

**MINUTES OF A MEETING OF RADLEY PARISH COUNCIL HELD ONLINE on  
THURSDAY 24<sup>th</sup> SEPTEMBER 2020 at 7.30pm**

**PRESENT:** Crs Crowley (Chairman), Blagrove, Cook, Dudding, Fraser, Johnston, Henderson, Smith, Standen

**IN ATTENDANCE:** District Councillor Lugova, 1 member of the public, the Development Support Officer and the clerk

**84/20 APOLOGIES FOR ABSENCE:** None

**85/20 DECLARATIONS OF INTEREST:** Cr Cook declared an interest in item 9.8 (minute reference 91/20i) as he is a neighbour of the property.

**86/20 DISPENSATIONS:** None were requested.

**87/20 CO-OPTION OF NEW COUNCILLOR:**

Councillors had read the applicant's expression of interest and proposed by Cr Blagrove, seconded by Cr Johnston, the Council

- **RESOLVED** to co-opt Graham Leonard to the Parish Council

**88/20 MINUTES OF THE PARISH COUNCIL MEETING HELD ON 24<sup>th</sup> JULY**

- **RESOLVED that the minutes of the July Parish Council meeting were an accurate account of the meeting and should be signed as such by the chairman when practical.**

**89/20 POLICE MATTERS:**

Cold callers had been reported to be a problem in the village. It was agreed that the institution of another cold calling zone should be discussed at the next Ordinary meeting.

**90/20 PLANNING MATTERS:**

(a) **DEVELOPMENT STEERING GROUP/CIL PROJECTS:** The minutes of the 3<sup>rd</sup> September meeting had been circulated. Cr Dudding highlighted:

- a) **SID signs:** The signs had been erected on 24<sup>th</sup> September.
- b) **RADLEY LAKES:**

The consultation exhibition had been very successful with about 250 people attending. Responses had been mainly positive. The Council thanked the Radley Lakes team for their very hard work on the masterplan.

Updates:

- The decision on the prohibition order had been deferred to the Spring. An individual was pursuing a freedom of information request for documents related to the prohibition order.
- Tuckwells' application was on hold while the planning inspectorate made a decision on whether an environmental statement was required.
- The Council had submitted comments on the John Curtis and Sons appeal which would be decided in the next few months.

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- People had been concerned that tree works near the river was the start of gravel extraction. The farmer had confirmed that he was carrying out work to remove diseased trees.
  - c) SCHOOL HALL EXTENSION: Redrow had paid over their latest CIL instalment to the District Council and the Council's share should be paid in October. A legal agreement would be needed to cover the Council's grant to OCC. It was uncertain at present when building work would commence.
  - d) CAR PARK: The planning application to reverse the car park entrances was ready to be submitted. The NW Radley application was due to be determined. Pye envisaged that the work would be carried out at the same time as the pedestrian crossing.
  - e) GOOSEACRE: The consultation would be deferred to the new year so that the group would have time to look at costs and plans in detail.
  - f) The Council considered the group's recommendation that it should engage with Arnold White Estates on proposals for the land south of Radley.
    - **RESOLVED** that the Council should hear AWE's proposals at a virtual meeting immediately preceding the October parish council meeting. It was agreed that they would be asked to restrict their statement to 20 minutes leaving at least 10 minutes to answer questions.
- (b) **STRATEGIC SITES:**  
SOUTH KENNINGTON: A successful meeting had been held with Redrow. Among other things, they had undertaken to clear the public footpath around the site which had become very overgrown.  
NW RADLEY: Councillors had met Pye in August. Their final updated planning application was expected to be submitted shortly for work to start in Spring 2021.
- (c) **PLANNING APPLICATIONS:**
- (a) P20/V2087/FUL  
Church Farm Radley: Erection of two dwellings and associated parking for Radley College: **NO COMMENT**.
  - (b) P20/V2228/FUL  
Land to the north west of Radley: New temporary site access for construction traffic. **STRONGLY SUPPORT**
  - (c) P20/V1873/FUL  
Church Road Car Park Church Road Radley OX14 3QF  
Proposal: Modify the existing vehicle access to the Church Road car park to provide for pedestrian access only; provide a new vehicle access from the car park to Church Road at the south eastern edge of the car park; and change the location of the pedestrian crossing required to be provided as a condition of planning consent P17/V1894/O so that it aligns to the proposed new pedestrian access to the car park and school. **STRONGLY SUPPORT**
- (d) **PLANNING WHITE PAPER**: Cr Henderson agreed to draft a response.
- (e) **STREET NAMES**: Cr Smith reported that there had been a very good response to the call for nominations. The group planned to rank the suggestions in order of priority and bring recommendations to the next meeting.

