

**MINUTES OF THE ORDINARY MEETING OF RADLEY PARISH COUNCIL
HELD AT THE CHURCH ROOM, RADLEY, ON THURSDAY, 22 MARCH
2007 AT 7.30 PM**

PRESENT: Cr B Mott (in the Chair)
Crs Crowley, Henderson, Johnston, Nutt, D Standen, J Standen, Wilson,
Wren
PC Sean Delaney and PC James Barraclough attended for Item 35/07
Mrs Pam Gee, Gone Sailing, attended for Item 39/07 (b)

31/07 APOLOGIES FOR ABSENCE

Apologies for absence were received from Crs Rogers and Wyatt.

32/07 DECLARATIONS OF INTEREST

Cr Crowley declared a personal but non-prejudicial interest as set out in the Standards Board for England lobby group, dual-hatted members and the Code of Conduct, top paragraph, page 7 in relation to matters relating to the Radley Lakes.

There were no other Declarations of Interest.

**33/07 MINUTES OF THE ORDINARY MEETING OF PARISH COUNCIL, 22
FEBRUARY 2007**

The Minutes of the Ordinary Meeting of the Parish Council held on the 22 February 2007 were **APPROVED** and signed by the Chairman, with the following amendments:

Minute 21/07 (iii) (a) (ii) 2 (c) should read: “The demonstrator who had been sleeping on site, The Ant, had been detained and arrested (witnessed by four Parish Councillors), and had sustained serious injury in custody.”

Minute 21/07 (iii) (a) (ii) 4 should read: “Re-Establishment of Liaison with RWEnPower”.

Minute 29/07 should read: “The Chairman reported that the Parish Council did not need to discuss this as the idea had been dropped.”

Minute 30/07 should read:

- (a) **IMPROVEMENTS TO RAILWAY STATION:** The Clerk reported that the OCC were still progressing plans to improve the station and its environment. Proposals had been submitted to First Great Western as they needed to give their agreement before action is taken. Subject to

funding, the OCC hoped to implement an extensive list of improvements over the next 6-12 months, including a paved area at the top of the approach road with seating and real-time bus information, a wider approach road, new footpaths from Radley Road to the platforms, improved lighting to increase security, extra cycle parking, an extension of the car park, replacement signage in and around the station, new anti-vandal waiting shelters, resurfaced platform and car park. The Parish Council was pleased to learn of the possibility of improvements at the railway station.

34/07 BUSINESS ARISING OUT OF THE MINUTES

- (a) **COMPLAINTS ABOUT 35 BUS SERVICE:** The Clerk outlined the points raised at the meeting with representatives of the Oxford Bus Company and Kennington Parish Council on the 20 March 2007, indicating that there was a possibility that real-time bus services could be extended to Radley if the Parish Council wished to apply for the facility. It was also possible to telephone or text to find out the time a bus would be arriving at a specific bus stop, and the detailed information on this had been received from the OCC and would be put in Radley News and the website. Cr Standen reported that he had attended an OCC meeting on this subject and on the possibility of more bus shelters in the Parish. **IT WAS AGREED** that this should be put on the agenda for the next meeting so that a full discussion could take place.
- (b) **PLAY AREA:** Advice was still required on the safety surface under the swings and the fixings on the small rocking animals, and the Clerk would press for a reply.
- (c) **RAD/5948/24-CM - Radley Ash Disposal Scheme Lake E:**
 - (i) Submissions for Approval Pursuant to Conditions 17, 19, 26, 29 and 30.
 - (ii) Details pursuant to conditions 10 and 11 of Planning Permission

It was confirmed that replies had been submitted.
- (d) **PATH FROM CAR PARK TO SCHOOL:** It was noted that the resurfacing of the path had been completed.
- (e) **CCTV PROVISION – SPORTS PAVILION:** The Clerk was following this up.
- (f) **FENCING – PLAY AREA:** The Clerk was following this up.
- (g) **APPOINTMENT OF INTERNAL AUDITOR:** It was reported that Mr Roger Symes was willing to act as Internal Auditor for the 2006/2007 accounts.
- (h) **VALE OF WHITE HORSE DC: DEPARTMENT OF TRADE AND INDUSTRY CONSULTATION - POST OFFICE NETWORK:** It was reported that the deadline had passed in relation to this consultation.

