

**BUDGET
2018-19**

| A | B | C | D | E | F | G | H |
|----------------------|------------------|--|------------------|------------------|------------------|----------------|----------------|
| Actual | | Budget | Actual | Revised | Budget | Estimates | Estimates |
| 2017/18 | | 2018/19 | YTD | Estimates | 2019/20 | 2020/21 | 2021/22 |
| £ | | £ | £ | 2018/19 | £ | £ | £ |
| <u>Income</u> | | | | | | | |
| 1 | 52,549.00 | Precept | 52,500.00 | 52,850.00 | 52,850.00 | 52,500 | 52,500 |
| 2 | 559.00 | CTRS Grant | 0.00 | 0.00 | 0.00 | 0 | 0 |
| 3 | 355.00 | Bank Interest | 600.00 | 451.43 | 600.00 | 600 | 600 |
| 4 | 0.00 | Garden Competition Donations | 500.00 | 0.00 | 500.00 | 550 | 550 |
| 5 | 148.42 | Village Hall Litter Cleaning | 148.20 | 0.00 | 148.20 | 148 | 148 |
| 6 | 200.00 | Grants | 0.00 | 3,961.42 | 0.00 | 0 | 0 |
| 7 | | Grants to Neighbourhood Plan | 0.00 | 0.00 | 0.00 | 0 | 0 |
| 8 | 0.00 | Insurance claim, compensation | 0.00 | 0.00 | 0.00 | 0 | 0 |
| 9 | | Other | 0.00 | 2,953.17 | 2,843.17 | 0 | 0 |
| 10 | 137.04 | Allotments Rent & Water Charge | 150.00 | 108.76 | 150.00 | 180 | 190 |
| 11 | 1,595.00 | Playing Field Rent | 1,600.00 | 1,860.00 | 1,860.00 | 2,060 | 2,500 |
| 12 | 2,272.04 | VAT refund | 3,500.00 | 2,758.75 | 2,272.04 | 3,000 | 4,500 |
| | 96.00 | Cheque paid back in CIL/S106 receipts | | | | 67,000 | 333,000 |
| | | | | | | | 500,000 |
| | 57,911.50 | Total Income | 58,998.20 | 64,943.53 | 61,223.41 | 126,038 | 393,988 |
| | | | | | | | 560,998 |

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| <u>2017/18</u> | | <u>2018/19</u> | <u>YTD</u> | <u>2018/19</u> | <u>2019/20</u> | <u>2020/21</u> | <u>2021/22</u> | |
| £ | | £ | £ | £ | £ | £ | £ | |
| Expenditure | | | | | | | | |
| | <u>Overheads</u> | | | | | | | |
| 1 | 14,190.99 | Clerk salary (inc PAYE,NI&pensior | 13,979.38 | 0.00 | 14,196.00 | 14,308 | 14,451 | 14,740 |
| 2 | 972.03 | Employers NI | 850.00 | 0.00 | 796.54 | 812 | 832 | 872 |
| 3 | 3,441.63 | Employer pension contributions | 3,344.12 | 0.00 | 3,752.00 | 3,538 | 3,573 | 3,640 |
| 4 | | Expenses (Use of home as office) | 150.00 | | 150.00 | 175 | 175 | 175 |
| 5 | | Stationery | 300.00 | | 150.00 | 150 | 150 | 150 |
| 6 | | Photocopying | 75.00 | | 75.00 | 75 | 75 | 75 |
| 7 | | Telephone | 100.00 | | 100.00 | 110 | 120 | 140 |
| 8 | | Mileage | 550.00 | | 530.00 | 500 | 500 | 500 |
| 9 | | Postage | 140.00 | | 250.00 | 265 | 280 | 295 |
| 10 | | Hire of Room | 600.00 | | 600.00 | 700 | 720 | 750 |
| 11 | | Insurance | 1,844.92 | | 1,844.92 | 1,845 | 1,845 | 2,100 |
| 12 | | Audit Fees | 550.00 | | 515.00 | 600 | 600 | 600 |
| 13 | | Training fees | 65.00 | | 65.00 | 200 | 200 | 200 |
| 14 | | Councillor Travel Expenses | 50.00 | | 50.00 | 95 | 95 | 95 |
| 15 | | Website | 500.00 | | 500.00 | 1,000 | 500 | 500 |
| 16 | | IT | 500.00 | | 200.00 | 0 | 0 | 0 |
| 17 | | Subscriptions | 750.00 | | 750.00 | 850 | 850 | 850 |
| 18 | | Election Charges | 0.00 | | 0.00 | 4,500 | 0 | 0 |
| 19 | | Legal advice | 0.00 | | 0.00 | 0 | 0 | 0 |
| 20 | | School expansion etc working group | | | 3,000.00 | | | |
| 21 | 4,895.29 | Sum of general overheads | | 0.00 | 27,524.46 | 29,723 | 24,966 | 25,682 |
| 22 | 4,928.07 | Neighbourhood Plan production | 1,000.00 | 0.00 | 1,000.00 | 0 | 0 | 0 |
| | 28,428.01 | Total Overheads | 25,348.42 | 0.00 | 28,524.46 | 29,723 | 24,966 | 25,682 |

