

MINUTES OF A MEETING OF RADLEY PARISH COUNCIL HELD IN THE CHURCH ROOM, RADLEY ON THURSDAY 26th MAY 2017 at 7.30pm

PRESENT: Crs J Standen (in the chair), Betts, Dudding, Henderson, Johnston, Pasquire Crowley, D Standen and Yorston.

IN ATTENDANCE: The clerk.

58/17 ELECTION OF CHAIRMAN:

Cr Henderson nominated Cr J Standen for the post of chairman. There being no other nominations, a vote was taken and Cr J Standen was elected Chairman for 2017/18.

Cr Johnston nominated Cr Pasquire to the post of Vice-Chairman. There being no further nominations, a vote was taken and Cr Pasquire Crowley was elected Vice-Chairman for 2017/18

59/17 APOLOGIES FOR ABSENCE: Crs Kallie and Wittneben.

60/17 RESIGNATION: The Council noted the resignation of Cr Walker owing to pressure of work. The vacancy was reported to the District Council and notification of electors' rights to call an election was posted on noticeboards and on the website.

60/17 DECLARATIONS OF INTEREST: None

DISPENSATIONS: None were requested.

61/17 MATTERS RAISED BY MEMBERS OF THE PUBLIC: None

62/17 MINUTES OF THE MEETING HELD 27th APRIL 2017:

The minutes were **RESOLVED** to be a true record of the proceedings.

Matters arising not covered elsewhere on the agenda:

- No-cold calling zone: application had been made to Oxfordshire Trading Standards.
- Boot scraper, Lower Radley: The clerk was asked to write to Radley College asking whether this would be a suitable project for one of the boys and to report this to Mr Wilson.
- The car on the verge in Foxborough Road had been removed.
- Cars reported to be vandalised over the Easter weekend were in Curtis's yard.

63/17 TERMS OF REFERENCE:

- The Council re-adopted the Standing Orders unchanged from 2016-17.
- The Council re-adopted the Financial Regulations with no changes.
- It was **RESOLVED** that subject to agreeing terms of reference, the Council should institute a Playing Field committee which would replace the Playing Field officer role.
- Working arrangements for the Parish Council were adopted:

	Membership	Frequency
Full Council	11	11 ordinary meetings a year (set out in Standing Orders)

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Committees and Working Groups:			
a)	Finance and Administration committee	5	Meets 3 or 4 times a year
b)	Planning Committee	7	Meets monthly
c)	Garden Competition Working Group	3	3 or 4 times a year
d)	Annual tree planting/maintenance of footpaths Working Group	3	Annually
e)	Conservation Working Group (Nature)	3	Quarterly
f)	Village Pond Management group	1	One/two meetings a year
g)	Communications Working Group	3	As required
h)	Neighbourhood Plan and Planning Policy Working Group	3	As required
i)	Playing Field Committee	3	Twice a year

64/17 ELECTION OF MEMBERS TO COMMITTEES AND ADVISORY WORKING GROUPS:

It was **AGREED** that the Conservation working group should be merged with the Annual Tree Planting/maintenance and footpaths advisory working group.

It was **AGREED** that the Communications Working Group should be suspended.

Membership of committees and working groups was **RESOLVED** to be:

- (a) Finance and Administration committee (5) Dudding, Henderson, Kallie, Wittneben, Yorston
- (b) Planning Committee (7) Henderson, D Standen, J Standen, Wittneben, Yorston,
- (c) Garden Competition working group (3) Crowley, Johnston, D Standen
- (d) Annual tree planting/maintenance of footpaths and conservation working group (3) Betts, Henderson, Johnston
- (e) Village Pond Management working group (3) D Standen, resident, Radley Primary School
- (f) Neighbourhood Plan and Planning Policy Working Group (3) Dudding, Henderson, Yorston

Note: The Chairman and Vice-Chairman are ex-officio members of all committees and advisory working groups.

65/17 EXTERNAL COMMITTEES AND GROUPS:

Representatives were **RESOLVED** to be:

- (a) Wetlands management committee – Crowley/J Standen
- (b) Village Hall Management Committee: Henderson
- (c) Southern Electric – Link: J Standen
- (d) Oxfordshire Playing Fields Association: Betts
- (e) Thames Valley Police: Country Watch, Neighbourhood Action Group (NAG): Betts)
- (f) Radley Ash Disposal Site Annual Site meeting: Cr Pasquire - delegated to Mr Richard Dudding.

