

**MINUTES OF A MEETING OF RADLEY PARISH COUNCIL HELD IN THE CHURCH ROOM, RADLEY ON THURSDAY 16<sup>th</sup> MAY 2019 at 7.30pm**

**PRESENT:** Crs Crowley (in the chair), Dudding, Henderson, Johnston, Standen, Walton

**IN ATTENDANCE:** District Councillor Diana Lugova, the clerk.

**69/19 ELECTION OF CHAIRMAN:**

Cr Crowley was nominated to the post of chairman by Cr Dudding and seconded by Cr Johnston. Cr Standen was nominated by Cr Walton. She did not accept the nomination. A vote was taken and **Cr Crowley was elected chairman** of the Parish Council.

Cr Crowley thanked Cr Standen for all her work on behalf of the Council during her 12 years' service as chairman.

**Cr Henderson was** nominated by Cr Johnston, seconded by Cr Standen and **elected vice-chairman** of the Parish Council.

**70/19 ACCEPTANCE OF OFFICE:**

All councillors were present and signed their declarations of acceptance of office.

**71/19 APOLOGIES FOR ABSENCE:** There were none.

**72/19 DECLARATIONS OF INTEREST:** There were none.

**73/19 DISPENSATIONS:** None were requested.

**74/19 MATTERS RAISED BY MEMBERS OF THE PUBLIC:** There were none.

**75/19 WORKING ARRANGEMENTS OF THE PARISH COUNCIL:**

- (a) **RESOLVED** to adopt the Standing Orders unchanged from 2018-19.
- (b) **RESOLVED** to adopt the model Financial Regulations (2016 version).
- (c) **RESOLVED** to re-adopt Parish Council working arrangements:

<b>WORKING ARRANGEMENTS OF THE PARISH COUNCIL</b>				
		<b>Membership</b>	<b>Members</b>	<b>Frequency</b>
	Full Council	11		11 ordinary meetings a year (set out in Standing Orders)
<b>Committees and Working Groups:</b>				
i)	Finance and Administration committee	5		Meets 3 or 4 times a year
ii)	Planning Committee	7		Meets monthly

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iii)	Garden Competition Working Group	3		3 or 4 times a year
iv)	Annual tree planting/maintenance of footpaths Working Group	3		Annually
v)	Conservation Working Group (Nature)	3		Quarterly
vi)	Village Pond Management group	1		One/two meetings a year
vii).	Development Steering Group ( <i>Neighbourhood Plan and Planning Policy Working Group wound up</i> )	3		Six times a year (every other month)
viii)	Playing Field Committee	3		At least twice a year
ix)	Road Safety Working Group	3		At least twice a year

(d) Non-councillor membership of working groups:

- **RESOLVED:**

- i. Matthew Crook would continue to be a member of the Playing Field committee and Road Safety Working Group and
- ii. Denis Standen would continue to represent the Council on the Pond Management Working Group

(e) **RESOLVED** that other committee and working group memberships would be decided at a future agreed at a future meeting when vacancies had been resolved.

**76/19 VACANCIES:**

The Council considered a paper on options for filling vacant seats

- **RESOLVED** that Ed Blagrove should be co-opted to the Council.
- **RESOLVED** to seek an election for the remaining seats.

Action: Clerk to speak to the Returning Officer to determine a) the date already set aside by the District Council for an election and b) clarify the rules on co-option.

**77/19 DATE OF THE NEXT MEETING:**

Ordinary meeting: Thursday 23<sup>rd</sup> May at 7.30pm in the Church Room (apologies Cr Johnston)

Signed.....Date.....

(Chairman)