a filing cabinet which she kept in her home office from the Council. It was proposed by Cr Johnston and seconded by Cr Pasquire and **AGREED** to gift the cabinet to Miss Raven.

124/10 RADLEY VILLAGE SHOP:

The Council was asked by Radley Village Shop to consider taking out a mortgage on behalf of the Village Shop to allow it to purchase the lease of the shop premises, on the assumption that the Parish Council would be able to access funds at a more advantageous rate. Advice had been sought from OALC and councillors had seen both documents.

The Council discussed the possibility of using the Power of Well Being, but the Council does not at present fit the criteria.

It was agreed that the Council would very much like to be able to help the Shop in this endeavour but it is not legally possible. The Council wished the Shop every success with the grant.

125/10 CONSERVATION:

(a) LOWER RADLEY GREEN:

The Council was asked by Cr Rogers to consider improving the condition of the Green. Residents had been concerned about long grass in the summer and the clerk explained that she had not re-started the cutting programme quickly enough after the wild flowers had gone over.

The Council agreed that it could consider improving the green for wild flowers and reduce the need for cutting. In future, cut grass will be picked up from the second cut onwards.

(b) SYCAMORE ON LOWER RADLEY GREEN:

Simon Ringrose reported that fungus was not an imminent threat to the tree but recommended that a programme of annual inspection be put in place and the condition be reviewed annually by the Council.

Some pruning and re-shaping was recommended and it was proposed by Cr Johnston and seconded by Cr Henderson and **AGREED** that the clerk should obtain 2 more quotes for this work.

(c) GARDEN COMPETITION:

Cr J Standen reported that the roses promised as prizes by Mr Mattock had not been available on the day of the presentation. It has become apparent that he will not be able to provide prizes.

The second prize winners had been given cash prizes of £20 each and the committee recommended that cash prizes be awarded to first prize winners. It was proposed by Cr Johnston and seconded by Cr Yorston and **AGREED** that first prizes of £40 be awarded.

The committee had discussed the need to seek new sponsors next year.

(d) LOCAL CONSERVATION GROUPS CONFERENCE 2nd OCTOBER:

It was **AGREED** that Crs Pasquire, Henderson and Crowley would attend the conference and that the Council would pay the conference fee of £8 a head.

126/10 ALLOTMENTS:

Plans and tentative costs had been discussed. Water supply is likely to cost in the region of £1,500 and it had been suggested that water might be supplied from a well or bore hole.

The landowner's solicitor had indicated that his fee was unlikely to be more than £500 and the clerk had obtained a fixed price quote for the Parish Council's legal costs.

It was agreed that the clerk should continue to research costs as well as possible grant funding.

127/10 HIGHWAY MATTERS:

(a) PREMIUM BUS ROUTE MARKINGS:

The Council's comment had been submitted. Oxfordshire County Council had written to inform the Council that the project is on hold at present.

It was agreed that the clerk would write to say that should the proposal be reinstated, the council would re-state its objections.

(b) BUS SHELTER, BOWYER ARMS:

It was noted that it would be useful to have a seat in this shelter, but this was thought to be because of the narrowness of the pavement.

(c) RAILWAY BRIDGE:

It had been reported that recent work by Network Rail appears to have caused some subsidence on the bridge. The clerk will report to Highways and Network Rail that the crack on the road where it joins the bridge appears to be increasing.

(d) POTHOLE:

Clerk was asked to report a pothole in Foxborough Road opposite the junction with Badger's Copse which appears to be increasing in size.

128/10 PARISH PLAN STEERING COMMITTEE:

The notes of the meetings held on 26 July and 16 August had been circulated and Cr Davies reported that events that had been held to raise interest in the plan were very informative and helpful in raising awareness of parish activities and informing the questionnaire.

The considerable advice and help given by Anton Nath was acknowledged.

Members of the steering committee will distribute and collect back the questionnaires, probably in November, and more help would be welcomed.

129/10 WEBSITE:

Visitor numbers continue to be low, apart from the spike in February.

130/10 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS:

a) DISTRICT COUNCILLOR:

Cr Johnston reported that the contract for the Old Gaol site has now been signed. Demolitions have been completed and construction has started. The Vale had short-listed four possible partners for the development and all were asked to submit sealed bids. The successful bidder had also acquired property around the site so the value of the two sites together was much higher.

b) COUNTY COUNCILLOR:

Cr Fatemian reported:

- (i) Finance: In-year savings of £13 million have been approved by OCC, but it is estimated that savings of £200million (or 25%) will have to be made. OCC will be looking to make savings of £50m a year. A series of public meetings are being held so that the public can have their say about where savings should be made
- (ii) Highways: It has been reported that pothole repairs are 25% cheaper under the new contract. A new area steward has been appointed and it is anticipated that she will attend a meeting so that she can be introduced to the Parish Council.
- (iii) Hedge cutting: Cr Fatemian confirmed that OCC gives grants to parish councils for hedge cutting.
- (iv) Oxfordshire County Council Transport Strategy: OCC is presently consulting on LTP3 which will cover the period from 2011 to 2030.