66/17 POLICE MATTERS: None to report

67/17 PLANNING MATTERS:

(a) NEIGHBOURHOOD PLAN:

- Cr Dudding reported that she had met the District Council to discuss the Radley Lakes policy with OCC officers also present and had agreed to meet again with the intention of agreeing the wording of policies.
 - It was **RESOLVED** that the council should request an update on application P16/V2157/FUL (to extend temporary use of Curtis yard for a further 5 years).
- The shop management committee's response on the allotment site was that they found “too many negatives in the scheme as currently presented” and did not feel able to support it. It was **RESOLVED** that the Council should respond further making four points:
 - i. The Council’s vision is to develop the allotment site for wider community use and having the shop there is key to making the idea work.
 - ii. The Council would expect to work in partnership with the shop management committee, seeking to ensure that the move was financially neutral for the shop.
 - iii. The Council would seek the advice from the shop management committee to ensure that the new arrangements did not require new roles likely to put off existing or new volunteers.
 - iv. If the project were to take off, the Council would expect to carry the main burden of the work to see it through.

(b) STRATEGIC SITES:

South Kennington: Cr Henderson with Richard Dudding and Rosemary Aldgate would attend a developer forum on 31 May.

A joint statement had been agreed with Kennington Parish Council and the Joint benefice of Kennington, Radley and Sunningwell on items which were of concern to the three groups.

North Abingdon: Cr Dudding reported that the CEG application which was expected to go to committee in late June or early July. The committee was expected to be invited to approve in principle subject to S106 negotiations and with a trigger number that can be built without the south facing A34 slips being in place. There was no movement on housing mix, but some on the route of the cycle track. CCG was proposing a branch doctor’s surgery alongside the community facilities.

(c) PLANNING APPLICATION P17/V0050/O: It was agreed that the Council had no further comment.

(d) FOUL DRAINAGE IN KENNINGTON ROAD: The clerk advised that the Council did not have a power to commission a survey.

It was understood that Thames Water were persuaded that they will have to replace the drains.

It was **AGREED** that the Council should follow up reports of sewage flooding with the Environment Agency.

(e) CIL: The Inspector’s conclusion that subject to modifications, the CIL Charging Schedule is ‘sound’ was noted.

68/17 FINANCIAL MATTERS:

(a) QUOTES:

- i) The council **APPROVED** quote of £280.00 to clear brambles, etc. along the house boundary of the village hall, trim nettles and remove all cuttings.

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- ii) It was **RESOLVED** that the clerk should further investigate reducing the standing charge on the gas supply.
- (b) The Council **AGREED** to accept a quote from Abingdon Felt Roofing to repair the pavilion lean-to roof and replace the guttering.
- (c) It was **AGREED** that the Council should discuss the Village Hall making provision for joint hiring of Village Hall and playing field.
- (d) **APPROVE ACCOUNTS FOR PAYMENT**

Income		Playing field rental	45.00		
Expenditure					
Chq	Supplier	Item	Gross	Ref	Power to act
25-05-17					
1253	HMRC	Employer NI, Employee Tax and NI	191.44		LG Act 1972 s112
1254	OCC Pension Fund	Employee/Employer Pension contributions	378.52	42/12	LG Act 1972 s112
1255	Mrs J E Dymock	Neighbourhood Plan admin (net)	67.13	161/15a)iv	LG Act 1972 s111, s112
1256	Berinsfield Community Business	Gardening	281.31	53/16d)	LG (Misc Provisions) Act 1976, Public Health Act 1894
1257	Jon Sherwood	Grass cutting expenses	130.00		Highways Act 1980 s96
1258	ST Grounds Maintenance	Empty play area bin	50.00	117/16b)	Public Health Act 1894 s 164
1259	MRH Services	Play area inspection	46.25		Public Health Act 1894 s 164
1260	The Pond People	Consultation and report	180.00		
1261	RJS (AI)	Internal Audit	210.00		
SO	Mrs J E Dymock	Clerk net Salary (April), Village Cleaner salary (May)	1089.20		LGAct 1972 s112 Litter Act

- (e) **PLAY AREA:** A report had been received of an accident where a child had been hit by the gate closing.
The clerk reported that on receipt of the report, she had immediately asked MRH Services to investigate and replace the mechanism if necessary. He had assured that the gate was already adjusted to close as slowly as possible in normal use. He had, however, taken the mechanism apart and re-fitted it and confirmed that the closing speed was safe in normal use.
Correspondence with the gate manufacturer was noted.
It was **AGREED** that no further action would be taken.
It was noted that signage at both entrances to the play area states “Please note that children should be closely supervised by an adult at all times when using this area”.
- (f) It was noted that the gate would be independently inspected by Playdale during the next annual inspection in the summer.
- (g) The Council approved an instruction to Berinsfield to trim the perimeter of the play area at each visit.
- (h) The football club had not provided counter proposal for next season’s use of field and pavilion. It was **RESOLVED** that the Council would write to the Club advising that it would not proceed with a letting for next year unless an agreement was in place.
- (i) The police had reported that they were interviewing on 22 June regarding the