35/07 POLICE MATTERS

PC Sean Delaney attended for this item. He reported that there had been 170 calls from Radley, 125 crime related incidents of which 32 had been solved. This was an 18% drop in crime. There was discussion on the problems of anti-social behaviour at two recent sixteen year old birthday parties at the village hall, and cannabis smoking amongst the 18/25 year olds, some of which had been arrested. The police would be keeping a close eye on the village hall area to combat these problems. An exercise in relation to motorcyclists was also being undertaken.

36/07 PLANNING MATTERS

(i) New Applications

- (a) RAD/5040/9 – Erection of new steel framed turkey barn, Peachcroft Farm, Twelve Acre Drive: The Parish Council objected as it was thought this was overdevelopment of the site in relation to the existing buildings. The Parish Council asked that the shed be painted in a sympathetic colour, with a non-reflective surface.
- (b) RAD/19969 – Conversion of existing garage and workshop to provide additional living accommodation and refurbishment of existing dwellings, 51 Church Road (Amended Plan): No objections
- (c) RAD/5948/24-CM – Radley Ash Disposal Site, Radley. Details pursuant to conditions 5, 16 and 36: A reply would be sent based on Save Radley Lakes comments.
- (d) RAD/3279/13 - Telecommunications Prior Approval Application. Erection of 15m monopole and two cabinets, The Bowyer Arms, Foxborough Road: No objections.

(ii) Permission Given

- (a) RAD/19245/1 – Erection of a conservatory, Conchiglia, Thrupp Lane
- (b) RAD/19898 – Demolition of existing attached garage, workshop and boiler room and conservatory. Erection of a two storey extension, conservatory and detached double garage, Park Farm, Kennington Road.
- (c) RAD/679/1 – Erection of a rear conservatory, 13 St James Road.

(iii) Permission Refused

- (a) RAD/2788/8 – Proposed extension to main house for staff accommodation, The Old Boathouse, 97 Lower Radley.

(iii) Misc:

(a) RWEnPOWER – FILLING OF GRAVEL PITS

1. The Forestry Commission was looking into the cutting of a large number of trees. If it was found to be an offence, the contractors would be liable as well as RWEnPower. There were no trees with Tree Preservation Orders on the site, where the fine would be £20,000. If there had been a breach of the Forestry Act, the following action could be taken:
 - An advisory letter could be sent to the landowner to explain the Forestry Act and to ensure they were clear on the Forestry Act for future operations.
 - A restocking notice could be placed on an owner to replant the land, or an area agreed with the Forestry Commission, and to maintain the trees for up to ten years until they were established.
 - A legal case could be undertaken. A landowner, on conviction, could be fined up to £2,500 (level 4 on the standard scale) or twice the value of the trees, whichever was the higher. A restocking notice would also be issued.
2. The site has been visited by Dr Caroline Lucas, the Green Party Member of the European Parliament for the southeast.
3. There was a further demonstration on 10 March 2007 when 500+ people attended.
4. RWEnPower had indicated that work had ceased because of a nesting coot.
5. A petition was available on the website.
6. There was concern about the temporary structure on the by-way. The Clerk reported that she had discussed this with the OCC Rights of Way Officer, who was not unhappy about it.
7. Re-Establishment of Liaison with RWEnPower: RWEnPower had agreed to attend a special meeting of the Parish Council. **IT WAS AGREED** that this should be delayed until the new Parish Council had been formed.

- (b) THRUPP AND BULLFIELD LAKES, RADLEY – APPLICATION TO REGISTER AS A TOWN GREEN:** The OCC Enquiry would be held in the New Pavilion at Radley College, not the Village Hall. The OCC had put notices in the press, but local publicity was poor. The Clerk was asked to raise this with the OCC Solicitor.

37/07 FUTURE OF VILLAGE SHOP

It was noted that building work was taking place at the moment, and it was hoped that the shop would open mid-May.

38/07 OXFORDSHIRE COUNTY COUNCIL – OXFORDSHIRE MINERALS AND WASTE LOCAL DEVELOPMENT FRAMEWORK: WASTE SITES PROPOSALS AND POLICIES DEVELOPMENT PLAN DOCUMENT

Cr Henderson reported that he had read these documents, and considered that the Parish Council should object to three sites in Radley being considered as there was poor access to all three sites. The sites were the Old Sewage Works, Sandford Lane, Gooseacre Field, Thrupp Lane, and the Old Coal yards, Thrupp Lane. The Clerk was asked to pass on these objections.

