

RADLEY PARISH PLAN STEERING COMMITTEE

Minutes of Meeting held on Monday, 28 June 2010 at 6.30 pm at 55 Foxborough Road

PRESENT: Ms Kayla Tomlinson (in the Chair)
Mr David Buckle
Mr Garry Cook
Dr Eric Davies
Mr Bob Earl
Mr Nick Frearson
Mrs Jenny Standen
Mrs Fiona Wilkes
Miss Martha Young
Miss Sally Raven

APOLOGIES: Mrs Inga Doherty, Mr Anton Nath

1. **Minutes of meeting held on the 24 May 2010:** The minutes were accepted as a true record.

2. **Next Meeting and Venue:** Monday, 26 July 2010, at 6.30 pm, at 55 Foxborough Road.

3. **Action Points from Notes:**

NIL

4. **Finance:**

(a) **Claims for expenditure:** It was agreed that the following should be paid:

- £10.00 - Table at the Radley Village Fete
- £25.00 – Gratuity to Mr Bill Homewood for Peachcroft Farm Visit
- £100 a month from 1 June 2010 – Fee to Sally Raven. It was hoped that the Parish Council would allow this to be paid through the payroll system to allow payment of the necessary income tax. It was noted that no NI payment would be incurred.

(b) **To consider application for funding:**

Sponsorship: The following grants have been awarded, and the funding has been received by the Parish Council:

- Grassroots: £2,000
- ORCC: £908

ACTION: A formal letter has not yet been sent to RWE Npower accepting its offer as members comments were awaited on the Logo. Sally Raven would re-circulate the Logo for comment.

- 5. Questionnaire Working Group:** Work was continuing on the preparation of the questionnaire. 17 themes had been selected for the questions, and the Working Group would meet Tues. 29 June with the intent to finalise the first draft. It was noted that Anton Nath had asked to see a copy of the draft questionnaire. It is anticipated that the questionnaires would be distributed w/c 6 and 13 September 2010, with collection between the 21 and 28 September 2010.

ACTION: An appeal had been put in Radley News for help with the distribution and collection of questionnaires, and this would be repeated in the next report. The following members agreed to distribute and collect questionnaires:

- David Buckle: Stonhouse Crescent and the bungalows in Foxborough Road (Nos 90 to 108).
- Garry Cook: Gooseacre, Thrupp Lane, End of Foxborough Road (numbers to be clarified)
- Jenny Standen: Top end of Lower Radley, Shaw's Copse, Lower Radley Caravan Park
- Fiona Wilkes: Lower Radley
- Martha Young: Pebble Hill

Sally Raven would clarify whether Radley Guides could help with any of the distribution in Radley Village.

6. Feedback on Activities to be arranged:

- (a) Farm Walk, Peachcroft Farm, 23 June 2010: This event had been a great success although the numbers (10) had been smaller than hoped.
- (b) Trailer Ride, 1 July 2010 – Nick Frearson: Arrangements were in hand for this event, and the numbers accepting for this event were in the region of 20.
- (c) Nature Walks – Thrupp Lake: As it has not been possible to get a date for this event, it was decided that it should now be cancelled.
- (d) Visit to Radley College: Over 20 people had expressed an interest in coming on this visit.
- (e) Radley Village Fete, 19 June 2010: This had been a great success and had attracted people who had not been approached before. It brought forward other ideas for the questionnaire, such as the arrangements for child care in the Parish. The Steering Committee were extremely grateful to Ian Yorston for arranging the gazebo and to Leo Healy and the Radley College lad for erecting and dismantling it.
- (f) Radley School Summer Fair, 26 June 2010: The Summer Fair had been postponed.

7. **Logo:** Work was continuing on this.

ACTION: Eric Davies would prepare a draft logo for consideration.

8. **Website:** Kayla Tomlinson and Fiona Wilkes asked that members look at the blog and put in their comments. The blog would be advertised in the next Radley News report.

9. **Preparation of Report/Amendments to 1984 Report:** A further meeting was needed to finalise the draft.

ACTION: Kayla Tomlinson, Jenny Standen, David Buckle and Sally Raven would meet again [6 July 2010, 11 am, 55 Foxborough Road was arranged after the meeting]

10. **Any Other Business:** NIL