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| Actual | | | Budget | Actual | Revised | Budget | Estimates | Estimates |
| <u>2017/18</u> | | | <u>2018/19</u> | <u>YTD</u> | <u>Estimates</u> | <u>2019/20</u> | <u>2020/21</u> | <u>2021/22</u> |
| £ | | | £ | £ | £ | £ | £ | £ |
| | | <u>Grants</u> | | | | | | |
| 23 | 1,187.50 | Section 137 Grants | 2,000.00 | 0.00 | 2,000.00 | 2,000 | 2,000 | 2,000 |
| 24 | 1,200.00 | Other Grants | 1,000.00 | 0.00 | 1,000.00 | 1,000 | 1,000 | 1,000 |
| | <u>2,387.50</u> | Total Grants | <u>3,000.00</u> | <u>0.00</u> | <u>3,000.00</u> | <u>3,000</u> | <u>3,000</u> | <u>3,000</u> |

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| Actual | | Budget | Actual | Revised | Budget | Estimates | Estimates |
| 2017/18 | | 2018/19 | YTD | Estimates | 2019/20 | 2020/21 | 2021/22 |
| £ | | £ | £ | 2018/19 | £ | £ | £ |
| | <u>Village Hall</u> | | | | | | |
| 25 | 1,235.46 | Litter cleaning, gardening | 450.00 | 2,750.00 | 450.00 | 450 | 450 |
| 26 | 1200.00 | Tree surgery | 1,600.00 | | 1,000.00 | 885 | 500 |
| | 2,435.46 | | 2,050.00 | 2,750.00 | 1,450.00 | 1,335 | 950 |
| | <u>Playing Field/Pavilion</u> | | | | | | |
| 27 | | Rent | 1,000.00 | | 1,000.00 | 1,000 | 1,000 |
| 28 | | Grass Cutting | 0.00 | | 200.00 | 1,130 | 1,200 |
| 29 | | End of Season Cleaning | 120.00 | | 285.00 | 300 | 300 |
| 30 | 3,652.34 | Utilities | | 0.00 | | | |
| 31 | | Gas | 0.00 | | 0.00 | 0 | 200 |
| 32 | | Electricity | 2,000.00 | | 1,000.00 | 850 | 1,000 |
| 33 | | Water | 1,500.00 | | 500.00 | 600 | 650 |
| 34 | 4,281.06 | Maintenance (inc PAT testing) | 1,500.00 | | 3,080.00 | 1,500 | 1,500 |
| 35 | | Fire Extinguisher | 65.00 | | 49.60 | 55 | 120 |
| 36 | | Cleaning Materials | 30.00 | | 30.00 | 50 | 50 |
| 37 | | Ditch clearing | 400.00 | | 400.00 | 420 | 450 |
| 38 | | Protection for village hall gable | | | 5,000.00 | | |
| | | Total running costs and maintenance | | 0.00 | | | |
| | 7,933.40 | Total Playing Field/Pavilion | 6,615.00 | 0.00 | 11,544.60 | 5,905 | 6,470 |
| | | <u>Play Area</u> | | | | | |
| 39 | 333.75 | Inspections | 350.00 | | 387.00 | 400 | 420 |
| 40 | 1,029.64 | Repairs | 1,500.00 | | 1,500.00 | 1,500 | 1,500 |
| 41 | 650.00 | Play Area Bin Emptying | 600.00 | | 600.00 | 700 | 700 |
| | 2,013.39 | Total Play Area | 2,450.00 | 0.00 | 2,487.00 | 2,600 | 2,620 |