39/07 FINANCIAL MATTERS

(a) ACCOUNTS FOR PAYMENTS:

It was proposed by Cr Johnston, seconded by Cr Nutt and **AGREED** that the following accounts should be paid:

(i)	Village Fete Org - Donation:	£200.00
(ii)	Miss S E Raven:	£739.87
	Salary, March 2007:	£379.28
	Village Cleaner, April 2007:	£96.25
	Expenses 1 January 2007 – 31 March 2007:	£264.12
	1. Expenses:	£25.00
	2. Telephone:	£21.74
	3. Mileage:	£105.54
	4. Postage:	£23.38
	5. Photocopying:	£12.10
	6. Stationery:	£52.22
	7. Bags/Litter Picker	£22.36
	8. Cleaning Materials, Sports Pavilion	£1.78
(iii)	Mrs K Sharp, Cleaner/Caretaker, Sports Pavilion – Salary March 2007:	£139.33
(iv)	G Hill & Sons Ltd – Path from Car Park to School:	£4,695.30
(v)	Copycat Services – Photocopying:	£245.53
(vi)	Southern Electric – Sports Pavilion:	£51.30

- (vii) ASHTAV – Subscription: £35.00
- (viii) OALC – Subscription 2007/2008: £421.59
(cheque dated 1 April 2007)
- (b) DONATIONS: Mrs Pam Gee from Gone Sailing attended for this item, and explained the fund-raising which was talking place for a Pontoon for the Disabled at Farmoor Reservoir. **IT WAS AGREED** that the Parish Council would look at this application for funding when considering its donations for 2007/2008.
- (c) RAIL FUTURE – SUBSCRIPTION: It was proposed by Cr D Standen, seconded by Cr Johnston and **AGREED** that the Parish Council should join this organisation, the annual subscription being £21 a year.

40/07 CORRESPONDENCE

(i) FOR ACTION

- (a) South East England Regional Assembly – Partial Review of the South East Plan: Revised Apportionment of Primary Land-Won Aggregates. Noted.
- (b) Regional Housing Strategy Review 2007: Noted. The Parish Council decided not to make any comments.
- (c) Vale of White Horse:
 - (i) Receipt of Spring edition of Vale Views: Copies had not been circulated in the Parish, and the Clerk was asked to inform the DC.
 - (ii) District and Parish Elections – 3 May 2007: Candidate Nomination Packs available with Clerk: noted
- (d) Department for Constitutional Affairs – Memorial Safety: A copy of this letter had been sent to the Radley PCC
- (e) Trust for Oxfordshire’s Environment, 29 March 2007, 2 pm, Oxford: The Clerk would attend.
- (f) Society of Local Council Clerks: Model Contract of Employment – Revisions: The Clerk would review this with the Chairman.
- (g) Sunningwell School of Art – Requests for donation towards new central heating system: This would be considered by the Parish Council when looking at 2007/2008 donations.

- (h) Co-operative Futures - help for local businesses: A copy had been passed to the Chairman of the Village Shop Committee.
 - (i) Thames Valley Energy Efficiency Advice Centre – publicity for saving energy: Details would be put in Radley News on the Parish Council notice board.
 - (j) Radley Primary School – New Foundation Stage Building: The Chairman of the School Governors was invited to bring the plans to the Parish Council when they were ready for consultation.
 - (k) Oxfordshire Rural Community Council: It was noted that the Oxfordshire Best Kept Village Competition was no longer going to be held. The Clerk was asked to obtain details of the Oxfordshire Villages of the Year Competition.
- (ii) FOR INFORMATION:**
- (a) Oxfordshire County Council – OCC News, February 2007
 - (b) Vale of White Horse DC:
 - (i) Visitor Guide 2007
 - (ii) Working for Children and Young People in the Vale
 - (iii) Parish Boundary Review
 - (iv) New Smoking Rules
 - (c) Oxford Inspires – Celebrating Oxfordshire 2007
 - (d) Thames Valley Police – Community Policing Awards 2007
 - (e) Local Council Review – January and March 2007
 - (f) Clerks and Councils Direct, March 2007
 - (g) Donations: letters of thanks have been received from:
 - Oxfordshire Association for the Blind
 - Radley News
 - Oxfordshire Carers’ Forum
 - Thames Valley and Chiltern Air Ambulance Trust
 - (h) ASHTAV:
 - (i) News, Spring 2007
 - (ii) Seminar on Working with the Government’s new “Barker” planning regime, 12 May 2007, Lancaster
 - (iii) Summer Party, 12 June 2007, Hawkeridge.
 - (i) Oxfordshire Association for Local Councils:

- (i) Local Government and Local Councils: An introduction for Councillors and Clerks, 6 June 2007
 - (ii) Getting to Grips with Finance, 4 July 2007
 - (iii) How Local Councils fit into the Planning System – Effective Responses to Planning Applications, 10 October 2007
 - (iv) Community Empowerment Awards – Win £1000 for your community
- (j) BDO Stoy Hayward: Local Council Briefing Spring 2007. Audit packs would be received at the beginning of April.

41/07 CONSERVATION MATTERS

- (a) FOOTPATH 10: Cr Wilson **AGREED** to inspect this path to see whether it had been reinstated.
- (b) BERINSFIELD COMMUNITY BUSINESS – GARDENING CONTRACT 2007: The following additional work had been discussed with the company:
 - (i) Copse, Church Road Car Park: Infilling was needed to make the area safe to cut. An approach had been made to Radley College to see if they had any suitable material, and Berinsfield Community Business also agreed to obtain estimates for infilling material and top soil.
 - (ii) Centenary Garden, Spinneys Bungalows: More planting was required, particularly up the fence at the back of the garden, and this was going to be cleared with the Vale Housing Association.

42/07 PLAYING FIELD

- (a) BERINSFIELD COMMUNITY BUSINESS – PARISH GRASS CUTTING CONTRACT 2007: It was reported that a meeting had been held following some damage to the field during grass cutting when the field was wet. The field had recovered well and the contractors had given an assurance that they would make certain the conditions were right before future cutting.
- (b) RADLEY YOUTH FOOTBALL CLUB: It was noted that grass cutting was still being undertaken by the Club despite instructions to the contrary. Following conversations with the Secretary of the Club, a formal letter had been sent to him, but work had been undertaken on the field this week. Cr Wren **AGREED** to speak to the Secretary of the Club.

43/07 HIGHWAY MATTERS

- (a) **SCHOOL CROSSING PATROL PERSON:** There was no further information on this.
- (b) **CATHARINE CLOSE:** The condition of the entrance to Catharine Close was of great concern, and would be an even greater hazard when the shop was open. As this was thought to be a private road, the OCC Highways were not responsible for its repair.
- (c) **POTHoles – FOXBOROUGH ROAD:** The number of potholes and sunken drain holes were of concern, and the Clerk was asked to arrange for OCC Highways to visit the centre of the village and Sugworth Lane to look at areas of concern.
- (d) **CYCLE TRACK, KENNINGTON ROAD – OVERHANGING TREES:** The trees had been cut back.
- (e) **INCREASED TRAFFIC ALONG THRUPP LANE/CONDITION OF THRUPP LANE/NOISE FROM CLEANAWAY VEHICLES:** The request for an access from the Curtis site through to Barton Lane had been forwarded to the OCC Forward Planning/Transport Planning Team. No reply had been received from the DC about the early starts of the Cleanaway vehicles.
- (f) **QUIET LANES:** It was reported that the OCC trial which was based on the Checkendon/Ipsden area was not regarded as such a success that it be extended. As a result the OCC had no plans to create new Quiet Lanes anywhere in the County. If there were very good reasons for such a category, such a scheme would be part of the Transport Capital Programme and to be included would need to satisfy the aims of the OCC Local Transport Plan.
- (g) **VILLAGE GATEWAYS:** It was reported that damage appeared to have occurred to the gateway at the Kennington end of the Parish. The Clerk was asked to follow this up with the OCC.

44/07 PARISH WEBSITE

The Forum was still off as it had not been possible to undertake the necessary work on this. Consideration was being given on how to handle this delay.

45/07 REPORT OF DISTRICT AND COUNTY COUNCILLOR

Cr Johnston reported:

- (a) Vale of White Horse DC: In relation to The Old Gaol, over 100 expressions of interest had been received, fifty asking to go on the conducted tour.
- (b) Oxfordshire County Council: It is hoped that the Inspector would prepare a report on the Application to Register Thrupp and Bullfield Lakes as a Village Green in time to go to the Planning and Regulation Committee on the 21 May 2007.

46/07 NOTIFIED BUSINESS

NIL

Date:
Chairman