

MINUTES OF THE ORDINARY MEETING OF RADLEY PARISH COUNCIL HELD IN THE CHURCH ROOM, RADLEY ON THURSDAY 27th SEPTEMBER 2012

PRESENT: Cr J Standen (in the chair)
Crs Crowley, Davies, Henderson, Howard, Johnston, Pasquire and Tomlinson

In attendance: The clerk

132/12 DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST: None.

133/12 APOLOGIES FOR ABSENCE: Apologies were received and accepted from Cr Platts.

134/12 MATTERS RAISED BY MEMBERS OF THE PUBLIC:

There were none.

135/12 MINUTES OF THE MEETINGS HELD ON 19TH JULY AND 16TH AUGUST:

The clerk would reorganise item 108/12.

113/12: Should read "a" landowner.

115/12(a) (i) Amended to read "seconded by Cr *Henderson*"

With those amendments, the minutes of the July meeting were **APPROVED**.

The minutes of the August meeting were **APPROVED**.

136/12 PROGRESS REPORT ON MATTERS ARISING FROM THE MINUTES: MEETING HELD ON 19TH JULY:

- 106/12 APOLOGIES FOR ABSENCE: Councillors were asked to give the reasons for absence when submitting their apologies.
- 108/12 PROGRESS REPORT ON MATTERS ARISING FROM THE MINUTES:
(c) ALLOTMENTS: The vacant allotment was offered to and accepted by the next person on the waiting list.
- 110/12 CODE OF CONDUCT: All registers were submitted to the Vale within the prescribed time.
- 111/12 PLANNING MATTERS:
(a) RADLEY BRIDGE: P12/V1511/P11: Prior approval submission for information only: Radley Road Bridge: Network Rail had confirmed that it was their intention to work on one side at a time and to maintain access to Lower Radley at all times.
- 115/12 FINANCIAL MATTERS:
(a) MEETING OF THE FINANCE AND ADMINISTRATION COMMITTEE held on 5th July 2012:
(i) FOOTPATH 8: Outstanding action to find a surveyor to progress resurfacing.
(v) HEDGE CUTTING: The work was carried out later than expected but was complete.
(b) PLAYING FIELD: The new stile was on order.

(c) **PLAY AREA:** The new bin had been installed and was being emptied every 2 weeks.

(d) **PAVILION:**

- Annual maintenance items were completed:
- Flygt pump annual service
- Gas appliance service (no faults recorded, but with a recommendation to ensure that air vents are never covered).
- Fire extinguishers: New extinguishers have been installed. The cost of purchasing new extinguishers was 50% of the cost of hiring from Chubb.
- PAT testing was booked for 1st October.

117/12 **CONSERVATION:**

(b) **ALLOTMENTS:** Mrs McDougall wished to record that she had not withdrawn the offer of the land. She volunteered to consider if there was another piece of land that might be suitable.

(c) **VERGE CUTTING:** The information had been sent to a second contractor.

137/12 REPORTS OF THE DISTRICT AND COUNTY COUNCILLORS: None

138/12 PLANNING MATTERS:

(a) **NEW APPLICATIONS:**

- (i) P12/V1853/HH: Two storey rear extension and provision of pitched roof to garage at 6 Little Howe Close Radley Abingdon OX14 3AJ: **NO OBJECTION**
- (ii) Tree application 24, Bigwood Park: The Council would ask to see appropriate expert evidence that this work was required.
- (iii) Tree application 44, Bigwood Park: The Council did not consider that the reasons given merited removal of the tree and **OBJECTED** to the proposal.

(b) **VALE DECISIONS:**

- (i) P12/V1601/FUL: Creation of new access to the public house including accessible ramp, landscaping, replacement door and window: Bowyer Arms Foxborough Road Radley Abingdon OX14 3AE: **APPROVED**
- (ii) P12/V1584/HH: Erection of a single storey extension and single garage: 1 Shaw's Copse Radley Abingdon OX14 3GZ: **APPROVED**
- (iii) Bowyers Arms Public House Foxborough Rd Radley Abingdon Oxon OX14 3AE
- (iv) P12/V1750/A: Erection of externally illuminated double sided totem sign to front of building: **WITHDRAWN** by the applicant.

(c) **NEIGHBOURHOOD PLANNING:**

The Council was concerned at the time commitment and funding that would be required to complete a full neighbourhood plan and **AGREED** to keep the situation under review and review again in 6 months.