## 91/20 FINANCIAL MATTERS:

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- (a) RECONCILIATION: The Council
- **ACKNOWLEDGED** scrutiny and acceptance of the previously circulated bank statement and reconciliation

- (b)
- **RESOLVED** that the accounts as itemised on the monthly cashbooks for August and September should be approved for payment.

<u>Income</u>	<u>Ref</u>	<u>Supplier</u>	<u>Item</u>	<u>Payment</u>
5/9/2020		VWHDC	Precept 2 <sup>nd</sup> half	26,558.50
<u>Expenditure</u>				
<u>Date</u>		<u>Supplier</u>	<u>Item</u>	<u>Gross</u>
		DD Google	PC email addresses	53.29 LG Act 1972 s111
		DD Everflow	Water supply pavilion	82.81 LG (Misc Provisions)1976
		DD Opus Energy	Pavilion electricity supply	41.06 LG (Misc Provisions)1976
		DD Opus Energy	Pavilion gas supply	0.00 LG (Misc Provisions)1976
07/8/2020		DD Information commissioner	Annual licence	35.00 LG Act 1972 s111
		047 Mrs J E Dymock	Refund skip hire for pond	276.00 Public Health Act 1936 s 260
		048 Jon Rogerson	Village cleaner salary	64.27 LG Act 1972 s111
27/8/2020	2020/	049 HMRC	PAYE and NI	300.16 LG Act 1972 s112
		050 OCC Pension Fund	Staff & employer contributions	471.90 LG Act 1972 s112
		051 Tom James	Development Support Officer	406.18 Localism Act 2011
		052 Ady Podbery	Grass cutting	543.60 LG (Misc Provisions)1976
		053 Jon Sherwood	Grass cutting Lower Churchyard	120.00 LG Act 1972 s215
		054 ST Grounds Maintenance	Empty play area bin, rubbish clearance	90.00 Public Health Act 1936 s2601875 s614
		055 Vale Pest Control	Wasp nest removal	55.00 Public Health Act
30/8/2020		SO Mrs J E Dymock	Salary (net), telephone	1,315.43 LG Act 1972 s112
		056 Jon Rogerson	Salary	65.00 Highways Act 1980 s96
		DD Google	PC email addresses	57.68 LG Act 1972 s111
		DD Everflow	Water supply pavilion	34.63 LG (Misc Provisions)1976
		DD Opus Energy	Pavilion electricity supply	42.85 LG (Misc Provisions)1976
		DD Opus Energy	Pavilion gas supply	0.00 LG (Misc Provisions)1976
8/9/2020		057 Radley Village Hall	Room hire Radley Lakes event	131.25 LG Act 1972 s111
		058 Total Pest Control	Wasp nest removal play area	75.00 Public Health Act 1875 s614
15/9/2020		059 Mr J Rogerson	Salary	64.27 Highways Act 1980 s96
27/9/2020		060 HMRC	PAYE and NI	300.16 LG Act 1972 s112