- pavilion incident.
- (j) Playing field bookings were noted:
 - June 3,4: Football tournament
 - June 17 Children's party 1.30 to 3.30pm
 - June 24 Children's party 10am to 2pm
 - June 25: Talent Show: All day
 - July 15: Flower Show, Retirement Group car boot, Garden Competition presentations: All day
 - August 11: Youth Club camp out - All day
 - Bookings expected from Guides and Brownies (Thursday evenings)
 - (k) BALANCES were noted:
 - (l) The RECONCILIATION was noted.
 - (m) A comment on use of the Playing Field was noted.
 - (n) The pavilion locks were due to be replaced on 13 June. This would include ensuring that the lean-to doors which are fitted with normal deadlocks are as secure as possible. End of season cleaning would be booked for June.
 - (o) The residents of 91 Foxborough Road had had agreed that the fence should be replaced on arris bracket to allow them to remove panels for painting in future.

69/17 REPORTS FROM THE DISTRICT AND COUNTY COUNCILLORS:

- (a) COUNTY: Cr Johnston was re-elected at the election in May and reported that a Conservative/Independent alliance was in place. He would serve on the Planning and Regulations committee, the Pensions Board and SACRE.
- (b) DISTRICT:

Cr Johnston reported that at the annual meeting, Reg Waite had been elected chair with Monica Lovatt as Vice-chair.

Outsourcing of back room functions was behind schedule and was not providing the savings promised.

Cr Blagrove was not able to be present, but had send a written report:
5 Year Housing Land Supply Statement –accompanied the report

Council – May 2017

We have a new Chair of the Council –Cllr Reg Waite, and Vice-Chair Cllr Monica Lovett. Cllr Badcock was thanked for his work during his 4 year tenure and particular praise was given to the Chair's charity events raising £16k. Committee's for the year were decided. I will continue to Chair the Abingdon & North East Area Committee. I also sit on Vale Scrutiny, South & Vale Joint Scrutiny & the 5 Councils Partnership Scrutiny committee and Community Governance and Electoral Issues Committee.

Vale Community Infrastructure Levy Examination Hearing

The Community Infrastructure Levy (CIL) Examination Hearing reportedly went well and was completed on **Wednesday 19 April**. We expect to hear the result from the Inspector around June.

Vale preferred options Local Plan 2031 part 2

The public consultation closed on 4 May and received comments from over 400 respondents. The Planning Policy Team are currently processing the feedback and comments will be available for public viewing in June

Landlords respond positively to housing team's forum

Affordable housing in the Vale is at a premium, therefore last month the Housing team hosted a forum for existing and potential landlords to sign up with the Vale. See below the notification from the Vale on the forum:

“The Housing Team received a lot of positive feedback following their Landlords Forum which took place on Wednesday 5 April.

The event was part of our ongoing effort to attract more landlords to sign up to White Horse Lettings, our service dedicated to providing housing for families on low income.

The event, which attracted 17 landlords, included the chance to meet staff and fellow landlords and hear presentations about the service White Horse Lettings provides, landlords’ legal responsibilities and how White Horse Lettings works with the Citizens Advice Bureau to support clients with budgeting issues”.

70/17 HIGHWAY MATTERS:

Reports of Highway problems:

- The concrete at the station bus stop was noted to be deteriorating further.
- Cr Johnston undertook to raise the serious defect in Sugworth Lane outside no 149 at the Localities meeting.

71/17 CONSERVATION:

- (a) The report on the POND was noted. The pond working group was due to meet and would make recommendations arising from the report.
- (b) Arrangements for the GARDEN COMPETITION were noted.

72/17 THRUPP LANE ISSUES:

Further meetings had been held regarding activities in Thrupp Lane and the Tarmac CLEUD.

73/17 MATTERS RAISED AT THE ANNUAL PARISH MEETING:

- Village benches – these had all been replaced after cleaning.
- Access to the up line at Radley station.

74/17 CORRESPONDENCE: None

75/17 MATTERS FOR REPORT: There were none.

76/17 CONFIRMATION OF THE DATE OF THE NEXT MEETING as

Thursday 22nd June at 7.30pm in the Church Room.

Signed.....Date.....

(Chairman)