- (d) NYETT'S FIELD ROMP: This item was held pending the arrival of the County Councillor.

139/12 THRUPP LANE ISSUES:

- (a) TRAFFIC: Nothing to report
- (b) PLANNING: Nothing to report.
- (c) RADLEY WETLAND CENTRE: Nothing to report at present.
- (d) LIAISON MEETING held on July 24th: The alternative routes had been costed and there was little difference between them. All of those present were in favour of the same option, which was not the cheapest, but was the most direct.

The next Liaison meeting was due to be held on 16th October.

140/12 HIGHWAY MATTERS:

- (a) ROAD CLOSURE, KENNINGTON for one week from 29th October: Noted
- (b) CLOSURE RADLEY ROAD & THRUPP LANE 21st October: Noted.
The clerk had suggested that this would be an ideal opportunity for a volunteer litter collection and she was asked to organise this with Biffa, who would provide equipment and remove litter afterwards.
- (c) SUGWORTH LANE 1: The Council received letters regarding verges and speeding traffic at the Oxford Road end of Sugworth Lane.

It was noted that Highways cut verges throughout the village only twice a year and the Council appreciated that the resident maintains those in front of his house.

The Council noted that it was very difficult to exit number 50's drive, but because of the blind approach, could not support traffic calming measures. However, the clerk was asked to request that the police carry out speed monitoring. Cr Davies would also raise this at the next NAG meeting.

It was noted that other counties have different approaches to traffic calming and the clerk was asked to request coloured tarmac banding to mark the entrances to the village.

- (d) SUGWORTH LANE 2: The clerk was asked to draw the condition of Sugworth Lane road edges to Highways and to request white lining to mark the edge of the tarmac.
- (e) CHURCH ROAD PAVEMENTS: Positive feedback had been received which the clerk was asked to pass on to Highways.

141/12 FINANCIAL MATTERS:

- (a) RADLEY JUBILEE CELEBRATIONS: The statement was accepted.
- (b) RADLEY GOOD NEIGHBOURS: It was proposed by Cr Tomlinson, seconded by Cr Davies and **AGREED** that a donation of £53.00 would be made to pay the costs of

leaflet printing. Cr Howard did not participate in the vote as she is a member of the steering committee.

The Council congratulated Mrs Milward and the steering committee on the initiative and on the progress that had been made.

(c) ACCOUNTS FOR PAYMENT:

It was proposed by Cr Tomlinson, seconded by Cr Henderson and agreed that the following payments should be made:

<u>Accounts paid during the month:</u>			<u>Power to Act</u>	
587	Xylem	Flygt Pump maintenance contract	LGA (Misc Provisions)1976	£ 936.83
588	Red Box Fire Control	Fire extinguisher supply and maintenance	LGA (Misc Provisions)1976	£ 150.48
589	SLCC	(Replacement) Course booking fee. Cheque100548 cancelled	LGA 1972 S101	£ 112.82
590	Play Safety Limited	Play Area inspection	Public Health Act 1875	£ 79.20
591	Jacksons Fencing	New stile	Highways Act 1980	£ 121.32
<u>New payments:</u>				
592	Mrs J E Dymock	Salary & expenses June 2012	LG 1972 S112	£ 1,255.16
		Net salary (June)	LG 1972 S112	£ 937.20
		Expenses:	LG 1972 S101	
		Mileage		£ 106.39
		Telephone		£ 65.86
		Postage		£ 37.75
		Stationery		£ 6.48
		Photocopying		£ 7.40
		Key cutting		£ 7.50
		Village cleaner (July)	LG (Misc Provisions)1976	£ 86.58
593	HMRC	Tax & NI	LG 1972 S101	£ 191.71
594	Mrs Karen Sharp	Salary (June)- Pavilion cleaning & caretaking	LGA (Misc Provisions)1976	£ 158.78
595	British Gas Business	Electricity supply pavilion	LGA (Misc Provisions)1976	£ 121.80
596	David McIntyre Gas Services Ltd	Gas appliance service - pavilion	LGA (Misc Provisions)1976	£ 144.00
597	BDO LLP	External Audit fee	LG 1972 S101	£ 516.00