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| Actual | | | Budget | Actual | Revised | Budget | Estimates | Estimates |
| 2017/18 | | | 2018/19 | YTD | Estimates | 2019/20 | 2020/21 | 2021/22 |
| £ | | | £ | £ | £ | £ | £ | £ |
| | | <u>Conservation</u> | | | | | | |
| 42 | 1,431.07 | Salary - litter cleaner | 1,200.00 | 0.00 | 1,547.00 | 1,994 | 2,014 | 2,034 |
| 43 | | Tree Planting | 1,000.00 | | 1,000.00 | 1,000 | 1,000 | 1,000 |
| 44 | | Tree Pruning | 2,000.00 | | 2,980.00 | 2,000 | 2,000 | 2,000 |
| 45 | | Tree condition report | 0.00 | | 450.00 | | 1,500 | 450 |
| 46 | 305.95 | Litter Cleaning Expenses | 150.00 | | 60.00 | 150 | 150 | 150 |
| 47 | 572.90 | Garden Competition | 550.00 | 0.00 | 538.52 | 550 | 550 | 550 |
| 48 | | Gardening | 2,600.00 | | 2,600.00 | 2,650 | 2,800 | 3,000 |
| 49 | | Verge Cutting | 540.00 | | 540.00 | 550 | 550 | 550 |
| 50 | | Village Seats | 0.00 | | 0.00 | 0 | 800 | 0 |
| 51 | | Cleaning Bus Shelter | 520.00 | | 520.00 | 550 | 550 | 550 |
| 52 | | Car Park | 100.00 | | 100.00 | 100 | 100 | 100 |
| 53 | | Car Park - Hedge Cutting, signs | 250.00 | | 250.00 | 250 | 250 | 250 |
| 54 | | Allotments - Water | 150.00 | | 150.00 | 150 | 150 | 150 |
| 55 | | Allotments - Expenses | 50.00 | | 50.00 | 65 | 65 | 65 |
| 56 | | Churchyard grass cutting | 1,200.00 | | 1,200.00 | 1,200 | 1,200 | 1,200 |
| 57 | | Churchyard bin emptying | 500.00 | | 500.00 | 500 | 500 | 500 |
| 58 | | Seasonal pavement cleaning | 600.00 | | 300.00 | 300 | 300 | 300 |
| 59 | | Village pond | 1,000.00 | | 1,000.00 | 1,585 | 1,135 | 1,500 |
| 60 | 4,610.79 | Sum of Conservation | | 0.00 | | | | |
| | 6,920.71 | Total Conservation | 12,410.00 | 0.00 | 13,785.52 | 13,594 | 15,614 | 14,349 |

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| 2017/18 | | 2018/19 | YTD | 2018/19 | 2019/20 | 2020/21 | 2021/22 |
| £ | | £ | £ | £ | £ | £ | £ |
| | <u>Village improvements</u> | | 0.00 | | | | |
| 61 | New bus shelters | 0.00 | | 8,500.00 | 0 | 0 | 0 |
| 62 | Bus stop repairs or improvements | 500.00 | | 500.00 | 650 | 650 | 650 |
| 63 | Defibrillators | 300.00 | | 500.00 | 80 | 560 | 80 |
| 64 | 4156.42 Speed limit change Kennington Roa | 0.00 | | 0.00 | | 0 | |
| 65 | 1,100.00 FP8 - lining, signs | 0.00 | | 0.00 | | 0 | 1,800 |
| 66 | Road traffic order for the BOAT | 0.00 | | 0.00 | 0 | 5,000 | 0 |
| 67 | School Crossing patrol | 0.00 | | 1,800.00 | 2,200 | 750 | |
| 68 | Neighbourhood Plan priorities | 20,000.00 | | 0.00 | 17,000 | 0 | 0 |
| 69 | Subsidise Smartwater property marking | | | 500.00 | | | |
| 70 | <u>General Contingency</u> | 7,500.00 | | 7,500.00 | 7,500 | 7,500 | 7,500 |
| 71 | 403.15 <u>General Maintenance</u> | 500.00 | 0.00 | 500.00 | 750 | 750 | 750 |
| 72 | 2,494.82 <u>VAT on Payments</u> | 3,000.00 | 0.00 | 3,000.00 | 4,500 | 4,500 | 4,500 |
| | <u>Total Expenditure</u> | <u>83,673.42</u> | <u>2,750.00</u> | <u>83,591.58</u> | <u>88,837</u> | <u>73,330</u> | <u>70,771</u> |
| 198,340.97 | Balance Brought Forward | 197,979.61 | 197,979.61 | 197,979.61 | 175,611 | 212,812 | 533,470 |
| 57,911.50 | Plus: Income | 58,998.20 | 64,943.53 | 61,223.41 | 126,038 | 393,988 | 560,998 |
| 58,272.86 | Less: Expenditure | 83,673.42 | 2,750.00 | 83,591.58 | 88,837 | 73,330 | 70,771 |
| <u>197,979.61</u> | Balance Carried Forward | <u>173,304.39</u> | <u>260,173.14</u> | <u>175,611.44</u> | <u>212,812</u> | <u>533,470</u> | <u>1,023,697</u> |
| | Reserves: Comprising: | | | | | | |
| | General reserves | 54,919.39 | | 41,061 | 35,662 | 34,720 | 37,980 |
| | Earmarked reserves (itemised below) | 118,385.00 | | 134,550 | 177,150 | 498,750 | 985,717 |
| | | 173,304.39 | | 175,611 | 212,812 | 533,470 | 1,023,697 |