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	061 OCC Pension Fund	Staff & employer contributions	471.90 LG Act 1972 s112
	062 Tom James	Development Support Officer	406.18 Localism Act 2011
	063 Ady Podbery	Grass cutting	571.20 LG (Misc Provisions)1976
	064 Jon Sherwood	Grass cutting Lower Churchyard	120.00 LG Act 1972 s215
	065 ST Grounds Maintenance	Empty play area bin, rubbish clearance	90.00 Public Health Act 1936 s2601875 s614
	066 Parish Online	Mapping Software	84.00 LG Act 1972 s111
	067 MRH Services	Play area repairs	107.20 Public Health Act 1875 s614
	068 Mrs J E Dymock	Backdated salary, refunds, mileage	235.69 LG Act 1972 s112
	069 Mr R Dudding	Refunds re: Radley Lakes exhibitions	91.45 Localism Act 2011
30/8/2020	SO Mrs J E Dymock	Salary & phone line	1484.32 LG Act 1972 s111, 112
	70 Mr J Rogerson	Salary	86.50 Highways Act 1980 s96
			8487.73

(c) ALLOTMENT FENCING: Cr Smith reported that the general feeling among allotment holders was that funds could be better spent elsewhere.

- **RESOLVED that the chain link fence surrounding the allotments should not be replaced at present.**
- **RESOLVED to accept the quote received to replace the small wooden fence at the end of Spinneys Close.**

(d) PLAYING FIELD

- i) The football club's proposals for additional pavilion security were not available and this item was deferred.
- ii) The Council considered a request from Abingdon Lions to book the playing field for a family fun day in August 2021 and agreed that they would like to be able to accommodate this organisation.
  - **RESOLVED to ask the football club if they would cede their booking for this one day.**
- iii) The Council **noted** that football club rent for 20-21 would be invoiced shortly. The annual fee of £2,200 would be reduced by £153.49 to take account of the season starting 3 weeks late. This followed 11 weeks carried forward from 19/20 when the Covid-19 lockdown prevented normal use of the playing field.
- iv) Litter bin: The Council approved the budget cost of £300 for installation plus £50 per month for emptying to provide an extra litter bin near the village hall.
  - **RESOLVED to allocate this expenditure and revisit later in the year if this was thought to be needed.**  
The current arrangement of extra litter picks in the village hall car park would continue.
- v) The clerk reported that an NHS track and trace QR code had been posted for the use of anyone visiting the pavilion. This would

complement the football club's own tracking regime for their members and visitors.

- (f) **PLAY AREA:**  
It was noted that one of the small swing seats has been broken. MRH Services had immediately removed the broken seat and would replace it on receipt of a replacement safety bar.
- (g) **WEBSITE ACCESSIBILITY AUDIT:** Carried forward to the October meeting.
- (h) **GOOSEACRE WILLOWS:**
- **RESOLVED to accept Oxford Tree Surgeon's quote of £1,200 to re-pollard the willows on the play area boundary.**
- (i) **GOOSEACRE LIMES:**  
The Council considered a neighbour's request that trees on his boundary should be pollarded and received recommendation from the Council's contractor that pollarding was poor tree practice. His recommendation that the crown could be reshaped and branches on the boundary cut back was endorsed.
- **RESOLVED that the Council should seek quotes from local tree surgeons to reshape the crown and selectively reduce the trees.**
- (j) It was noted that the village cleaner had returned to work and would reorganise his rounds to cover them in 2 days rather than 3.