131/10 CONSULTATION ON THE MINERALS AND WASTE SPATIAL STRATEGY FOR OXFORDSHIRE:

A report had submitted in response to consultation with parishes. Cr Crowley noted that other parishes have formed alliances against the plans and that the parish may have to organise.

It was **AGREED** that Cr Crowley will put his report on the website with a brief introduction to why people should get involved.

132/10 CORRESPONDENCE:

a) FOR ACTION:

- (i) ORCC had sent an invitation to the AGM and Conference Friday 8th October.
- (ii) Vale of White Horse: Chairman's Community 'Caring for the Vale' Awards Lunch – 30 October 2010. The council had been invited to nominate individuals it feels worthy of recognition for providing care within the local area and had asked the Retirement Group for suggestions. Cr Johnston reported that 4 members had taken forms to submit nominations.
- (iii) Invitation to the Vale of White Horse: Emergency Planning and Flood Action Workshop: Cr Yorston hoped to attend.
- (iv) Vale of White Horse: The Environment Warden requested that the council considered putting up a "no fly tipping" sign at Sandford Lane as the parking area is within Radley parish. Cr Johnston noted that the problem is reported regularly by Kennington. The Council had some doubts that a sign would be effective. Mr Marshall had subsequently posted signs warning that the area is being monitored by cctv.
- (v) Radley Bazaar Committee: request to display advertising posters. The Council had no objection, but the clerk would refer the committee to the Vale, who have responsibility for monitoring advertisements.
- (vi) RWEnpower: notification of the commencement of restoration works on Lakes J&P. This had been circulated to councillors. Cr Crowley had written in reply that the works are at variance to what was previously indicated. It was agreed that a liaison meeting should be arranged as a matter of urgency.
- (vii) A neighbour of the Village Hall requested that the Parish Council addresses trees which overhang his boundary. The letter was passed to the Village Hall committee for attention at their next meeting in November.

b) FOR INFORMATION:

- (i) MRH Services: Play Area quarterly report:
- (ii) ROSPA: Play area safety report:
- (iii) Environment Agency Flood Map changes: It was noted that 7 additional properties had been designated as being at increased risk of flooding.
- (iv) Licensing Act 2003- Draft Joint Statement of Licensing Policy
- (v) Oxfordshire County Council: Abingdon Marathon: Road Traffic (Special Event) Order. Radley Road from Audlett Drive to Whites Lane will be closed for a short time on the morning of Sunday 21st October.
- (vi) Update on the new waste collection arrangements: The clerk was asked to inform the Vale that Lower Radley and Radley College had not received their new bins.

- (vii) Vale of White Horse: Notice of new executive arrangements.
- (viii) Vale Chief Executive: Acknowledgement of the Council's letter concerning warden arrangements
- (ix) Radley College: The Bursar had replied to the Parish Council's concerns about replacement windows on Church Farm that it is not the College's intention to install UPVC windows on key buildings.
- (x) M Wilson – Nuisance from CPL yard
- (xi) M Wilson – Veolia Thrupp Lane – the council had received a copy of a letter to Mr Wilson confirming that Veolia's operation would no longer be in use once their waste contract with the Vale came to an end.
- (xii) Radley College beagles: The council had been informed of a resident's concerns.
- (xiii) Oxfordshire Playing Fields Association – The Playing Field.
- (xiv) ASHTAV newsletter.
- (xv) ASHTAV – Notice of AGM
- (xvi) Rail Future newsletter

132/10 NOTIFIED BUSINESS:

NONE

133/10 MATTERS FOR REPORT:

NONE

Date:

Chairman

CONFIDENTIAL MINUTE, 23RD SEPTEMBER 2010

The Chairman formally moved that the public and press be excluded from the meeting on the grounds that if they were present there would be disclosure to them of exempt information relating to individuals.

134/10 MOBILE HOME SITE WARDEN:

Cr Johnston was able to report that it has been agreed that the sites will retain an on-site warden. Their terms and conditions are being discussed.

135/10 NOMINATION

Councillors were asked to suggest suitable citations for an honour nomination.

Date:

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Chairman