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|---------|--|----------------|--------|----------------|----------------|----------------|----------------|
| Actual | | Budget | Actual | Revised | Budget | Estimates | Estimates |
| | | 2018/19 | YTD | Estimates | 2019/20 | 2020/21 | 2021/22 |
| 2017/18 | | | | 2018/19 | | | |
| £ | | £ | £ | £ | £ | £ | £ |
| | Earmarked reserves | | | | | | |
| 42,000 | Play area replacement fund | 42,000 | | 42,000 | 42,000 | 42,000 | 42,000 |
| 72,000 | Expenditure to support Neighbourhood Plan priorities (Village hall provision/purchase of land/land for allotments amalgamated) | 51,165 | | 72,000 | 118,000 | 438,000 | 921,997 |
| 2,500 | Election expenses (£1,250/yr) | 3,750 | | 3,750 | 0 | 1,250 | 2,500 |
| 1,000 | Vision and scoping statement | 1,000 | | | | | |
| | Energy saving measures | | | | | | |
| 3,170 | Footpath 8 | 3,170 | | | | | 1,370 |
| 1,250 | Conservation | 1,500 | | 1,500 | 1,750 | 2,000 | 2,250 |
| 15,000 | Legal expenses | 15,000 | | 15,000 | 15,000 | 15,000 | 15,000 |
| 600 | I.T. replacements £100/yr | 800 | | 300 | 400 | 500 | 600 |
| | | <u>118,385</u> | | <u>134,550</u> | <u>177,150</u> | <u>498,750</u> | <u>985,717</u> |

BUDGET 2018-19

Assumes Band D unchanged. Depends on no. Band D households and any discounts. Actual figure released by VWHDC in Nov/Dec
Diminished to 0

To be reclaimed from Village Hall
From Abingdon Marathon 2018. Allocated to Garden Competition
None claimed this year.

Refunds on pavilion utilities
Rent at £10 per plot per year plus water charged in arrears at cost. Assumes general increases in water charges
Radley Youth rent increasing annually. Plus a one-off bookings
Updated - VAT paid in previous year reclaimed

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20 hours/week. SCP 29. Includes known increase in salary scale 2019

Calculated at 2018 rate

Assumes no change to employer contribution rate

Use of home as office

Paper, envelopes, printer cartridges

Vonage VOIP - line rental. Calls to landlines included, calls to mobiles extra

200 first class stamps, 200 1st class + 200 2nd class each year

Regular PC meetings plus extra. Rent has increased by £1 to £10 per hour.

Fixed to 2020

Internal audit currently c.£165, external audit c. £360

Clerk & new councillor training

Attendance at external meetings if claimed

Paid website updates

New laptop 2018. Replacement printer if required (current printer purchased 2010)

Committee to review memberships

Based on VWH's highest estimate of contested election costs

£15,000 accrued

£3,000 budgeted 18-19. Consider further allocation in subsequent years?

Document design completed. Allow for printing some copies of made plan.

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See note

Eg grants to CAB under S142 of the 1972 Act.

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See tree report

Rent due on 1st January each year

Based on quote received

2018 by Proclean Oxford 4 people 4 hours

No standing charge contract fixed to 2020

Contract fixed to 2020

Includes tree works £1580 in 2018 and 2021

Major service every 3 years

Twice a year.

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Clothing and equipment

If collected by contractor OR Cost of brown bin currently £40.50. Cr D Standen has offered to put out the bins.

Based last year's cost

Includes tree works

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Allowance for any replacement glass, etc

Add heating to Pebble Hill cabinet 18/19, new pads as needed. New batteries every 5 years

Half year salary c£1,000 plus clothing plus OCC training (assume there will be a charge)

Assuming crossing patrol needed until RC houses complete - September 2020 target

Radley Lakes Consultancy

Crime prevention measure. Assumes take up of 25% of households at £2 each through Thames Valley Police

Not needed. Berinsfield have renovated the existing benches.

Notional. Cancelled out each year by the VAT refund.

PC should hold general reserves equivalent to 6 to 9 months' expenditure.

PC only has the power to hold reserves other than above if earmarked for specified purposes.

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Refresh white lines every 3 years