**92/20 REPORTS OF THE DISTRICT AND COUNTY COUNCILLORS** had been circulated to the Council in advance of the meeting.

- (a) **DISTRICT:** Crs Johnston & Lugova reported:
- New emergency assistance grant available: There's money available for voluntary and community groups who are helping people who are struggling to afford food and other essential provisions as a result of Covid-19. The money is available in the form of emergency assistance grants of up to £5,000.*
  - Vale has granted planning permission for the highly specialist facility that will house the UK's Vaccines Manufacturing and Innovation Centre (VMIC). VMIC, a not for profit organisation based at Harwell Campus, will provide the country's first bespoke strategic vaccine development and manufacturing capability. In an unusual move, the district council allowed construction of the facility to begin whilst simultaneously processing the planning application because of the critical nature of the facility and the role it will play in manufacturing vaccines for COVID-19 and beyond.*
  - Cycling support: Continuing South and Vale cycling theme from last week, the councils are supporting some Free Safe Cycling sessions taking place in Abingdon over the coming weeks for novice or nervous riders aged 16 or over. They take place on Saturdays at 10.30am and there are 3 dates to choose from. The first session took place last Sat 19th September. The next sessions will take place 26 September, 3 October, 10 October. If you're aware of any residents or local groups who might benefit from it, do please share the information.*
- (b) **COUNTY:** Cr Johnston reported:
- The Department for Transport has finally stopped messing County Highways about with endless requests for further traffic modelling and are now finalising the design of the slips at Lodge Hill. It is then hoped to have a public exhibition before planning permission is sought. The finance and land are already in place. If the Chilton timetable can be kept to, the new slips should be open before the end of 2022. This will free up the North*

*Abingdon housing site and give the Vale a better chance of meeting its housing delivery targets. Failure to do so could result in the Vale being penalised.*

- ii) *The County Planning and Regulation Committee has agreed that a final decision on the Radley ROMP Prohibition Order would not be taken until March 2021. By that time the County should be clearer as to whether the Tuckwell's conveyor application will require an environmental impact statement or not.*
- iii) *At a bad tempered meeting recently the County Council passed a motion to have £5 millions of in year further cuts to the budget by 32 votes to 30 The proposed youth provision was almost completely removed; the budget being reduced from £200,000 to £10,000.*

**93/20 HIGHWAY MATTERS:**

- (a) ITEMS REPORTED ON FIX MY STREET:
  - Persistent flooding in Stonhouse Crescent.
  - Blocked road gully outside 5 Foxborough Road
- (b) SID signs: The signs had been installed. A small group comprising Crs Blagrove (leading), Fraser and Henderson with a volunteer would rotate the signs and charge batteries.
- (c) Notice of a proposed closure of Kennington Road near Sugworth Lane 30<sup>th</sup> October to 8<sup>th</sup> November was posted to the website.
- (d) OCC had deferred training for the Fix My Street super users pending a “system review”.
- (e) Reports of delivery lorries in St James Road were communicated to Pye and Redrow.
- (f) SID signs had been installed in temporary locations. The extra posts were delayed until the end of September while Skanska were busy with installing cycle racks to promote cycling.
- (g) The footpath 8/Whites Lane footbridge had been replaced but a trip hazard remained at either end. This had been reported to OCC highways.
- (h) The clerk highlighted that there was a persistent problem of flooding in Stonhouse Crescent in heavy rain. This had been reported to OCC on multiple occasions. It was thought that budgetary restraints meant that OCC would only act if flooding threatened properties.
  - **RESOLVED that the Council should write to the OCC cabinet member responsible, copied to the housing association.**
- (i) Parking on grass islands in Stonhouse Crescent: The clerk had previously contacted the housing association, but the problem persisted.
  - **RESOLVED that the Council should write again to Sovereign.**

**94/20 CONSERVATION:**

- (a) ST JAMES TERRACE MINI-MEADOW:
  - **RESOLVED that the experiment should continue next year.**

It was suggested that the area might be seeded with Yellow Rattle and wild flowers to suppress weeds and allow wild flowers to thrive.
- (b) VILLAGE LITTER CLEAN:
  - **RESOLVED that in the present circumstances, group litter cleaning should be deferred to next year.**

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- (c) PERMISSIVE PATHS AGREEMENT: The documents were awaited for signing.

**95/20 THRUPP LANE:** None

**96/20 MATTERS FOR REPORT:**  
WEBSITE: Website accessibility audit

**97/20 DATES OF FUTURE MEETINGS:**

- Planning committee 22<sup>nd</sup> October (time to be confirmed)
- Ordinary meeting: 22<sup>nd</sup> October at 7.30pm

Signed.....Date.....  
(Chairman)