

RADLEY PARISH COUNCIL

CLERK: Mrs Jane Dymock
Tel: Oxford (01865) 864360
E-Mail: clerk@radleyparish.org
www.radlevillage.org.uk.

c/o 73 Eaton Road
Appleton
Abingdon, Oxon
OX13 5JJ

MEMBERS ARE HEREBY SUMMONED TO A MEETING OF RADLEY PARISH COUNCIL which will be held on **THURSDAY 29th APRIL 2021** ONLINE via Zoom (<https://zoom.us/>) at **7.30pm** to transact the business set out below.

For joining instructions, please contact the clerk before 4pm on the day of the meeting.

Jane Dymock (Clerk)
23rd April 2021

- 1. APOLOGIES FOR ABSENCE:** To receive
Councillors who are unable to attend should inform the clerk by 2pm on the day of the meeting, stating the reason for their absence.
- 2. DECLARATIONS OF INTEREST:** To receiveⁱ
- 3. DISPENSATIONS:**
The Council is asked to consider any dispensations requested.
Any requests should be with the clerk no later than the Monday before the meeting.
- 4. MATTERS RAISED BY MEMBERS OF THE PUBLIC:**
Ten minutes in total are available for members of the public to express a view or ask a question on relevant matters on the following agenda or raise a question for discussion at a future meeting of the Council.
- 5. MINUTES OF THE MARCH PARISH COUNCIL MEETING:**
 - **TO APPROVE** the minutes as an accurate record of the meeting (see file)
- 6. POLICE MATTERS:**
 - **TO RECEIVE** police reports and details of matters to be raised with the police.
- 7. PLANNING MATTERS**
 - 7.1 **DEVELOPMENT STEERING GROUP:**
To receive notes of the meeting held on 15th April and endorse recommendations:
Gooseacre:
 - **NOTE** Gooseacre questionnaire responses and
 - **AGREE** next stepsRadley Lakes (1):
 - **ENDORSE** the updated Radley Lakes masterplan
 - **APPROVE** amendment to the budget to bring forward £55,000 to projects to be completed over the two years 2021/22 and 2022/23.CIL
 - **APPROVE** the Annual CIL report for submission to the District CouncilRadley Lakes (2)
 - **APPROVE** an increase of £300 in the masterplan part 2 budget to £2,800. This remains within the S106 payment.
 - 7.2 **STRATEGIC SITES:**
 - **TO HEAR** updates and **CONSIDER any ACTION** arising
 - **South Kennington:**
Including report of a meeting on 27th April

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- **NW Radley:**
Note a planned closure of Church Road from July 12th until September to enable deep drainage works and updates after a meeting with Pye on 22nd April on the subject
- 7.4 SEWAGE/SEWERAGE ISSUES in Lower Radley –
 - **CONSIDER** any action which might be taken to support residents' efforts to resolve sewer and sewage issues.
- 7.5 PLANNING APPLICATIONS:
Oxfordshire County Council reference R3.0046/21:
Erection of a single storey extension to provide a teaching block with 5 new classrooms to allow increase from 0.5FE to 1FE; part demolition of existing school hall/kitchen and the erection of a single extension to provide a new enlarged school hall/kitchen, associated internal alterations, alterations and reconfigurations of external outdoor hard and soft play areas, including sports pitches; parking/cycle storage; and associated landscaping and external works, along with temporary construction access and site compound at Radley C of E Primary School, Church Road, Radley, Oxfordshire, OX14 3QF
<https://myeplanning2.oxfordshire.gov.uk/Planning/Display/R3.0046/21?cuuid=7017DE9E-E648-4587-86C7-4BB8A7C34922>
 - **TO CONSIDER** a draft response
- 7.6 ● **NOTE** sites put forward to the District Council for their local plan
[Radley sites:](#) and details [here:](#)

8. FINANCIAL MATTERS

- 8.1 ACCOUNTS:
 - **TO ACKNOWLEDGE** scrutiny and acceptance of the [bank statements](#) and reconciliation
- 8.2 ● **TO APPROVE** accounts for payment as itemised on the monthly cashbook
- 8.3 ● **TO RECEIVE** the report of the internal auditor
- 8.4 ● **TO COMPLETE** the annual governance statement:
- 8.6 FINANCE AND ADMINISTRATION COMMITTEE: (accounts and supporting documents [here](#))
 - **TO ENDORSE** the committee's recommendations:
 - that as a matter of goodwill, the club should be offered a rebate of 13 weeks for the period of national coronavirus lockdown 3 offset against the 2021/22 season.
 - that the Council should write to the football club reminding them of the terms of their agreement.
 - that the Council should approve the accounting statements for the year to 31st March 2021.
 - that Internal audit procedures should be adopted
 - that Internal audit procedures should be adopted
 - that the Risk assessments should be adopted
- 8.7 EXERCISE OF ELECTOR RIGHTS 2019-20: To note that the period of elector's rights for 2019-20 commenced on 1st July 2020 and the requisite notice was displayed on the website and on the noticeboards for the required period.
- 8.8 ● **TO UPDATE** approval of the direct debits and standing orders:
- 8.9 PLAYING FIELD:
 - **TO AGREE** charges for Guides, Flower Show, wedding use of the field
 - **NOTE** Cr Blagrove will provide confirmation directly from OCC and Vale DC licencing that the football club tournament may go ahead at the beginning of June.
- 8.8 VILLAGE LENGTHSMAN:
 - **TO APPROVE** the appointment to a practical maintenance role hours and duties as recommended by the working group (job description and person specification to follow);

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- **TO DELEGATE** to the clerk with the working group to progress the appointment.
- 8.9 DOG FOULING:
- **TO CONSIDER** a proposal that the school should be invited to participate in a poster campaign.
- 8.10 GOOSEACRE ADDITIONAL BIN:
- **TO CONSIDER** a proposal that the Council should install a refuse bin at Gooseacre
- 8.11 INSURANCE:
- **CONSIDER** quotes (to follow)

9. REPORT OF THE DISTRICT COUNCILLORS:

Councillors Johnston and Lugova are asked to submit their report in writing in advance for discussion by councillors during the meeting.

10. HIGHWAY MATTERS:

- 10.1 • **TO RECEIVE** and **CONSIDER** reports of any highway problems and
- 10.2 • **TO NOTE** items reported on Fix My Street
- 10.3 • **CONSIDER** the Road Safety working group proposed 20mph zone (sketch map attached)

12. CONSERVATION:

- 12.1 • **TO HEAR** reports of resident group discussions with Radley College regarding hedgerows including Church Road
- 12.2 • **TO ALLOCATE** a budget of £120 for Hedgerow surveying training.

13. THRUPP LANE:

- 13.1 • **TO RAISE** any matters not considered elsewhere on the agenda

14. MATTERS FOR REPORT AND DISCUSSION WITHOUT DECISION

15. ITEMS FOR THE NEXT AGENDA:

16. CONFIRMATION OF THE DATES OF FUTURE MEETINGS:

Road safety working group: To be decided

Annual meeting of the Parish Council: Tuesday 4th May

Ordinary meeting:

Planning committee: Thursday 27th May 2021 at 7.15pm

Ordinary meeting: Thursday 27th May 2021 at 7.30pm

Meetings will be held virtually on Zoom.

17. CORRESPONDENCE – for information

ⁱ Notes on declaration of interest

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered. National rules about pecuniary interests are set out in [Chapter 7 of the Localism Act 2011](#) and in secondary legislation made under the Act, in particular [The Relevant Authorities \(Disclosable Pecuniary Interests\) Regulations 2012](#)