598	ST Grounds Maintenance	Emptying litter bin x 2	Litter Act 1983		£ 50.00
599	Complete Tree Services	Hedge maintenance, Gooseacre	LGA 1972		£ 1,242.00
600	Berinsfield Community Business	Gardening	Allotments Act 1950, LGA 1972		£ 263.64
601	Red Box	1 further fire extinguisher plus fixing	LGA (Misc Provisions)1976		£ 69.99
602	Cr L Pasquire	Travel expenses - Radley Liaison Group meeting	Local Authorities (Members' allowances)(England) Regs 2003		£ 13.65
603	Cr J Standen	Travel expenses - Radley Liaison Group meeting			£ 13.65
DD	Peninsula Graphite	HR advice	LGA S101	3 months	£ 237.60

- (d) **PROPOSED CHANGES TO COUNCIL TAX BENEFITS:** The Council received a report of the recent briefing and noted that if the proposed changes proceeded, the tax base could decrease.

The Vale will not be able to publish the tax base until December so although the Council will still set the budget in November, the precept will be delayed until January.

- (e) **CEMETERY:** The Clerk awaited a reply from the Diocese as to whether it might release the Glebe off Kennington Road for a new cemetery. It was agreed that the Council would also investigate the land next to the existing cemetery.

- (f) **RADLEY LIAISON COMMITTEE MEETING 19th SEPTEMBER:**

The Council received a report of the meeting and noted that as Didcot A would close at the end of March 2013, the next site meeting would be in early March.

RWEnpower raised a concern that the restoration of H&I is not progressing as hoped. The risk was that, as they are employed by Didcot 'A', those involved will leave before restoration is complete.

142/12 CONSERVATION:

- (a) **GARDEN COMPETITION:** The clerk was asked to circulate possible dates for a review meeting.
- (b) **LITTER PICK:** It was agreed that a litter clearance should be organised to coincide with the closure of the Radley Road for the Abingdon marathon on 21st October.

143/12 POLICE MATTERS:

- (a) **BURGLARIES:** The clerk was asked to include in her Radley News report a reminder to ensure that homes are securely locked when people go out.

- (b) **BYELAWS:** The clerk was asked to clarify the definition of “officer” and to submit draft byelaws to the Finance and Administration committee in November.

Councillors were asked to review the existing byelaws and submit any suggested changes in writing before for the agenda.

144/12 CORRESPONDENCE:

(a) **FOR ACTION:**

- (i) **PLAY AREA ANNUAL INSPECTION:** The annual report was received. There were no high risk items identified. But items recorded as requiring attention:
Gate closing mechanism
Build up ground level in front of gate to prevent trip hazard.
Re-glue and fill gaps in perimeter of the wet pour: trip hazard.
Replace rotting boards on the Toddler multiplay.
Replace rotting boards on the Junior multiplay.

It was **AGREED** that the clerk should obtain comparative quotes for these repairs.

- (ii) **OCC COMMUNITY RESILIENCE SURVEY AND OCTOBER EVENTS:** Noted.
- (iii) **SUGWORTH CRESCENT:**
As requested by a resident, it was **AGREED** that the Council would report the poor condition of the post box should be reported to Royal Mail.
- (iv) **Open Spaces Society:** Request for a grant would be referred to the Finance and Administration Committee

b) **FOR INFORMATION**

- i) **OXFORDSHIRE COUNTY COUNCIL – BIG SOCIETY FUNDING:** Noted
- ii) **OALC AUGUST BRIEFING** (previously distributed by email): Noted.
- iii) **CULHAM MOTOCROSS:** The organiser had notified the Council in advance of arrangements for their September meeting.
They had placed sound monitoring equipment in Cr Standens’ garden and the Council would request a copy of the report.
75-80dB had been recorded independently in Thrupp Lane.
- iv) **A34 RESURFCING SCHEME:** Noted.
- v) **ORCC Free youth provision networking event Saturday 6th October:** Noted/
- vi) **NOTICE OF AN EXTRAORDINARY MEETING of the VALE COUNCIL:** Noted.

145/12 MATTERS FOR REPORT:

The Council viewed with disquiet that the County Councillor was not present to give the County Councillor’s views on some items on the agenda.

146/12 NYETT'S FIELD ROMP:

While Oxfordshire County Council had not released the Statement for consultation, the applicant had placed an advert with the closing date of 18th October.

It was **RESOLVED** to delegate to the Vice-Chairman and the clerk to submit initial comments ending the full report.

147/12 CONFIRMATION OF THE DATE OF THE NEXT MEETING:

Thursday 25th October at 7.30pm in the Church Room

Signed.....Date.....
(Chairman)